



AGENDA

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, August 9, 2016
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director; Bill Shelor, Secretary; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of July 26, 2016.

5. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review and approve the cash report for the period of July 19, 2016 through August 1, 2016.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. CAPITAL PROJECTS UPDATE -(INFORMATIONAL)

Staff will provide the Board with an update on the status of MTD capital projects

8. FUNDING OPPORTUNITIES UPDATE-(INFORMATIONAL)

Staff will present an update on the various federal and state transit funding programs.

9. GENERAL MANAGER'S REPORT UPDATE – (INFORMATIONAL)

- a) Montecito Community Foundation
- b) Electric Vehicles

10. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

11. RECESS TO CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6) - (ACTION MAY BE TAKEN)

Agency designated representative: Mr. Jerry Estrada, General Manager.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

12. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, July 26, 2016
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Interim Executive Assistant, reported that the agenda was posted on Friday, July 22nd, 2016 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Director McQuary moved to approve the draft minutes. Director Tabor seconded the motion. The motion passed unanimously with one abstention from Director Rodriguez, as she was not present in last meeting.

5. APPROVAL OF CASH REPORT-(ATTACHMENT-ACTION MAY BE TAKEN)

Director Shelor asked for clarification on an AP item. Procurement Specialist, Ryan Gripp explained the COM3 Consulting was hired to assist in the upgrade to the Maintenance area's scope of work.

Director McQuary moved to approve the cash reports for the periods of June 21, 2016 through July 4, 2016 and July 5, 2016 through July 18, 2016. Director Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

7. ANNUAL CUSTOMER OUTREACH UPDATE FOR FISCAL YEAR 2015-16-(INFORMATIONAL)

Nancy Alexander, Customer and Public Outreach Administrator, provided the Board with a presentation on outreach efforts for the year that were focused on Mobility Impaired, Senior Citizens, Local and International Students, and the younger generation of students.

Ms. Alexander share that this year MTD held many hands-on workshops for our riders such as bicycle camp that was held in Goleta, Carpinteria and Santa Barbara, Safety Town, Braille Institute workshops, translated community meetings by Customer Service Representative, Brian Ronces, 6th Grade Assemblies, and the youth art poster contest.

Director Aceves recommended staff place more emphasis on Santa Barbara's largest local event; Fiestas week.

Director Tabor also recommended reaching out to our local hotel motel association.

General Manager Jerry Estrada and Chair Davis commended Ms. Alexander on her work with the various outreach efforts she has worked on to date and her self starting initiative.

8. MARKETING SERVICES RFP CONTRACT AWARD RECOMMENDATION-(ATTACHMENT-ACTION MAY BE TAKEN)

Ryan Gripp, Procurement specialist presented their request that the Board authorize the General Manager to enter into a contract for marketing services with Celtis Ventures, LLC.

After a brief discussion there was concern shared about the bilingual services that MTD would like to accommodate. Mr. Gripp and General Manager Estrada emphasized that Spanish speaking services was outlined in the contract and discussed in interview and staff feels confident that the expectations of MTD will be met. Director Aceves motioned to approve staff's recommendation to award the contract to Celtis Ventures, LLC. Director Tabor seconded the motion. The motion passed unanimously.

AT THIS POINT DIRECTOR TABOR MADE A MOTION TO MOVE # 9 (CLOSED SESSION) TO THE END OF AGENDA. DIRECTOR RODRIGUEZ SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

Chair Davis announced that the Calle Real ad hoc subcommittee would be meeting after Closed Session for approximately 10 minutes.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

9. RECESS TO CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6) - (ACTION MAY BE TAKEN)

Agency designated representative: Mr. Jerry Estrada, General Manager.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

Upon returning from closed session Chair Davis reported that no action was taken.

11. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:47 a.m. Director McQuary seconded the motion. The motion passed unanimously.

