



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

TUESDAY NOVEMBER 10, 2015

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of October 13, 2015.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports of October 6, 2015 through October 19, 2015 and October 20, 2015 through November 2, 2015.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. QUARTERLY STAFF REPORTS-(ATTACHMENTS-INFORMATIONAL)

The Board will review quarterly reports for the period of July 1, 2015 through September 30, 2015.

8. QUARTERLY FINANCE UPDATE FOR THE 3-MONTH PERIOD ENDING SEPTEMBER 30, 2015 - (ATTACHEMENTS-INFORMATIONAL)

Staff will present the Quarterly Finance update for the 3-month period ending September 30, 2015.

9. REORGANIZATION OF CUSTOMER SERVICE AND COMMUNITY OUTREACH ACTIVITIES-(INFORMATIONAL)

Staff will provide the Board with an update regarding management's reorganization plans for customer service and community outreach activities.

- 10. FORMATION OF AD-HOC COMMITTEE - CALLE REAL PROPERTY-(ACTION MAY BE TAKEN)**
That the Board of Directors form an ad-hoc committee of three board members to address the future use of the Calle Real property owned by MTD.
- 11. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)**
a) SBCC Service & UCSB Bus Stops
b) Halloween
c) Federal Six-year Transportation Bill
d) TTAC
e) Transit Center
- 12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**
The Board will report on other related public transit issues and committee meetings

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

- 13. RECESS TO CLOSED SESSION- GENERAL MANAGER PERFORMANCE EVALUATION-(ACTION MAY BE TAKEN)**
Conference with labor negotiators pursuant to Government Code Section 54957:
SBMTD designated representatives: Dave Davis, Chuck McQuary, Dick Weinberg, Olivia Rodriguez, Roger Aceves, Dave Tabor, Bill Shelor
- SBMTD unrepresented employee: Jerry Estrada, General Manager

14. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, October 13, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present with the exception of Director Weinberg, Director Rodriguez, and Director Shelor.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, October 9, 2015 at MTD's Administrative Office, mailed and email to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4.&5. APPROVAL OF PRIOR MINUTES & CASH REPORT-(ATTACHMENT-ACTION MAY BE TAKEN)

Director Aceves moved to waive the reading of and approve the draft minutes for the meeting of September 29, 2015 and the cash report for the period of September 22, 2015 through October 5, 2015. Director Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

7. RENEWAL OF STAFF MEDICAL AND DENTAL INSURANCE- EFFECTIVE JANUARY 1, 2016 - (ACTION MAY BE TAKEN)

Staff recommended that the Board of Directors authorize the General Manager to renew the following staff health insurance for the 2016 calendar year: Medical with Blue Shield and Dental with Guardian.

Director Aceves inquired about whether or not staff employees contributed monthly to the cost of the health insurance in which Mary Gregg, Manager of Human Resources reported that they do. General Manager Estrada shared with the Board that the plan and employee contribution differs from that of the union represented employees.

AT THIS POINT DIRECTOR WEINBERG & DIRECTOR SHELOR JOINED THE MEETING AT 8:36 A.M.

After a brief discussion Director McQuary moved to approve the recommendation to renew the staff health insurance with Blue Shield and the dental insurance with Guardian. Director Tabor seconded the motion. The motion passed unanimously.

Director Aceves made an additional motion to refer the topic of staff health insurance to the Human Resources committee for further study and recommendation for the following year's renewal. Director Shelor seconded the motion. The motion passed unanimously.

8. AGREEMENT WITH CITY OF CARPINTERIA FOR USE OF FACILITY TO SUPPORT SEASIDE SHUTTLE SERVICE -(ATTACHMENTS-ACTION MAY BE TAKEN)

Staff recommended that the Board of Directors authorize the execution of the attached agreement between the City of Carpinteria and MTD pertaining to use of their facility for the purpose of storing and charging electric shuttles. After a brief discussion Director Aceves moved to approve the recommendation by staff. Director Tabor seconded the motion. The motion passed unanimously.

9. ANNUAL RIDERSHIP AND PERFORMANCE REPORT (ATTACHMENT- INFORMATIONAL)

Cynthia Boche, Assistant Planning Manager provided the Board with a report about MTD ridership and performance metrics for Fiscal Year 2014-15. Some areas highlighted by Ms. Boche included that ridership has declined slightly which could be due to a number of factors such as the economic climate, lowering gas prices, and housing prices. Ms. Boche shared that from the most current data in 2013 MTD ranked #2 when compared to similar transit agencies in California. Ms. Boche reported that with service changes based from 2013-14 to 2014-15 buses are running on time more and there has been a decrease in missed trips.

10. QUARTERLY STAFF REPORTS-(ATTACHMENTS-INFORMATIONAL)

General Manager Estrada briefly reviewed the quarterly reports for the period of April 1, 2015 through June 30, 2015 with the Board. He shared that he was making changes and shared that issues related to customer service were noticed and researched. He shared that he would be taking the item of customer service to the Development Committee and has plans to pull the department out from Operations.

AT THIS POINT DIRECTOR RODRIGUEZ JOINED THE MEETING AT 9:30 A.M.

11. QUARTERLY FINANCE UPDATE FOR THE 12-MONTH PERIOD ENDING JUNE 30, 2015 - (ATTACHMENT-INFORMATIONAL)

Thais Sayat, Assistant Controller presented the Quarterly Finance Update for the twelve-month period ending June 30, 2015. Ms. Sayat shared that expenses were under budget and that revenue was in line with what had been expected. Ms. Sayat also highlighted some key areas in the financials which were the single audit, operating revenue was in line overall with budget expectations, and that operating expenditures were under budget by 5% or \$1 million.

12. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)

General Manager Estrada shared that recently the Lemon and Avocado Festivals were held. Operations rerouted due to street closures but there were not any significant delays or overloads.

Brad Davis, Assistant General Manager reported that Clever Devices has completed installation of equipment on the mini fleet and that more testing would be performed.

Mary Gregg, Manager of Human Resources reported that recruitment was already under way for the Manager of Maintenance position. She also shared that recruitment was being done for two vacant mechanic positions and that a second round of interviews would be held for the Safety Training Officer position. The Board was introduced to Ryan Gripp who is a recent hire for procurements. The Board welcomed Mr. Gripp and he thanked them and shared that he was excited to be working for the district.

General Manager Estrada shared that Ms. Gregg would be attending a Labor Relations conference in the next coming week and would be making site visits to partner agencies in the northern part of California.

Mr. Estrada shared that he recently attended the APTA Conference which was very beneficial. He shared the recruitment for maintenance manager with others attending the conference and also used it as an opportunity to find collaboration on electric vehicles.

Mr. Estrada shared that Staff recently met with the Development Committee to better define the process for partner and employee participation as it pertains to the Strategic Plan development. Staff plans to bring the item to a December meeting for delivery of the final Strategic Plan document for adoption.

Mr. Estrada recommended the following changes to the remaining calendar year Board meeting schedule which the Board approved:

- Cancel the meeting of November 24th
- Change the December meetings to be held instead on December 1st and December 15th
- Cancel the meeting of December 22nd

13. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

Chair Davis thanked Vice Chair McQuary for pushing to have an annual report and for pushing harder for the Strategic Plan. Chair Davis expressed that the process has made him a better board member and he thanked Vice Chair McQuary for his persistence.

14. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:07 a.m. Director Weinberg seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of October 27, 2015
For the Period October 6, 2015 through October 19, 2015

MONEY MARKET

Beginning Balance October 6, 2015 **\$9,591,329.34**

Accounts Receivable	975,752.12
Advertising/Prepaid Deposi	288,900.00
Passenger Fares	146,047.23
SBCC Fares	144,450.00
Miscellaneous/Asset Sales	<u>732.97</u>
Total Deposits	1,555,882.32

ACH Garn/Escrow	(951.68)
ACH Pensions Transfer	(31,940.31)
ACH Tax Deposit	(138,954.22)
Payroll Transfer	(303,599.80)
Operations Transfer	<u>(991,412.77)</u>
Total Disbursements	(1,466,858.78)

Ending Balance **\$9,680,352.88**

CASH INVESTMENTS

LAIF Account	\$3,340,358.63
Money Market Account	<u>9,680,352.88</u>

Total Cash Balance **\$13,020,711.51**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,915,422.08)
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Working Capital **\$9,105,289.43**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
110672	10/8/2015	ABC BUS COMPANIES INC	BUS PARTS	671.05	
110673	10/8/2015	ROGER ACEVES	DIRECTOR FEES	120.00	
110674	10/8/2015	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	261.18	
110675	10/8/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	
110676	10/8/2015	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	977.62	
110677	10/8/2015	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	42.00	
110678	10/8/2015	BAY ALARM COMPANY, INC	CONTRACT MAINT	311.01	
110679	10/8/2015	BAY CITY FAB DBA	BUS BATTERY TRAY SETS	250.00	
110680	10/8/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	215.42	
110681	10/8/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
110682	10/8/2015	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	269.27	
110683	10/8/2015	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	514.32	
110684	10/8/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	90.00	
110685	10/8/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	215.92	
110686	10/8/2015	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	1,497.56	
110687	10/8/2015	CARPINTERIA VALLEY CHAMBER	MEMBERSHIP DUES	30.00	
110688	10/8/2015	CENTRAL MACHINE & WELDING	BUS PARTS	63.10	
110689	10/8/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	213.36	
110690	10/8/2015	CLEVER DEVICES LTD	AIM SYSTEMS	372,930.13	
110691	10/8/2015	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	242.03	
110692	10/8/2015	CINTAS CORPORATION	FIRST AID SUPPLIES	353.77	
110693	10/8/2015	CIO SOLUTIONS, LP	IT SERVICES	3,117.25	
110694	10/8/2015	COAST TRUCK PARTS	BUS PARTS	2,356.49	
110695	10/8/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	334.31	
110696	10/8/2015	CUMMINS PACIFIC, LLC	BUS PARTS	1,786.39	
110697	10/8/2015	CURVED GLASS DISTRIBUTORS C	BUS WINDSHIELDS	975.00	
110698	10/8/2015	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
110699	10/8/2015	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	3,230.00	
110700	10/8/2015	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	90.00	
110701	10/8/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	25.87	
110702	10/8/2015	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	12,744.00	
110703	10/8/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
110704	10/8/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,146.86	
110705	10/8/2015	GILLIG LLC	BUS PARTS	1,179.62	
110706	10/8/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
110707	10/8/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	183.27	
110708	10/8/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	207.01	
110709	10/8/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	217.90	

Check #	Date	Company	Description	Amount	Voids
110710	10/8/2015	HAYWARD LUMBER	SHOP SUPPLIES	28.27	
110711	10/8/2015	H.G. MAKELIM CO., INC.	BUS PARTS	682.32	
110712	10/8/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	150.81	
110713	10/8/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	6,385.15	
110714	10/8/2015	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	149.70	
110715	10/8/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	330.00	
110716	10/8/2015	IPC (USA), INC.	BUS FUEL	123,402.39	
110717	10/8/2015	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	209.01	
110718	10/8/2015	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	90.00	
110719	10/8/2015	KIMBALL MIDWEST	SHOP SUPPLIES	344.24	
110720	10/8/2015	LARA'S AUTO REPAIR DBA	BUS REPAIRS	135.00	
110721	10/8/2015	LENVIK & MINOR ARCHITECTS, IN	ARCHITECTURAL SERVICES	4,600.13	
110722	10/8/2015	LINWOOD CAPITAL, LLC		427.50	
110723	10/8/2015	JOSEPH MARTINEZ	RETIREE HEALTH REIMBURSEMENT	45.00	
110724	10/8/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	2,461.87	
110725	10/8/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,979.14	
110726	10/8/2015	CHUCK MCQUARY	DIRECTOR FEES	180.00	
110727	10/8/2015	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
110728	10/8/2015	KENNETH B. MILLS	PROCUREMENT SERVICES	2,219.00	
110729	10/8/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,534.52	
110730	10/8/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	3,112.43	
110731	10/8/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	56.97	
110732	10/8/2015	MOORE IACOFANO GLOTSMAN, IN	WORKSHOP	943.55	
110733	10/8/2015	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,406.35	
110734	10/8/2015	NATIONAL AUTO BODY & PAINT I	EV REPAINTING	3,744.72	
110735	10/8/2015	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
110736	10/8/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	3,114.79	
110737	10/8/2015	NEW PIG CORP.	B/G SUPPLIES (OF)	480.21	
110738	10/8/2015	NEWARK ELECTRONICS, CORP.	BUS PARTS	224.69	
110739	10/8/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	791.91	
110740	10/8/2015	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	
110741	10/8/2015	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	6,813.33	
110742	10/8/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
110743	10/8/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	772.20	
110744	10/8/2015	SILVAS OIL CO., INC.	LUBRICANTS	358.92	
110745	10/8/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	10.37	
110746	10/8/2015	SHERWIN-WILLIAMS CORP.	BUS STOP MAINTENANCE	44.59	
110747	10/8/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
110748	10/8/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	164.00	
110749	10/8/2015	SO. CAL. EDISON CO.	UTILITIES	8,463.84	
110750	10/8/2015	SOFTWARE SECURITY SOLUTIONS	OFFICE MACHINES MAINTENANCE	495.00	

Check #	Date	Company	Description	Amount	Voids
110751	10/8/2015	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	154.44	
110752	10/8/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	582.95	
110753	10/8/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	610.43	
110754	10/8/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	194.56	
110755	10/8/2015	SB CITY OF-REFUSE/WATER	UTILITIES	1,309.34	
110756	10/8/2015	THE LIGHTHOUSE	SHOP SUPPLIES	87.85	
110757	10/8/2015	DAVID T. TABOR	DIRECTOR FEES	180.00	
110758	10/8/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	324.37	
110759	10/8/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	60.99	
110760	10/8/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
110761	10/8/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	4,598.58	
110762	10/8/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	592.40	
110763	10/8/2015	RICHARD WEINBERG	DIRECTOR FEES	120.00	
110764	10/8/2015	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	13,301.25	
110765	10/8/2015	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	195.49	
110766	10/12/2015	PETTY CASH - CARBAJAL, NATAS	MISC. PURCHASES	259.22	
110767	10/12/2015	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	490.80	
110768	10/16/2015	MARY DEAIL	PAYROLL RELATED	106.15	
110769	10/16/2015	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	10,713.04	
110770	10/16/2015	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,169.78	
110771	10/16/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	81.14	
110772	10/16/2015	STATE OF CALIFORNIA	PAYROLL RELATED	526.77	
110773	10/16/2015	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,031.06	
110774	10/16/2015	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	536.03	
110775	10/16/2015	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP / MEETINGS	100.00	
110776	10/16/2015	SHERIFF CIVIL BUREAU	PAYROLL RELATED	407.79	
110777	10/16/2015	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	283.04	
110778	10/16/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
110779	10/16/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
110780	10/16/2015	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	48,730.50	
110781	10/16/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
110782	10/16/2015	SO. CAL. EDISON CO.	UTILITIES	2,952.42	
110783	10/16/2015	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	174,393.00	
110784	10/16/2015	TEAMSTERS PENSION TRUST	UNION PENSION	88,472.51	
110785	10/16/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,152.04	
110786	10/16/2015	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	188.56	
110787	10/16/2015	VERIZON CALIFORNIA	TELEPHONES	94.99	
110788	10/16/2015	VERIZON WIRELESS	WIRELESS PHONES	159.12	

