



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, July 21, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of July 7, 2015.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash report for the period of June 30, 2015 through July 13, 2015.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. ANNUAL REPORT ON COMMUNITY OUTREACH EFFORTS- (INFORMATIONAL)

Staff will report to the Board its outreach efforts for the year that were focused on Mobility Impaired, Senior Citizens, Students, Transit Dependent and MTD Employees.

8. "AT-LARGE" BOARD MEMBER POSITION VOTE- (ACTION MAY BE TAKEN)

The Board may vote to reappoint Director Shelor to the "At-Large" Board member position for a four year term.

9. REAL PROPERTY- CALLE REAL -(ACTION MAY BE TAKEN)

Staff recommends that the Board consider forming an ad-hoc committee or have the External Affairs Committee begin work on preparing objectives and a process that would be vetted with the full board to address the future of the Calle Real property.

10. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)

- a. Hiring-Drivers
- b. New Buses
- c. Summer Overloads
- d. Project(s) Coordination
- e. Marketing Services

11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

12. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, July 7, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Thursday, July 2, 2015 at MTD's Administrative Office, mailed and emailed to those on the agenda list, and posted on MTD's website. Ms. Garduno reported that over the weekend there was a technical glitch with the website and the agenda was not viewable however IT staff was able to fix this.

CONSENT CALENDAR

4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT-(ATTACHMENT-ACTION MAY BE TAKEN)

Director Tabor moved to waive the reading of and approve the draft minutes for the meeting of June 23, 2015, and the cash report for the period of June 16, 2015 through June 29, 2015. June 29, 2015. Director Rodriguez seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Mr. Howard Green spoke under public comment regarding detour service details for parades and special events being posted on the agencies website and ensuring that employees at the Transit Center are provided with the detailed information as well.

7. MTD FY 2016-FY 2018 OVERALL DBE GOAL- (ATTACHMENT- ACTION MAY BE TAKEN)

Steve Maas, Manager of Government Relations and Compliance reported that the draft DBE overall goal was released for public review following the Board meeting of May 12th and that no comments were received. Mr. Maas reported that the proposed overall goal being brought to the Board for approval is unchanged from the draft presented at the May 12th meeting. Mr. Maas also reported that in response to a question from the Board at the May 12th meeting when the draft overall goal was presented for comment, staff researched transit agency success in meeting their DBE goals. From FY 2012 through FY 2014, the fifty largest FTA grantees met their DBE goal in 84 of 150 cases, for a 56% success rate.

Director McQuary moved to approve MTD's FY 2016-FY 2018 Proposed "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs." Director Weinberg seconded the motion. The motion passed unanimously.

8. END OF TERM FOR “AT-LARGE BOARD MEMBER POSITION- (ACTION MAY BE TAKEN)

The Board held a brief discussion regarding the status of Director Shelor’s “At-Large” Board member position; whose term is set to end on September 2, 2015. The Board asked staff to bring the item back to the next Board meeting in which the Board will vote on re-appointing Director Shelor to the “At-Large” Board member position for a term of 4 years.

9. GENERAL MANAGER’S REPORT UPDATE-(INFORMATIONAL)

General Manager Estrada shared with the Board that the third Employee Newsletter went out to employees recently. The objective of the newsletter is to keep the employees in all departments informed of what the agency is doing.

MTD held a Student Art Contest as a part of our community outreach activities. The objective of the contest was to increase awareness of MTD by engaging our area’s students, afterschool program administrators, local businesses and our employees. The contest was highly successful, with approximately 200 entries. Mr. Estrada shared that this contest was spearheaded by Nancy Alexander, Customer and Public Outreach Administrator and he wanted to commend Nancy for her great work.

Mr. Estrada shared that MTD received confirmation of two awards from the Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA). These funds are for the Transit Center project and the Smart Card project. MTD was also awarded the cap-and-trade Low Carbon Transit Operations Program (LCTOP) funds that we applied for in April and will be used to implement improved A.M. peak-period headways on Lines 1 & 2, beginning November 30, 2015.