On behalf of all MTD, Chairman Davis, dedicated the adjournment to Michael Weinberg, Director Dick Weinberg's son. Our full condolences go to the entire Weinberg family.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of August 9, 2016
For the Period 7/19/2016 through 8/1/2016

MONEY MARKET

Beginning Balance 7/19/2016 **\$12,604,845.02**

SB-325 (LTF)	523,447.07
Passenger Fares	191,627.70
Measure "A"	135,905.71
Accounts Receivable	45,534.80
LCTOP Transfers	15,833.37
Advertising/Prepaid Deposi	3,632.00
Miscellaneous/Asset Sales	252.64
Interest Income	99.09

Total Deposits **916,332.38**

Bank/CC Fees	(1,163.52)
ACH Garn/Escrow	(13,706.00)
ACH Pensions Transfer	(31,897.85)
WC Transfer	(54,731.52)
ACH Tax Deposit	(173,922.41)
Operations Transfer	(248,651.44)
Payroll Transfer	(344,443.26)

Total Disbursements **(868,516.00)**

Ending Balance **\$12,652,661.40**

CASH INVESTMENTS

LAIF Account	\$3,350,004.78
Money Market Account	12,652,661.40

Total Cash Balance **\$16,002,666.18**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,947,944.76)
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Working Capital **\$12,054,721.42**

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**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
112996	7/14/2016	CUMMINS PACIFIC, LLC	BUS PARTS	0.00	V
113063	7/22/2016	AQUA-FLO	BUS WASH SUPPLIES	73.99	
113064	7/22/2016	AMERICAN PUBLIC TRANSPORTA	ANNUAL MEMBERSHIP	27,685.00	
113065	7/22/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	120.00	
113066	7/22/2016	CENTRAL CITY ABS, INC.	BUS SUPPLIES	4.82	
113067	7/22/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	129.36	
113068	7/22/2016	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,485.86	
113069	7/22/2016	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	2,861.82	
113070	7/22/2016	MARY DEAIL	PAYROLL RELATED	106.15	
113071	7/22/2016	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	102.48	
113072	7/22/2016	FEDEX dba	FREIGHT CHARGES	108.80	
113073	7/22/2016	STATE OF CALIFORNIA	PAYROLL RELATED	598.42	
113074	7/22/2016	FRANK SCHIPPER CONSTRUCTION	CANOPY MODIFICATIONS	10,834.84	
113075	7/22/2016	FRONTIER CALIFORNIA INC.	TELEPHONES	1,973.83	
113076	7/22/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	175.87	
113077	7/22/2016	ANN HARBOUR	PAYROLL RELATED	275.00	
113078	7/22/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	76.38	
113079	7/22/2016	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	120.00	
113080	7/22/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	15,219.41	
113081	7/22/2016	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
113082	7/22/2016	NATIONAL DRIVE	PAYROLL DEDUCTION	82.00	
113083	7/22/2016	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
113084	7/22/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	960.00	
113085	7/22/2016	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	825.21	
113086	7/22/2016	SO. CAL. EDISON CO.	UTILITIES	5,053.63	
113087	7/22/2016	THE GAS COMPANY DBA	UTILITIES	95.33	
113088	7/22/2016	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	524.85	
113089	7/22/2016	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
113090	7/22/2016	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	103.00	
113091	7/28/2016	ABC BUS COMPANIES INC	BUS PARTS	591.46	
113092	7/28/2016	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	258.86	
113093	7/28/2016	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	770.85	
113094	7/28/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	70.60	
113095	7/28/2016	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	570.00	
113096	7/28/2016	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	6,713.03	
113097	7/28/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	17.88	
113098	7/28/2016	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	98.00	
113099	7/28/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	27.89	