Check #	Date	Company	Description	Amount	Voids
				991,412.77	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$991,412.77	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
10/6/2015	City of SB Creeks Division	Advertising on Buses	300.00
10/6/2015	Coverly Professional Services	Advertising on Buses	2,000.00
10/6/2015	Department of Rehabilitation	Passes/Passports Sales	216.00
10/7/2015	Measure A, Section 3 LSTI	Measure "A" Funds FY 2014-15	540,315.54
10/7/2015	State Transit Assistance	STA - Capital FY 2014-15	182,467.92
10/8/2015	ASTI Holding Company, LLC	Overpass Property Lease - Oct 15	15,389.18
10/8/2015	Idea Engineering, Inc.	Advertising on Buses	2,637.00
10/9/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship	4,192.72
10/9/2015	Jim Haggerty	Retiree - Vision	12.20
10/9/2015	SBCC - Contract Fares	Contract Fares - Summer 2015	89,856.00
10/12/2015	City of SB - Downtown Parking	City of SB My Ride - Aug 15	3,271.75
10/12/2015	City of SB - Downtown Parking	City of SB My Ride - July 15	3,049.50
10/13/2015	City of SB - Downtown Parking	City of SB My Ride	20,000.00
10/13/2015	Department of Rehabilitation	Passes/Passports Sales	732.00
10/13/2015	Fritz Creative Marketing	Advertising on Buses	828.00
10/13/2015	Fritz Creative Marketing	Advertising on Buses	828.00
10/15/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
10/15/2015	Fritz Creative Marketing	Advertising on Buses	828.00
10/15/2015	Fritz Creative Marketing	Advertising on Buses	810.00
10/15/2015	UCSB - Parking Services-7001	Passes/Passports Sales	8,832.00
10/19/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle - July 15	87,029.41
10/19/2015	Godzilla Graphics	Advertising on Buses	1,215.00
10/19/2015	Godzilla Graphics	Advertising on Buses	5,931.30
10/19/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
10/19/2015	United Way, Santa Barbara County	Advertising on Buses	2,385.00
Total Accounts Receivable Paid During Period			\$975,752.12

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of November 10, 2015
For the Period October 20, 2015 through November 2, 2015

MONEY MARKET

Beginning Balance October 20, 2015 **\$9,680,352.88**

SB-325 (LTF)	528,727.19
Accounts Receivable	326,747.86
Passenger Fares	170,278.90
Measure "A"	142,925.76
Property Tax Revenue	38,727.68
Advertising/Prepaid Deposi	3,145.00
Interest Income	1,623.24
Miscellaneous/Asset Sales	661.45

Total Deposits **1,212,837.08**

ACH Garn/Escrow	(8,760.23)
ACH Pensions Transfer	(32,156.36)
WC Transfer	(50,933.33)
ACH Tax Deposit	(139,286.11)
Payroll Transfer	(312,596.48)
Operations Transfer	(381,177.31)

Total Disbursements **(924,909.82)**

Ending Balance **\$9,968,280.14**

CASH INVESTMENTS

LAIF Account	\$3,343,048.17
Money Market Account	9,968,280.14

Total Cash Balance **\$13,311,328.31**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,915,465.96)
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Working Capital **\$9,395,862.35**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
110789	10/22/2015	ABC BUS COMPANIES INC	BUS PARTS	176.80	
110790	10/22/2015	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	261.18	
110791	10/22/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	165.00	
110792	10/22/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	217.64	
110793	10/22/2015	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	73.01	
110794	10/22/2015	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	4,642.73	
110795	10/22/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	131.25	
110796	10/22/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	180.00	
110797	10/22/2015	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
110798	10/22/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	213.36	
110799	10/22/2015	CIO SOLUTIONS, LP	IT SERVICES	708.75	
110800	10/22/2015	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,357.00	
110801	10/22/2015	COAST TRUCK PARTS	BUS PARTS	421.52	
110802	10/22/2015	CUMMINS PACIFIC, LLC	BUS PARTS	1,731.20	
110803	10/22/2015	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,434.83	
110804	10/22/2015	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	2,826.34	
110805	10/22/2015	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	106.00	
110806	10/22/2015	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	10.00	
110807	10/22/2015	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	3,102.50	
110808	10/22/2015	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	90.00	
110809	10/22/2015	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	68,792.58	
110810	10/22/2015	JERRY ESTRADA	REIMBURSEMENT	505.09	
110811	10/22/2015	FEDEX dba	FREIGHT CHARGES	163.60	
110812	10/22/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
110813	10/22/2015	GIBBS INTERNATIONAL INC	BUS PARTS	654.35	
110814	10/22/2015	GILLIG LLC	BUS PARTS	966.83	
110815	10/22/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
110816	10/22/2015	ELPIDIO GONZALEZ-SANCHEZ	VTT REIMBURSEMENT	10.00	
110817	10/22/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	792.28	
110818	10/22/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	318.47	
110819	10/22/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	207.01	
110820	10/22/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	245.90	
110821	10/22/2015	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	406.62	
110822	10/22/2015	H.G. MAKELIM CO., INC.	BUS PARTS	705.84	
110823	10/22/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	95.04	
110824	10/22/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	6,592.00	
110825	10/22/2015	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	104.30	
110826	10/22/2015	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	209.01	

Check #	Date	Company	Description	Amount	Voids
110827	10/22/2015	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	45.00	
110828	10/22/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	389.56	
110829	10/22/2015	LANSPEED DBA	IT SERVICES	102.50	
110830	10/22/2015	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00	
110831	10/22/2015	LENVIK & MINOR ARCHITECTS, IN	ARCHITECTURAL SERVICES	1,106.30	
110832	10/22/2015	LUBRICATION ENGINEERS, INC.	LUBRICANTS	358.34	
110833	10/22/2015	LEO MEJIA	PROGRAMMING SERVICES	1,540.00	
110834	10/22/2015	JOSEPH MARTINEZ	RETIREE HEALTH REIMBURSEMENT	45.00	
110835	10/22/2015	MAZUR & BROOKS, PROF. LAW CO	LEGAL FEES	807.35	
110836	10/22/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,793.66	
110837	10/22/2015	MCGOWAN GUNTERMANN	ANNUAL AUDIT	6,695.00	
110838	10/22/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	793.82	
110839	10/22/2015	NEW PIG CORP.	B/G SUPPLIES (OF)	642.21	
110840	10/22/2015	NEWARK ELECTRONICS, CORP.	BUS PARTS	349.68	
110841	10/22/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	699.03	
110842	10/22/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,695.60	
110843	10/22/2015	N/S CORPORATION	BUS WASHER PARTS	108.49	
110844	10/22/2015	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.81	
110845	10/22/2015	PORT SUPPLY DBA	BUS PARTS	64.74	
110846	10/22/2015	PROFORMA COLOR PRESS DBA	PROMOTIONAL GIVEAWAYS	2,777.36	
110847	10/22/2015	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
110848	10/22/2015	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	635.00	
110849	10/22/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
110850	10/22/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	12.96	
110851	10/22/2015	SILVAS OIL CO., INC.	LUBRICANTS	368.24	
110852	10/22/2015	THAIS SAYAT	TRAVEL PER DIEM	188.03	
110853	10/22/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	62.21	
110854	10/22/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	111.50	
110855	10/22/2015	SIGNS BY KEN, INC	EV RELETTERING	5,251.20	
110856	10/22/2015	SMART & FINAL	OFFICE/MEETING SUPPLIES	137.88	
110857	10/22/2015	SO. CAL. EDISON CO.	UTILITIES	5,180.06	
110858	10/22/2015	THE GAS COMPANY DBA	UTILITIES	102.03	
110859	10/22/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	255.70	
110860	10/22/2015	TRAPEZE SOFTWARE GROUP, INC.	MAINTENANCE SOFTWARE LICENSE I	25,646.00	
110861	10/22/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	1,239.01	
110862	10/22/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,825.76	
110863	10/22/2015	JOHN J. VASQUEZ	DMV/VTT REIMBURSEMENT	1,200.00	
110864	10/22/2015	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	48.60	
110865	10/22/2015	VERIZON CALIFORNIA	TELEPHONES	1,907.11	
110866	10/22/2015	VERIZON WIRELESS	WIRELESS PHONES	443.70	
110867	10/22/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,316.22	

Check #	Date	Company	Description	Amount	Voids
110868	10/30/2015	ABC BUS COMPANIES INC	BUS PARTS	23.99	V
110869	10/30/2015	ROGER ACEVES	DIRECTOR FEES	300.00	V
110870	10/30/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	V
110871	10/30/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	3,681.87	V
110872	10/30/2015	BLACKBIRD ARCHITECTS INC.	SUPERSTOP PROJECT	3,307.50	V
110873	10/30/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	68.87	V
110874	10/30/2015	CINTAS CORPORATION	FIRST AID SUPPLIES	113.48	V
110875	10/30/2015	COAST TRUCK PARTS	BUS PARTS	503.26	V
110876	10/30/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	V
110877	10/30/2015	CUMMINS PACIFIC, LLC	BUS PARTS	29,447.83	V
110878	10/30/2015	DAVE BANG ASSOCIATES, INC.	BUS BENCHES, TRASH RECEPTACLES	3,494.59	V
110879	10/30/2015	DAVID DAVIS JR.	DIRECTOR FEES	360.00	V
110880	10/30/2015	MARY DEAIL	PAYROLL RELATED	106.15	V
110881	10/30/2015	ERGOMETRICS, INC.	DRIVER TEST SCORING	103.75	V
110882	10/30/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	80.47	V
110883	10/30/2015	STATE OF CALIFORNIA	PAYROLL RELATED	524.16	V
110884	10/30/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,791.60	V
110885	10/30/2015	GILLIG LLC	BUS PARTS	4,109.89	V
110886	10/30/2015	GRAYPHICS DIGITAL IMAGING DB	PRINTING SERVICES	55.35	V
110887	10/30/2015	H.G. MAKELIM CO., INC.	BUS PARTS	250.31	V
110888	10/30/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	495.00	V
110889	10/30/2015	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	119.83	V
110890	10/30/2015	IPC (USA), INC.	BUS FUEL	122,952.81	V
110891	10/30/2015	SHERIFF CIVIL BUREAU	PAYROLL RELATED	401.10	V
110892	10/30/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	480.95	V
110893	10/30/2015	MANDEVILLE, LOUIS	REIMBURSEMENT	52.00	V
110894	10/30/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	4,522.10	V
110895	10/30/2015	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	24.69	V
110896	10/30/2015	CHUCK MCQUARY	DIRECTOR FEES	360.00	V
110897	10/30/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	783.71	V
110898	10/30/2015	MOORE IACOFANO GLOTSMAN, IN	FACILITATION FOR MTD WORKSHOP	11,609.83	V
110899	10/30/2015	DAVID MORSE	TRAVEL PER DIEM	52.00	V
110900	10/30/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	144.00	V
110901	10/30/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	369.26	V
110902	10/30/2015	NEW PIG CORP.	B/G SUPPLIES (OF)	795.20	V
110903	10/30/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	425.79	V
110904	10/30/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,853.47	V
110905	10/30/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	V
110906	10/30/2015	PORT SUPPLY DBA	BUS PARTS	77.72	V
110907	10/30/2015	POWERSTRIDE BATTERY CO.	EV BATTERIES	592.77	V
110908	10/30/2015	PRAAIR DISTRIBUTION, INC.	SHOP SUPPLIES	367.43	V

Check #	Date	Company	Description	Amount	Voids
110909	10/30/2015	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	2,055.00	V
110910	10/30/2015	OLIVIA RODRIGUEZ	DIRECTOR FEES	300.00	V
110911	10/30/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	7.67	V
110912	10/30/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	V
110913	10/30/2015	SILVAS OIL CO., INC.	LUBRICANTS	361.96	V
110914	10/30/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	V
110915	10/30/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	360.00	V
110916	10/30/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	305.50	V
110917	10/30/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	498.34	V
110918	10/30/2015	DAVID T. TABOR	DIRECTOR FEES	240.00	V
110919	10/30/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	295.91	V
110920	10/30/2015	TREAS.TAX COLLECTOR,Harry E. H	PROPERTY TAXES - OVERPASS SITE	511.80	V
110921	10/30/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	719.09	V
110922	10/30/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	102.00	V
110923	10/30/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	217.21	V
110924	10/30/2015	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	203.22	V
110925	10/30/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,313.94	V
110926	10/30/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	3,329.13	V
110927	10/30/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	196.21	V
110928	10/30/2015	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	1,119.76	V
110929	10/30/2015	RICHARD WEINBERG	DIRECTOR FEES	240.00	V
110930	10/30/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	172.00	V
110931	10/30/2015	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	2,011.00	V
110932	10/30/2015	ALIGNMENT TEST		0.00	V
110933	10/30/2015	ABC BUS COMPANIES INC	BUS PARTS	23.99	
110934	10/30/2015	ROGER ACEVES	DIRECTOR FEES	300.00	
110935	10/30/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	
110936	10/30/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	3,681.87	
110937	10/30/2015	BLACKBIRD ARCHITECTS INC.	SUPERSTOP PROJECT	3,307.50	
110938	10/30/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	68.87	
110939	10/30/2015	CINTAS CORPORATION	FIRST AID SUPPLIES	113.48	
110940	10/30/2015	COAST TRUCK PARTS	BUS PARTS	503.26	
110941	10/30/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
110942	10/30/2015	CUMMINS PACIFIC, LLC	BUS PARTS	29,447.83	
110943	10/30/2015	DAVE BANG ASSOCIATES, INC.	BUS BENCHES, TRASH RECEPTACLES	3,494.59	
110944	10/30/2015	DAVID DAVIS JR.	DIRECTOR FEES	360.00	
110945	10/30/2015	MARY DEAIL	PAYROLL RELATED	106.15	
110946	10/30/2015	ERGOMETRICS, INC.	DRIVER TEST SCORING	103.75	
110947	10/30/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	80.47	
110948	10/30/2015	STATE OF CALIFORNIA	PAYROLL RELATED	524.16	
110949	10/30/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,791.60	

Check #	Date	Company	Description	Amount	Voids
110950	10/30/2015	GILLIG LLC	BUS PARTS	4,109.89	
110951	10/30/2015	GRAYPHICS DIGITAL IMAGING DB	PRINTING SERVICES	55.35	
110952	10/30/2015	H.G. MAKELIM CO., INC.	BUS PARTS	250.31	
110953	10/30/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	495.00	
110954	10/30/2015	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	119.83	
110955	10/30/2015	IPC (USA), INC.	BUS FUEL	122,952.81	
110956	10/30/2015	SHERIFF CIVIL BUREAU	PAYROLL RELATED	401.10	
110957	10/30/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	480.95	
110958	10/30/2015	MANDEVILLE, LOUIS	REIMBURSEMENT	52.00	
110959	10/30/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	4,522.10	
110960	10/30/2015	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	24.69	
110961	10/30/2015	CHUCK MCQUARY	DIRECTOR FEES	360.00	
110962	10/30/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	783.71	
110963	10/30/2015	MOORE IACOFANO GLOTSMAN, IN	FACILITATION FOR MTD WORKSHOP	11,609.83	
110964	10/30/2015	DAVID MORSE	TRAVEL PER DIEM	52.00	
110965	10/30/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	144.00	
110966	10/30/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	369.26	
110967	10/30/2015	NEW PIG CORP.	B/G SUPPLIES (OF)	795.20	
110968	10/30/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	425.79	
110969	10/30/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,853.47	
110970	10/30/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
110971	10/30/2015	PORT SUPPLY DBA	BUS PARTS	77.72	
110972	10/30/2015	POWERSTRIDE BATTERY CO.	EV BATTERIES	592.77	
110973	10/30/2015	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	367.43	
110974	10/30/2015	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	2,055.00	
110975	10/30/2015	OLIVIA RODRIGUEZ	DIRECTOR FEES	300.00	
110976	10/30/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	7.67	
110977	10/30/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
110978	10/30/2015	SILVAS OIL CO., INC.	LUBRICANTS	361.96	
110979	10/30/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
110980	10/30/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	360.00	
110981	10/30/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	305.50	
110982	10/30/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	498.34	
110983	10/30/2015	DAVID T. TABOR	DIRECTOR FEES	240.00	
110984	10/30/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	295.91	
110985	10/30/2015	TREAS.TAX COLLECTOR,Harry E. H	PROPERTY TAXES - OVERPASS SITE	511.80	
110986	10/30/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	719.09	
110987	10/30/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	102.00	
110988	10/30/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	217.21	
110989	10/30/2015	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	203.22	
110990	10/30/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,313.94	

Check #	Date	Company	Description	Amount	Voids
110991	10/30/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	3,329.13	
110992	10/30/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	196.21	
110993	10/30/2015	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	1,119.76	
110994	10/30/2015	RICHARD WEINBERG	DIRECTOR FEES	240.00	
110995	10/30/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	172.00	
110996	10/30/2015	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	2,011.00	
110997	10/30/2015	CA STATE OF BOARD OF EQUALIZ	SALES/CONSUMER USE TAX	3,285.00	
				593,114.78	
				Current Cash Report Voided Checks:	211,937.47
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$381,177.31

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
9/16/2015	RIA Financial	Advertising on Buses	2,320.00
10/16/2015	Montecito Bank & Trust	Advertising on Buses	3,448.00
10/20/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship	3,356.64
10/20/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship	3,058.04
10/20/2015	Department of Rehabilitation	Passes/Passports Sales	268.00
10/20/2015	MacDonald Media	Advertising on Buses	12,605.50
10/22/2015	City of Lompoc	Sale of Buses	30,445.69
10/22/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship	3,356.64
10/22/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship	2,998.32
10/27/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle Sept '15	81,911.91
10/27/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle Aug '15	81,329.91
10/27/2015	UCSB Bookstore	Passes/Passport Sales	3,862.50
10/29/2015	KCSB - FM	Advertising on Buses	396.00
10/30/2015	S.B.C.A.G.	CEL Commuter Service July '15	822.30
11/2/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle Oct '15	86,000.41
11/2/2015	City of SB Creeks Division	Advertising on Buses	300.00
11/2/2015	Coverly Professional Services	Advertising on Buses	2,000.00
11/2/2015	Department of Rehabilitation	Passes/Passports Sales	320.00
11/2/2015	UCSB - Parking Services-7001	Passes/Passports Sales	7,948.00
Total Accounts Receivable Paid During Period			\$326,747.86

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MTD
Santa Barbara
FY 2015-16

QUARTERLY REPORT

July 1, 2015 – September 30, 2015

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Summary

First Quarter of Fiscal Year 2015-16

July 1, 2015 through September 30, 2015

Planning Department

With 1,695,342 passengers for the first quarter of Fiscal Year 2015-16, ridership is well below that for the first three months of last year – a difference of 105,130, or -5.8%. About 15,000 (14%) of those passengers were on discontinued Line 22 or Coastal Express Limited routes. There were the same number and type of service days both years, but there were some differences in school days, which are discussed below.

