



AGENDA

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, May 3, 2016
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director; Bill Shelor, Secretary; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of April 19, 2016.

5. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review and approve the cash reports of March 29, 2016 through April 11, 2016 and April 12, 2016 through April 25, 2016.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. COMMERCIAL PROPERTY INSURANCE RENEWAL, EFFECTIVE: MAY 24, 2016 THROUGH MAY 23, 2017 - (ACTION MAY BE TAKEN)

Staff recommends the Board of Directors authorize MTD staff to bind coverage and renew the commercial property insurance policy with Liberty National Insurance Company effective May 24, 2016.

8. EARTHQUAKE INSURANCE RENEWAL, EFFECTIVE: MAY 24, 2016 THROUGH MAY 23, 2017 - (ACTION MAY BE TAKEN)

Staff recommends the Board of Directors authorize MTD staff to bind coverage and renew the earthquake insurance policy with Rockhill Insurance Company effective May 24, 2016.

9. **PROPOSED FINAL SERVICE PLAN FOR AUGUST 2016 - (ATTACHMENTS-ACTION MAY BE TAKEN)**
Staff will present and recommend approval of the Final Service Plan for August 2016.
10. **MTD - SBCC TRANSIT PASS PROGRAM AGREEMENT - (ATTACHMENTS-ACTION MAY BE TAKEN)**
Staff recommends that the Board authorize General Manager Estrada to sign the attached Agreement with Santa Barbara City College (SBCC) to continue the student transit pass program.
11. **MTD - LOSSAN TRANSIT TRANSFER AGREEMENT - (ATTACHMENT-ACTION MAY BE TAKEN)**
Staff recommends that the Board authorize General Manager Estrada to sign a Cooperative Agreement with the Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency (LOSSAN). The Agreement will allow Pacific Surfliner passengers to transfer to MTD service without paying an additional fare, and will obligate LOSSAN to reimburse MTD for the fare.
12. **GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**
 - a) Electric Vehicle Fleet
 - b) Carpinteria Beautiful
 - c) SBCC & UCSB Student Bus Pass Programs
 - d) Capital Projects & Procurement Update
 - e) Earth Day
13. **OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)**
The Board will report on other related public transit issues and committee meetings

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

14. **RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION-(SECTION 54956.9) - (ACTION MAY BE TAKEN)**
The Board will meet in closed session pursuant to Government Code § 54956.9(a)
One case: Carlos Lazo vs. Santa Barbara MTD
15. **RECESS TO CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6) – (ACTION MAY BE TAKEN)**

Agency designated representative: Mr. Jerry Estrada, General Manager.

Employee organization: International Brotherhood of Teamsters Union, Local 186.
16. **ADJOURNMENT**

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, April 19, 2016
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:31am

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Administrative Assistant, reported that the agenda was posted on Friday, April 15th, 2016 at MTD's Administrative Office, mailed and emailed to those on the agenda list, and posted on MTD's website.

AT THIS POINT AN AGENDA MODIFICATION WAS MADE TO REMOVE ITEMS 5 AND 12.

Director Aceves moved to adopt the agenda amendment. Director Rodriguez seconded the motion. The motion passed unanimously.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Chair Davis requested that the minutes be modified in item 9 to state Brad Davis's name after his title. Director Aceves moved to waive the reading of and approve the draft minutes for the meeting of April 5, 2016 and Director Tabor seconded the motion. The motion passed unanimously with one abstention from Director McQuary as he did not attend the last meeting.

THIS CONCLUDES THE CONSENT CALENDAR

5. PUBLIC COMMENT

None was made.

6. MTD / EASY LIFT TRANSPORTATION AGREEMENT - (ATTACHMENTS-ACTION MAY BE TAKEN)

Manager of Government Relations & Compliance, Steve Maas reviewed the one sentence that was added to the agreement and recommended that the Board authorize General Manager Estrada to sign an Agreement with Easy Lift Transportation for the continued provision of complementary Para transit service as required by the Americans with Disabilities Act. Director Aceves thanked Executive Director of Easy Lift Ernesto Paredes, for making the changes requested and taking back to the Easy Lift Board for approval. Director Aceves moved to adopt authorizing General Manager Estrada to sign an Agreement with Easy Lift Transportation. Director Rodriguez seconded the motion. The motion passed unanimously.

7. MTD STAFF EMPLOYEE HANDBOOK REVISIONS – (ATTACHMENTS-ACTION MAY BE TAKEN)

Manager of Human Resources, Mary Gregg reviewed the key revisions which include CA Sick Leave, incorporated some policies that were originally given at the time of on boarding and recommended

the Board of Directors approve distribution of the revised Staff Employee Handbook to district staff employees.

Director Rodriguez stated all changes made to the book should follow with a signed acknowledgment from each employee.

Director Aceves and Director Rodriguez thanked the Human Resource Committee, General Manager Jerry Estrada, and Human Resources Manager Mary Gregg for all the diligent work put into the document. They both expressed how satisfied and proud they are of the new document.

Director Aceves requested that the updated staff handbook be placed in the Director's binders.

Chair Davis also complimented the Human Resources committee and staff for again all the hard work put into making the document great. Chair Davis also asked if there were any new policies added to the handbook. Director Aceves and Mrs. Gregg explained there was a policy put in place for ID badges, employee's dependents age maximum for benefits.

Director Aceves moved to approve distribution of the revised Staff Employee Handbook. Director Tabor seconded the motion. The motion passed unanimously.

8. GRANT OF EASEMENT FROM THE HOUSING AUTHORITY, CITY OF SANTA BARBARA - (ATTACHMENTS-ACTION MAY BE TAKEN)

Manager of Government Relations & Compliance, Steve Maas recommended that the Board authorize General Manager Estrada to sign a Grant of Easement and Agreement with the Housing Authority, City of Santa Barbara (HASB) to construct a bus stop pad that extends into HASB property. Mr. Maas explained that the Housing Authority has already taken the document to their Board of Directors in which it was approved. Mr. Maas also clarified that the bus stop is not a new stop but has never had a shelter over it. Director Aceves moved to authorize General Manager Estrada to sign a Grant of Easement and Agreement with the Housing Authority, City of Santa Barbara. Director Tabor seconded the motion. The motion passed unanimously.

9. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

Mr. Estrada acknowledged the new planning team Jennifer Tanner and Mark Clyde for their hard work and effort put into the Summer Bid that has had good feedback from the drivers. Mr. Clyde and Ms. Tanner took over for Paul Tumbleson that left MTD mid bid.

Mr. Estrada mentioned that the canopy project commenced 4/18 and is well on its way. Mr. Estrada gave a big thanks to the maintenance team: Mike Cardona, Steve Hahn and all the mechanics for clearing the space. Additionally Mr. Estrada Thanked Marborg for allowing us to store some old buses on the overpass property. Ms. Cynthia Boche reviewed the service plan outreaches made and explained that staff has worked hard as a team to reach the community and get the word out about our meetings and the proposed service changes. Ms. Boche shared that we have already held twelve community meetings, held table hours out at major bus stops and at the Transit Center. Ms. Boche also stated that typically unless service cuts or fare increases are of concern there is limited feedback from the community. Ms. Boche also shared that she placed an audible video about our changes on our website. Mr. Maas also stated the Santa Barbara City College and UCSB are voting on the Student Bus Pass Agreements. The new two year agreement will have an increase over the next two Spring and Fall years by a dollar at a total of \$32 for each student and the summer will have an increase from \$13 to \$14. MTD staff will be tabling hours at the Santa Barbara City College in case students have any questions about the increase. Director Shelor requested that staff also reach out to UCSB student government and Transportation board about the new line 28. Director McQuary requested that staff provide a grant/funding status update. Mr. Estrada advised staff will provide a report in the summer.

10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

Chair Davis thanked council member Cathy Murillo for attending the meeting. Ms. Murillo updated the board of the Bicycle Master Plan and the challenges that may occur for parking on Micheltorena. Director McQuary requested a Development Committee meeting to finalize the proposed draft service plan Chair Davis reported that the Calle Real Ad-Hoc Committee met with MTD's attorney, and housing consultant to talk about the potential process and will follow up with the county of Santa Barbara and will report back when they have more information.

11. ADJOURNMENT

Director Aceves moved to adjourn the meeting at 9:21 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 19, 2016
For the Period March 29, 2016 through April 11, 2016

MONEY MARKET

Beginning Balance March 29, 2016 **\$7,843,294.27**

Accounts Receivable	862,272.22
Passenger Fares	131,975.71
Advertising/Prepaid Deposi	7,824.00
Miscellaneous/Asset Sales	1,175.00
Measure "A"	<u>(160,640.86)</u>
Total Deposits	842,606.07

Bank/CC Fees	(1,058.24)
ACH Garn/Escrow	(1,096.13)
ACH Pensions Transfer	(33,486.74)
ACH Tax Deposit	(182,571.07)
Payroll Transfer	(324,528.30)
Operations Transfer	<u>(347,652.52)</u>
Total Disbursements	(890,393.00)

Ending Balance **\$7,795,507.34**

CASH INVESTMENTS

LAIF Account	\$3,346,142.28
Money Market Account	<u>7,795,507.34</u>

Total Cash Balance **\$11,141,649.62**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,992,046.41)
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Working Capital **\$7,149,603.21**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
112105	4/1/2016	ABC BUS COMPANIES INC	BUS PARTS	834.03	
112106	4/1/2016	AMERICAN MOVING PARTS, LLC	BUS PARTS	70.96	
112107	4/1/2016	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	2,841.64	
112108	4/1/2016	WALID BDIRAT	REIMBURSEMENTS - TOOL ALLOWAN	1,100.00	
112109	4/1/2016	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	1,924.82	
112110	4/1/2016	COAST TRUCK PARTS	BUS PARTS	121.31	
112111	4/1/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	107.80	
112112	4/1/2016	CUMMINS PACIFIC, LLC	BUS PARTS	51.00	
112113	4/1/2016	MARY DEAILÉ	PAYROLL RELATED	106.15	
112114	4/1/2016	FEDEX dba	FREIGHT CHARGES	25.27	
112115	4/1/2016	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	89.15	
112116	4/1/2016	STATE OF CALIFORNIA	PAYROLL RELATED	572.22	
112117	4/1/2016	GIBBS INTERNATIONAL INC	BUS PARTS	169.71	
112118	4/1/2016	GILLIG LLC	BUS PARTS	634.25	
112119	4/1/2016	H&H WHOLESALE PARTS	BUS PARTS & SHOP SUPPLIES	458.01	
112120	4/1/2016	H.G. MAKELIM CO., INC.	BUS PARTS	2,477.99	
112121	4/1/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	23.76	
112122	4/1/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	86.40	
112123	4/1/2016	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
112124	4/1/2016	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	1,934.15	
112125	4/1/2016	BRIAN RONCES	MILEAGE	2.36	
112126	4/1/2016	SANTA BARBARA FASTENERS, INC	SHOP SUPPLIES	22.84	
112127	4/1/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
112128	4/1/2016	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	483.02	
112129	4/1/2016	THE GAS COMPANY DBA	UTILITIES	45.73	
112130	4/1/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	608.08	
112131	4/1/2016	SB CITY OF-REFUSE/WATER	UTILITIES	2,811.40	
112132	4/1/2016	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	300.57	
112133	4/1/2016	U.S. BANK NATIONAL ASSOCIATIO	MISC. CC PURCHASES	1,671.79	
112134	4/1/2016	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	300.78	
112135	4/1/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	91.49	
112136	4/1/2016	VERIZON WIRELESS	WIRELESS PHONES	414.12	
112137	4/7/2016	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,583.00	
112138	4/7/2016	ROGER ACEVES	DIRECTOR FEES	180.00	
112139	4/7/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
112140	4/7/2016	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	85.32	
112141	4/7/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	101.26	
112142	4/7/2016	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	