MTD received two bids for the Superstops project however, it was necessary to reject the low bid from Sadie Construction as non-responsive because the firm was not registered with State of California for public works projects which was clearly stated in the Superstop bid instructions indicating failure to do so would result in rejection of the bid. The other bid was from Tierra Construction and it was also rejected on the basis that the price was found to not be fair and reasonable. Before the project is put out for a rebid, staff will communicate with the non-bidding parties to determine any barriers to submitting bids. To the extent feasible, means to encourage greater participation will be made. At this point Chair Davis requested that staff bring this item back to the full board at a future meeting for discussion.

Mr. Estrada shared that Planning staff provided feedback to the City of Santa Barbara Public Works staff on the draft project list of the Bicycle Master Plan update. The draft plan will be presented to the City Planning Commission and Transportation Circulation Committee on July 9th, and to City Council on July 21st. At this point Chair Davis asked staff to inquire about having the City of Santa Barbara Public Works staff provide a presentation to the full MTD Board.

Mr. Estrada reported that Planning staff was informed by Santa Barbara City College staff that construction for the West Campus classroom project will likely be postponed until later in the fall. As a result, the Line 16 detour will be delayed as well. Mr. Howard Green provided public comment inquiring about the specifics of staff’s position on this item.

10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

Vice Chair McQuary reported that the Development Committee had met recently to discuss the Strategic Plan Workshop. He shared that the Committee had instructed staff to hire a facilitator and to hold another Development Committee meeting in August to prepare for the workshop that will be held in September.

Mr. Estrada shared that staff will be looking to hold a Finance Committee meeting soon in order to have a discussion regarding settlement authorities.

11. ADJOURNMENT

Director McQuary moved to adjourn the meeting at 9:15 a.m. Director Weinberg seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 21, 2015
For the Period June 30, 2015 through July 13, 2015

MONEY MARKET

Beginning Balance June 30, 2015 **\$10,369,689.40**

Measure "A"	631,623.41
SB-325 (LTF)	619,577.35
Passenger Fares	169,441.60
Accounts Receivable	52,919.18
Property Tax Revenue	48,789.92
Miscellaneous/Asset Sales	2,385.99
Advertising/Prepaid Deposi	<u>500.00</u>
Total Deposits	1,525,237.45

ACH Garn/Escrow	(897.44)
ACH Pensions Transfer	(34,326.70)
ACH Tax Deposit	(136,953.13)
Operations Transfer	(214,560.58)
Payroll Transfer	<u>(298,057.75)</u>
Total Disbursements	(684,795.60)