August Service Changes:

- Schedule adjustments were made for Lines 1 & 2 on the weekends to improve schedule adherence by lengthening trip times. The total number of round trips for the two routes was reduced by 3 trips on Saturdays and by 2 trips on Sundays – a 7% decrease. Weekend ridership on Lines 1 & 2 was down 5.1% for the first quarter, and weekend ridership on these East-West routes for the month of September (after the service change) was down 11% from September 2014. With fewer, less frequent trips, some of this decrease was to be expected, but it is hoped that ridership will rebound when passengers once again feel that they can rely on the bus to be there on time.
- The inbound Line 7 trip that was added to return students downtown from evening classes at the Wake Center carries an average of 6 people per day, with Wednesday evening loads noticeably larger and Friday loads smaller. The service is new, so it may take some time before people begin to use it.
- Ridership on Line 15x for the first quarter was down 2.9% from 2014, however schedules on Line 15x were adjusted to improve schedule adherence, which entailed a reduction of 4 round trips per day as trip times were lengthened. Buses are running more on time, but ridership on Line 15x for the month of September (since the schedule adjustment) decreased 6,095 passengers (-12%) from September 2014.
- Weekday ridership on Lines 23 & 25 combined is down 10% for the first quarter. Trip times on Lines 23 and 25 were also lengthened in the evenings to improve on-time performance, which entailed the elimination of two round trips per day. Weekday ridership on Lines 23 & 25 decreased 16% for the month of September, as compared to September 2014.
- Weekend and evening service increases on Lines 12x and 24x funded by UCSB were implemented at the end of August. For the month of September, ridership on the two lines combined increased 14% overall, with a 32% increase in Saturday ridership, a 49% increase in Sunday ridership, and 8% more passengers on weekdays. Some of this increase is undoubtedly due to the earlier start of UCSB classes in 2015.

UCSB & SBCC:

UCSB and SBCC student ridership combined comprised 19% of total MTD ridership for the first quarter, up from 17% in 2014. Student passengers are typically a smaller proportion of total ridership in the first quarter, during much of which the schools are on summer recess.

SBCC ridership for the quarter was down 6%, or about 13,000 passenger trips from the first quarter of 2014. In July, SBCC ridership was 5.5% below that for July 2014, partly because SBCC offered two summer sessions in 2015 with fewer students in each session. While there were 4 more class days in July this year, 31% fewer students were enrolled during the month. SBCC was in session one more day in August this year (6 days vs. 5 in 2014), and ridership was up 26% for the month. For September, SBCC Fall semester enrollment is down 5%, but ridership dropped 14% from last year, with 78% of the decrease on Lines 11, 15x, and 16. SBCC began offering incentives for carpooling to campus and operating free parking shuttle services from the Wake Center and from the parking lot at Garden & Cabrillo this semester, and those efforts may be affecting bus ridership. Also for part of August and all of September, Caltrans was reconstructing the Castillo undercrossing, so buses (Lines 5, 16, and 15x) were detoured and often delayed which may have reduced ridership during that time frame. The road work was finished in early October.

In 2014, Fall quarter classes at UCSB didn't begin until the first week of October, but in 2015 classes started in the last full week of September as is more usual. Not surprisingly, with 5 additional class days, UCSB student ridership increased significantly for September this year as compared to last year. The greatest increases in UCSB ridership for the quarter were on Lines 27, 24x, and 11. As previously discussed, service on Lines 12x and 24x was significantly increased in August.

Cruise Ships

There were four cruise ship visits to Santa Barbara during September both last year and this year. While all four of the 2014 ships were large vessels, three of the September 2015 ships were smaller and carried fewer people. The Waterfront Department requested only 3 extra Downtown-Waterfront Shuttles for those visits (vs. the 4 extra shuttles we run for the larger ships). As usual, the extra shuttles were appreciated and well-used, each of them carrying an average of more than 200 passengers per day.

Other

Free riders and transfer passengers continue to account for a significant portion of the year to date ridership decrease. Ridership in the two categories combined declined by 11,000 passengers for the quarter.

The weather may be a factor in our ridership declines too. The weather in July, August, and September was very hot and unusually humid. In fact, only 5 days of the 3-month period had below-average highs, and while historical high temperatures for this time of year average 74°, the average high temperature for this quarter was 80°. People may have opted to stay indoors, rather than make a trip that entailed waiting outside in the heat for a bus with no air conditioning.

Rising housing prices and the extremely tight rental market may also be prompting some lower- and middle-income people to move out of the District, reducing the demand for transit service.

Operations Department

The Operations Department tracks on-time bus departures from the Olive Street terminal (a bus leaving no more than five minutes past its scheduled time is considered on-time). MTD achieved 99.9 percent on-time departures from the terminal in the first quarter of FY 2016, with 9 of 9,364 bus departures leaving the terminal more than five minutes late. (MTD also achieved 99.9 percent on-time departures from the terminal in the first quarter of FY 2015.) The majority of the late departures are related to minor issues discovered by the driver during the mandatory "pre-op" inspection, which are corrected in a few minutes. The number of late departures is kept to a minimum by MTD's policy that Supervisors will cover runs if a driver is late, until such time as the Supervisor can be relieved.

Management also tracks passenger complaints and compliments. MTD has an adopted standard that passenger complaints shall average no more than one complaint per 10,000 MTD passenger boardings. MTD did better than this standard, with one complaint per 14,128 boardings in the first quarter of FY

2016. The average in the first quarter of FY 2015 was one complaint per 33,342 boardings. Staff has improved the process for complaint tracking, and at least a portion of the apparent increase in complaints is due to improved tracking.

Maintenance Department

The Maintenance Department tracks mechanical system failures (“roadcalls”) from both a passenger-convenience perspective and a system-efficiency perspective. MTD has two adopted standards related to roadcalls: 1) MTD diesel-powered revenue vehicles shall travel a minimum of 8,000 vehicle miles between all mechanical system failures (passenger convenience); and 2) MTD diesel-powered revenue vehicles shall travel a minimum of 10,000 vehicle miles between major mechanical system failures (system efficiency). MTD performed better than the standard for *major* mechanical failures in the first quarter of FY 2016, with 19,742 miles between major failures, but performed below the standard for *all* mechanical failures, with 6,849 miles between all failures.

The Maintenance Department also tracks the cost per mile to operate MTD’s various bus fleets. For the first quarter of FY 2016, the average cost per mile for the electric shuttle fleet (\$1.40) was flat compared to the first quarter of FY 2015 (\$1.39). The cost per mile for MTD’s 40-foot and 29-foot diesel and hybrid fleets varied when comparing the first quarter of FY 2016 to the first quarter of FY 2015; some fleets showed increases, others were flat, and others showed decreases in cost per mile. This was the third quarter that included MTD’s three 60-ft. articulated buses.

Human Resources/Risk Department

The HR/Risk Department reports MTD employee turnover by quarter. The turnover rate among drivers and mechanics during the first quarter of FY 2016 increased compared to FY 2015.

HR/Risk also reports workers’ compensation claims and liability claims by quarter. A comparison of the first quarter of FY 2016 to the same period of FY 2015 shows that workers’ compensation claims that included lost time stayed the same at 0, while claims with no lost time decreased from 6 to 5. The number of liability claims reportable to the National Transit Database (NTD) increased from 0 in the first quarter of FY 2015 to 2 in the current quarter, while liability claims reportable to MTD (but not to the NTD) increased from 3 to 7.

Planning

Ridership by Fare Category (July - September 2015)

Fare Categories	Quarter			YTD		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY 2014- 2015	% Change
General Fare	304,672	328,968	-7.4%	304,672	328,968	-7.4%
Transfers	167,463	175,297	-4.5%	167,463	175,297	-4.5%
Full Fare Prepaid (1)	343,294	398,043	-13.8%	343,294	398,043	-13.8%
Santa Barbara City College	207,228	220,363	-6.0%	207,228	220,363	-6.0%
Senior & Disabled Prepaid (2)	174,620	178,009	-1.9%	174,620	178,009	-1.9%
Shuttle (DWE & Seaside)	86,295	93,141	-7.4%	86,295	93,141	-7.4%
UC Santa Barbara	111,744	83,146	34.4%	111,744	83,146	34.4%
Youth Prepaid (3)	157,432	170,172	-7.5%	157,432	170,172	-7.5%
Free	45,939	49,122	-6.5%	45,939	49,122	-6.5%
My Ride / Brooks	35,050	38,593	-9.2%	35,050	38,593	-9.2%
Senior	45,958	46,669	-1.5%	45,958	46,669	-1.5%
Persons with Disabilities	9,722	11,376	-14.5%	9,722	11,376	-14.5%
Tokens	5,925	7,573	-21.8%	5,925	7,573	-21.8%
Total	1,695,342	1,800,472	-5.8%	1,695,342	1,800,472	-5.8%

(1) Includes adult 10-ride and unlimited 30-day Passport use.

(2) Includes seniors' and persons with disabilities' 10-ride, and unlimited 30-day Passport use.

(3) Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Revenue Hours and Revenue Miles (July - September 2015)

Metrics	Quarter			YTD		
	Jul 15 - Sep 15	Jul 14 - Sep 14	%Change	FY 2015-2016	FY 2014- 2015	% Change
Passengers	1,695,342	1,800,472	-5.8%	1,695,342	1,800,472	-5.8%
Revenue Hours	52,620	51,051	3.1%	52,620	51,051	3.1%
Passengers per Revenue Hour	32.2	35.3	-8.6%	32.2	35.3	-8.6%
Miles	629,242	636,705	-1.2%	629,242	636,705	-1.2%
Passengers per Mile	2.7	2.8	-4.7%	2.7	2.8	-4.7%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Planning

MTD System Ridership (July - September 2015)

LINE	Quarter			YTD		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	101,217	103,452	-2.2%	101,217	103,452	-2.2%
2 East Santa Barbara	159,408	164,996	-3.4%	159,408	164,996	-3.4%
3 Oak Park	54,790	58,616	-6.5%	54,790	58,616	-6.5%
4 Mesa / SBCC	36,619	38,802	-5.6%	36,619	38,802	-5.6%
5 Mesa / La Cumbre	43,162	49,816	-13.4%	43,162	49,816	-13.4%
6 Goleta	173,603	179,975	-3.5%	173,603	179,975	-3.5%
7 County Health / Fairview	37,548	40,399	-7.1%	37,548	40,399	-7.1%
8 County Health	27,180	33,085	-17.8%	27,180	33,085	-17.8%
9 Calle Real / Old Town Shuttle	9,007	9,170	-1.8%	9,007	9,170	-1.8%
10 Cathedral Oaks	6,166	7,485	-17.6%	6,166	7,485	-17.6%
11 UCSB	266,506	282,817	-5.8%	266,506	282,817	-5.8%
12x Goleta Express	64,168	74,501	-13.9%	64,168	74,501	-13.9%
14 Montecito	25,504	26,669	-4.4%	25,504	26,669	-4.4%
15x SBCC / UCSB Express	73,198	75,382	-2.9%	73,198	75,382	-2.9%
16 City College Shuttle	24,426	29,378	-16.9%	24,426	29,378	-16.9%
17 Lower West / SBCC	47,671	53,734	-11.3%	47,671	53,734	-11.3%
20 Carpinteria	85,159	92,939	-8.4%	85,159	92,939	-8.4%
21x Carpinteria Express	26,601	27,966	-4.9%	26,601	27,966	-4.9%
22 Old Mission	-	3,172	-100.0%	-	3,172	-100.0%
23 Winchester Canyon	16,647	21,044	-20.9%	16,647	21,044	-20.9%
24x UCSB Express	156,758	152,299	2.9%	156,758	152,299	2.9%
25 Ellwood	13,245	13,895	-4.7%	13,245	13,895	-4.7%
27 Isla Vista Shuttle	37,035	27,822	33.1%	37,035	27,822	33.1%
36 Seaside Shuttle	20,125	19,633	2.5%	20,125	19,633	2.5%
37 Crosstown Shuttle	24,614	24,884	-1.1%	24,614	24,884	-1.1%
Booster Services	38,244	36,924	3.6%	38,244	36,924	3.6%
System Subtotal	1,568,601	1,648,855	-4.9%	1,568,601	1,648,855	-4.9%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	101,181	109,765	-7.8%	101,181	109,765	-7.8%
31 East Beach Waterfront Shuttle	16,863	20,661	-18.4%	16,863	20,661	-18.4%
32 West Beach Waterfront Shuttle	8,697	9,408	-7.6%	8,697	9,408	-7.6%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	5,668	-100.0%	-	5,668	-100.0%
88,89 Limited - Goleta	-	6,115	-100.0%	-	6,115	-100.0%
<i>Unknown</i>						
	-	-	0.0%	-	-	0.0%
System Total	1,695,342	1,800,472	-5.8%	1,695,342	1,800,472	-5.8%
<i>Related Routes</i>						
20, 21x Carpinteria	111,760	120,905	-7.6%	111,760	120,905	-7.6%
1, 2, 37 East/West & Crosstown	285,239	293,332	-2.8%	285,239	293,332	-2.8%
4, 5, 15x, 16, 17 Mesa Lines	225,076	247,112	-8.9%	225,076	247,112	-8.9%
6, 11 State/Hollister	440,109	462,792	-4.9%	440,109	462,792	-4.9%
7, 8, 9 Calle Real/Fairview	73,735	82,654	-10.8%	73,735	82,654	-10.8%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Planning

MTD Passengers per Revenue Hour (July - September 2015)