Check #	Date	Company	Description	Amount	Voids
112143	4/7/2016	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	102.32	
112144	4/7/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	287.80	
112145	4/7/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	288.35	
112146	4/7/2016	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	394.32	
112147	4/7/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	106.94	
112148	4/7/2016	CIO SOLUTIONS, LP	IT SERVICES	1,837.50	
112149	4/7/2016	COAST TRUCK PARTS	BUS PARTS	87.66	
112150	4/7/2016	CUMMINS PACIFIC, LLC	BUS PARTS	0.00	V
112151	4/7/2016	CUMMINS PACIFIC, LLC	BUS PARTS	9,761.41	
112152	4/7/2016	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
112153	4/7/2016	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	53.77	
112154	4/7/2016	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	68,792.58	
112155	4/7/2016	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	
112156	4/7/2016	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	375.00	
112157	4/7/2016	GIBBS INTERNATIONAL INC	BUS PARTS	0.00	V
112158	4/7/2016	GIBBS INTERNATIONAL INC	BUS PARTS	5,105.81	
112159	4/7/2016	GILLIG LLC	BUS PARTS	6,472.53	
112160	4/7/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,412.91	
112161	4/7/2016	DAVID HARBOUR	RELOCATION EXPENSE REIMBURSEM	1,500.00	
112162	4/7/2016	HAYWARD LUMBER	SHOP SUPPLIES	19.50	
112163	4/7/2016	H.G. MAKELIM CO., INC.	BUS PARTS	3,431.80	
112164	4/7/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	157.03	
112165	4/7/2016	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	4,620.00	
112166	4/7/2016	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	980.42	
112167	4/7/2016	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	375.00	
112168	4/7/2016	J n L GLASS INC.	REPLACE BUS WINDOWS	450.00	
112169	4/7/2016	LAWSON PRODUCTS INC	SHOP SUPPLIES	480.95	
112170	4/7/2016	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	55.00	
112171	4/7/2016	LUBRICATION ENGINEERS, INC.	LUBRICANTS	358.34	
112172	4/7/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	79,476.32	
112173	4/7/2016	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	372.93	
112174	4/7/2016	MEDCO TOOL	SHOP SUPPLIES	405.60	
112175	4/7/2016	CHUCK MCQUARY	DIRECTOR FEES	180.00	
112176	4/7/2016	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,599.53	
112177	4/7/2016	MNS ENGINEERS, INCORPORATED	SURVEYING SERVICES	1,110.00	
112178	4/7/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	97.31	
112179	4/7/2016	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,236.35	
112180	4/7/2016	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
112181	4/7/2016	NEW FLYER INDUSTRIES CANADA	BUS PARTS	742.86	
112182	4/7/2016	NEWARK ELECTRONICS, CORP.	BUS PARTS	461.50	
112183	4/7/2016	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	944.73	

Check #	Date	Company	Description	Amount	Voids
112184	4/7/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,803.63	
112185	4/7/2016	JOSEPH PERREAULT	DMV/VTT REIMBURSEMENT	10.00	
112186	4/7/2016	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	309.09	
112187	4/7/2016	PORT SUPPLY DBA	BUS PARTS	81.48	
112188	4/7/2016	RECARO NORTH AMERICA, INC	BUS PARTS	1,693.61	
112189	4/7/2016	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	12,888.11	
112190	4/7/2016	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
112191	4/7/2016	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	884.00	
112192	4/7/2016	SMITTY'S TOWING SERVICE D	TOWING SERVICES	292.50	
112193	4/7/2016	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
112194	4/7/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	706.00	
112195	4/7/2016	SO. CAL. EDISON CO.	UTILITIES	2,958.10	
112196	4/7/2016	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	142.56	
112197	4/7/2016	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	119.62	
112198	4/7/2016	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	380.10	
112199	4/7/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	100.00	
112200	4/7/2016	SB CITY OF-REFUSE/WATER	UTILITIES	1,309.34	
112201	4/7/2016	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	2,142.00	
112202	4/7/2016	DAVID T. TABOR	DIRECTOR FEES	180.00	
112203	4/7/2016	TANK TEAM INC.	TANK TESTS	252.49	
112204	4/7/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,530.57	
112205	4/7/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
112206	4/7/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	664.08	
112207	4/7/2016	RICHARD WEINBERG	DIRECTOR FEES	180.00	
112208	4/7/2016	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	13,301.25	
112209	4/7/2016	WURTH USA WEST INC.	SHOP SUPPLIES	426.98	
112210	4/7/2016	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	215.00	
112211	4/7/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	15,791.91	
112212	4/7/2016	SILVAS OIL CO., INC.	LUBRICANTS	539.75	
112213	4/7/2016	VAQUERO SYSTEMS	AVL PROJECT SERVICES	19,835.00	
				347,652.52	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$347,652.52

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
3/30/2016	GEICO Auto Insurance	Accident Insurance Claims	1,922.19
4/1/2016	Jim Haggerty	Retiree - Vision	12.20
4/1/2016	UCSB Parking Services - 7001	Transit Enhancement March-2016	5,206.00
4/5/2016	Jim Haggerty	Retiree - Vision	12.20
4/5/2016	UCSB - Parking Services-7001	Passes/Passports Sales	7,720.00
4/5/2016	UCSB Bookstore	Passes/Passport Sales	8,187.50
4/6/2016	Local Transportation Fund	SB 325 - March'16	621,152.09
4/6/2016	Measure A, Section 3 LSTI	Measure "A" Funds March'16	160,640.86
4/8/2016	ASTI Holding Company, LLC	Overpass Property Lease - April'16	15,389.18
4/8/2016	Department of Rehabilitation	Passes/Passports Sales	780.00
4/11/2016	SB School District	Passes/Token Sales	41,250.00
Total Accounts Receivable Paid During Period			\$862,272.22

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Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of May 3, 2016
For the Period April 12, 2016 through April 25, 2016

MONEY MARKET

Beginning Balance April 12, 2016 **\$7,795,507.34**

Passenger Fares	161,989.56
Measure "A"	160,641.33
Accounts Receivable	157,979.29
LCTOP Transfers	29,051.14
Advertising/Prepaid Deposits	3,260.00
Miscellaneous/Asset Sales	1,140.10
Interest Income	80.96
Total Deposits	514,142.38

ACH Garn/Escrow	(1,096.13)
Bank/CC Fees	(1,110.26)
ACH Pensions Transfer	(29,305.39)
WC Transfer	(51,587.70)
ACH Tax Deposit	(136,862.76)
Payroll Transfer	(301,628.95)
Operations Transfer	(583,094.97)
Total Disbursements	(1,104,686.16)

Ending Balance **\$7,204,963.56**

CASH INVESTMENTS

LAIF Account	\$3,346,142.28
Money Market Account	7,204,963.56

Total Cash Balance **\$10,551,105.84**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,950,380.11)
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Working Capital **\$6,600,725.73**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
112214	4/18/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	344.38	
112215	4/18/2016	MARY DEAILÉ	PAYROLL RELATED	106.15	
112216	4/18/2016	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	10,716.10	
112217	4/18/2016	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,311.80	
112218	4/18/2016	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	91.80	
112219	4/18/2016	STATE OF CALIFORNIA	PAYROLL RELATED	572.22	
112220	4/18/2016	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,590.38	
112221	4/18/2016	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	661.63	
112222	4/18/2016	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	334.28	
112223	4/18/2016	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
112224	4/18/2016	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	58,935.60	
112225	4/18/2016	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	489.46	
112226	4/18/2016	SO. CAL. EDISON CO.	UTILITIES	5,453.68	
112227	4/18/2016	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	172,810.00	
112228	4/18/2016	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	407.66	
112229	4/18/2016	VERIZON WIRELESS	WIRELESS PHONES	316.93	
112230	4/21/2016	ABC BUS COMPANIES INC	BUS PARTS	783.65	
112231	4/21/2016	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	4,757.42	
112232	4/21/2016	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	258.86	
112233	4/21/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	285.00	
112234	4/21/2016	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	725.76	
112235	4/21/2016	BAY ALARM COMPANY, INC	ALARM CONTRACT	326.55	
112236	4/21/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	143.05	
112237	4/21/2016	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	10,743.00	
112238	4/21/2016	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	271.76	
112239	4/21/2016	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	75.82	
112240	4/21/2016	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
112241	4/21/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	137.46	
112242	4/21/2016	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	98.00	
112243	4/21/2016	CALB USA INC.	LFP BATTERIES	5,011.20	
112244	4/21/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	366.07	
112245	4/21/2016	SB FAMILY YMCA, Attn:Leslie Shinkl	ENTRY FEE FOR BOOTH	50.00	
112246	4/21/2016	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
112247	4/21/2016	CHANNEL CITY ENGINEERING	SHOP EQUIPMENT REPAIRS	215.00	
112248	4/21/2016	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	213.36	
112249	4/21/2016	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	244.25	
112250	4/21/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	567.29	
112251	4/21/2016	CIO SOLUTIONS, LP	IT SERVICES	350.00	

Check #	Date	Company	Description	Amount	Voids
112252	4/21/2016	COAST TRUCK PARTS	BUS PARTS	621.89	
112253	4/21/2016	CUMMINS PACIFIC, LLC	BUS PARTS	33,425.59	
112254	4/21/2016	CRAIGLIST CORP.	EMPLOYMENT ADS - ONLINE	300.00	
112255	4/21/2016	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,511.66	
112256	4/21/2016	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	3,121.22	
112257	4/21/2016	BRADLEY P DAVIS	TRAVEL REIMBURSEMENT	474.35	
112258	4/21/2016	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	5,428.76	
112259	4/21/2016	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	216.60	
112260	4/21/2016	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	1,164.65	
112261	4/21/2016	ERGOMETRICS, INC.	DRIVER TEST SCORING	52.00	
112262	4/21/2016	FEDEX dba	FREIGHT CHARGES	112.35	
112263	4/21/2016	FERGUSON ENTERPRISES, INC	SHOP SUPPLIES	412.44	
112264	4/21/2016	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	500.00	
112265	4/21/2016	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	98.00	
112266	4/21/2016	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	2,060.74	
112267	4/21/2016	GIBBS INTERNATIONAL INC	BUS PARTS	1,304.92	
112268	4/21/2016	GILLIG LLC	BUS PARTS	1,871.81	
112269	4/21/2016	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
112270	4/21/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,297.73	
112271	4/21/2016	GRAINGER, INC.	SHOP/B&G SUPPLIES	86.43	
112272	4/21/2016	MARY GREGG	TRAVEL EXPENSE REIMBURSEMENT	902.50	
112273	4/21/2016	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP / MEETINGS	750.00	
112274	4/21/2016	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	231.20	
112275	4/21/2016	ROBERT HARTMAN, JR.	REIMBURSE CDL/VTT	10.00	
112276	4/21/2016	H.G. MAKELIM CO., INC.	BUS PARTS	1,530.02	
112277	4/21/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	145.20	
112278	4/21/2016	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	6,257.59	
112279	4/21/2016	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	232.76	
112280	4/21/2016	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	175.00	
112281	4/21/2016	LANSPEED DBA	IT SERVICES	717.50	
112282	4/21/2016	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00	
112283	4/21/2016	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	27,407.85	
112284	4/21/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	47,448.62	
112285	4/21/2016	JOSEPH MARTINEZ	RETIREE HEALTH REIMBURSEMENT	45.00	
112286	4/21/2016	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,626.16	
112287	4/21/2016	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
112288	4/21/2016	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	32.23	
112289	4/21/2016	KENNETH B. MILLS	PROCUREMENT SERVICES	2,640.00	
112290	4/21/2016	MISSION ROOFING DBA	SHOP ROOF REPAIRS INSPECTION & R	225.00	
112291	4/21/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	598.69	
112292	4/21/2016	OFFICETEAM	TEMPORARY STAFF	6,775.52	

Check #	Date	Company	Description	Amount	Voids
112293	4/21/2016	JUAN PEREZ	PER DIEM	180.00	
112294	4/21/2016	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	1,418.95	
112295	4/21/2016	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.81	
112296	4/21/2016	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
112297	4/21/2016	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,601.43	
112298	4/21/2016	RECARO NORTH AMERICA, INC	BUS PARTS	8,680.00	
112299	4/21/2016	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
112300	4/21/2016	JUAN CARLOS RUIZ-GUZMAN	DMV REIMBURSEMENT	10.00	
112301	4/21/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
112302	4/21/2016	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	80.94	
112303	4/21/2016	SANTA BARBARA NEWSPRESS D	BUS SCHEDULE BOOKLETS	61.60	
112304	4/21/2016	SANTA BARBARA NEWS PRESS	PUBLIC NOTICES	140.80	
112305	4/21/2016	SILVAS OIL CO., INC.	LUBRICANTS	357.05	
112306	4/21/2016	SMITTY'S TOWING SERVICE D	TOWING SERVICES	50.00	
112307	4/21/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	290.50	
112308	4/21/2016	TOM SHELDON	PER DIEM	180.00	
112309	4/21/2016	SIMPLEX GRINNELL	FIRE ALARM SERVICES	1,485.00	
112310	4/21/2016	SMART & FINAL	OFFICE/MEETING SUPPLIES	329.15	
112311	4/21/2016	SO. CAL. EDISON CO.	UTILITIES	3,143.85	
112312	4/21/2016	THE GAS COMPANY DBA	UTILITIES	395.80	
112313	4/21/2016	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	19.08	
112314	4/21/2016	SOUTHWEST LIFT & EQUIPMENT, I	LIFT REPAIRS & SUPPLIES	2,241.25	
112315	4/21/2016	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	444.59	
112316	4/21/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	100.00	
112317	4/21/2016	THE MEDCENTER	MEDICAL EXAMS	2,686.00	
112318	4/21/2016	TANK TEAM INC.	TANK TESTS	123.00	
112319	4/21/2016	TEAMSTERS PENSION TRUST	UNION PENSION	91,500.62	
112320	4/21/2016	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,973.53	
112321	4/21/2016	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,715.58	
112322	4/21/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	16.63	
112323	4/21/2016	VENTURA COUNTY STAR DBA	PUBLIC NOTICE ADS	390.64	
112324	4/21/2016	VENTURA STEEL, INC.	B&G REPAIRS & SUPPLIES	20.52	
112325	4/21/2016	DANIEL VILLA	REIMBURSEMENT	53.00	
112326	4/21/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,308.23	
112327	4/21/2016	WURTH USA WEST INC.	SHOP SUPPLIES	135.92	
112328	4/21/2016	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	2,399.80	