Check #	Date	Company	Description	Amount	Voids
113100	7/28/2016	CENTRAL CITY ABS, INC.	BUS SUPPLIES	26.83	
113101	7/28/2016	COMPUCOUNT INVENTORY SERVI	INVENTORY COUNT SERVICES	4,000.00	
113102	7/28/2016	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	443.80	
113103	7/28/2016	COMMLINE INC.	2-WAY RADIO REPAIRS/SUPPLIES	145.00	
113104	7/28/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	496.56	
113105	7/28/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	107.80	
113106	7/28/2016	CUMMINS PACIFIC, LLC	BUS PARTS	2,323.46	
113107	7/28/2016	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	3,315.00	
113108	7/28/2016	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	37.15	
113109	7/28/2016	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	68,792.58	
113110	7/28/2016	FERGUSON ENTERPRISES, INC	SHOP SUPPLIES	10.78	
113111	7/28/2016	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	98.00	
113112	7/28/2016	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	2,868.79	
113113	7/28/2016	GEM EQUIPMENT CO. DBA	BUS PARTS & SUPPLIES	148.61	
113114	7/28/2016	GIBBS INTERNATIONAL INC	BUS PARTS	4,065.96	
113115	7/28/2016	GILLIG LLC	BUS PARTS	4,180.85	
113116	7/28/2016	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
113117	7/28/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,379.65	
113118	7/28/2016	GRAINGER, INC.	SHOP/B&G SUPPLIES	28.05	
113119	7/28/2016	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	1,306.07	
113120	7/28/2016	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	201.68	
113121	7/28/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	247.42	
113122	7/28/2016	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS REPAIRS	1,776.75	
113123	7/28/2016	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	232.76	
113124	7/28/2016	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	98.00	
113125	7/28/2016	LARA'S AUTO REPAIR DBA	BUS REPAIRS	450.27	
113126	7/28/2016	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	11,818.86	
113127	7/28/2016	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	95.00	
113128	7/28/2016	LUBRICATION ENGINEERS, INC.	LUBRICANTS	358.35	
113129	7/28/2016	MAGALDI AND MAGALDI	BUS PARTS	459.50	
113130	7/28/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	15,597.33	
113131	7/28/2016	ANGELICA MARTINEZ	DMV-VTT REIMBURSEMENT	43.00	
113132	7/28/2016	MC CORMIX CORP. (OIL)	LUBRICANTS	1,826.52	
113133	7/28/2016	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	133.52	
113134	7/28/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	36.56	
113135	7/28/2016	MCI SERVICE PARTS, INC.	BUS PARTS	182.52	
113136	7/28/2016	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	23.08	
113137	7/28/2016	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	277.02	
113138	7/28/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	0.00	V
113139	7/28/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,395.46	
113140	7/28/2016	O'CONNOR PEST CONTROL DBA	FUMIGATION	82.00	

Check #	Date	Company	Description	Amount	Voids
113141	7/28/2016	OFFICETEAM	TEMPORARY STAFF	535.57	
113142	7/28/2016	PACIFIC MATERIALS LABORATOR	CANOPY WELDING INSPECTIONS	9,999.00	
113143	7/28/2016	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	
113144	7/28/2016	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	98.00	
113145	7/28/2016	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	765.00	
113146	7/28/2016	SANTA BARBARA FASTENERS, INC	SHOP SUPPLIES	7.02	
113147	7/28/2016	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	90.10	
113148	7/28/2016	SILVAS OIL CO., INC.	LUBRICANTS	379.98	
113149	7/28/2016	SMITTY'S TOWING SERVICE D	TOWING SERVICES	50.00	
113150	7/28/2016	SANTA BARBARA TROPHY	DRIVER NAME PLATES	10.37	
113151	7/28/2016	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	41.75	
113152	7/28/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	184.00	
113153	7/28/2016	SOCIETY FOR HUMAN RESOURCE	SHRM MEMBERSHIP	190.00	
113154	7/28/2016	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	16.30	
113155	7/28/2016	SMART & FINAL	OFFICE/MEETING SUPPLIES	322.97	
113156	7/28/2016	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	168.66	
113157	7/28/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	150.00	
113158	7/28/2016	SB CITY OF-REFUSE/WATER	UTILITIES	672.51	
113159	7/28/2016	TK SERVICE, INC.	BUS PARTS & REPAIRS	1,379.10	
113160	7/28/2016	TOYOTA OF SANTA BARBARA, CO	SERVICE VEHICLE PARTS	1,002.08	
113161	7/28/2016	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	319.95	
113162	7/28/2016	J.C. M. AND ASSOCIATES INC.	UNIFORMS	2,046.70	
113163	7/28/2016	U.S. BANK CORP. PAYMENT SYSTE	MISC. CC PURCHASES	710.45	
113164	7/28/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	6,035.27	
113165	7/28/2016	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	285.00	
113166	7/28/2016	VERIZON WIRELESS	WIRELESS PHONES	492.74	
113167	7/28/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	277.32	
113168	7/28/2016	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	339.95	
113169	7/28/2016	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	218.86	
113170	7/29/2016	CA STATE OF BOARD OF EQUALIZ	SALES/CONSUMER USE TAX	1,185.00	
				248,651.44	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$248,651.44	