LINE	Quarter			YTD			
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change	
1 West Santa Barbara	35.7	37.0	-3.6%	35.7	37.0	-3.6%	
2 East Santa Barbara	36.5	42.0	-13.1%	36.5	42.0	-13.1%	
3 Oak Park	20.7	29.1	-29.1%	20.7	29.1	-29.1%	
4 Mesa / SBCC	31.0	32.8	-5.6%	31.0	32.8	-5.6%	
5 Mesa / La Cumbre	24.2	28.0	-13.5%	24.2	28.0	-13.5%	
6 Goleta	35.4	36.8	-3.9%	35.4	36.8	-3.9%	
7 County Health / Fairview	28.3	30.8	-8.2%	28.3	30.8	-8.2%	
8 County Health	28.5	34.7	-17.9%	28.5	34.7	-17.9%	
9 Calle Real / Old Town Shuttle	13.9	14.2	-1.8%	13.9	14.2	-1.8%	
10 Cathedral Oaks	15.5	18.8	-17.6%	15.5	18.8	-17.6%	
11 UCSB	33.9	36.0	-5.8%	33.9	36.0	-5.8%	
12x Goleta Express	37.8	45.4	-16.7%	37.8	45.4	-16.7%	
14 Montecito	20.0	20.9	-4.5%	20.0	20.9	-4.5%	
15x SBCC / UCSB Express	45.0	46.3	-2.8%	45.0	46.3	-2.8%	
16 City College Shuttle	55.6	69.3	-19.7%	55.6	69.3	-19.7%	
17 Lower West / SBCC	57.6	64.9	-11.2%	57.6	64.9	-11.2%	
20 Carpinteria	24.7	27.1	-9.0%	24.7	27.1	-9.0%	
21x Carpinteria Express	24.1	25.3	-4.7%	24.1	25.3	-4.7%	
22 Old Mission	-	13.0	-100.0%	-	13.0	-100.0%	
23 Winchester Canyon	19.8	24.8	-20.3%	19.8	24.8	-20.3%	
24x UCSB Express	54.2	62.2	-12.8%	54.2	62.2	-12.8%	
25 Ellwood	33.9	35.6	-4.6%	33.9	35.6	-4.6%	
27 Isla Vista Shuttle	29.8	24.0	24.0%	29.8	24.0	24.0%	
36 Seaside Shuttle	18.7	18.2	2.5%	18.7	18.2	2.5%	
37 Crosstown Shuttle	15.6	19.7	-20.8%	15.6	19.7	-20.8%	
Booster Services	90.8	87.9	3.3%	90.8	87.9	3.3%	
System Subtotal	32.8	35.9	-8.5%	32.8	35.9	-8.5%	
<i>Downtown Waterfront Shuttles</i>							
30 Downtown Shuttle	28.7	32.8	-12.4%	28.7	32.8	-12.4%	
31 East Beach Waterfront Shuttle	19.1	24.4	-21.7%	19.1	24.4	-21.7%	
32 West Beach Waterfront Shuttle	21.7	23.5	-7.8%	21.7	23.5	-7.8%	
<i>Coastal Express Limited</i>							
86,87 Limited - Santa Barbara	-	23.0	-100.0%	-	23.0	-100.0%	
88,89 Limited - Goleta	-	22.4	-100.0%	-	22.4	-100.0%	
<i>Unknown</i>							
	-	-	0.0%	-	-	0.0%	
System Total	32.2	35.3	-8.6%	32.2	35.3	-8.6%	
<i>Related Routes</i>							
20, 21x Carpinteria	24.5	26.7	-8.0%	24.5	26.7	-8.0%	
1, 2, 37 East/West & Crosstown	32.5	36.7	-11.6%	32.5	36.7	-11.6%	
4, 5, 15x, 16, 17 Mesa Lines	38.4	42.3	-9.2%	38.4	42.3	-9.2%	
6, 11 State/Hollister	34.5	36.3	-5.0%	34.5	36.3	-5.0%	
7, 8, 9 Calle Real	25.2	28.4	-11.3%	25.2	28.4	-11.3%	

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Planning

MTD 'At Capacity' Loads* (July - September 2015)

LINE	Quarter			Year to Date		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	5	15	-66.7%	5	15	-66.7%
2 East Santa Barbara	33	35	-5.7%	33	35	-5.7%
3 Oak Park	6	7	-14.3%	6	7	-14.3%
4 Mesa / SBCC	1	10	-90.0%	1	10	-90.0%
5 Mesa / La Cumbre	15	26	-42.3%	15	26	-42.3%
6 Goleta	63	65	-3.1%	63	65	-3.1%
7 County Health / Fairview	15	41	-63.4%	15	41	-63.4%
8 County Health	-	-	0.0%	-	-	0.0%
9 Calle Real / Old Town Shuttle	-	2	-100.0%	-	2	-100.0%
10 Cathedral Oaks	-	-	0.0%	-	-	0.0%
11 UCSB	91	202	-55.0%	91	202	-55.0%
12x Goleta Express	19	52	-63.5%	19	52	-63.5%
14 Montecito	5	5	0.0%	5	5	0.0%
15x SBCC / UCSB Express	42	193	-78.2%	42	193	-78.2%
16 City College Shuttle	14	29	-51.7%	14	29	-51.7%
17 Lower West / SBCC	25	26	-3.8%	25	26	-3.8%
20 Carpinteria	17	40	-57.5%	17	40	-57.5%
21x Carpinteria Express	5	4	25.0%	5	4	25.0%
22 Old Mission	-	-	0.0%	-	-	0.0%
23 Winchester Canyon	-	5	-100.0%	-	5	-100.0%
24x UCSB Express	167	251	-33.5%	167	251	-33.5%
25 Ellwood	-	2	-100.0%	-	2	-100.0%
27 Isla Vista Shuttle	17	1	1600.0%	17	1	1600.0%
36 Seaside Shuttle	16	5	220.0%	16	5	220.0%
37 Crosstown Shuttle	4	5	-20.0%	4	5	-20.0%
Booster Services	75	64	17.2%	75	64	17.2%
System Subtotal	635	1,085	-41.5%	635	1,085	-41.5%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	146	267	-45.3%	146	267	-45.3%
31 East Beach Waterfront Shuttle	8	5	60.0%	8	5	60.0%
32 West Beach Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	-	0.0%	-	-	0.0%
88,89 Limited - Goleta	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>						
20, 21x Carpinteria	22	44	-50.0%	22	44	-50.0%
1, 2, 37 East/West & Crosstown	42	55	-23.6%	42	55	-23.6%
4, 5, 15x, 16, 17 Mesa Lines	97	284	-65.8%	97	284	-65.8%
6, 11 State/Hollister	154	267	-42.3%	154	267	-42.3%
7, 8, 9 Calle Real, Fairview	15	43	-65.1%	15	43	-65.1%
<i>Unknown/Miscellaneous</i>						
	-	2	-100.0%	-	2	-100.0%
System Total	789	1,359	-41.9%	789	1,359	-41.9%

* Classified as a 30-foot vehicle with 10 or more standees, or a 40-foot vehicle with 20 or more standees.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

Planning

MTD 'Too Full to Board' Loads* (July - September 2015)

LINE	Quarter			Year to Date		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	1	5	-80.0%	1	5	-80.0%
2 East Santa Barbara	14	16	-12.5%	14	16	-12.5%
3 Oak Park	1	4	-75.0%	1	4	-75.0%
4 Mesa / SBCC	-	5	-100.0%	-	5	-100.0%
5 Mesa / La Cumbre	9	31	-71.0%	9	31	-71.0%
6 Goleta	48	36	33.3%	48	36	33.3%
7 County Health / Fairview	5	11	-54.5%	5	11	-54.5%
8 County Health	-	5	-100.0%	-	5	-100.0%
9 Calle Real / Old Town Shuttle	-	1	-100.0%	-	1	-100.0%
10 Cathedral Oaks	-	-	0.0%	-	-	0.0%
11 UCSB	67	119	-43.7%	67	119	-43.7%
12x Goleta Express	23	27	-14.8%	23	27	-14.8%
14 Montecito	-	3	-100.0%	-	3	-100.0%
15x SBCC / UCSB Express	87	305	-71.5%	87	305	-71.5%
16 City College Shuttle	7	17	-58.8%	7	17	-58.8%
17 Lower West / SBCC	11	22	-50.0%	11	22	-50.0%
20 Carpinteria	2	25	-92.0%	2	25	-92.0%
21x Carpinteria Express	1	29	-96.6%	1	29	-96.6%
22 Old Mission	-	-	0.0%	-	-	0.0%
23 Winchester Canyon	-	2	-100.0%	-	2	-100.0%
24x UCSB Express	224	292	-23.3%	224	292	-23.3%
25 Ellwood	-	2	-100.0%	-	2	-100.0%
27 Isla Vista Shuttle	13	-	100.0%	13	-	100.0%
36 Seaside Shuttle	4	3	33.3%	4	3	33.3%
37 Crosstown Shuttle	3	1	200.0%	3	1	200.0%
Booster Services	39	31	25.8%	39	31	25.8%
System Subtotal	559	992	-43.6%	559	992	-43.6%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	383	437	-12.4%	383	437	-12.4%
31 East Beach Waterfront Shuttle	10	22	-54.5%	10	22	-54.5%
32 West Beach Waterfront Shuttle	4	3	33.3%	4	3	33.3%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	1	-100.0%	-	1	-100.0%
88,89 Limited - Goleta	-	1	-100.0%	-	1	-100.0%
<i>Related Routes</i>						
20, 21x Carpinteria	3	54	-94.4%	3	54	-94.4%
1, 2, 37 East/West & Crosstown	18	22	-18.2%	18	22	-18.2%
4, 5, 15x, 16, 17 Mesa Lines	114	380	-70.0%	114	380	-70.0%
6, 11 State/Hollister	115	155	-25.8%	115	155	-25.8%
7, 8, 9 Calle Real, Fairview	5	17	-70.6%	5	17	-70.6%
<i>Unknown/Miscellaneous</i>						
	5	1	100.0%	5	1	400.0%
System Total	961	1,457	-34.0%	961	1,457	-34.0%

* Indicates that passengers were refused service because a vehicle was too full to safely board additional riders.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

Planning

MTD Bicycles Carried (July - September 2015)

LINE	Quarter			Year to Date		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	628	551	14.0%	628	551	14.0%
2 East Santa Barbara	1,553	1,831	-15.2%	1,553	1,831	-15.2%
3 Oak Park	773	553	39.8%	773	553	39.8%
4 Mesa / SBCC	655	690	-5.1%	655	690	-5.1%
5 Mesa / La Cumbre	786	935	-15.9%	786	935	-15.9%
6 Goleta	4,798	4,526	6.0%	4,798	4,526	6.0%
7 County Health / Fairview	915	800	14.4%	915	800	14.4%
8 County Health	681	638	6.7%	681	638	6.7%
9 Calle Real / Old Town Shuttle	89	98	-9.2%	89	98	-9.2%
10 Cathedral Oaks	165	180	-8.3%	165	180	-8.3%
11 UCSB	6,325	6,509	-2.8%	6,325	6,509	-2.8%
12x Goleta Express	2,321	2,357	-1.5%	2,321	2,357	-1.5%
14 Montecito	537	534	0.6%	537	534	0.6%
15x SBCC / UCSB Express	1,133	1,038	9.2%	1,133	1,038	9.2%
16 City College Shuttle	236	284	-16.9%	236	284	-16.9%
17 Lower West / SBCC	417	499	-16.4%	417	499	-16.4%
20 Carpinteria	2,293	2,349	-2.4%	2,293	2,349	-2.4%
21x Carpinteria Express	813	772	5.3%	813	772	5.3%
22 Old Mission	-	101	-100.0%	-	101	-100.0%
23 Winchester Canyon	221	207	6.8%	221	207	6.8%
24x UCSB Express	3,659	3,416	7.1%	3,659	3,416	7.1%
25 Ellwood	184	277	-33.6%	184	277	-33.6%
27 Isla Vista Shuttle	396	306	29.4%	396	306	29.4%
36 Seaside Shuttle ¹	-	-	N/A	-	-	N/A
37 Crosstown Shuttle ¹	-	-	N/A	-	-	N/A
Booster Services	33	65	-49.2%	33	65	-49.2%
System Subtotal	29,611	29,516	0.3%	29,611	29,516	0.3%
<i>Downtown Waterfront Shuttles ¹</i>						
30 State Street Shuttle	-	-	N/A	-	-	N/A
31 East Beach Waterfront Shuttle	-	-	N/A	-	-	N/A
32 West Beach Waterfront Shuttle	-	-	N/A	-	-	N/A
<i>Coastal Express Limited</i>						
86, 87 Limited - Santa Barbara	-	15	-100.0%	-	15	-100.0%
88, 89 Limited - Goleta	-	234	-100.0%	-	234	-100.0%
<i>Related Routes</i>						
20, 21x Carpinteria	3,106	3,121	-0.5%	3,106	3,121	-0.5%
1, 2, 3, 7 East/West & Crosstown	2,181	2,382	-8.4%	2,181	2,382	-8.4%
4, 5, 15x, 16, 17 Mesa Lines	3,227	3,446	-6.4%	3,227	3,446	-6.4%
6, 11 State/Hollister	11,123	11,035	0.8%	11,123	11,035	0.8%
7, 8, 9 Calle Real/Fairview	1,685	1,536	9.7%	1,685	1,536	9.7%
<i>Unknown/Miscellaneous</i>						
	54	45	20.0%	54	45	20.0%
System Total	29,665	29,810	-0.5%	29,665	29,810	-0.5%

¹ MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

Planning

MTD Wheelchairs Boarded (July - September 2015)

LINE	Quarter			Year to Date		
	Jul 15 - Sep 15	Jul 14 - Sep 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	364	263	38.4%	364	263	38.4%
2 East Santa Barbara	491	661	-25.7%	491	661	-25.7%
3 Oak Park	350	343	2.0%	350	343	2.0%
4 Mesa / SBCC	30	120	-75.0%	30	120	-75.0%
5 Mesa / La Cumbre	227	348	-34.8%	227	348	-34.8%
6 Goleta	644	769	-16.3%	644	769	-16.3%
7 County Health / Fairview	275	212	29.7%	275	212	29.7%
8 County Health	157	173	-9.2%	157	173	-9.2%
9 Calle Real / Old Town Shuttle	78	63	23.8%	78	63	23.8%
10 Cathedral Oaks	1	6	-83.3%	1	6	-83.3%
11 UCSB	732	870	-15.9%	732	870	-15.9%
12x Goleta Express	201	238	-15.5%	201	238	-15.5%
14 Montecito	78	99	-21.2%	78	99	-21.2%
15x SBCC / UCSB Express	10	15	-33.3%	10	15	-33.3%
16 City College Shuttle	41	82	-50.0%	41	82	-50.0%
17 Lower West / SBCC	29	81	-64.2%	29	81	-64.2%
20 Carpinteria	334	300	11.3%	334	300	11.3%
21x Carpinteria Express	47	45	4.4%	47	45	4.4%
22 Old Mission	-	-	0.0%	-	-	0.0%
23 Winchester Canyon	10	46	-78.3%	10	46	-78.3%
24x UCSB Express	115	42	173.8%	115	42	173.8%
25 Ellwood	21	57	-63.2%	21	57	-63.2%
27 Isla Vista Shuttle	17	24	-29.2%	17	24	-29.2%
36 Seaside Shuttle	27	21	28.6%	27	21	28.6%
37 Crosstown Shuttle	21	26	-19.2%	21	26	-19.2%
Booster Services	-	2	-100.0%	-	2	-100.0%
System Subtotal	4,300	4,906	-12.4%	4,300	4,906	-12.4%
<i>Downtown Waterfront Shuttles</i>						
30 State Street Shuttle	165	238	-30.7%	165	238	-30.7%
31 East Beach Waterfront Shuttle	36	22	63.6%	36	22	63.6%
32 West Beach Waterfront Shuttle	6	18	-66.7%	6	18	-66.7%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	1	-100.0%	-	1	-100.0%
88,89 Limited - Goleta	-	4	-100.0%	-	4	-100.0%
<i>Related Routes</i>						
20, 21x Carpinteria	381	345	10.4%	381	345	10.4%
1, 2, 37 East/West & Crosstown	876	950	-7.8%	876	950	-7.8%
4, 5, 15x, 16, 17 Mesa Lines	337	646	-47.8%	337	646	-47.8%
6, 11 State/Hollister	1,376	1,639	-16.0%	1,376	1,639	-16.0%
7, 8, 9 Calle Real/Fairview	510	448	13.8%	510	448	13.8%
<i>Unknown/Miscellaneous</i>						
	1	6	-83.3%	1	6	-83.3%
System Total	4,508	5,195	-13.2%	4,508	5,195	-13.2%

Source: GFI Genfare, MTD Transit Development Department, Planning Section

Transit Operations

AM/PM Startup for July-August-September

Starts (from terminal)	FY 2015-2016				FY 2014-2015			
	Total Trips	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)	Total Trips	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)
Weekday AM	5,696	0	1 (3)	1 (2)	4,816	2 (1)	0	5 (2)
Weekday PM	2,240	0	0	0	2,394	0	1 (3)	2 (2)
Saturday	765	0	1 (3)	0	616	2 (1)	0	1 (2)
Sunday	663	0	2 (3)	4 (2)	609	0	0	3 (2)
Quarter Totals	9,364	0	4	5	8,435	4	1	11

AM/PM Startup YTD

Starts (from terminal)	FY 2015-2016				FY 2014-2015			
	Total	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)	Total	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)
Weekday AM	5,696	0	1 (3)	1 (2)	4,816	2 (1)	0	5 (2)
Weekday PM	2,240	0	0	0	2,394	0	1 (3)	2 (2)
Saturday	765	0	1 (3)	0	616	2 (1)	0	1 (2)
Sunday	663	0	2 (3)	4 (2)	609	0	0	3 (2)
YTD Totals	9,364	0	4	5	8,435	4	1	11

(1) Driver minimally late

(2) Minor maintenance problems requiring repair prior to leaving for start of service.