Check #	Date	Company	Description	Amount	Voids
				<u>583,139.97</u>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	<u><u>\$583,139.97</u></u>	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
4/11/2016	Montecito Bank & Trust	Advertising on Buses	5,680.00
4/12/2016	Fritz Creative Marketing	Advertising on Buses	2,682.00
4/12/2016	MacDonald Media	Advertising on Buses	16,383.60
4/14/2016	City of SB - Downtown Parking	City of SB My Ride - Deposit	14,000.00
4/14/2016	County of Santa Barbara	Passes/Token Sales	1,283.00
4/14/2016	Stevens and Associates	Advertising on Buses	1,660.00
4/18/2016	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/23	4,312.16
4/19/2016	City of SB - (Downtown Shuttle)	Downtown Shuttle - March '16	90,271.91
4/19/2016	Idea Engineering, Inc.	Advertising on Buses	2,637.00
4/19/2016	Santa Barbara Airport	Advertising on Buses	1,760.00
4/21/2016	City of SB Creeks Division	Advertising on Buses	300.00
4/21/2016	GEICO Auto Insurance	Accident Insurance Claims	3,463.46
4/21/2016	Godzilla Graphics	Advertising on Buses	9,234.00
4/22/2016	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/21	4,312.16
Total Accounts Receivable Paid During Period			\$157,979.29



BOARD OF DIRECTORS REPORT

MEETING DATE: May 3, 2016

AGENDA ITEM #: 7

TYPE: Action

PREPARED BY: Mary Gregg

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Commercial Property Insurance Renewal, Effective: May 24, 2016 through May 23, 2017

RECOMMENDATION:

Staff recommends the Board of Directors authorize MTD staff to bind coverage and renew the commercial property insurance policy with Liberty National Insurance Company effective May 24, 2016.

DISCUSSION:

The District’s property insurance policy is issued by Liberty National written by West American Insurance Company, an A XV rated carrier. They continue to be the best option for coverage and pricing, and have offered favorable renewal terms with coverage matching expiring limits for an annual premium of \$15,718. The expiring premium is \$15,045.

MTD’s insurance broker, Brown and Brown, conducted a marketing survey of major carriers. The majority of the market declined to quote because underwriters looked at the pricing offered by Liberty and were unable to compete with it. Only one carrier, SureProducts/State National Insurance Company, offered an actual quote of \$21,000, more than 30% higher than Liberty.

The commercial property insurance policy renewal covers all MTD locations as follows:

- 550 Olive Street - six buildings
- 1020 Chapala St - Transit Center
- 5353 Overpass Road - four buildings
- 5775 Carpinteria Ave - charging station

BUDGET/FINANCIAL:

	2014-2015 PY Premium	2015-2016 Expiring Premium	2016-2017 Renewal Premium
Blanket Building and Blanket Business Personal Property	\$14,868.00	\$15,054.00	\$15,718.00

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BOARD OF DIRECTORS REPORT

MEETING DATE: May 3, 2016

AGENDA ITEM #: 9

TYPE: Action

PREPARED BY: George Amoon

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Proposed Final Service Plan for August 2016

RECOMMENDATION:

Review and approve Final Service Plan for August 2016.

DISCUSSION:

Background

The proposed service changes were presented to the Board of Directors on March 22nd. They were based on input throughout the year from the public and MTD drivers, data review and extensive field observations.

Public input overall has been supportive. As discussed at the April 19th Board meeting, six community meetings, a COAST Bus Riders meeting and a presentation to the Goleta City Council have been conducted. Table hours at key bus stops, City TV and social media have all been utilized to widely distribute the information to the community. The attached (Attachment 1) summarizes the input provided by the public with comments by staff as noted.

Proposed Final Service Changes:

Staff is proposing a 4.6% increase in revenue hours for FY 2016-17. The approved service level for FY 2015-16 was 210,330 hours. The proposed changes would raise the service level to 219,997 hours representing an increase of 9,667 hours. Of this total, 6,213 hours are for the new UCSB-funded Line 28¹. Additionally, 798 revenue hours are proposed to address service calendar fluctuations. The remaining 2,319 hours represent a net 1.1% increase in service improvements within Goleta and Carpinteria plus a few minor schedule adjustments.

¹ An additional 337 revenue hours is included as a placeholder for potential First/Last mile commuter train service.

	Hours	% Change
Approved FY 2015-16 Service Level	210,330	
Line 28 and Last-Mile Service	6,550	3.1%
Potential Service Improvements	2,319	1.1%
Adjustment due to Calendar Fluctuation	<u>798</u>	<u>0.4%</u>
Total FY2016-17 Changes	<u>9,667</u>	4.6%
Potential FY 2016-17 Service Level	219,997	

The proposed service changes are discussed in greater detail below and summarized in the attached “Summary of Proposed 2016 August Service Plan” table (Attachment 2). Route maps and identified advantages and disadvantages of each proposed service change are also attached (Attachments 3 and 4).

Line 28:

As part of the agreement signed by MTD and UCSB approximately two years ago, UCSB agreed to fund enhanced service on Lines 24x and 12x and a new Line 28 between Camino Real Marketplace and UCSB to offset the impact of the 1,000 bed San Joaquin student housing project currently under construction near the Storke/El Colegio Road intersection. The Lines 24x/12x enhancements, which focus on consistent night service seven days a week, were implemented in August 2015.

Line 28 service is proposed as follows:

- 15-minute service between 7:30 AM and 6:30 PM and 30-minute service between 6:30 PM and 12:00 AM Monday through Friday during the school year
- 30-minute service between 7:30 AM and 11:30 PM Monday through Friday during the Summer
- 30-minute service between 7:30 AM and 10:30 PM Saturdays year around
- 30-minute service between 7:30 AM and 10:00 PM Sundays year around

The scheduling will be consistent throughout the year. Service is not proposed during Winter and Spring breaks as there will be Line 27 (reduced), Line 11 and Line 24x service available.

The main route is proposed along El Colegio and Storke Roads providing direct service between Camino Real Marketplace, UCSB and San Joaquin, Sierra Madre, Santa Catalina student/faculty housing complexes. The route is also proposed to use Phelps Road, Pacific Oaks Road, Los Ninos, Santa Felicia Drive and Hollister Avenue.

An ADA compliant stop on Pacific Oaks Road at Phelps Road is proposed to be constructed for the route as well as expanded boarding areas at the El Colegio Road stop fronting Tropicana Gardens residence hall which UCSB recently purchased and the eastbound stop on El Colegio Road at Camino Corto. These improvements will be funded and constructed in partnership with UCSB per the agreement.

First & Last Mile Service:

As part of the 101 In Motion project, SBCAG is coordinating with AMTRAK to re-time two AMTRAK trains potentially in fall 2016 to match AM and PM peak commuting hours. SBCAG may partner with MTD to provide bus service funded by SBCAG/Caltrans to/from the Santa Barbara and Goleta train stations to areas of employment within the “first and last mile” figuratively speaking.

Line 7 Extension (consolidation of Lines 7, 8 & 9):

The proposed route would involve extending Line 7 across the Fairview Ave/Hwy 101 Bridge to Hollister Ave and use Kellogg/Armitos/Kinman in Goleta Old Town to turn around including reinstating a bus stop on Kellogg Avenue. Once the roundabouts at Hollister Ave/Hwy 217 are completed, the route may instead use one of the roundabouts to turn around.

Lines 7 and 8 currently provide intermittent service along Calle Real, Fairview shopping centers, a community health clinic, the County Health and Social Services facility, Veteran’s Clinic and the La Cumbre Shopping Center, while Line 9 is the lowest performing route in the system. To provide consistent service along this corridor and to link it to Goleta Old Town, the service hours for all three lines are proposed to be combined into an enhanced Line 7 with consistent bi-directional service seven days a week.

Thirty-minute service is proposed for predominantly all day during the weekdays between 6:00 AM and 8:00 PM and one-hour service is proposed between 7:30 AM and 6:45 PM during the weekends. The current 9:30 PM weekday trip from the Wake Center toward the Transit Center is proposed to remain in service.

Currently there are a small number of disabled passengers who use Line 9 to travel between the Fairview Avenue/Encina Lane residences and the Hollister/Patterson Avenue area. Although with this proposal these individuals would be required to transfer to Lines 6 or 11 in Goleta Old Town to reach Patterson Avenue, more consistent service would be provided throughout the mid day as well as extend earlier in the morning and later in the evening.

Lines 6/11/23/25:

Before 7:00 PM, passengers in Goleta using Lines 6, 11, 12x, 15x, 24x, 27 and the upcoming Line 28 must transfer at bus stops near the Storke/Hollister Road intersection to board Lines 23 or 25 (and vice versa) which can affect ridership. Also, the alternating direction of the bus traveling along interlined Lines 23 and 25 can cause confusion for

many passengers as evidenced by many of them often waiting on the opposite side of the road to board the bus. Finally, the frequency on Lines 23 and 25 line has been increased up to an infrequent 1 hour 10 min due to increased traffic congestion.

To address these issues, Lines 23 and 25 are proposed to be de-interlined yet they will continue to essentially serve the same areas. Line 23 would travel along a less circuitous route with bi-directional service to Dos Pueblos High School and continuing in a one-way direction using mainly Calle Real, Brandon Drive, Cathedral Oaks Road and Alameda Road in a clockwise direction until approximately 7:00 PM. Line 25 would use Hollister Avenue bi-directionally, cross Highway 101 at the Cathedral Oaks Interchange and circle Winchester Commons in a clockwise direction until approximately 7:00 PM. After 7:00 PM when service is used less, the route would change direction at Cathedral Oaks Road to directly connect to Line 25 near Winchester Commons to better accommodate those passengers along that line at night.

In addition, Line 6 would continue as Line 25 every other trip and Line 11 would continue as Line 23 every other trip which would avoid the need to transfer on those trips (and vice-versa) until approximately 7:00 PM. The other alternating trips would continue as interlined Lines 6 and 11 as it does currently until approximately 7:00 PM. After 7:00 PM, Line 11 would continue as Line 23 or as “q” flexible optional trips as it does currently. Both lines would no longer need to use Santa Felicia Drive to circle Camino Real Marketplace which reduces the number of hours per line. Service along Santa Felicia Drive would still be provided by Line 27 and nightly Line 24x trips.

To assist passengers in understanding the direction outbound Lines 6 and 11 buses are traveling, heads signs will show which lines the bus serves and which destinations the buses are headed and the Schedule Guide “To Line” column will be updated to indicate to which lines the buses are interlined (Attachment 5).

A few weeks before the changes are implemented, notices will be posted at all Line 6/11/23/25 bus stops. Staff will also provide tabling hours at major Storke/Hollister bus stops before the changes are implemented and during the initial period afterwards to help inform passengers accordingly. Throughout the initial year of implementation, staff will closely monitor passenger feedback and determine if route number changes would be necessary for the next service year.

Line 20:

Current service during the mid day is hourly causing buses to be often fully loaded for the up to one-hour trip. Two additional trips during the mid day are proposed on weekdays for consistent 40-minute service. Certain existing trip times within the mid day would be adjusted to create the consistent service.

San Marcos High School Summer PM Booster Service (2510):

The PM booster service during Summer school from San Marcos High School to the Santa Barbara West side has been experiencing very low ridership. Students are likely

using the other multiple bus lines or other means to reach their residences on the West side in the PM. Elimination of this booster is proposed.

Line 15x:

Remove one of the three boosters at 7:07 AM traveling from Isla Vista to SBCC due to the added capacity of the articulated bus.

Line 16:

Remove the one scheduled 7:35 AM trip from the Transit Center to SBCC during the summer due to Kaplan International relocating from SBCC to downtown Santa Barbara in June. Lines 5 and 17 will continue to provide service.

ATTACHMENTS:

- 1 - Summary of Public Input
- 2 - Summary of 2016 Proposed August Service Plan Table
- 3 - Route Maps for Proposed New and Changed Routes
- 4 - Advantages and Disadvantages of Service Plan Proposals
- 5 - Sample Line 6 and 11 Outbound Headsigns and Schedule Guide Pages

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ATTACHMENT 1

Summary of Public Input

Summary of Public Input

The following provides a summary of the public comments received to date are categorized as follows: (1) part of August 2016 service changes, (2) to be reviewed under work plan for August 2017 service changes, and (3) additional comments noted by Planning Department staff.

Part of current August 2016 service changes:

- Understanding of which outbound Line 6 and 11 buses to use when heading to the Storke/Hollister intersection.