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**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
6/23/2016	UCSB Parking Services - 7001	Transit Enhancement	5,206.00
7/19/2016	Delta Media, Inc	Advertising on Buses	17,097.30
7/19/2016	Stevens and Associates	Advertising on Buses	1,660.00
7/20/2016	City of SB Creeks Division	Advertising on Buses	3,888.00
7/21/2016	Cox Business	Advertising on Buses	4,256.00
7/25/2016	State of California	Use Tax Refund	301.00
7/26/2016	Santa Barbara Airport	Advertising on Buses	1,760.00
7/26/2016	Santa Barbara Airport	Advertising on Buses	1,760.00
7/26/2016	SB School District	Passes/Token Sales	2,850.00
7/27/2016	Fritz Creative Marketing	Advertising on Buses	2,700.00
7/28/2016	Santa Barbara City College	Advertising on Buses	500.00
7/29/2016	County of Santa Barbara	Passes/Token Sales	3,058.50
8/1/2016	KCSB - FM	Advertising on Buses	498.00
Total Accounts Receivable Paid During Period			\$45,534.80

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BOARD OF DIRECTORS REPORT

MEETING DATE: AUGUST 9, 2016

AGENDA ITEM #: 8

TYPE: INFORMATIONAL

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Funding Opportunities Update

RECOMMENDATION:

Receive a presentation on various federal and state transit funding programs.

DISCUSSION:

Staff will present updates on several recent and/or competitive transit funding programs. The presentation does not include ongoing programs with which the Board is already quite familiar (e.g., the Federal Section 5307 program, State of California Transportation Development Act LTF and STA programs, and the Measure A sales tax program).

In recent years, the transit funding picture has changed substantially. On the Federal side, the Section 5339 capital program, created under the "Moving Ahead for Progress in the 21st Century" act (MAP-21) and expanded under the "Fixing America's Surface Transportation" act (FAST Act), replaced the prior Section 5309 program for bus and bus facilities. The FAST Act is the federal transportation bill for the period from FY 2016 through FY 2020. Under the FAST Act, Section 5339 includes a formula program and two competitive programs. All three programs are discussed in the presentation.

In addition, recent years have seen new State of California transit funding programs. Proposition 1B, passed by state voters in 2006, authorized the State to sell \$19.9 billion of general obligation bonds to fund transportation projects "to relieve congestion, improve the movement of goods, improve air quality, and enhance the safety and security of the transportation system." Proposition 1B included two programs that have funded transit projects around the state. The Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) provided funds for a wide variety of transit capital projects,

and the Transit Security program provided funds for security-related projects. Both are discussed in the presentation.

The California cap-and-trade Greenhouse Gas Reduction Fund provides auction proceeds that are appropriated to several programs. All cap-and-trade funded projects must demonstrate greenhouse gas reduction. The presentation includes discussion of three cap-and-trade programs that fund transit operations and capital, the Low Carbon Transit Operations Program (LCTOP), the Transit and Intercity Rail Capital Program (TIRCP), and the Affordable Housing and Sustainable Communities Program (AHSC).