(3) Incidents/accidents

Customer Service

FY 2016 1st Quarter Complaints & Compliments

Month	Passenger Relations	Driving Observations	Schedule/Policy	Missed Passengers	Total Complaints	Passenger Boardings per Complaint	Compliments
July	18	7	7	4	36	15,067	2
August	13	11	11	8	43	12,421	5
September	20	6	9	6	41	15,095	6
Quarter Total	51	24	27	18	120	14,128	13

Fiscal Year Total Complaints & Compliments

Month	Passenger Relations	Driving Observations	Schedule/Policy	Missed Passengers	Total Complaints	Passenger Boardings per Complaint	Compliments
FY 2016	51	24	27	18	120	14,128	13
FY 2015	18	15	5	16	54	33,342	27

Definitions:

Passenger Relations: Perceived negative treatment of passengers by an MTD Employee.

Driving Observations: Concerns regarding driving safety.

Schedule/Policy: Missed trips, frequency of service, transfer policy, etc.

Missed Passengers: Complaints that passengers were passed up at MTD authorized stops.

Compliments: Documented praise of MTD Employee's actions.

MTD Performance Standard:

Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

Transit Operations



Fleet Facts

EV Fleet	Number in Fleet	Battery Type	Traction
EV's 3, 4, 5, 6, 8 & 11	6	Lead Acid	DC Drive
EV's 13, 16,17, 26-29	7	Ni-Cad	AC Drive
EV's 12, 14,15,18,19,20 and 21	7	LiFePO4	AC Drive

Fleet Consumption Statistics

First Quarter Fiscal Year 2016 (September 30, 2015)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
53,315	76,159	0.70	\$38,377	\$19,137	\$1.40

First Quarter Fiscal Year 2015 (September 30, 2014) See Note

Miles	KWH	MPK	Parts	Labor	Cost per Mile
50,673	77,941	0.65	\$40,837	\$12,071	\$1.39

Fiscal Year 2016 to Date (September 30, 2015)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
53,315	76,159	0.70	\$38,377	\$19,137	\$1.40

Fiscal Year 2015 to Date (September 30, 2014) See Note

Miles	KWH	MPK	Parts	Labor	Cost per Mile
50,673	77,941	0.65	\$40,837	\$12,071	\$1.39

Note: EV's 28 added and 2 & 10 retired during FY 2014 1st Quarter

Transit Operations



Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
1998 Nova LFS 40	15	Detroit Diesel Series 40 inline 6	Allison B400R
2000 Nova LFS 40	2	Detroit Diesel Series 40 inline 6	Allison B400R

Fleet Consumption Statistics

First Quarter Fiscal Year 2016—One less bus than Q1 2015 (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
76,471	4.63	\$50,200	\$14,157	\$12,076	\$1.00

First Quarter Fiscal Year 2015 (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
81,200	4.54	\$55,859	\$27,062	\$13,872	\$1.19

Fiscal Year 2016 to Date (September 30, 2015) less bus than Q1 2015 FY to date

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
76,471	4.63	\$50,200	\$14,157	\$12,067	\$1.00

Fiscal Year 2015 to Date (September 30, 2014) FY to date

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
81,200	4.54	\$55,859	\$27,062	\$13,872	\$1.19

Transit Operations



Fleet Facts

Diesel Fleet	Number in Fleet	Engine Type	Transmission
2004 Gillig LF 29	14	Cummins ISB inline 6	Allison B300R

Fleet Consumption Statistics

First Quarter Fiscal Year 2016 (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
94,864	4.86	\$59,935	\$41,034	\$17,495	\$1.25*

First Quarter Fiscal Year 2015 (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
89,843	4.68	\$60,351	\$22,120	\$11,368	\$1.04

Fiscal Year 2016 to Date (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
94,864	4.86	\$59,935	\$41,034	\$17,495	\$1.25

Fiscal Year 2015 to Date (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
89,843	4.68	\$60,351	\$22,120	\$11,368	\$1.04

*Rebuilt engine installed in 710 9/2015 drove up parts cost and CPM

Transit Operations



Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2009 Gillig Hybrid LF 29	3	Cummins ISB Inline 6	Allison EP40

Fleet Consumption Statistics

First Quarter Fiscal Year 2016 (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
8,678	4.52	\$5,878	\$2,189	\$867	\$1.03

First Quarter Fiscal Year 2015 (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
11,899	5.11	\$7,666	\$2,076	\$2,150	\$1.00

Fiscal Year 2016 to Date (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
8,678	4.52	\$5,878	\$2,189	\$867	\$1.03

Fiscal Year 2015 to Date (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
11,899	5.11	\$7,666	\$2,076	\$2,150	\$1.00

Transit Operations



Fleet Facts

Diesel Fleet	Number in Fleet	Engine Type	Transmission
2004 Gillig LF 40	15	Detroit Diesel Series 50 inline 4	Allison B400R
2011 Gillig LF 40	7	Cummins ISL	Allison B400R
2013 Gillig LF 40	13	Cummins ISL	Allison B400R

Fleet Consumption Statistics

Miles	First Quarter Fiscal Year 2016 (September 30, 2015)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
343,681	4.62	\$231,749	\$51,743	\$40,755	\$0.94

Miles	First Quarter Fiscal Year 2015 (September 30, 2014)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
352,710	4.56	\$244,504	\$44,589	\$34,020	\$0.92

Miles	Fiscal Year 2016 to Date (September 30, 2015)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
343,681	4.62	\$231,749	\$51,743	\$40,755	\$0.94

Miles	Fiscal Year 2015 to Date (September 30, 2014)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
352,710	4.56	\$244,504	\$44,589	\$34,020	\$0.92

Transit Operations



Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2007 Gillig Hybrid LF 40	8	Cummins ISB Inline 6	Allison EP40
2011 Gillig Hybrid LF 40	7	Cummins ISB Inline 6	Allison EP40

Fleet Consumption Statistics

Miles	First Quarter Fiscal Year 2016 (September 30, 2015)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
126,383	4.77	\$80,958	\$39,544	\$15,914	\$1.08

Miles	First Quarter Fiscal Year 2015 (September 30, 2014)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
136,821	5.06	\$85,122	\$14,958	\$14,255	\$0.84

Miles	Fiscal Year 2016 to Date (September 30, 2015)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
126,383	4.77	\$80,958	\$39,544	\$15,914	\$1.08

Miles	Fiscal Year 2015 to Date (September 30, 2014)				
	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
136,821	5.06	\$85,122	\$14,958	\$14,255	\$0.84

Transit Operations



Nova 1000 Series Artic Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2014	3	Cummins ISL	Allison B500R

Fleet Consumption Statistics

First Quarter Fiscal Year 2016 (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
31,341	4.48	\$14,584	\$1003	\$2336	\$.84

First Quarter Fiscal Year 2015 (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
Not in service					

Fiscal Year 2016 to Date (September 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
31,341	4.48	\$14,584	\$1003	\$2336	\$.84

Fiscal Year 2015 to Date (September 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
Not in service					

Santa Barbara Metropolitan Transit District
FY 2016 National Transit Database Roadcalls ("Mechanical System Failures") - First Quarter & YTD

Fleet	Fiscal Year	All Mechanical System Failures	Major Mechanical System Failures	Accumulated Miles	Miles between <u>All</u> Mechanical System Failures	Miles between <u>Major</u> Mechanical System Failures
Electric Vehicles (EVs)	2016	80	73	53,315	666	730
	2015	43	39	50,673	1,178	1,299
400 Nova 40 ft.	2016	9	3	76,471	8,497	25,490
	2015	14	9	81,200	5,800	9,022
600 Gillig 40 ft.	2016	37	16	343,681	9,289	21,480
	2015	29	19	352,710	12,162	18,564
700 Gillig 29 ft.	2016	33	10	94,684	2,869	9,468
	2015	18	10	89,843	4,991	8,984
700 Gillig 29 ft. Hybrid	2016	0	0	8,678	n/a	n/a
	2015	2	1	11,899	5,950	11,899
900 Gillig 40 ft. Hybrid	2016	15	5	126,383	8,426	25,277
	2015	15	8	136,821	9,121	17,103
1000 Nova 60 ft. Artic.	2016	4	0	21,341	5,335	n/a
	2015	Not in Service	Not in Service	Not in Service	n/a	n/a
System Total - Excluding EVs	2016	98	34	671,238	6,849	19,742
	2015	78	47	672,473	8,621	14,308
System Total - All Vehicles	2016	178	107	724,553	4,071	6,772
	2015	121	86	723,146	5,976	8,409

Management & Administration

July through September 2015

Workers' Compensation Claims

Workers' Compensation Claims (employee injury)	Temporary Disability (lost time)	No Lost time (first aid only)
July - September 2011	2	2
July - September 2012	3	3
July - September 2013	6	1
July - September 2014	0	6
July - September 2015	0	5

Liability Claims

Liability Claims (bus accidents)	Reportable to National Transit Data Base	Reportable to MTD
July - September 2011	0	8
July - September 2012	0	7
July - September 2013	0	6
July - September 2014	0	3
July - September 2015	2	7

Management & Administration

MTD Turnover Rate Department vs. Total Population for Period July through September

	2012	2013	2014	2015
Staff	0.0%	0.0%	0.1%	0.00%
Drivers	1.0%	1.0%	0.1%	1.30%
Service Workers	0.0%	0.0%	0.0%	0.00%
Mechanics	0.0%	0.0%	0.0%	7.00%

Transit Finance

Compliance Report for Quarter Ending September 30, 2015

As a recipient of Federal funds from the Federal Transit Administration (FTA), the Santa Barbara Metropolitan Transit District (MTD) is subject to a number of rules and regulations. This report describes actions taken between July 1 and September 30, 2015, to address these requirements.

MTD Compliance Actions

Submitted MTD monthly National Transit Database Safety and Security reports to FTA, as required.

Submitted MTD monthly National Transit Database Ridership reports to FTA, as required.

Submitted Milestone Progress Reports and Federal Financial Reports for MTD's FTA grants as required.

Submitted application to Caltrans a bus purchase utilizing FTA FY 2014 Section 5339 funds apportioned to MTD.

Attended an FTA Financial Management Oversight workshop.

Received approval from FTA for the transfer of the federal interest in five MCI over-the-road coaches to the City of Lompoc for use in the Clean Air Express commuter service.

Submitted semi-annual progress reports to Caltrans for MTD's Proposition 1B grants from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA).

Continued to monitor all FTA compliance areas and ensure that MTD is in compliance, including the Americans with Disabilities Act (ADA) complementary paratransit service that is operated by Easy Lift Transportation for MTD. (*MTD is responsible for this service, and must ensure that it complies with all FTA requirements.*)

ROGER ACEVES
BOARD DIRECTOR

DICK WEINBERG
BOARD DIRECTOR

OLIVIA RODRIGUEZ
SECRETARY

DAVE DAVIS
CHAIR

CHUCK McQUARY
VICE CHAIR

BILL SHELOR
BOARD DIRECTOR

DAVID TABOR
BOARD DIRECTOR

JERRY ESTRADA
GENERAL MANAGER

NATASHA GARDUNO
EXECUTIVE ASSISTANT
ADVERTISING COORDINATOR

LILLIANA GOMEZ
ADMINISTRATIVE ASSISTANT

ORGANIZATIONAL CHART

BRAD DAVIS
ASSISTANT GM
FINANCE & ADMINISTRATION

VACANT
MANAGER OF MAINTENANCE

BILL MORRIS
MANAGER OF OPERATIONS

STEVE MAAS
MANAGER OF GOVERNMENT
RELATIONS & COMPLIANCE
(DBE OFFICER)

GEORGE AMOON
MANAGER
OF
PLANNING

MARY GREGG
MANAGER OF HR &
RISK
(EEO OFFICER)

LIZ DE LA TORRE
MANAGER OF ACCOUNTING

DIANA FLORES
BOOKKEEPER

CLAIRE PATTERSON
ACCOUNTING ASSISTANT

THAIS SAYAT
ASSISTANT CONTROLLER

JUAN PEREZ
FAREBOX TECHNICIAN
LEAD

JOSH MARTINEZ
FAREBOX TECHNICIAN

TOM SHELDON
IT MANAGER

PABLO ZUNIGA
IT SUPPORT SPECIALIST

RYAN GRIPP
PROCUREMENT SPECIALIST

MIKE CARDONA
SUPERINTENDENT
OF MAINTENANCE

1
FOREMAN

12
MECHANICS

5
(FT) UTILITY

8
(PT) UTILITY

STEVE HAHN
ASSISTANT SUPT.
OF MAINTENANCE

JOHN HERRERA
PARTS CLERK

SUSAN SCHORR
DATA ANALYST
MAINT/OPS

FRANK REYNOSO
FACILITIES SPECIALIST

DAVE MORSE
SUPERINTENDENT
OF
OPERATIONS

MANNY CASTANON
OPERATIONS SAFETY &
TRAINING OFFICER

(4) CUSTOMER
SERVICE
REPRESENTATIVES

SUPERVISORS
3
ROAD
2
FACILITY
2
TRANSIT CENTER
1
TRAINING

DRIVERS
147

VACANT
MANAGER OF MARKETING

NANCY ALEXANDER
CUSTOMER & PUBLIC OUT-
REACH ADMINISTRATOR

CYNTHIA BOCHE
ASST. PLANNING
MANAGER
(COMMUNICATIONS)

ROBERT OLIVERA
BUS STOP
MAINTENANCE

PAUL TUMBLESON
ASST. PLANNING
MANAGER
(SCHEDULING)

JENNIFER TANNER
ROUTE SCHEDULER

JILL GRISHAM
ASSISTANT MANAGER OF
HR & RISK

MTD

Santa Barbara

Updated: 10/19/2015

BOARD OF DIRECTORS REPORT

MEETING DATE: November 10, 2015

AGENDA ITEM #: 8

TYPE: Informational

PREPARED BY: Thais Sayat

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Quarterly Finance Update for the 3-Month Period Ending September 30, 2015

DISCUSSION:

The 3-month financial update reflects total revenues at 7% less than the projected budget and total expenses at 8% less than anticipated. In comparing the 3-month figures to prior year, revenues decreased by 4% and expenses increased by 1%. The main reasons for the revenue shortfall relative to the budget were due to a drop in ridership, a decrease in bulk pass sales, and an overestimate of SBCC enrollment. Expenditures for the first quarter were under budget primarily as a result of continued unfilled positions and less than projected Workers Compensation and Liability expenses.

Revenue, Expense, and Performance Report

As a result of the significant decrease in operating revenue, the farebox ratio for the 3-month period decreased to 31.9%. This was a 13% reduction from the prior year's farebox ratio of 36.9%. It should be noted that per TDA regulations, MTD is required to maintain a 30.3% farebox ratio.

The operating cost per hour for the first quarter was \$109.86, a 2% decrease from the prior year. The decline of the figure was due to increasing our service level by 3% while experiencing only a 1% growth in operating expenditures.

Total ridership decreased from the prior year by 5.8%. This resulted in an increased cost per passenger of \$3.41. This also caused an 8.7% decrease in the number of passengers per revenue hour.

Revenue Variance Report

MTD total revenues were under budget by \$342,000 or 7%. As previously indicated the primary cause of the revenue shortfall was a drop in ridership that affected cash fares and all pass sales.

In addition, the drop in pass sales reflected the absence of anticipated bulk sales by EF International (EF) and Santa Barbara School District. This affected Adult 30 day passports by \$52,000 and Youth 10 ride passes by \$41,250, respectively.

MTD has been informed that EF's enrollment is presently down by 20% and Kaplan International is down 25%, which will likely affect sales and ridership throughout the year. On the other hand, the Santa Barbara School District bulk sale did take place in October and will be reflected in the second quarter.