Response: Headsigns will show which lines the bus serves and which destinations the buses are headed and the Schedule Guide "To Line" column will be updated to indicate to which lines the buses are interlined. The AVL system will also provide interior and exterior announcements as such. A few weeks before the changes are implemented, notices will be posted at all Line 6/11/23/25 bus stops. Staff will also provide tabling hours at major Storke/Hollister bus stops before the changes are implemented and during the initial period afterwards to help inform passengers accordingly. Throughout the initial year of implementation, staff will closely monitor passenger feedback and determine if route number changes would be necessary for the next service year.

To be reviewed under work plan for August 2017 service changes:

- Carpinteria – Potential adjustments due to planned Via Real extension
- Corridor Enhancements
 - Increase frequency on Line 25
 - Increase frequency on mid-day Line 20
- Schedule Adherence Concerns
 - Line 10
 - Lines 6 & 11
- Span of Service
 - Old Town Goleta

Other comments noted:

- Increase service to Santa Barbara Westside Community Center
- New line from Santa Barbara lower eastside to SBCC and Mesa along Cabrillo Blvd, Shoreline Drive and Cliff Drive.
- Interline Line 23/25 with 27/28 instead of Line 11/6, respectively.
- Service on Thanksgiving and Christmas days for service workers.

- Provide service to Rancho Goleta Mobile Home Park.
- Provide Line 20/21x or Seaside Shuttle service to Bates Road at Rincon Beach and to a trailhead for the Coastal Trail.
- Line 14 Sunday Service.
- Use bus line stations at the Transit Center in order for passengers especially elderly and disabled to know where to board buses per line.
- Purchase electric buses for Lines 6/11 because they are quieter in the residential neighborhood.

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ATTACHMENT 2

**SUMMARY OF PROPOSED FINAL 2016
AUGUST SERVICE PLAN**

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SUMMARY OF PROPOSED FINAL 2016 AUGUST SERVICE PLAN

May 3, 2016

DRAFT

to take effect August 22, 2016

Line	Route	Issue	Draft Proposal	Estimated Additional Hours for FY 16-17
28 (new line)	Camino Real Marketplace - San Joaquin/Sierra Madre/Santa Catalina UCSB residence halls - UCSB	Significant increased demand as a result of UCSB San Joaquin housing project proposed near Storke/El Colegio Road intersection.	15-minute service between 7:30 AM and 6:30 PM and 30-minute service between 6:30 PM and 12:00 AM Monday through Friday during the school year 30-minute service between 7:30 AM and 11:30 PM Monday through Friday during the Summer 30-minute service between 7:30 AM and 10:30 PM Saturdays year around 30-minute service between 7:30 AM and 10:00 PM Sundays year around	6,213 (funded by UCSB)
Last Mile Service	Goleta AMTRAK Train Station - Goleta Old Town/UCSB/major employment centers	Bus service from Goleta AMTRAK train station to Goleta Old Town/UCSB/major employment centers	Service for re-timed AM and PM peak commuting hours at Goleta AMTRAK station	337 (funded by SBCAG/Caltrans)
			Subtotal	6,550 3.1% increase
7 Extension	Santa Barbara - La Cumbre Shopping Center - County Health and Human Services - Calle Real Shopping Center - Goleta Neighborhood Clinic - Goleta Old Town	Lines 7 and 8 provide intermittent service yet serve major destinations. Line 9 is lowest performing route in system. Inbound and outbound buses travel in same direction along Camino del Remedio and Honor Farm Road creating confusion for passengers.	Thirty-minute service between 7:30 AM and 8:00 PM Monday through Friday. One-hour service between 7:30 AM and 6:45 PM on weekends. Bi-directional service at bus stops.	3,202
23/25/6/11	Lines 23 and 25 circulates within Ellwood/El Encanto Heights neighborhoods north and south of Highway 101 in Goleta. Lines 6 and 11 provide trunk service between Santa Barbara and Goleta/UCSB along State Street and Hollister Avenue	Transfer between Lines 23/25 and all other lines at Camino Real Marketplace affects ridership. Confusion of which stops to use along Lines 23 and 25. Infrequent Lines 23 and 25 service.	De-interline Lines 23 and 25 and less circuitous Line 23 route. Bi-directional service Line 23 service to Dos Pueblos High School. One-way service beyond high school. Bi-directional Line 25 service along Hollister Ave to Winchester Commons. Before 7:00 PM, interline Lines 6 and 25 and 11 and 23 on alternating trips. Maintain interlining on Lines 6 and 11 on other alternating trips.	(1,651)
20	Santa Barbara - Carpinteria	Full buses during mid-day due to one-hour service.	Add two additional trips to provide 40-minute mid-day service.	868
Summer School PM Booster (2510)	San Marcos High School - Santa Barbara Westside	Very low ridership	Eliminate Summer School PM booster	(10)
15x	SBCC - Isla Vista	Articulated buses providing additional capacity.	Remove one scheduled booster at 7:07 AM trip.	(73)
16	Downtown Santa Barbara - SBCC	Kaplan International will no longer use the SBCC campus for classrooms	Remove the one scheduled trip at 7:35 AM during the summer	(16)
			Subtotal	2,319 1.1% increase
			Additional hours for additional weekday	798 0.4% increase
			Total	9,667 4.6% increase

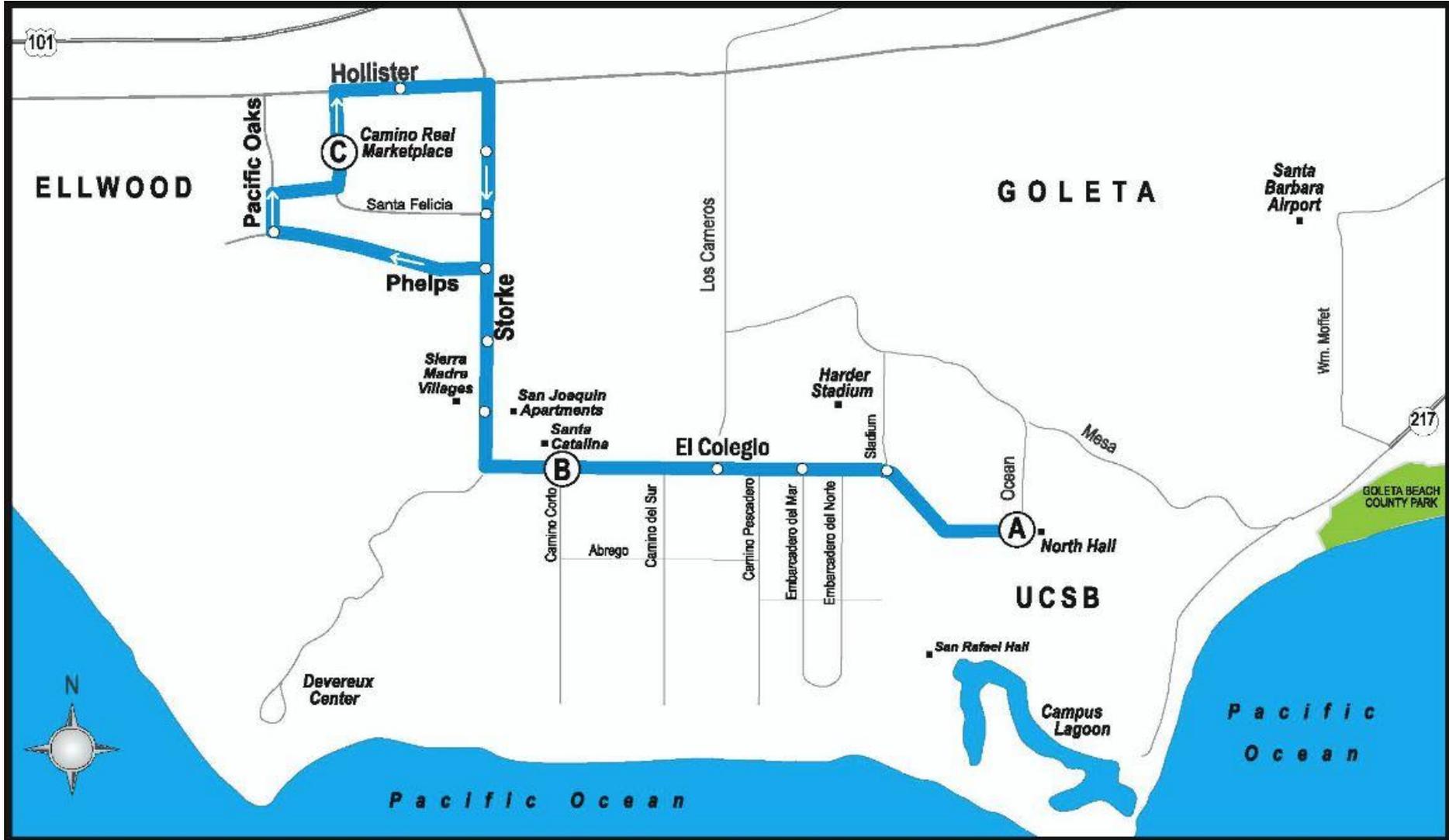
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ATTACHMENT 3