Lastly, the presentation includes a discussion of the “Sustainable Communities” planning grant program administered by Caltrans. MTD applied for a Transit Facilities Master Plan grant for FY 2016, which was not awarded. Staff spoke with Caltrans staff after the awards were announced, and was encouraged to make some edits to the application and reapply in the next round.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: August 9, 2016
Subject: General Manager's Report

Planning & Administration

Planning staff is preparing for the Fall changes beginning August 22nd focusing on passenger information at bus stops, in buses, on the website, social media and other means in addition to the updated Schedule Guide. Staff will also be tabling at primary Storke/Hollister bus stops the week before and the week of when the Fall changes begin to answer questions. Staff will also be providing additional information of the changes to drivers by presenting them at VTT in mid-August and on a monitor in the driver room, in addition to the standard Route Book and DDR drivers receive.

Work is proceeding on installation of a shelter at a bus stop on De La Guerra Street near the intersection with Laguna Street. The bus stop is most commonly utilized by residents of the adjoining Housing Authority, City of Santa Barbara property. The concrete work has been completed and installation of the shelter is scheduled for August 10.

Staff submitted MTD's monthly ridership and safety & security reports for June to FTA's National Transit Database, as required.

Staff met with representatives of the Montecito Community Foundation (MCF), who have invited MTD to submit an application for a project to improve the aesthetics of bus stops in Montecito. The MCF representatives were very supportive of staff's suggestion that the first project would be to install green sleeves and sign holders on the poles at all of the bus stops in the area. Possible future projects could include new benches and, potentially, shelters at a few of the busiest stops.

Human Resources is pleased to announce that MTD has become an Employer Member with Coastal Housing Partnership, a non-profit organization dedicated to serving the community by assisting local employees with their home buying needs. Through MTD's membership, all MTD employees are now eligible to participate in Coastal Housing Partnership's program to receive generous savings and benefits when purchasing a home, refinancing a mortgage or renting an apartment. HR has received immediate and positive feedback from employees about this new benefit. Membership is renewed annually.

In addition to the ongoing efforts for to fill open driver positions, HR has begun the process to recruit for the new position of Marketing and Community Relations Manager. Other open positions are Customer Service Representative and mechanic.

Operations & Maintenance

Our fall bidding process has been successfully completed for the upcoming August 22nd service changes. Operations tries to finish this task weeks prior to a bid to allow for any adjustments that might need to be implemented.

Old Spanish Days is upon us, and, Operations is in the final planning stages of route modifications and adjustments necessary for the week long activities. Changes will be very similar to the past, with added buses used to bring passengers to and from venues. We anticipate our service to run very smoothly.

Our regularly scheduled Verification of Transit Training sessions are set for the week of August 15th. These sessions are required for a specific type of driver's license, in transporting passengers. Operations department generally schedules these classes the week prior to the commencement of a new driver bid. There are mandatory annual topics that are presented, along with safety updates, driving suggestions, new equipment and routing, and many other current issues or concerns. This is mandatory training that, cumulatively, is at least 8 hours per year.

Four Temporary Supervisors have been promoted to Regular Supervisors as of August 1, 2016. Congratulations to Philip Velez, Terance Hinson, Dave McGuckie, and Eddie Pacheco.

EV18 is in the process of having its 350ah battery system converted to the new 400ah battery system. The changeover required additional parts, and some in-depth reference to documents that were created during previous battery system upgrades. The serviceable 350ah batteries removed from EV18 will be used to replace weak batteries in EV14.

On July 21st, MTD and BYD met in Lancaster for the initial pre-production meeting on the 30' electric shuttle build. Moving forward, project and build meetings are scheduled to be held weekly via Webex. The project is moving forward, with current focus on details that hinge upon achieving the "Shuttle" look. Build spec's that are being incorporated for future repurposing are going well. BYD's project management team has indicated that the need to have the shuttles delivered to MTD by January 2017 is ambitious but doable, aside any major unforeseen issues