The budget for SBCC revenue reflected an increase associated with the addition of a second summer session. However, the actual enrollment for both summer sessions was substantially less than estimated. Also, the projected fall enrollment based on prior year figure was down by 5%. These account for SBCC coming in under budget by approximately \$56,000.

With the termination of the Coastal Express Limited service last June, first quarter revenue for the service was negative as a result of the refunds of previously purchased passes. The request for reimbursement of these refunds has been submitted to SBCAG, which is reflected in Local Operating Assistance figure of \$63,149 for first quarter.

Operating Expenditures

Operating expenditures came in under budget by 8% or approximately \$500,000 for the first quarter. A large part of this variance is the continued trend of budgeted but unfilled positions in a number of departments. MTD continues to seek additional drivers, mechanics, and a Manager of Maintenance. Several positions recently filled including a Scheduler, Procurement Specialist, and Safety & Training Officer.

MTD is also under budget because promotion, information, and audit expenditures allocated to the first quarter budget require adjustment to later periods when it is known the outlays will take place. Other surpluses resulted from reduced banking fees and less than anticipated expenditures for bus parts, vandalism repairs, fuel, travel and training.

MTD's Self Insured Liability & Workers Compensation as a whole came in under budget by \$79,000 or 23% of projected costs. Relative to the prior year there was a decrease of \$83,000 or 24%. While this is a favorable trend, it is not uncommon that new claims arise late in the year absorbing any projected savings.

Overall, the most significant development in the first quarter is the reduction in fare revenue resulting from decreased ridership. This matter warrants further review and analysis to determine the effects on MTD's financial condition and any necessary changes to MTD policies.

Santa Barbara Metropolitan Transit District
Revenue, Expense and Performance Report
For the 3-Month Period Ending September 30, 2015

Category	FY 2015-16	FY 2014-15	% Change
Passenger Fares (Cash & Discounted Passes)	\$1,269,627	\$1,548,319	-18.00%
Passenger Fares (Contract Related)	\$575,503	\$560,105	2.75%
Total Passenger Fares:	\$1,845,130	\$2,108,424	-12.49%
Advertising Revenue	\$127,190	\$134,484	-5.42%
Total Operating Expense	\$5,781,082	\$5,720,976	1.05%
Farebox Ratio	31.9%	36.9%	-13.40%
Required Farebox Ratio:	30.3%		
Revenue Hours	52,620	51,015	3.15%
Revenue Miles	629,242	636,705	-1.17%
Total Passengers	1,695,342	1,800,472	-5.84%
Cost/Passenger	\$3.41	\$3.18	7.32%
Cost/Hour	\$109.86	\$112.14	-2.03%
Cost/Mile	\$9.19	\$8.99	2.25%
Passenger/Hour	32.22	35.29	-8.71%
Passenger/Mile	2.69	2.83	-4.72%

Prior Fiscal Years' Farebox Ratios:

FYE 6/30/2014	35.6%
FYE 6/30/2013	39.3%
FYE 6/30/2012	36.6%
FYE 6/30/2011	35.8%
FYE 6/30/2010	38.0%

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

STATEMENT OF NET POSITION

September 30, 2015

ASSETS

CURRENT ASSETS

CASH & CASH ITEMS	19,965,825	
RECEIVABLES	3,257,790	
MATERIALS & SUPPLIES INVENTORY	1,211,248	
PREPAYMENTS	283,769	
	<u> </u>	24,718,632

NON-CURRENT ASSETS

WORK IN PROCESS	1,825,851	
LAND	5,596,297	
FIXED FACILITIES	12,940,183	
BUSES	42,287,770	
NON-REVENUE VEHICLES	762,621	
SHOP EQUIPMENT	609,738	
OFFICE FIXTURES/EQUIPMENT	2,141,002	
BUS STOP EQUIPMENT	1,076,624	
EV RESEARCH & DEVELOPMENT	0	
ACCUMULATED DEPRECIATION	37,684,349	
	<u> </u>	29,555,737

TOTAL ASSETS

\$54,274,369

LIABILITIES

CURRENT LIABILITIES

TRADE PAYABLES	760,652	
PAYROLL LIABILITIES	1,174,455	
OTHER CURRENT LIABILITIES	521,072	
	<u> </u>	2,456,178

NON-CURRENT LIABILITIES

TDA DEFERRED CREDITS	7,549,001	
	<u> </u>	7,549,001

TOTAL LIABILITIES

\$10,005,180

CAPITAL

FEDERAL CAPITAL

FEDERAL GRANTS	30,565,661	
	<u> </u>	30,565,661

TDA & OTHER CAPITAL

TDA & OTHER CAPITAL	14,947,069	
	<u> </u>	14,947,069

TOTAL CAPITAL

\$45,512,730

YTD NET GAIN (LOSS)

(\$1,243,541)

TOTAL LIABILITIES & CAPITAL

\$54,274,369

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

REVENUE VARIANCE REPORT

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
OPERATING REVENUE					
CASH FARES					
Regular Cash Fares	689,555	765,717	(76,162)	741,463	(51,908)
	<u>\$ 689,555</u>	<u>\$ 765,717</u>	<u>(\$ 76,162)</u>	<u>\$ 741,463</u>	<u>(\$ 51,908)</u>
TICKETS & TOKENS					
One Day Pass Fares	1,390	1,563	(174)	1,476	(86)
Adult Ten Ride Pass Fares	216,187	221,184	(4,997)	220,765	(4,578)
Youth Ten Ride Pass Fares	90,635	154,059	(63,424)	143,108	(52,473)
Senior Ten Ride Pass Fares	19,005	21,895	(2,890)	21,380	(2,376)
Mobility 10-Ride Pass Fares	8,118	8,098	20	8,114	4
Coastal Express Limited 10 Ride Pass	(7,361)	0	(7,361)	22,847	(30,207)
Regular Fares - Tokens	8,107	15,627	(7,520)	18,945	(10,838)
Adult 30 Days Passports	162,790	235,980	(73,191)	231,674	(68,885)
Youth 30 Days Passports	48,346	76,917	(28,571)	72,494	(24,149)
Senior 30 Days Passports	21,657	22,945	(1,288)	23,834	(2,176)
Mobility 30 Days Passports	29,202	32,950	(3,748)	32,853	(3,651)
Coastal Express Limited 30 Days Pass	(18,004)	0	(18,004)	9,366	(27,370)
	<u>\$ 580,072</u>	<u>\$ 791,218</u>	<u>(\$ 211,146)</u>	<u>\$ 806,856</u>	<u>(\$ 226,784)</u>
CONTRACT FARES					
Brooks Institute Contract Fares	0	1,500	(1,500)	693	(693)
UCSB Contract Fares	103,622	104,436	(814)	104,436	(814)
City Shuttle Contract Fares	250,271	262,586	(12,315)	241,226	9,045
Downtown City My Ride Program Cont	9,452	16,500	(7,048)	12,416	(2,964)
SBCC Contract Revenue	198,194	254,817	(56,624)	184,266	13,928
Special Event Fares	13,964	13,913	51	17,067	(3,103)
	<u>\$ 575,503</u>	<u>\$ 653,752</u>	<u>(\$ 78,249)</u>	<u>\$ 560,105</u>	<u>\$ 15,398</u>
OPERATING REVENUE SUBTOTAL	<u>\$ 1,845,130</u>	<u>\$ 2,210,687</u>	<u>(\$ 365,557)</u>	<u>\$ 2,108,424</u>	<u>(\$ 263,294)</u>
NON OPERATING REVENUE					
NON TRANSPORTATION REVENUE					
Advertising On Buses	127,190	131,250	(4,060)	134,484	(7,294)
Interest On Investments	11,311	10,645	666	9,320	1,992
Gain/(Loss) on Assets Sales	30,446	7,500	22,946	2,025	28,421
Miscellaneous Revenue	3,617	2,500	1,117	4,299	(681)
Overpass Property Revenue	46,645	46,283	363	46,403	243
Prop 1B-OSH	0	0	0	0	0
Prop 1B-PTMISEA	0	0	0	0	0
Property Tax Revenue	0	0	0	0	0
	<u>\$ 219,210</u>	<u>\$ 198,178</u>	<u>\$ 21,032</u>	<u>\$ 196,530</u>	<u>\$ 22,679</u>
SALES TAX REVENUE					
SB325 Local Transportation Fund	1,897,985	1,910,845	(12,860)	1,867,752	30,234
Measure A, Section 3 LSTI	513,117	525,510	(12,393)	501,882	11,235
Local Operating Assistance	63,149	35,103	28,046	34,761	28,388
LCTOP Operating Assistance	0	0	0	0	0
	<u>\$ 2,474,251</u>	<u>\$ 2,471,459</u>	<u>\$ 2,793</u>	<u>\$ 2,404,394</u>	<u>\$ 69,857</u>
FEDERAL ASSISTANCE					
FTA - Operating Assistance	0	0	0	0	0
	<u>\$ 0</u>				
NON OPERATING REVENUE	<u>\$ 2,693,461</u>	<u>\$ 2,669,636</u>	<u>\$ 23,825</u>	<u>\$ 2,600,925</u>	<u>\$ 92,536</u>
GRAND TOTALS	<u>\$ 4,538,591</u>	<u>\$ 4,880,323</u>	<u>(\$ 341,732)</u>	<u>\$ 4,709,349</u>	<u>(\$ 170,758)</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

OPERATING EXPENDITURES

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<i>ROUTE OPERATIONS</i>					
DRIVERS	2,554,793	2,748,046	(193,253)	2,450,598	104,195
DISPATCH & SUPERVISION	126,104	153,876	(27,772)	135,053	(8,949)
HIRING & TRAINING	61,797	75,044	(13,247)	79,072	(17,275)
RISK & SAFETY	412,798	475,056	(62,258)	391,861	20,938
CONTRACTED TRANSPORTATION	206,378	206,378	0	157,266	49,112
<i>SUBTOTAL</i>	<u>\$ 3,361,870</u>	<u>\$ 3,658,399</u>	(\$ 296,529)	<u>\$ 3,213,850</u>	\$ 148,021
<i>VEHICLE MAINTENANCE</i>					
MECHANICS	259,552	300,145	(40,592)	259,509	43
CLEANERS & FUELERS	193,089	194,902	(1,813)	191,616	1,473
SHOP SUPERVISION	107,667	144,036	(36,369)	143,783	(36,115)
FUEL, LUBRICANTS AND TIRES	572,676	588,467	(15,791)	582,986	(10,310)
VEHICLE PARTS AND SUPPLIES	159,746	177,415	(17,669)	152,049	7,697
OUTSIDE VEHICLE MAINTENANCE	8,126	20,625	(12,499)	18,544	(10,418)
RISK AND SAFETY	6,403	19,560	(13,157)	88,859	(82,456)
<i>SUBTOTAL</i>	<u>\$ 1,307,260</u>	<u>\$ 1,445,150</u>	(\$ 137,890)	<u>\$ 1,437,347</u>	(\$ 130,087)
<i>PASSENGER FACILITIES</i>					
PASSENGER FACILITIES	166,869	155,575	11,294	166,986	(117)
TRANSIT DEVELOPMENT	74,932	101,279	(26,347)	86,048	(11,116)
PROMOTION & INFORMATION	78,272	110,161	(31,889)	74,178	4,095
FARE REVENUE COLLECTION	79,687	88,414	(8,727)	71,467	8,220
<i>SUBTOTAL</i>	<u>\$ 399,760</u>	<u>\$ 455,429</u>	(\$ 55,669)	<u>\$ 398,679</u>	\$ 1,082
<i>GENERAL OVERHEAD</i>					
FINANCE	112,647	116,932	(4,285)	139,290	(26,643)
PERSONNEL	26,564	30,295	(3,731)	16,597	9,968
OPERATING FACILITIES	92,969	78,679	14,290	76,736	16,233
DISTRICT ADMINISTRATION	417,124	445,936	(28,812)	374,546	42,579
UTILITIES	63,937	59,992	3,945	63,932	4
<i>SUBTOTAL</i>	<u>\$ 713,241</u>	<u>\$ 731,835</u>	(\$ 18,594)	<u>\$ 671,101</u>	\$ 42,141
<i>TOTAL OPERATING COST</i>	<u><u>\$ 5,782,132</u></u>	<u><u>\$ 6,290,813</u></u>	<u><u>(\$508,681)</u></u>	<u><u>\$ 5,720,976</u></u>	<u><u>\$ 61,156</u></u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
DRIVERS					
WAGES					
Scheduled	1,505,461	1,572,445	(66,984)	1,467,403	38,059
Scheduled OT	69,631	83,347	(13,716)	74,013	(4,382)
Unscheduled	66,321	42,049	24,272	36,551	29,770
Driver Light Duty	1,635	6,428	(4,792)	1,057	578
FRINGE BENEFITS					
FICA - Drivers	138,766	148,137	(9,372)	132,744	6,021
Pension - Drivers	210,708	229,305	(18,597)	212,787	(2,080)
Health Insurance - Drivers	362,616	437,586	(74,970)	334,640	27,976
Sick Pay - Drivers	31,586	33,298	(1,711)	24,656	6,930
Vacation - Drivers	111,350	128,605	(17,255)	108,369	2,981
Holiday Pay - Drivers	44,648	50,669	(6,021)	45,108	(461)
Other Pay - Drivers	7,812	6,927	885	9,409	(1,598)
Unemployment Insurance - Drivers	882	500	382	511	371
Uniforms - Drivers	3,377	8,750	(5,373)	3,349	28
	<u>\$ 2,554,793</u>	<u>\$ 2,748,046</u>	(\$ 193,253)	<u>\$ 2,450,598</u>	<u>\$ 104,195</u>
 DISPATCH & SUPERVISION					
WAGES					
Supervisors - Dispatch & Supervision	42,600	39,589	3,011	41,036	1,564
Staff - Dispatch & Supervision	29,808	49,625	(19,817)	42,266	(12,458)
FRINGE BENEFITS					
FICA - Dispatch & Supervision	6,784	8,333	(1,548)	7,457	(672)
Pension - Dispatch & Supervision	8,531	10,229	(1,698)	9,984	(1,453)
Health Insurance - Dispatch & Supervi	20,598	27,203	(6,604)	19,450	1,148
Sick Pay - Dispatch & Supervision	7,061	2,197	4,864	2,297	4,764
Vacation - Dispatch & Supervision	2,983	8,343	(5,360)	4,807	(1,823)
Holiday Pay - Dispatch & Supervision	2,235	3,234	(998)	2,741	(506)
Other Pay - Dispatch & Supervision	5,503	5,125	378	5,016	487
	<u>\$ 126,104</u>	<u>\$ 153,876</u>	(\$ 27,772)	<u>\$ 135,053</u>	(\$ 8,949)
 HIRING & TRAINING					
WAGES					
Staff - Hiring & Training	9,605	9,305	299	8,630	974
Student Drivers	6,181	9,078	(2,897)	13,153	(6,972)
Existing Drivers/Supervisors Training	27,207	33,347	(6,140)	35,844	(8,637)
FRINGE BENEFITS					
FICA - Hiring & Training	1,986	4,191	(2,205)	3,420	(1,435)
Pension - Hiring & Training	1,526	2,688	(1,163)	4,039	(2,513)
Health Insurance - Hiring & Training	3,068	5,991	(2,923)	5,401	(2,334)
Sick Pay - Hiring & Training	69	440	(372)	1,157	(1,088)
Vacation - Hiring & Training	4,853	1,342	3,511	1,535	3,318
Holiday Pay - Hiring & Training	354	831	(477)	1,103	(748)
Other Pay - Hiring & Training	15	231	(216)	29	(15)
Medical/Driving Exams & DMV Fees (6,267	5,500	767	4,428	1,839