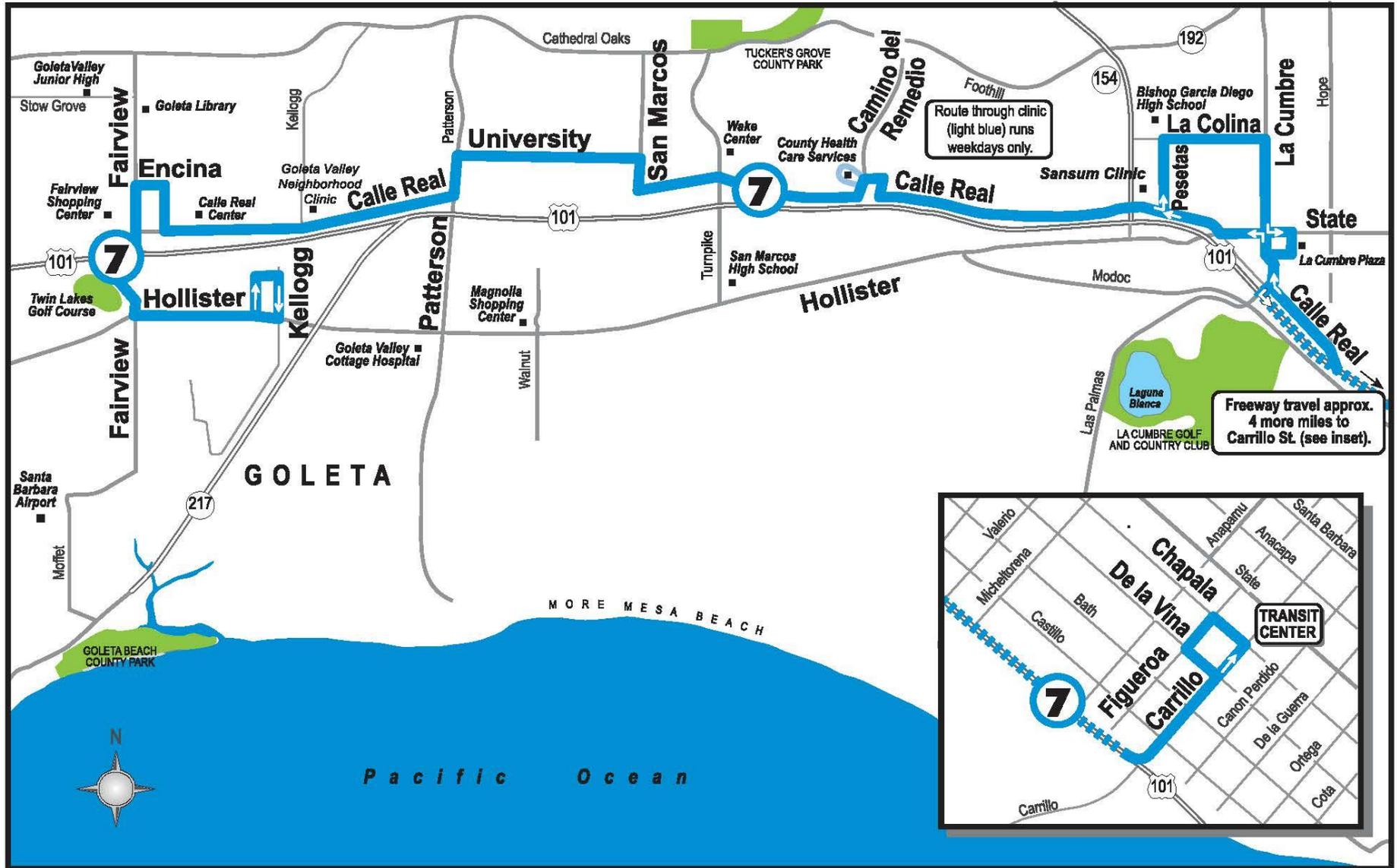
**ROUTE MAPS FOR PROPOSED NEW AND
CHANGED ROUTES**

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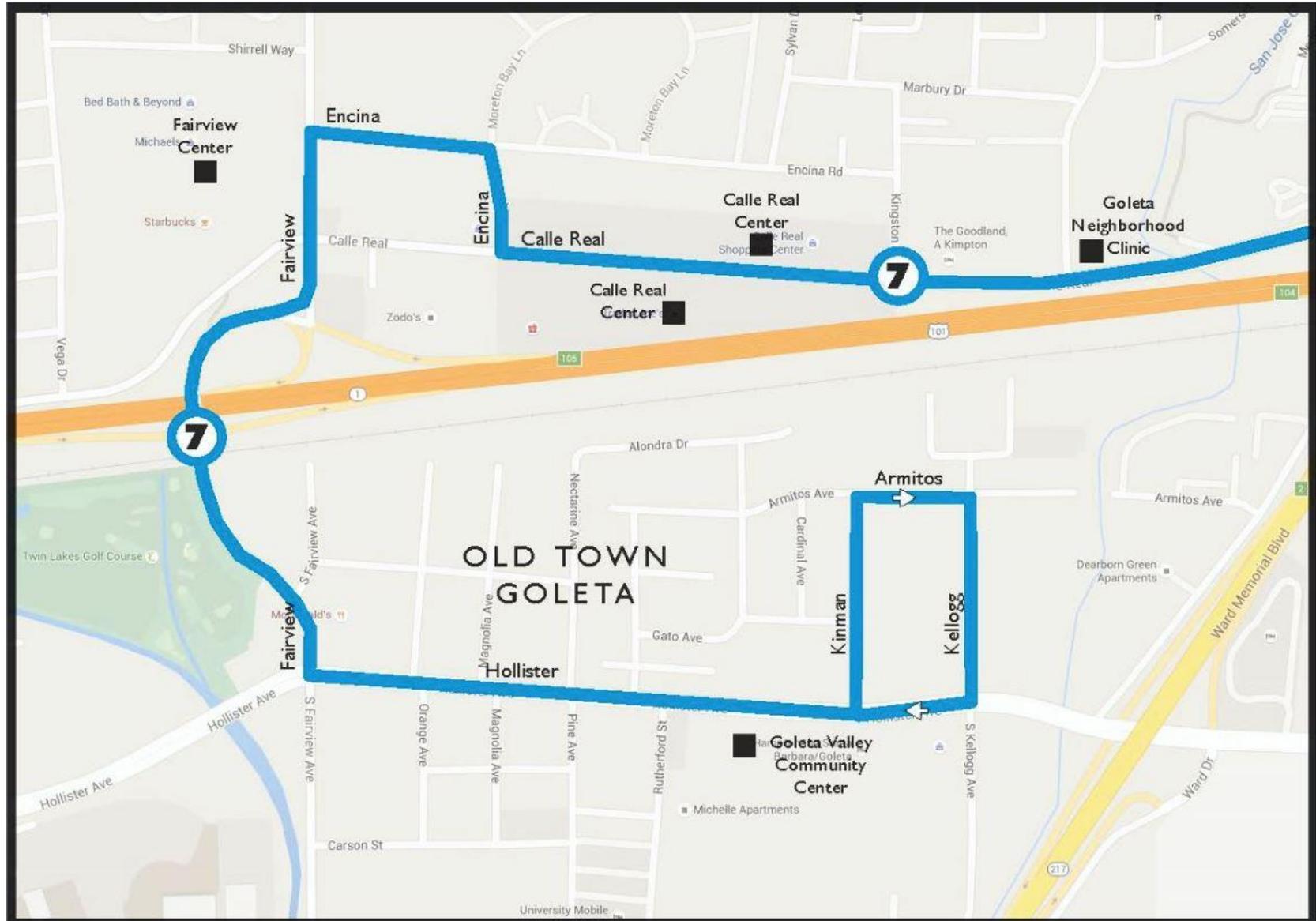
Proposed Line 28



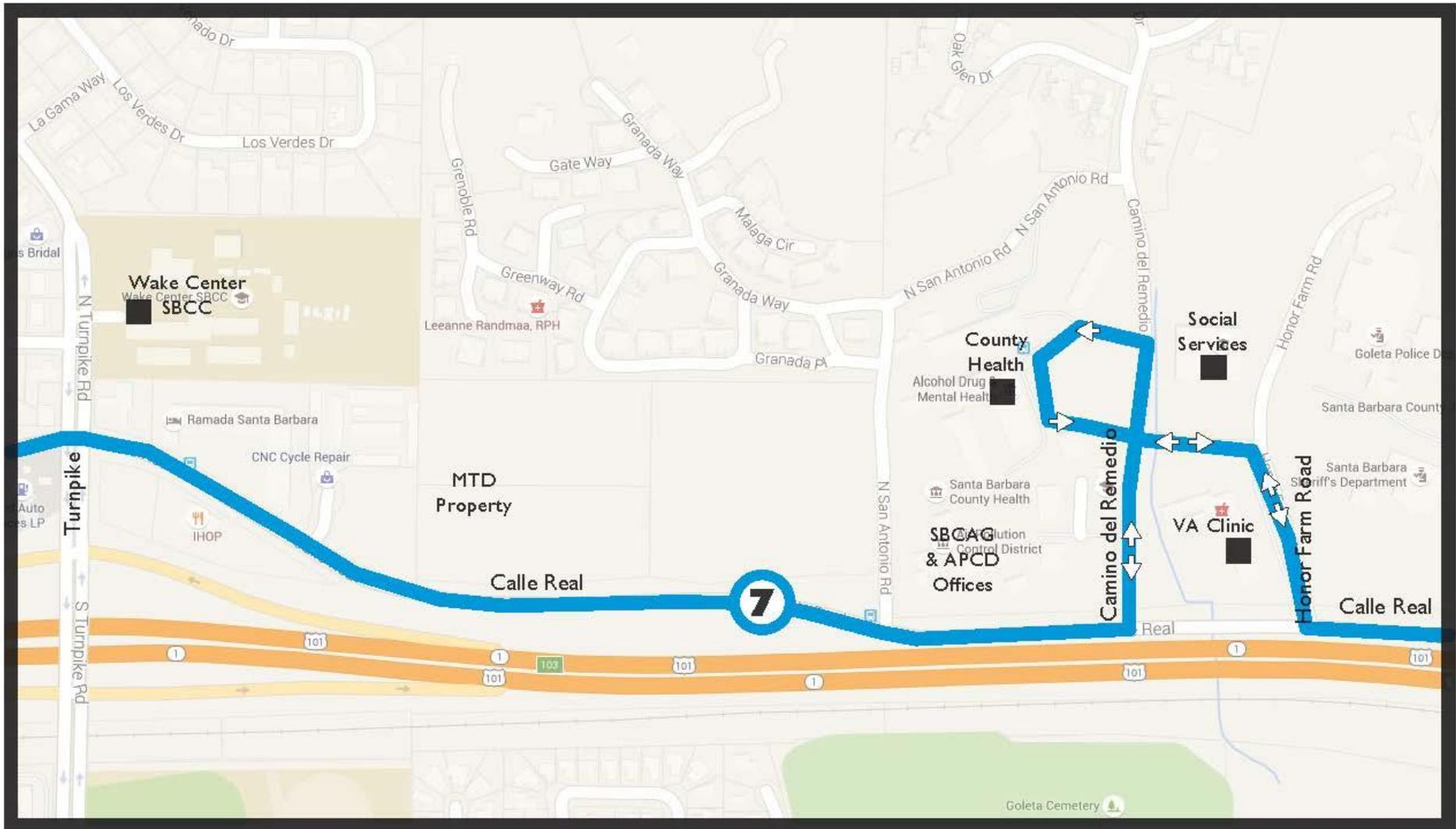
Proposed Line 7 Extension Overall Route



Proposed Line 7 Extension Goleta Old Town



Line 7 Extension Re-route at County Facilities

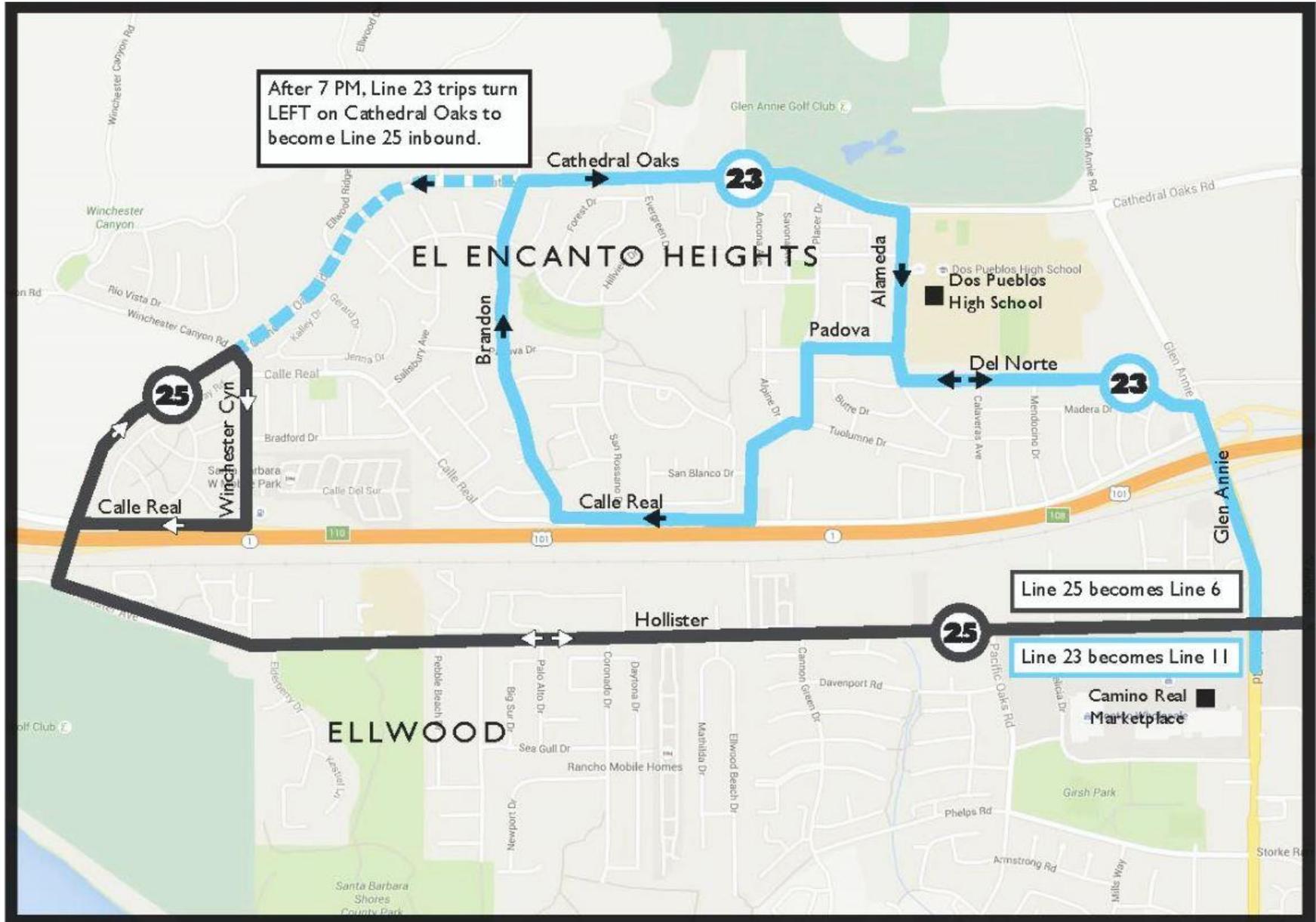


Lines 6-11-23-25

Storke/Hollister Intersection



Lines 23 & 25 Proposed Routes



ATTACHMENT 4

Advantages and Disadvantages of August 2016 Proposals

Advantages and Disadvantages of August 2016 Proposals

Line 38: (New Route)

Advantages:

- Additional capacity to serve off campus UCSB housing near the Storke/Hollister intersection
- Bus stop capacity improvements at the El Colegio/Camino Corto and El Colegio/Tropicana Gardens bus stops
- New bus stop on Pacific Oaks Road at Phelps Road

First & Last Mile Service:

Advantages:

- Transit service to workplaces at AM and PM peak hours

Disadvantages:

- Delayed trains would affect schedule
- Uncertainty with timing of implementation

Line 7-8-9:

Advantages:

- Consistent 30 min service during weekdays
- Bi-directional service from Goleta Old Town to Fairview/Calle Real shopping centers, community health clinic Calle Real/Kellogg, County Health and Social Services facility, La Cumbre Shopping Center, neighborhoods and Transit Center.
- Clearer directional service at County Social Services complex and Veteran's Clinic

Disadvantages:

- Disabled passengers between Fairview/Encina and Hollister/Patterson will need to transfer in Goleta Old Town.

Lines 6/11/23/25:

Advantages:

- Eliminates need to transfer on approximately half (alternating) of Lines 6/11 trips at Storke/Hollister before 7:00 PM.
- Eliminates need for many Lines 23/25 passengers to transfer at the Storke/Hollister intersection
- Eliminates confusion along Line 23 route of which side of street to wait for bus at bus stops.
- Restores frequency to a maximum of an hour.
- Bi-directional Line 23 service between Storke/Hollister and Dos Pueblos High School.
- Bi-directional Line 25 service between Storke/Hollister and Winchester Commons housing complex

Disadvantages:

- May cause some Line 6/11 passengers to transfer at the Storke/Hollister intersection. Approximately one half of the Line 6/11 trips will continue as Line 6/11 interlined trips whereas currently all generally do.
- Passengers to understand the Line 23 directional change in the evening toward Line 25 at Brandon/Cathedral Oaks Road intersection.
- One directional loop service beyond Dos Pueblos High School
- Line 23/25 will no longer circle Camino Real Marketplace with regard to stop locations as service will only be along Hollister and Storke.

Line 20:

Advantages:

- Consistent 40-minute service during weekdays

Disadvantages:

- Existing trips that are adjusted to create 40-minute service may be less convenient for some current passengers.

San Marcos High School Summer PM Booster (Line 2510):

Advantages:

- Remove unnecessary capacity.

Disadvantages:

- The few passengers that currently use the booster would use Lines 6/11 and transfer to Lines 1 or 17.

Line 15x Booster Reduction:

Advantages:

- Remove unnecessary capacity due to larger capacity articulated bus.

Disadvantages:

- Unscheduled boosters may be needed for a period of time

Line 16 Summer Trip Removal:

Advantages:

- Remove unnecessary capacity

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ATTACHMENT 5

SAMPLE LINE 6 AND 11 OUTBOUND HEADSIGNS AND SCHEDULE GUIDE PAGES

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CURRENT LINE 6 OUTBOUND



PROPOSED LINE 6-11 OUTBOUND

6-11 STATE/HOLLISTER

6-11 OLD TOWN GOLETA

6-11 CAMINO REAL MARKETPLACE

6-11 ISLA VISTA/UCSB

PROPOSED LINE 6-25 OUTBOUND



**PROPOSED LINE 6 OUTBOUND
(end of line)**



CURRENT LINE 11 OUTBOUND



PROPOSED LINE 11-6 OUTBOUND



PROPOSED LINE 11-23 OUTBOUND

11-23 STATE/HOLLISTER

11-23 GOLETA/UCSB

11-23 CAMINO REAL MARKETPLACE

11-23 EL ENCANTO HEIGHTS

**PROPOSED LINE 11 OUTBOUND
(end of line)**



**CURRENT & PROPOSED LINE 6 & 11
INBOUND**

6 STATE/HOLLISTER

6 DOWNTOWN SB

11 STATE/HOLLISTER

11 DOWNTOWN SB

6 Goleta

Transit Center • State • Hollister • Downtown Goleta • Storke

11 UCSB

Transit Center • State • Hollister • Goleta • Airport • UCSB • Camino Real Mkt

From Downtown Santa Barbara to Goleta & UCSB

Line	TRANSIT CENTER A ▶	State & Mission B ▶	State & San Roque C ▶	State & La Cumbre D ▶	Hollister & Turmpike E ▶	Hollister & Kellogg F ▶	SB Airport G ▶	UCSB H ▶	Hollister & Storke (Hotel) I	Storke & Hollister (McDonald's) I	Storke & Hollister (Rusty's) I	To Line
MONDAY - FRIDAY												
11	6:00	6:06	6:12	6:19	6:27	6:33	6:37	6:49	7:00	23
6	6:20	6:26	6:32	6:39	6:47	6:53	7:01	25
11	6:40	6:46	6:52	6:59	7:07	7:13	7:17	7:29	7:44	6
6	6:50	6:56	7:02	7:09	7:17	7:23	7:31	25
11	7:00	7:06	7:12	7:19	7:27	7:33	7:37	7:49	8:00	23
6	7:10	7:16	7:22	7:29	7:37	7:43	7:51	...	11
11	7:20	7:26	7:32	7:41	7:49	7:55	8:00	8:14	8:37	6
6	7:30	7:36	7:42	7:51	7:59	8:05	8:13
11	7:40	7:46	7:52	8:01	8:09	8:15	8:20	8:34	8:45	...
6	7:50	7:56	8:02	8:11	8:19	8:25	8:33	25
11	8:00	8:06	8:12	8:21	8:29	8:35	8:40	8:54	9:05	23
6	8:15	8:21	8:27	8:36	8:44	8:50	8:58	25
11	8:30	8:36	8:42	8:51	8:59	9:05	9:10	9:24	9:42	...
6	8:45	8:51	8:57	9:06	9:14	9:20	9:28	25
11	9:00	9:06	9:12	9:21	9:29	9:35	9:40	9:54	10:05	23
6	9:15	9:21	9:27	9:36	9:44	9:50	10:04	...	11
11	9:30	9:36	9:42	9:51	9:59	10:05	10:10	10:24	10:37	6
6	9:45	9:51	9:57	10:06	10:14	10:20	10:28	25
11	10:00	10:06	10:12	10:21	10:29	10:35	10:40	10:54	11:05	23
6	10:15	10:21	10:27	10:36	10:44	10:50	11:04	...	11
11	10:30	10:36	10:42	10:51	10:59	11:05	11:10	11:24	11:37	6
6	10:45	10:51	10:57	11:06	11:14	11:20	11:28	25
11	11:00	11:06	11:12	11:21	11:29	11:35	11:40	11:54	12:05	23
6	11:15	11:21	11:27	11:36	11:44	11:50	12:04	...	11
11	11:30	11:36	11:42	11:51	11:59	12:05	12:10	12:24	12:37	6
6	11:45	11:51	11:57	12:06	12:14	12:20	12:28	25
11	12:00	12:06	12:12	12:21	12:29	12:35	12:40	12:54	1:05	23

Goleta 6

Transit Center • State • Hollister • Downtown Goleta • Storke

UCSB 11

Transit Center • State • Hollister • Goleta • Airport • UCSB • Camino Real Mkt

From Downtown Santa Barbara to Goleta & UCSB

Line	TRANSIT CENTER A ▶	State & Mission B ▶	State & San Roque C ▶	State & La Cumbre D ▶	Hollister & Turmpike E ▶	Hollister & Kellogg F ▶	SB Airport G ▶	UCSB H ▶	Hollister & Storke (Hotel) I	Storke & Hollister (McDonald's) I	Storke & Hollister (Rusty's) I	To Line
MONDAY - FRIDAY												
6	12:15	12:21	12:27	12:36	12:44	12:50	1:04	...	11
11	12:30	12:36	12:42	12:51	12:59	1:05	1:10	1:24	1:37	6
6	12:45	12:51	12:57	1:06	1:14	1:20	1:28	25
11	1:00	1:06	1:12	1:21	1:29	1:35	1:40	1:54	2:05	23
6	1:15	1:21	1:27	1:36	1:44	1:50	2:04	...	11
11	1:30	1:36	1:42	1:51	1:59	2:05	2:10	2:24	2:32	6
6	1:45	1:51	1:57	2:06	2:14	2:20	2:28	25
11	2:00	2:06	2:12	2:21	2:29	2:35	2:40	2:54	3:05	23
6	2:15	2:22	2:28	2:37	2:45	2:51	3:04	...	11
11	2:30	2:37	2:43	2:52	3:00	3:06	3:11	3:25	3:33	6
6	2:45	2:52	2:58	3:07	3:15	3:21	3:29	25
11	3:00	3:07	3:13	3:22	3:30	3:36	3:41	3:55	4:06	23
6	3:10	3:17	3:23	3:32	3:40	3:46	4:05	...	11
11	3:20	3:27	3:33	3:42	3:50	3:56	4:01	4:15	4:26	6
6	3:30	3:37	3:43	3:52	4:00	4:06	4:14	...	11
11	3:40	3:47	3:53	4:02	4:10	4:16	4:21	4:35	4:46	6
6	3:50	3:57	4:03	4:12	4:20	4:26	4:34	25
11	4:00	4:07	4:13	4:22	4:30	4:36	4:41	4:55	5:06	23
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11	4:20	4:27	4:33	4:42	4:50	4:56	5:01	5:15	5:28	6
6	4:30	4:37	4:43	4:52	5:00	5:06	5:15	...	11
11	4:40	4:47	4:53	5:02	5:10	5:16	5:21	5:35	5:44	...
6	4:50	4:57	5:03	5:12	5:20	5:26	5:34	25
11	5:00	5:07	5:13	5:22	5:30	5:36	5:41	5:55	6:06	23
6	5:10	5:17	5:23	5:32	5:40	5:46	5:55
11	5:20	5:27	5:33	5:42	5:50	5:56	6:01	6:15	6:23	6
6	5:30	5:37	5:43	5:52	6:00	6:06	6:14	...	11
11	5:40	5:47	5:53	6:02	6:10	6:16	6:21	6:35	6:43	6



BOARD OF DIRECTORS REPORT

MEETING DATE: MAY 3, 2016 **AGENDA ITEM #:** 10

TYPE: ACTION

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: **MTD - SBCC Transit Pass Program Agreement**

RECOMMENDATION:

Staff recommends that the Board authorize General Manager Estrada to sign the attached Agreement with Santa Barbara City College (SBCC) to continue the student transit pass program.

DISCUSSION:

The week of April 18, SBCC students voted to approve a new two-year Transit Pass Program Agreement with MTD. The Agreement will continue the long-standing bulk pass program whereby each SBCC student (with certain exceptions) pays MTD a fee each term, and in return is allowed to ride MTD buses (with the exception of the Downtown-Waterfront Shuttle) without paying an additional fare.

Under the terms of the new Agreement, the per-student fee will increase from the current \$30 for each fall and spring semester to \$31 in the 2016-17 academic year, and to \$32 for each fall and spring semester in the 2017-18 academic year. The per-student fee will increase from the current \$13 to \$14 for each summer session in both 2016 and 2017. The Agreement will continue through the end of the Spring semester in calendar year 2018.

ATTACHMENTS:

- Draft MTD - SBCC Transit Pass Program Agreement

TRANSIT PASS PROGRAM AGREEMENT

Santa Barbara Metropolitan Transit District and Santa Barbara City College

This TRANSIT PASS PROGRAM AGREEMENT is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (hereinafter "DISTRICT") and the SANTA BARBARA COMMUNITY COLLEGE DISTRICT (hereinafter "SBCC") at Santa Barbara, California, as of the date set forth below.

WHEREAS:

- A. SBCC is located in the South Coast of Santa Barbara County; and
- B. DISTRICT provides public mass transportation in the South Coast; and
- C. It is in the mutual interest of DISTRICT and SBCC and to the benefit of the South Coast of Santa Barbara County that the Parties hereto mutually and cooperatively promote and encourage students attending SBCC to use public transportation; and
- D. DISTRICT and SBCC desire to implement a program whereby all registered SBCC students shall be eligible to utilize DISTRICT mass transit services; and
- E. SBCC students must approve by a majority vote any transportation fee that may be imposed to support SBCC's public transit expenditures; and
- F. DISTRICT and SBCC agree to work collaboratively together to craft a long term sustainable structure for both entities; and
- G. DISTRICT and SBCC agree to work collaboratively together to seek legislation to adjust the current California Education Code cap on the combination of parking and transportation fees; and
- H. DISTRICT and SBCC agree to reassess for academic year 16/17 and look at a stepped fare increase which approaches DISTRICT's lowest adult pass fare.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. SBCC shall pay to DISTRICT \$31.00 per SBCC student for each fall and spring term in the 2016-17 academic year, and \$32.00 for each fall and spring term in the 2017-18 academic year. The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term.
2. SBCC shall pay DISTRICT \$14.00 per SBCC student for each summer term. The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of

the term. Each current summer term is six weeks in length. If the length of a summer term changes, the summer bus pass fee will be adjusted proportionally.

3. It is understood by both parties that all fee-paying students who attend classes on either the main or west campus must participate in this program. There are, however, classifications of students for which SBCC will not pay DISTRICK either because the students do not pay fees to attend the college or they do not attend any classes on either the main or west campus. Furthermore, it is agreed to by both parties that bus passes will not be issued to anyone not paying the appropriate transit fee payable to DISTRICK. For purposes of this Agreement, SBCC will pay for registered students that are enrolled in one or more classes and have paid the appropriate fees but shall specifically exclude the following students:
 - a. Students enrolled exclusively in distance learning, Internet classes;
 - b. High school students enrolled exclusively in SBCC classes taught at high schools;
 - c. Students enrolled exclusively in study abroad classes;
 - d. Students enrolled exclusively in contract education classes;
 - e. Students enrolled exclusively in employee university or employee professional development classes;
 - f. Students enrolled exclusively in classes taught at community-based sites;
4. If a classification of students not listed above is established that will not be required to participate in the transit program or pay the transportation fee, SBCC will request DISTRICK's approval of the classification which will not be unreasonably withheld.
5. Upon boarding any DISTRICK bus in regular transit service - exclusive of the Downtown-Waterfront Shuttle and interregional bus lines - DISTRICK shall accept the presentation of a valid SBCC registration card from an SBCC-registered student in lieu of the appropriate public fare during the time period specified below. This privilege shall not apply to those SBCC-registered students identified in Paragraph 5 above. A valid SBCC registration card shall be defined as a registration card used by the student to whom it is issued that has a photo identifying the student and a current semester registration sticker.
6. Payment shall be made by SBCC to DISTRICK each term no later than forty-five (45) days after the final day to drop classes during that term. In the event of non-payment in the allotted time, a late payment charge of one percent (1%) per month shall be assessed.
7. For the life of this agreement, fall term passes shall be valid seven (7) calendar days before the start of fall classes until seven (7) calendar days before the start of spring classes. Spring term passes shall be valid seven (7) calendar days before the start of spring classes until the last day of final

examinations of the spring term. Summer term passes shall be valid seven (7) calendar days before the start of summer classes until the last day of final examinations of the summer term.