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Employment Ads	668	100	568	226	442
Training, Travel & Meetings (RO)	0	2,000	(2,000)	106	(106)
	<u>\$ 61,797</u>	<u>\$ 75,044</u>	<u>(\$ 13,247)</u>	<u>\$ 79,072</u>	<u>(\$ 17,275)</u>
RISK & SAFETY					
WAGES					
Staff - Risk & Safety	20,199	18,658	1,542	8,400	11,799
Supervisors - Risk & Safety	71,148	73,235	(2,086)	71,197	(49)
Driver Accident Pay	601	433	168	418	183
FRINGE BENEFITS					
FICA - Risk & Safety	7,869	8,038	(170)	7,035	833
Pension - Risk & Safety	10,181	10,189	(8)	8,763	1,418
Health Insurance - Risk & Safety	16,656	19,097	(2,441)	11,762	4,895
Sick Pay - Risk & Safety	735	1,313	(578)	314	421
Vacation - Risk & Safety	7,118	6,777	341	9,167	(2,049)
Holiday Pay - Risk & Safety	2,626	2,991	(365)	2,239	387
Other Pay - Risk & Safety	2,369	922	1,447	2,643	(274)
LIABILITY COSTS					
Liability - Professional Services	36,417	29,766	6,650	16,966	19,451
Liability Insurance	63,791	63,791	0	62,879	912
Liability CY Payouts	8,191	18,750	(10,559)	3,571	4,620
Liability CY Reserves	3,241	18,750	(15,509)	0	3,241
Liability PY Payouts	298	18,750	(18,452)	7,676	(7,378)
Change in PY Liability Reserves	9,078	(18,750)	27,828	0	9,078
WORKERS COMP COSTS					
WC Professional Services (RO)	60,340	43,591	16,749	48,016	12,324
WC Insurance (RO)	15,934	21,527	(5,593)	14,503	1,431
WC CY Incident Payouts (RO)	5,012	37,500	(32,488)	1,142	3,870
WC CY Incident Reserves (RO)	45,269	37,500	7,769	111,765	(66,496)
WC PY Incidents Payouts (RO)	68,536	68,750	(214)	55,214	13,323
Change In WC PY Incident Reserves ((50,550)	(12,905)	(37,645)	(55,016)	4,466
Miscellaneous Risk & Safety	7,739	6,383	1,356	3,207	4,531
CONTRACTED TRANSPORTATION					
Paratransit Subsidy	206,378	206,378	0	157,266	49,112
	<u>\$ 619,176</u>	<u>\$ 681,434</u>	<u>(\$ 62,258)</u>	<u>\$ 549,127</u>	<u>\$ 70,049</u>
ROUTE OPERATIONS	<u>\$ 3,361,870</u>	<u>\$ 3,658,399</u>	<u>(\$ 296,529)</u>	<u>\$ 3,213,850</u>	<u>\$ 148,021</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
MECHANICS					
WAGES					
Mechanics	163,533	176,742	(13,208)	163,538	(5)
Less Mechanics Labor for Capitalizati	(6,015)	(7,437)	1,422	(2,991)	(3,024)
Mechanics-Overtime	2,930	6,436	(3,506)	3,528	(598)
FRINGE BENEFITS					
FICA - Mechanics	14,445	17,118	(2,673)	14,504	(59)
Pension - Mechanics	20,774	22,807	(2,034)	20,226	548
Health Insurance - Mechanics	33,541	40,463	(6,922)	25,990	7,550
Sick Pay - Mechanics	4,353	4,883	(531)	5,866	(1,514)
Vacation - Mechanics	15,854	27,041	(11,187)	16,220	(366)
Holiday Pay - Mechanics	5,448	6,631	(1,183)	5,484	(36)
Other Pay - Mechanics	174	372	(198)	172	2
Unemployment Insurance - Mechanics	0	87	(87)	98	(98)
Uniforms - Mechanics	3,417	3,000	417	3,574	(157)
Tool Allowance - Mechanics	1,100	2,002	(902)	3,300	(2,200)
	<u>\$ 259,552</u>	<u>\$ 300,145</u>	(\$ 40,592)	<u>\$ 259,509</u>	<u>\$ 43</u>
CLEANERS & FUELERS					
WAGES					
Service Workers - Cleaners & Fuelers	109,473	109,467	5	113,580	(4,107)
FRINGE BENEFITS					
FICA - Cleaners & Fuelers	9,321	9,287	34	9,263	57
Pension - Cleaners & Fuelers	17,572	17,852	(280)	17,538	35
Health Insurance - Cleaners & Fuelers	38,992	40,463	(1,471)	35,926	3,066
Sick Pay - Cleaners & Fuelers	1,311	2,322	(1,011)	3,102	(1,791)
Vacation - Cleaners & Fuelers	10,005	7,754	2,251	6,228	3,777
Holiday Pay - Cleaners & Fuelers	3,567	4,692	(1,124)	3,586	(19)
Other Pay - Cleaners & Fuelers	119	483	(364)	118	1
Uniforms - Cleaners & Fuelers	1,767	1,775	(7)	1,826	(58)
Medical Exams/DMV Fees (VM)	961	807	154	449	512
	<u>\$ 193,089</u>	<u>\$ 194,902</u>	(\$ 1,813)	<u>\$ 191,616</u>	<u>\$ 1,473</u>
SHOP SUPERVISION					
WAGES					
Staff - Maintenance Supervision	63,321	82,999	(19,678)	85,268	(21,948)
FRINGE BENEFITS					
FICA - Supervision Vehicle Mainten	5,580	7,211	(1,631)	7,488	(1,908)
Pension - Supervision Vehicle Mainte	6,023	9,426	(3,403)	9,825	(3,803)
Health Insurance - Supervision/Vehicl	22,019	31,572	(9,553)	27,302	(5,282)
Sick Pay - Supervision Vehicle Mainte	352	1,065	(712)	1,521	(1,168)
Vacation - Supervision Vehicle Mainte	7,550	5,834	1,716	7,927	(378)
Holiday Pay - Supervision Vehicle Mai	2,079	2,744	(665)	2,977	(898)
Other Pay - Supervision & Vehicle Mai	0	686	(686)	713	(713)
Training, Travel & Meetings (VM)	743	2,500	(1,757)	761	(18)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FUEL, LUBRICANTS AND TIRES					
Bus Tire Mounting	2,059	2,500	(441)	1,930	130
Fuel and Lubes - Buses	507,666	523,994	(16,328)	520,219	(12,554)
Electric Bus Power	14,847	22,680	(7,833)	21,508	(6,661)
Lease Cost - Tires Buses	48,104	39,293	8,811	39,329	8,775
VEHICLE PARTS AND SUPPLIES					
Vehicle Parts - Buses	136,604	148,665	(12,062)	127,254	9,349
Shop Supplies	17,354	21,250	(3,896)	19,961	(2,607)
Bus Cleaning Supplies	3,990	5,000	(1,010)	2,368	1,621
Hazmat Disposal/Tank Tests	1,799	2,500	(701)	2,465	(666)
OUTSIDE VEHICLE MAINTENANCE					
Vendor Vandalism Repairs	866	11,250	(10,384)	3,292	(2,426)
Vendor Accident Repairs	62	1,875	(1,813)	66	(3)
Less Monies Collected/Accident Colle	(3,715)	(1,250)	(2,465)	(1,852)	(1,863)
Vendor Bus Repairs	10,913	8,750	2,163	17,039	(6,126)
RISK AND SAFETY					
WC Professional Services (VM)	9,751	2,294	7,456	14,921	(5,171)
WC Insurance (VM)	1,770	2,266	(496)	1,611	159
WC CY Payouts (VM)	0	2,500	(2,500)	2,976	(2,976)
WC CY Incident Reserves (VM)	0	6,250	(6,250)	49,879	(49,879)
WC PY Incident Payouts (VM)	1,877	18,750	(16,873)	1,829	48
Change in WC PY Incident Reserves ((6,995)	(12,500)	5,505	17,643	(24,638)
	<u>\$ 854,619</u>	<u>\$ 950,103</u>	(\$ 95,484)	<u>\$ 986,221</u>	(\$ 131,603)
VEHICLE MAINTENANCE	<u>\$ 1,307,260</u>	<u>\$ 1,445,150</u>	(\$ 137,890)	<u>\$ 1,437,347</u>	(\$ 130,087)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
PASSENGER FACILITIES					
WAGES					
Supervisors - Passengers Facilities	48,664	45,709	2,955	50,818	(2,154)
TC Advisors	25,927	26,151	(225)	27,300	(1,373)
Staff - Passenger Facilities (Bus Stop)	11,373	9,816	1,557	10,748	625
FRINGE BENEFITS					
FICA - Passenger Facilities	8,689	7,027	1,662	7,584	1,104
Pension - Passenger Facilities	7,624	6,579	1,045	6,402	1,222
Health Insurance - Passenger Facilitie	36,221	32,539	3,682	31,447	4,774
Sick Pay - Passenger Facilities	3,260	1,041	2,219	1,246	2,014
Vacation - Passenger Facilities	7,348	4,967	2,382	6,414	934
Holiday Pay - Passenger Facilities	3,189	2,874	315	2,577	612
Other Pay - Passenger Facilities	469	579	(110)	2,415	(1,946)
Unemployment Insurance - Passenger	143	90	53	0	143
BUILDINGS AND GROUNDS					
Property Insurance (PF)	637	1,273	(636)	732	(94)
Contract Maint-PF	11,358	11,930	(572)	12,613	(1,255)
B&G Repairs & Supplies (PF)	837	2,500	(1,663)	2,152	(1,315)
Bus Stop Repairs & Supplies	1,131	2,500	(1,369)	4,538	(3,407)
	<u>\$ 166,869</u>	<u>\$ 155,575</u>	<u>\$ 11,294</u>	<u>\$ 166,986</u>	<u>(\$ 117)</u>
TRANSIT DEVELOPMENT					
WAGES					
Staff - Transit Development	49,704	58,634	(8,931)	53,272	(3,569)
FRINGE BENEFITS					
FICA - Transit Development	4,296	5,068	(771)	4,760	(464)
Pension - Transit Development	4,425	6,624	(2,199)	6,241	(1,816)
Health Insurance - Transit Developme	9,601	17,324	(7,723)	12,179	(2,578)
Sick Pay - Transit Development	1,039	1,437	(398)	1,057	(18)
Vacation - Transit Development	3,071	3,687	(616)	4,212	(1,140)
Holiday Pay - Transit Development	1,679	1,992	(313)	1,895	(216)
Other Pay - Transit Development	1,081	747	334	2,372	(1,291)
Unemployment Insurance - Transit De	36	15	21	0	36
SERVICE PLANNING					
Planning Studies & Surveys	0	4,500	(4,500)	60	(60)
Training, Travel & Meetings (TD)	0	1,250	(1,250)	0	0
	<u>\$ 74,932</u>	<u>\$ 101,279</u>	<u>(\$ 26,347)</u>	<u>\$ 86,048</u>	<u>(\$ 11,116)</u>
PROMOTION & INFORMATION					
WAGES					
Staff - Promotion & Information	24,143	23,879	265	20,244	3,900
FRINGE BENEFITS					
FICA - Promotion & Information	2,365	2,035	330	1,800	565
Pension - Promotion & Information	2,418	2,660	(242)	2,263	155
Health Insurance - Promotion & Inform	5,221	6,098	(877)	4,765	456
Sick Pay - Promotion & Information	409	319	90	289	120
Vacation - Promotion & Information	1,304	1,242	62	1,840	(536)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Holiday Pay - Promotion & Information	818	904	(86)	716	102
Other Pay - Promotion & Information	427	282	144	444	(18)
PROMOTIONS					
Media Ad Placement (MA)	0	1,250	(1,250)	0	0
Brochures & Publications (BP)	0	1,250	(1,250)	131	(131)
Promotional Giveaways (PG)	0	1,250	(1,250)	1,958	(1,958)
Bus/Shuttle Decorations (BD)	88	625	(537)	1,280	(1,192)
Training, Travel & Meetings (PI)	0	250	(250)	0	0
INFORMATION					
Other Promotions (OP)	3,721	16,250	(12,529)	142	3,579
Route Schedules & Information (RI)	37,357	51,867	(14,510)	38,305	(948)
	<u>\$ 78,272</u>	<u>\$ 110,161</u>	<u>(\$ 31,889)</u>	<u>\$ 74,178</u>	<u>\$ 4,095</u>
FARE REVENUE COLLECTION					
WAGES					
Staff - Fare Revenue Collection	28,778	26,055	2,723	23,879	4,899
FRINGE BENEFITS					
FICA - Fare Revenue & Collection	2,423	2,332	91	2,220	204
Pension - Fare Revenue Collection	2,544	3,048	(504)	2,835	(290)
Health Insurance - Fare Revenue Coll	13,904	15,273	(1,370)	12,194	1,710
Sick Pay - Fare Revenue Collection	1,003	805	198	3,152	(2,149)
Vacation - Fare Revenue & Collection	246	1,958	(1,713)	1,339	(1,093)
Holiday Pay - Fare Revenue Collectio	897	888	9	846	50
Other Pay - Fare Revenue Collection	589	555	34	660	(72)
Tickets and Transfers	12,744	10,000	2,744	2,069	10,675
Farebox-TVM-Change Machine Parts	13,037	8,750	4,287	6,670	6,366
Fare Processing	3,523	18,750	(15,227)	15,603	(12,080)
	<u>\$ 79,687</u>	<u>\$ 88,414</u>	<u>(\$ 8,727)</u>	<u>\$ 71,467</u>	<u>\$ 8,220</u>
PASSENGER FACILITIES	<u>\$ 399,760</u>	<u>\$ 455,429</u>	<u>(\$ 55,669)</u>	<u>\$ 398,679</u>	<u>\$ 1,082</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FINANCE					
WAGES					
Staff - Accounting	75,109	70,404	4,705	88,273	(13,164)
FRINGE BENEFITS					
FICA - Accounting	6,138	6,211	(73)	7,570	(1,432)
Pension - Accounting	6,589	8,119	(1,530)	9,984	(3,395)
Health Insurance - Accounting	18,653	21,971	(3,318)	22,107	(3,454)
Sick Pay - Accounting	1,292	1,634	(341)	4,423	(3,131)
Vacation - Accounting	1,404	5,462	(4,058)	2,812	(1,408)
Holiday Pay - Accounting	2,464	2,414	50	3,075	(611)
Other Pay - Accounting	878	671	207	1,046	(169)
Unemployment Insurance - Accountin	121	48	73	0	121
	<u>\$ 112,647</u>	<u>\$ 116,932</u>	<u>(\$ 4,285)</u>	<u>\$ 139,290</u>	<u>(\$ 26,643)</u>
PERSONNEL					
WAGES					
Staff - Personnel	20,199	18,797	1,402	8,401	11,799
FRINGE BENEFITS					
FICA - Personnel	1,638	1,585	53	989	650
Pension - Personnel	(513)	2,072	(2,585)	902	(1,415)
Health Insurance - Personnel	4,581	5,274	(694)	2,145	2,435
Sick Pay - Personnel	0	304	(304)	0	0
Vacation - Personnel	0	1,304	(1,304)	3,897	(3,897)
Holiday Pay - Personnel	631	638	(6)	263	369
Other Pay - Personnel	0	319	(319)	0	0
Unemployment Insurance - Personnel	28	2	25	0	28
UTILITIES					
Telephone & Data Communication	8,273	11,500	(3,227)	9,685	(1,413)
Power, Water, and Trash	51,892	43,500	8,392	49,030	2,862
Two-Way Radios	3,772	4,992	(1,220)	5,217	(1,445)
	<u>\$ 90,501</u>	<u>\$ 90,287</u>	<u>\$ 214</u>	<u>\$ 80,529</u>	<u>\$ 9,972</u>
OPERATING FACILITIES					
WAGES					
Staff - Operations/Facilities	14,193	13,715	477	13,156	1,037
FRINGE BENEFITS					
FICA - Operating Facilities	1,214	1,182	32	1,152	62
Pension - Operating Facilities & Equip	1,320	1,546	(226)	1,661	(341)
Health Insurance - Operating Facilities	2,480	2,912	(432)	2,256	223
Sick Pay - Operating Facilities & Equip	515	211	304	462	53
Vacation - Operating Facilities & Equip	471	883	(412)	1,154	(683)
Holiday Pay - Operating Facilities & E	471	471	0	450	21
Other Pay - Operating Facilities & Equi	0	59	(59)	0	0
SERVICE VEHICLES					
Service Vehicle Parts & Repairs	2,707	3,000	(293)	2,346	361
Fuel - Services Vehicles	13,053	15,000	(1,947)	15,067	(2,014)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the 3 Months Ending September 30, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
BUILDINGS & GROUNDS					
Property Insurance (OF)	11,998	11,459	538	11,906	92
Contract Maint-OF	22,121	18,740	3,381	17,909	4,213
B&G Repairs & Supplies-(OF)	22,426	9,500	12,926	9,217	13,209
	<u>\$ 92,969</u>	<u>\$ 78,679</u>	<u>\$ 14,290</u>	<u>\$ 76,736</u>	<u>\$ 16,233</u>
DISTRICT ADMINISTRATION					
WAGES					
Staff - District Administration	125,290	139,606	(14,316)	82,569	42,721
Bus Ad Revenue Placement	3,483	2,175	1,308	3,058	425
FRINGE BENEFITS					
FICA - District Administration	10,796	12,428	(1,632)	9,235	1,560
Pension - District Administration	11,997	16,245	(4,248)	11,139	858
Health Insurance - District Administrati	30,096	41,810	(11,714)	19,020	11,076
Health Insurance - Retiree & Cobra	16,299	21,508	(5,209)	15,720	579
Sick Pay - District Administration	1,498	2,696	(1,198)	1,145	353
Vacation - District Administration	12,003	12,263	(260)	31,067	(19,064)
Holiday Pay - District Administration	4,275	4,855	(580)	3,098	1,177
Other Pay - District Administration	704	1,821	(1,117)	560	144
Unemployment - District Administratio	0	217	(217)	228	(228)
ADMINISTRATIVE SERVICES					
Public Official Insurance	10,679	10,585	94	7,696	2,982
Legal Counsel	21,576	31,250	(9,674)	41,371	(19,795)
Pension Administration	0	5,075	(5,075)	3,886	(3,886)
Audit - Public Costs	23,096	34,500	(11,404)	19,116	3,980
Directors Fees	3,360	3,150	210	2,640	720
Office Machines Repair & Maintenanc	46,827	35,737	11,090	33,776	13,051
Miscellaneous Services	53,606	18,524	35,081	48,877	4,729
MISCELLANEOUS EXPENSES					
Training, Conferences & Meetings	6,580	2,500	4,080	1,351	5,229
Bus Ad Revenue Program (BA)	0	375	(375)	0	0
Mandated Fees and Permits	5,317	9,638	(4,320)	6,161	(844)
Overpass Site Service	75	1,875	(1,800)	75	0
Office & Computer Supplies	10,735	12,378	(1,643)	10,294	441
Dues & Subscriptions	10,523	10,916	(393)	10,522	2
Employee Relations	2,354	2,400	(46)	2,654	(299)
Miscellaneous Expenses	5,955	11,409	(5,454)	9,290	(3,335)
	<u>\$ 417,124</u>	<u>\$ 445,936</u>	<u>(\$ 28,812)</u>	<u>\$ 374,546</u>	<u>\$ 42,579</u>
GENERAL OVERHEAD	<u>\$ 713,241</u>	<u>\$ 731,835</u>	<u>(\$ 18,594)</u>	<u>\$ 671,101</u>	<u>\$ 42,141</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ASSET ACQUISITION REPORT