8. This agreement shall become effective at the beginning of the first summer term of calendar year 2016 and shall continue through the end of the spring term of calendar year 2018.
9. Either party may, by written notice terminate this agreement whether for convenience or because of the failure of the other party to fulfill the obligations herein. If the agreement is terminated for convenience, the termination date will be at the end of the school term following the term then in session. If the agreement is terminated because of the failure of one of the parties to fulfill their obligations, the agreement will continue until the end of the term then in session.
10. If the student transportation fee policy adopted by SBCC to support this agreement is found to be invalid by a court of law, this agreement shall immediately be re-negotiated in an attempt to cure the contractual defect. Failure to cure the contractual defect within 90 days may result in termination of the agreement at DISTRICT's discretion.
11. Neither SBCC, nor any officer or employee thereof, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by the District under, or in connection with, any work, authority or jurisdiction delegated to the District herein. It is also agreed that, pursuant to California Government Code Section 895.4, the District shall fully indemnify and hold SBCC harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by the District under or in connection with any work, authority or jurisdiction delegated to the District hereunder. Neither the District nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by SBCC under or in connection with any work, authority or jurisdiction delegated to SBCC herein. It is also agreed that, pursuant to California Government Code Section 895.4, SBCC shall fully indemnify and hold the District harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by SBCC under, or in connection with, any work, authority or jurisdiction delegated to SBCC hereunder.

IN WITNESS WHERE OF, the undersigned consent to the terms and conditions and have caused this Agreement to be executed.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT:

Jerry Estrada, General Manager

Date

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

President

Date

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BOARD OF DIRECTORS REPORT

MEETING DATE: May 3, 2016

AGENDA ITEM #: 11

TYPE: Action

PREPARED BY: Steve Maas

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: MTD - LOSSAN Transit Transfer Agreement

RECOMMENDATION:

Staff recommends that the Board authorize General Manager Estrada to sign a Cooperative Agreement with the Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency (LOSSAN). The Agreement will allow Pacific Surfliner passengers to transfer to MTD service without paying an additional fare, and will obligate LOSSAN to reimburse MTD for the fare.

DISCUSSION:

The California State Transportation Agency (CalSTA) has awarded LOSSAN \$1,675,000 in California cap-and-trade funds from the Transit and Intercity Rail Capital Program (TIRCP) to support the Pacific Surfliner Transit Transfer Program. The Program will allow Pacific Surfliner passengers to transfer to connecting public transit services along the Pacific Surfliner route without paying an additional fare. LOSSAN will reimburse the public transit agencies for the fare.

The attached Agreement, if approved, will take effect on June 6, 2016, and terminate on June 30, 2017. LOSSAN will reimburse MTD \$0.50 for rides on the Downtown-Waterfront Shuttle and the Seaside Shuttle, and \$1.50 for rides on all other MTD routes.

If LOSSAN's maximum obligation of \$40,000 is reached prior to June 30, 2017, and the Agreement is not amended to increase the maximum obligation, the Agreement will be suspended for the remainder of the fiscal year at that time.

ATTACHMENTS:

- Draft MTD - LOSSAN Cooperative Agreement

1 **COOPERATIVE AGREEMENT NO. L-6-0005**

2 **BETWEEN**

3 **LOS ANGELES – SAN DIEGO – SAN LUIS OBISPO RAIL CORRIDOR AGENCY**

4 **AND**

5 **SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

6 **FOR**

7 **FACILITATING TRANSFERS BETWEEN PACIFIC SURFLINER INTERCITY RAIL SERVICE AND**
8 **LOCAL TRANSIT SERVICES**

9 **THIS COOPERATIVE AGREEMENT (Agreement)**, is effective as of this 6th day of
10 June, 2016, by and between the Los Angeles – San Diego – San Luis Obispo Rail
11 Corridor Agency, 600 S. Main St., Orange, California, 92863, a joint powers authority (hereinafter referred
12 to as “LOSSAN AGENCY”), and the Santa Barbara Metropolitan Transit District, 550 Olive St., Santa
13 Barbara, California, 93101, a public transit district within the State of California (hereinafter referred to as
14 “MTD”), each individually known as “Party” and collectively known as “Parties”.

15 **RECITALS:**

16 **WHEREAS**, LOSSAN AGENCY is a joint powers authority charged with local management and
17 oversight of the state-funded, Amtrak-operated Pacific Surfliner intercity rail service between San Diego,
18 Orange, Los Angeles, Ventura, Santa Barbara and San Luis Obispo counties per the terms of an
19 interagency transfer agreement with the State of California effective July 1, 2015; and

20 **WHEREAS**, LOSSAN AGENCY and MTD both provide public transportation services operating
21 to, within, or through the six-county, 351-mile Los Angeles – San Diego – San Luis Obispo rail corridor
22 (hereinafter referred to as “LOSSAN rail corridor”; and

23 **WHEREAS**, Amtrak currently operates 23 daily state-funded Pacific Surfliner intercity trains on
24 portions of the LOSSAN rail corridor per an operating contract with LOSSAN AGENCY serving 31
25 stations; and

26 /

1 **WHEREAS**, in the absence of this Cooperative Agreement, passengers purchasing an Amtrak
2 Pacific Surfliner train ticket and desiring to transfer to MTD's service must pay a separate fare on MTD's
3 service; and

4 **WHEREAS**, LOSSAN AGENCY applied for and was awarded a Transit and Intercity Rail Capital
5 Program grant in the amount of One Million Six Hundred Seventy Five Thousand Dollars (\$1,675,000) to
6 support a Pacific Surfliner Transit Transfer Program (hereinafter referred to as "PROGRAM") for a one-
7 year demonstration period; and

8 **WHEREAS**, the Parties desire to enter into this Agreement to facilitate transfers between the
9 Parties' services and thereby provide greater convenience and mobility for public transportation users in
10 the region; and

11 **WHEREAS**, LOSSAN AGENCY and MTD both desire to provide a fully coordinated public transit
12 service for the benefit of the public, in compliance with Public Utilities Code Section 130262; and

13 **WHEREAS**, this Agreement defines the specific terms, conditions, and roles and responsibilities
14 between LOSSAN AGENCY and MTD only as they relate to the PROGRAM and no other purpose;

15 **NOW, THEREFORE**, in consideration of their mutual obligations set forth herein, the parties
16 agree as follows:

17 **ARTICLE 1. COMPLETE AGREEMENT**

18 A. This Agreement, including any attachments incorporated herein and made applicable by
19 reference, constitutes the complete and exclusive statement of the term(s) and conditions(s) of this
20 Agreement between LOSSAN AGENCY and MTD and it supersedes all prior representations,
21 understandings, and communications. The invalidity in whole or in part of any term or condition of this
22 Agreement shall not affect the validity of other term(s) or conditions(s) of this Agreement. The above
23 referenced Recitals are true and correct and are incorporated by reference herein.

24 B. LOSSAN AGENCY's failure to insist on any instance(s) of MTD's performance of any
25 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of LOSSAN
26 AGENCY's right to such performance or to future performance of such term(s) or condition(s), and MTD's

1 obligation in respect thereto shall continue in full force and effect. Changes to any portion of this
2 Agreement shall not be binding upon LOSSAN AGENCY except when specifically confirmed in writing
3 by an authorized representative of LOSSAN AGENCY by way of a written amendment to this Agreement
4 and issued in accordance with the provisions of this Agreement.

5 C. MTD's failure to insist on any instance(s) of LOSSAN AGENCY's performance of any
6 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of MTD's
7 right to such performance or to future performance of such term(s) or condition(s), and LOSSAN
8 AGENCY's obligation in respect thereto shall continue in full force and effect. Changes to any portion of
9 this Agreement shall not be binding upon MTD except when specifically confirmed in writing by an
10 authorized representative of MTD by way of a written amendment to this Agreement and issued in
11 accordance with the provisions of this Agreement.

12 **ARTICLE 2. SCOPE OF AGREEMENT**

13 This Agreement specifies the roles and responsibilities of the Parties as they pertain to the
14 PROGRAM. Both LOSSAN AGENCY and MTD agree that each will cooperate and coordinate with the
15 other in all activities covered by this Agreement and any other supplemental agreements that may be
16 required to facilitate purposes thereof.

17 **ARTICLE 3. RESPONSIBILITIES OF LOSSAN AGENCY**

18 LOSSAN AGENCY agrees to the following responsibilities for PROGRAM:

19 1. LOSSAN AGENCY shall pay complete and accurate invoices submitted by MTD on a
20 quarterly basis within 30 days of receipt of the invoice.

21 **ARTICLE 4. RESPONSIBILITIES OF MTD**

22 MTD agrees to the following responsibilities for PROGRAM:

23 1. Commencing as of the date of this Agreement, MTD shall honor valid Amtrak Pacific
24 Surfliner fare media for a single one-way boarding on its transit services on the routes identified in Exhibit
25 A (collectively "MTD services"), under the following conditions:

26 /

- a. One-way and round-trip Amtrak Pacific Surfliner paper and electronic tickets valid for the same calendar date of travel will be honored as valid fare media for one-way boardings on MTD services.
- b. Valid ten-trip and monthly Amtrak Pacific Surfliner tickets will be honored as valid fare media for one-way boardings on MTD services.
- c. MTD shall be reimbursed as provided herein based on \$0.50 for each one-way trip on the Downtown-Waterfront Shuttle and the Seaside Shuttle and \$1.50 for each one-way trip on all other MTD services, as indicated in Exhibit A.
- d. For purposes of counting transferring passengers, the number of passengers transferring to MTD service from a Pacific Surfliner train, or to a Pacific Surfliner train from MTD service shall be defined as the number of transferring passengers from whom no fares were collected by MTD service due to presentation of a valid Amtrak Pacific Surfliner paper or electronic ticket.

2. MTD shall track the number of passengers transferring to MTD services using a valid Pacific Surfliner ticket utilizing ridership counts conducted by MTD operators via the onboard farebox.

3. MTD shall submit quarterly invoices to LOSSAN AGENCY for reimbursement for all recorded transfers using a Pacific Surfliner ticket. Each invoice shall include the following information:

- a. Agreement Number L-6-0005;
- b. The time period covered by the invoice;
- c. The number of transfers recorded and the reimbursement rate specified in Exhibit A
- d. Itemized expenses including support documentation incurred during the billing period.
- e. Invoice Certification signed by an authorized representative of MTD;

Certification statement shall be as follows:

"I hereby certify that invoice(s) dated _____ for the period covering _____ to _____ are true, complete and correct statements of reimbursable costs and progress. The backup information included with the invoices is true, complete

and correct in all material aspects. All payments due and owing to subcontractors and suppliers have been made, if applicable. Timely payments will be made to subcontractors and suppliers from proceeds of the payment covered by the certification, if applicable. The invoices do not include any amounts which (Insert Name of the firm) intends to withhold or retain from a subcontractor or supplier unless so identified on the invoices, if applicable.”

f. Invoices shall be submitted to:

Accounts Payable
LOSSAN Rail Corridor Agency
600 S. Main St.
Orange, CA 928638.

g. Such other information as requested by LOSSAN.

ARTICLE 5. MUTUAL RESPONSIBILITIES

1. Disagreements concerning the number of passengers transferring between Pacific Surfliner and MTD services shall be resolved by making a good faith effort to create a joint survey team, to include representatives of both LOSSAN AGENCY and MTD, whose task would be to conduct a passenger survey to verify transfer rates.

2. Each party shall reasonably cooperate in the dissemination of information to the public regarding the PROGRAM and the services offered by the other party, to the extent practicable, including, but not limited to, printed collateral materials at stations and onboard transit and rail vehicles, social media posts, digital marketing, and on-board announcements.

3. Each party shall notify the other within thirty (30) days in advance of adopting any fare changes that might affect reimbursement rates or any aspect of transfer privileges.

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1 **ARTICLE 6. DELEGATED AUTHORITY**

2 The actions required to be taken by MTD in the implementation of this Agreement are delegated
3 to its General Manager, or designee, and the actions required to be taken by LOSSAN AGENCY in the
4 implementation of this Agreement are delegated to LOSSAN AGENCY's Managing Director or designee.

5 **ARTICLE 7. MAXIMUM OBLIGATION**

6 Notwithstanding any provisions of this Agreement to the contrary, LOSSAN AGENCY and MTD
7 mutually agree that LOSSAN AGENCY's maximum cumulative payment obligation hereunder shall be
8 estimated to be Forty Thousand Dollars (\$40,000.00), unless agreed to and amended by both Parties.
9 In good faith, LOSSAN AGENCY shall provide MTD with 30 days' written notice that it expects to reach
10 maximum obligation. If not amended to add value, Agreement will terminate 30 calendar days after the
11 date of the above notice from LOSSAN AGENCY to MTD or sooner if MTD estimates that the maximum
12 obligation has been reached.

13 **ARTICLE 8. AUDIT AND INSPECTION**

14 MTD shall maintain a complete set of records in accordance with generally accepted accounting
15 principles. Upon reasonable notice, MTD shall permit the authorized representatives of the LOSSAN
16 AGENCY to inspect and audit all work, materials, books, accounts, and other data and records of MTD
17 related to PROGRAM for a period of four (4) years after final payment, or until any on-going audit is
18 completed. For purposes of audit, the date of completion of this Agreement shall be the date of LOSSAN
19 AGENCY's payment of LOSSAN AGENCY final billing (so noted on the invoice) under this Agreement.
20 LOSSAN AGENCY shall have the right to reproduce any such books, records, and accounts. The above
21 provision with respect to audits shall extend to and/or be included in contracts with MTD's contractor.

22 **ARTICLE 9. INDEMNIFICATION**

23 A. To the fullest extent permitted by law, LOSSAN AGENCY shall defend (at LOSSAN
24 AGENCY's sole cost and expense with legal counsel reasonably acceptable to MTD), indemnify, protect,
25 and hold harmless MTD, its officers, directors, employees, and agents (collectively the "Indemnified
26 Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs,

1 judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses
2 including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising
3 from injuries to or death of persons (LOSSAN AGENCY's employees included), for damage to property,
4 including property owned by MTD, or from any violation of any federal, state, or local law or ordinance,
5 alleged to be caused by the negligent acts, omissions or willful misconduct of LOSSAN AGENCY, its
6 officers, directors, employees or agents in connection with or arising out of the performance of this
7 Agreement.

8 B. To the fullest extent permitted by law, MTD shall defend (at MTD's sole cost and expense
9 with legal counsel reasonably acceptable to LOSSAN AGENCY), indemnify, protect, and hold harmless
10 LOSSAN AGENCY, its officers, directors, employees, and agents (collectively the "Indemnified Parties"),
11 from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments,
12 arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal
13 costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to
14 or death of persons MTD's employees included), for damage to property, including property owned by
15 LOSSAN AGENCY, or from any violation of any federal, state, or local law or ordinance, alleged to be
16 caused by the negligent acts, omissions or willful misconduct of MTD, its officers, directors, employees
17 or agents in connection with or arising out of the performance of this Agreement.

18 C. The indemnification and defense obligations of this Agreement shall survive its expiration
19 or termination.

20 **ARTICLE 10. ADDITIONAL PROVISIONS**

21 A. Term of Agreement: This Agreement shall be effective on June 6, 2016, and shall be in
22 full force and effect through June 30, 2017, or until grant funds are exhausted.

23 B. Termination: In the event either Party defaults in the performance of their obligations under
24 this Agreement or breaches any of the provisions of this Agreement, the non-defaulting Party shall have
25 the option to terminate this Agreement upon thirty (30) days' prior written notice to the other Party.

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1 C. Termination for Convenience: Either Party may terminate this Agreement for its
2 convenience by providing thirty (30) days' prior written notice of its intent to terminate for convenience to
3 the other Party.

4 D. LOSSAN AGENCY and MTD shall comply with all applicable federal, state, and local
5 laws, statues, ordinances and regulations of any governmental authority having
6 jurisdiction over the PROJECT.

7 E. Legal Authority: LOSSAN AGENCY and MTD hereto consent that they are authorized to
8 execute this Agreement on behalf of said Parties and that, by so executing this Agreement, the Parties
9 hereto are formally bound to the provisions of this Agreement.

10 F. Severability: If any term, provision, covenant or condition of this Agreement is held to be
11 invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the
12 remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or
13 condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

14 G. Counterparts of Agreement: This Agreement may be executed and delivered in any
15 number of counterparts, each of which, when executed and delivered shall be deemed an original and
16 all of which together shall constitute the same agreement. Facsimile signatures will be permitted.

17 H. Force Majeure: Either Party shall be excused from performing its obligations under this
18 Agreement during the time and to the extent that it is prevented from performing by an unforeseeable
19 cause beyond its control, including but not limited to; any incidence of fire, flood; acts of God;
20 commandeering of material, products, plants or facilities by the federal, state or local government;
21 national fuel shortage; or a material act or omission by the other Party; when satisfactory evidence of
22 such cause is presented to the other Party, and provided further that such nonperformance is
23 unforeseeable, beyond the control and is not due to the fault or negligence of the Party not performing.

24 I. Assignment: Neither this Agreement, nor any of the Parties' rights, obligations, duties, or
25 authority hereunder may be assigned in whole or in part by either Party without the prior written consent
26 of the other Party in its sole and absolute discretion. Any such attempt of assignment shall be deemed

1 void and of no force and effect. Consent to one assignment shall not be deemed consent to any
 2 subsequent assignment, nor the waiver of any right to consent to such subsequent assignment.

3 J. Governing Law: The laws of the State of California and applicable local and federal laws,
 4 regulations and guidelines shall govern this Agreement. Venue for any action arising out of this
 5 Agreement shall be Orange County, California.

6 K. Litigation fees: Should litigation arise out of this Agreement for the performance thereof,
 7 the court shall award costs and expenses, including attorney’s fees, to the prevailing party.

8 L. Notices: Any notices, requests, or demands made between the Parties pursuant to this
 9 Agreement are to be directed as follows:

To MTD	To LOSSAN RAIL CORRIDOR AGENCY
Santa Barbara Metropolitan Transit District	LOSSAN Rail Corridor Agency
550 Olive St. Santa Barbara, CA 93101	600 South Main Street P.O. Box 14184 Orange, CA 92863-1584
Attention: Jerry Estrada General Manager Cc: Steve Maas Manager of Government Relations & Compliance	Attention: Michael Litschi Deputy Director Cc: Jason Jewell Finance Manager
Phone: (805) 963-3364 E-mail: jestrada@sbmtd.gov	Phone: (714) 560 – 5581 E-mail: mlitschi@octa.net

22 This Agreement shall be made effective upon execution by both Parties.

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IN WITNESS WHEREOF, the Parties hereto have caused this Agreement No. L-6-0005 to be executed on the date first written above.

MTD

LOSSAN RAIL CORRIDOR AGENCY

By: _____

Jerry Estrada
General Manager

By: _____

Jennifer Bergener
Managing Director

APPROVED AS TO FORM:

By: _____

James M. Donich
General Counsel

Dated: _____

Exhibit A:

Scope of Services

EXHIBIT A Scope of Services

SERVICES HONORING AMTRAK PACIFIC SURFLINER TICKETS AS OF JUNE 6, 2016

As per Cooperative Agreement between LOSSAN Rail Corridor Agency (LOSSAN AGENCY), and Santa Barbara Metropolitan Transit District (MTD), MTD shall be reimbursed at the rate stated in Table 1 below for each boarding using a valid Pacific Surfliner ticket.

MTD shall accept valid Amtrak Pacific Surfliner paper and electronic tickets for a single one-way boarding on its fixed-route bus services, and will be reimbursed on all routes/lines listed below that provide connecting service to and from Pacific Surfliner station(s).

TABLE 1

MTD Services	Route Name/Number	Reimbursement Rate Per Boarding
Downtown-Waterfront Shuttle	Lines 30, 31, & 32	\$0.50
Seaside Shuttle	Line 36	\$0.50
All other MTD Services	All other MTD Services	\$1.50

LOSSAN AGENCY

Jennifer Bergener
Managing Director

Date

MTD

Jerry Estrada
General Manager

Date

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: May 3, 2016
Subject: General Manager's Report

Operations & Maintenance

Operations has commenced its bidding procedure for our upcoming Summer service. Generally, this takes 4-6 weeks, with one Supervisor dedicated to helping Operators choose their schedules. We also bid one holiday (July 4th) during the process. The summer bid will run from June 13th-August 21st.

Intercon technologies has chosen to discontinue its services with MTD. Intercon is currently finishing a set of CALB LiFePo4 400ah modules, and will deliver to MTD next week. We will internally evaluate the needs to complete the conversion of EV18 from 350ah batteries to 400ah modules before the end of May. EV18 as well as EV's 14 and 19 all have the obsolete 6-year old Thundersky /Winston 350ah batteries installed. The plan is to use the removed modules from EV18 to maintain the packs in EV14 and EV19. The installation will also include rewiring of all spliced high voltage cabling.

The Maintenance Department has put together a scope of work to present EBus in order to possibly convert up to (4) EV's from ni-cad to lithium-ion systems. The plan we most likely include converting (2) or more of the EV's previously purchased from Anaheim. Facilities personnel assisted with bus shelter lighting issues, discussed issues found, and possible future approach to preventive maintenance of bus shelters.

Planning & Administration

Planning and Operations staff met on April 12th to conduct the roundtable on the June bid. The session went well with the next step for the Operations Department to start the driver bidding process. After the proposed final Fall service changes Board hearing, Planning staff will begin the detailed work on the August bid. Planning staff presented the draft August changes to the Goleta City Council on April 19th. The Council voted unanimously to approve a support letter for the proposed service changes.

The two-week Trapeze planning software training session for Planning staff will be conducted on site during the weeks of May 9th and May 16th.

As in past years, Planning staff provided Carpinteria Beautiful wooden benches from Carpinteria bus stops in order for them to paint colorful and artistic designs. Seven benches were painted this year by Carpinteria Beautiful volunteers and local art students. This has been a popular ongoing annual event for the local community.

The week of April 18, both SBCC and UCSB voted affirmatively to continue their student bus pass programs. SBCC voted yes on a new two-year contract that includes an increase in the fee from \$30 per semester in the current Agreement to \$32 per semester (phased over the two years) in the new Agreement. The summer session fee will increase from \$13 to \$14. Staff worked closely with SBCC administration and the Student Senate prior to the vote. UCSB votes on their Agreement every four years, and no changes to the Agreement were proposed.

This week, staff will complete the required quarterly reports to the California Governor's Office of Emergency Services (CalOES) for the Proposition 1B Transit Security grant program and to the Federal Transit Administration (FTA) for all open federal grants. As required by the FTA, staff has submitted MTD's March Safety & Security Report to the National Transit Database (NTD), and will submit the March Ridership Report by Friday, April 29th.

Implementation of the AIM system on the MTD fleet has been delayed for the last several months due to a number of technical issues encountered during the minifleet testing last February. Most of these matters have been resolved and we expect to give the go-ahead to Clever Devices for installation of the on-board systems on the rest of the fleet shortly. During this period, progress has continued in other areas. The AVM system, which provides the shop with notification of important bus conditions while on the road (e.g., low oil pressure), has been set up and is being tested. The automated integration of the GFI farebox data with Clever Devices passenger reporting system is nearly complete. Yesterday, Planning staff completed its training for processing and merging the Trapeze schedule data into the Clever Devices system.

Construction on the canopy project began April 18, 2016. Following the demo of the canopy roof, it was found that the original roof metal deck was rusted to the point of needing replacement. Staff has discussed the situation with the contractor, and is awaiting estimates. More to come on a plan to replace the canopy roof. The canopy lift portion of the project continues. Following receipt of an engineering analysis and cost estimation, staff is reviewing its options for reroofing and shoring up the shop building. The structural engineering firm, Ehlen Spiess & Haight, is recommending that the two older shop sections, both built in the 1970s, include earthquake retrofitting as part of the project. The project will be included in the draft capital budget for next fiscal year.

A three-year \$12,000 contract was recently awarded to Compucount Inventory Service for the annual bus parts physical inventory count. The invitation for bids for the concrete pad for the Housing Authority of the City of Santa Barbara bus stop shelter has been prepared and will be issued this week. The pre-proposal meeting for the request for proposals for marketing services was held last Monday. There were four attendees at the non-mandatory meeting. The proposals are to include marketing services for strategic marketing, public relations, creative services, social media, and website design. Proposals are due May 12th.

MTD's customer service reps have been busy assisting the Planning department by manning tables at bus stops and in front of the Transit Center. Additionally, they have presented the Elementary School Outreach Program at 5 elementary schools in the past two weeks.

MTD had a booth at The Green Car Show portion of the Earth Day Festival, with an ARTIC and an electric shuttle. We had environmental awareness activities for children, along with prizes. MTD was invited to an Earth Day related event on the CITRIX campus. This was ideal, as CITRIX is encouraging their employees to use public transportation to get to their facility on the outer reaches of Hollister Ave. MTD's proposed changes to the 6/11/23/25 will make this a more attractive option for them, and we were able to explain the advantages to them at a recent event.