For the 3 Months Ending September 30, 2015

	BEGINNING BALANCE	ENDING BALANCE	CURRENT YEAR ACQUISITION
WORK IN PROCESS			
WIP - Canopy Artic Modifications	64,578	69,587	5,009
WIP - Olive Fence Project	170	2,011	1,841
WIP - Back-up Generator	0	0	0
WIP - Bus Refurbishing	8,249	13,500	5,251
WIP - AVL	574,813	1,212,457	637,645
WIP - Ticket Vending Machines	0	0	0
WIP - Radio Systems	0	0	0
WIP - Buses	0	0	0
WIP - Calle Real Development	0	0	0
WIP - Electric Vehicle Projects	3,351	3,351	0
WIP - LFP Battery Acquisition	278,248	318,097	39,849
WIP - SuperStop	90,265	93,573	3,308
WIP - ITS Projects	50,450	50,450	0
WIP - Transit Center Renovation	34,067	62,825	28,758
	<u>\$ 1,104,191</u>	<u>\$ 1,825,851</u>	<u>\$ 721,660</u>
LAND			
Cota Street Land	3,518,444	3,518,444	0
Chapala Street Land	426,986	426,986	0
Overpass RD. Land	281,435	281,435	0
Calle Real Land	1,369,431	1,369,431	0
	<u>\$ 5,596,297</u>	<u>\$ 5,596,297</u>	<u>\$ 0</u>
FIXED FACILITIES			
Terminal One Fixed Facilities	10,531,364	10,541,988	10,623
TC Fixed Facilities	676,659	676,659	0
Overpass Fixed Facilities	1,721,537	1,721,537	0
	<u>\$ 12,929,560</u>	<u>\$ 12,940,183</u>	<u>\$ 10,623</u>
BUSES			
Buses	37,666,646	37,666,646	0
Bus Equip-Radios/Fareboxes/Bikeracks	2,359,865	2,359,865	0
Bus Equip-Drivetrains/Trailer	1,274,846	1,298,462	23,615
Bus Equip-Electric Vehicles	500,598	506,451	5,853
Bus-Chargin Equipment	387,333	387,333	0
Buses-Refurbishing	64,571	69,014	4,443
	<u>\$ 42,253,859</u>	<u>\$ 42,287,770</u>	<u>\$ 33,911</u>
NON-REVENUE VEHICLES			
Service Vehicles	762,621	762,621	0
	<u>\$ 762,621</u>	<u>\$ 762,621</u>	<u>\$ 0</u>
SHOP EQUIPMENT			
Shop Equipment	603,554	609,738	6,184
	<u>\$ 603,554</u>	<u>\$ 609,738</u>	<u>\$ 6,184</u>
OFFICE FIXTURES/EQUIPMENT			
Office Furniture & Equipment	922,966	922,966	0
Office Business Machines	746,160	749,232	3,073
Fare Revenue Equipment & Miscellane	468,803	468,803	0
	<u>\$ 2,137,929</u>	<u>\$ 2,141,002</u>	<u>\$ 3,073</u>
BUS STOP EQUIPMENT			
Bus Stop Equip-Signs & Poles & Securit	148,507	148,507	0
Bus Stop Equip-Benches/Trash Recept	170,945	170,945	0
Bus Stop Equip-Shelters	757,173	757,173	0
	<u>\$ 1,076,624</u>	<u>\$ 1,076,624</u>	<u>\$ 0</u>
EV RESEARCH & DEVELOPMENT			
EV Research & Development	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
GRAND TOTAL	<u>\$ 66,464,636</u>	<u>\$ 67,240,087</u>	<u>\$ 775,451</u>



BOARD OF DIRECTORS REPORT

MEETING DATE: NOVEMBER 10, 2015 **AGENDA ITEM #:** 9

TYPE: INFORMATIONAL

PREPARED BY: NANCY ALEXANDAR

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Reorganization of Customer Service and Community Outreach Activities

DISCUSSION:

As a public service agency, customer service and community outreach are priorities for MTD. In recognition of that, management is reorganizing and consolidating these activities with emphasis on enhancement and streamlining of the aforementioned services. The changes are ambitious and will take time to fully fund and implement. Nevertheless, reorganization can begin immediately as a foundation for the planned adjustments.

The changes include having a dedicated Customer Service Department that is separate from operations and cross-trained to handle a variety of functions at the Transit Center, the administrative building and out in the community. A new training program for our Customer Service Representatives (CSRs) is being developed and will include professional development in telephone etiquette, Microsoft Office applications, public speaking, and customer service techniques.

Transit Center

Plans are to have a combination of full- and part-time employees to increase flexibility in providing more coverage when necessary, and a reduction during statistically less busy times at the Transit Center. The use of part-time personnel also allows for increased coverage when staff is on vacation, during periods of illness, etc.

We intend to have at least one CSR in the lobby and one at the ticket counter far more frequently. By having a CSR in the lobby, we have the ability to assist riders with questions, educate riders as to how to use the ticket vending and change machines, and direct riders to the correct bus.

We will simplify and reorganize Lost & Found activities to improve tracking and the accessibility of information by staff at both the Transit Center and at Olive Street.

Administration - Reception

The reception desk position at the administration building is being rolled into the Customer Service Department, as customer service is one of its main functions – answering calls, greeting customers, and providing support for the administrative staff and business partners. All CSRs will be cross trained in the functions of the reception desk.

During their shifts at the reception desk, the CSRs will perform data entry on customer service related statistics, (e.g., update the Lost & Found logs, compile telephone statistics, track Compliments & Complaints) and provide general office support. Cross training in a variety of tasks will allow the organization to have adequate coverage at both the Transit Center and at Olive Street reception, while contributing to the professional growth of the employee.

On the tech side of things, we plan on installing a computer kiosk for the employees to access, with pertinent information at their fingertips via an intranet website. This will be updated regularly with information that helps the employee, such as necessary forms, a calendar of MTD events, training dates and times, and employee benefit information. The Customer Service Department will be responsible for the administration of the intranet.

Community Outreach

By incorporating community outreach into the Customer Service Department, the CSRs can become “Roving Ambassadors” for the agency. CSRs, as part of their shift, can schedule workshops geared toward specific groups, and prepare and present materials at the workshops. We are dedicated to educating the public about enhancements to our service and participating in Elementary School Outreach Presentations (ESOP) events to teach children about public transit. Involvement in MTD's public outreach activities with senior citizens and the disabled community will also be a part of the CSRs responsibilities.

MTD held 19 ESOP events for 6th graders in 2015, as well as 11 Safety Town presentations. We have a goal of reaching every 6th grade class in our public school system, as we have found that it greatly reduces the incidents of student customer service issues, such as getting lost, poor behavior, losing items, etc. Senior citizens, many of whom have never independently ridden public transit, are an increasing segment of our population. It is important to help to alleviate their concerns and give them encouragement to ride public transit. Our senior “Bus Riding 101” PowerPoint presentations have proven to be very popular with the attendees, and we would like to expand this service. CSRs are perfect for this task, as they encounter questions and concerns from seniors every day.

Social Media is an essential tool as it pertains to reaching many of our customers, with a specific emphasis on the millennial generation. Our customers want to know when their bus is arriving, if there have been reroutes, etc., and many people depend on social media to get their information. The Customer Service Department will be instrumental in gathering information for Facebook, Twitter, etc. The Department will also disseminate detour information to drivers and staff.

Other Customer Service Activities

Some other ways in which the Customer Service Department will be able to help the organization are as follows:

- Spanish/English translation - public meetings, customer contact, community events, etc.
- Assist with early morning fare revenue collection
- Administration of transfer stock refills of fareboxes
- Ridership surveys
- Miscellaneous clerical duties



BOARD OF DIRECTORS REPORT

MEETING DATE: NOVEMBER 10, 2015 **AGENDA ITEM #:** 10

TYPE: ACTION

PREPARED BY: GENERAL MANAGER

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

**SUBJECT: FORMATION OF AD-HOC COMMITTEE - CALLE REAL
PROPERTY**

RECOMMENDATION:

That the Board of Directors form an ad-hoc committee of three board members to address the future use of the Calle Real property owned by MTD.

DISCUSSION:

On September 24th, the External Affairs Committee met and reviewed options related to the future use of the property owned by MTD referred to as Calle Real. At that time, the Committee decided to defer a recommendation to the full Board until the County of Santa Barbara officially took action on the Goleta Valley Community Plan (Plan). The Board of Supervisors recently adopted the Plan during their meeting on October 20th. On October 27th the External Affairs Committee convened and instructed staff to return the matter to the full Board for consideration of the formation of an ad-hoc committee.

Staff is recommending the formation of an ad-hoc committee consisting of three board members be created. The primary purpose of the ad-hoc committee would be to evaluate future use of the Calle Real property and report back to the Board with its recommendation(s).

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: November 10, 2015
Subject: General Manager's Report

Planning

Planning staff attended the City of Goleta utility coordination meeting on October 8th. These meetings are held periodically in order for local agencies and utility companies to all coordinate together on their respective projects within the City.

Planning staff attended a SBCC Transportation Alternatives Group (TAG) meeting on October 30th with SBCC and other local agency staff. These meetings are held to gather and coordinate ideas to improve alternative transportation access to campus. The upcoming Line 16 two year detour that will begin on January 19th was discussed as well as conceptually re-routing the Line 15x in the future.

Planning staff will be attending the SBCC Student Senate meeting on November 6th to receive input on the August 2015 changes, namely the Line 15x schedule adjustments as well as potentially re-routing Line 15x in the future.

The northbound Storke Road/El Colegio bus stop across from the recently completed UCSB Sierra Madre housing project is temporarily closed until the traffic signal with crosswalks as part of the UCSB San Joaquin housing project is constructed in spring 2016 at that location. The nearby El Colegio/Santa Catalina and Storke Road/Whittier bus stops can be used in the interim to cross Storke Road to reach Sierra Madre as there is close access to crosswalks near both of those stops. Also, the new southbound Sierra Madre bus stop recently opened that included a pocket and shelter with solar powered lighting. The length of the pocket was designed to be longer due to the many bus lines along Storke Road that will likely stop at this location to serve both the Sierra Madre and San Joaquin housing projects which once completed will house a combined 1,600 students plus some faculty. This is in addition to the existing adjacent Santa Catalina residence hall which provides housing for 1,300 students as well as other neighboring residential complexes that exist. The southbound Storke/El Colegio bus stop was closed due to the close proximity to the new Sierra Madre bus stop.

A demo solar pole light was installed at the westbound Via Real/Sentar Road bus stop for three months. For the remaining three months of the demo, the light will be installed at the eastbound Hollister/Girls Inc stop. Positive feedback from both passengers and drivers has been received thus far on its utility in providing lighting to waiting passengers as a signal light to the driver alerting passengers are waiting.

Operations

Cal Poly's Engineering Program (Class CE 424) made their annual visit to our area for a class field trip on October 24th. Open Streets graced the Santa Barbara Waterfront area on Saturday, October 24th, with the Waterfront Shuttle (towards the Santa Barbara Zoo), being detoured, due to the street closures. One extra Shuttle on the waterfront was added to mitigate the detour on Cabrillo Blvd. Signage was posted, with temporary stops along the adjusted route.

Halloween has come and gone, with minimal impact to our system. Extra supervision was added, on the 30th and 31st, with expectations of increased crowds and ridership. Minimal increases were observed, with no problems encountered throughout all the lines. Route 27 was the only line curtailed earlier than scheduled, due to the crowds on the streets in Isla Vista. This has been the norm, throughout the years.

Three new folks continue their training regime as Operators: Eddy Cruz, Duane Nash and Elaine Rice. Training lasts at least 4 weeks, with intense concentration on a number of areas. All are doing very well.

Administration

The US House of Representatives voted to pass a six-year transportation bill on Thursday, November 5th. The House measure must now be reconciled with a Senate version adopted earlier this year before going to the President. Staff will keep the Board informed regarding details of the bill as it progresses.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) and Joint Technical Advisory Committee (JTAC) on Thursday, November 5th. MTD is a voting member of both Committees. JTAC discussed SBCAG staff's ongoing update of the Regional Transportation Plan - Sustainable Communities Strategy. TTAC recommended that the SBCAG Board approve the 2016 Regional Transportation Improvement Program. TTAC also unanimously voted for Steve Maas to be Vice-Chair in 2016.

Conceptual plans for the Transit Center Renovation Project were reviewed by the City of Santa Barbara's Historical Landmarks Commission at the November 4th meeting. The HLC had some comments but was generally pleased with the planned improvements. The project will be placed on the consent calendar for their next meeting when it is expected to be approved.

The introduction of the AIM system minifleet into revenue service for live testing has been delayed due to technical issues. Clever Devices, the contractor, has added additional resources to the project to resolve these matters quickly.

MTD has obtained options for acquiring the three 40' buses included in this year's capital budget. The options are from a contract between Gillig and the Transit

Authority of River City (TARC) out of Louisville, Kentucky. MTD has completed its review of the TARC solicitation process and contract documents and verified that it complies with MTD procurement requirements. Maintenance is reviewing the specifications which will result in some component modifications to match MTD's standard model build. Once these pre-order tasks are completed, the \$1.4 million acquisition, which will be paid for with Proposition 1B-PTMISEA funds will be brought to the Board for approval. While MTD will seek to move up the production timeframe, it is currently scheduled for 20 months following placement of the order.

Staff attended the Legislative Summit sponsored by the Goleta Chamber of Commerce on Thursday, October 22nd. The panel, consisting of several local area politicians, answered questions from the moderator related to economic issues.

Staff participated in an APTA webinar regarding the new FTA requirement for a Transit Asset Management Plan. The webinar provided a discussion of the current Notice of Proposed Rulemaking regarding this requirement.