Ending Balance **\$11,210,131.25**

CASH INVESTMENTS

LAIF Account	\$3,337,999.04
Money Market Account	<u>11,210,131.25</u>

Total Cash Balance **\$14,548,130.29**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,932,124.32)
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Working Capital **\$10,616,005.97**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109982	7/2/2015	ACCOUNTEMPS DBA	CONTRACT EMPLOYMENT	1,448.40	
109983	7/2/2015	BRIDGER ANDERSON	COASTAL EXPRESS LIMITED REFUND	56.00	
109984	7/2/2015	B2B SERVICES DBA	OFFICE SUPPLIES	252.72	
109985	7/2/2015	BAY ALARM COMPANY, INC	CONTRACT MAINT	311.01	
109986	7/2/2015	BAY CITY FAB DBA	ROOF TOPPER PLATE REPAIRS	160.00	
109987	7/2/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	62.35	
109988	7/2/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	70.42	
109989	7/2/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	412.41	
109990	7/2/2015	COAST TRUCK PARTS	BUS PARTS	97.73	
109991	7/2/2015	COSTCO WHOLESALE MEMBERSH	MEMBERSHIP	110.00	
109992	7/2/2015	CUMMINS PACIFIC, LLC	BUS PARTS	2,318.74	
109993	7/2/2015	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	90.00	
109994	7/2/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	245.92	
109995	7/2/2015	DOWNTOWN ORGANIZATION, INC	TC MAINTENANCE	450.00	
109996	7/2/2015	EBUS, INC.	BUS PARTS	629.33	
109997	7/2/2015	ERGOMETRICS, INC.	DRIVER TEST SCORING	52.00	
109998	7/2/2015	GIBBS INTERNATIONAL INC	BUS PARTS	894.38	
109999	7/2/2015	GILLIG LLC	BUS PARTS	3,469.68	
110000	7/2/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,608.47	
110001	7/2/2015	DAVID R. GRESS	CONSULTING ARBORIST	120.00	
110002	7/2/2015	H.G. MAKELIM CO., INC.	BUS PARTS	3,816.78	
110003	7/2/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	66.01	
110004	7/2/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	544.00	
110005	7/2/2015	CRAIG KARPOVICH	COASTAL EXPRESS LIMITED REFUND	8.00	
110006	7/2/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	275.00	
110007	7/2/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	1,826.52	
110008	7/2/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	802.73	
110009	7/2/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	536.54	
110010	7/2/2015	NEWARK ELECTRONICS, CORP.	BUS PARTS	44.39	
110011	7/2/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	277.02	
110012	7/2/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	2,420.23	
110013	7/2/2015	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	997.88	
110014	7/2/2015	RAMIREZ, ENRIQUE	DMV/VTT REIMBURSEMENT	52.00	
110015	7/2/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
110016	7/2/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	58.99	
110017	7/2/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	62.21	
110018	7/2/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	194.00	
110019	7/2/2015	SIMPLEX GRINNELL	FIRE ALARM SERVICES	603.36	

Check #	Date	Company	Description	Amount	VOIDS
110020	7/2/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	23.89	
110021	7/2/2015	SB CITY OF-REFUSE/WATER	UTILITIES	1,743.46	
110022	7/2/2015	THE MEDCENTER	MEDICAL EXAMS	3,388.00	
110023	7/2/2015	TILFORD WELDING DBA	VENDOR BUS REPAIRS	45.00	
110024	7/2/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	442.27	
110025	7/2/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	183.73	
110026	7/2/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	102.32	
110027	7/2/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	2,310.00	
110028	7/2/2015	VOICE SMART NETWORKS, LLC	PHONE SYSTEM MAINTENANCE CONTI	2,329.10	
110029	7/2/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	485.03	
110030	7/2/2015	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	179.00	
110031	7/9/2015	WRIGHT NATIONAL FLOOD INSUR	FLOOD INSURANCE	25,048.00	
110032	7/10/2015	ROGER ACEVES	DIRECTOR FEES	120.00	
110033	7/10/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	334.60	
110034	7/10/2015	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
110035	7/10/2015	MARY DEAIL	PAYROLL RELATED	106.15	
110036	7/10/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
110037	7/10/2015	IPC (USA), INC.	BUS FUEL	25,359.40	
110038	7/10/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	360.71	
110039	7/10/2015	CHUCK MCQUARY	DIRECTOR FEES	120.00	
110040	7/10/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,665.40	
110041	7/10/2015	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,202.35	
110042	7/10/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
110043	7/10/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
110044	7/10/2015	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
110045	7/10/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
110046	7/10/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
110047	7/10/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
110048	7/10/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
110049	7/10/2015	SO. CAL. EDISON CO.	UTILITIES	7,434.84	
110050	7/10/2015	SB CITY OF-REFUSE/WATER	UTILITIES	1,299.45	
110051	7/10/2015	DAVID T. TABOR	DIRECTOR FEES	120.00	
110052	7/10/2015	TEAMSTERS PENSION TRUST	UNION PENSION	89,051.69	
110053	7/10/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,195.20	
110054	7/10/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	172.97	
110055	7/10/2015	RICHARD WEINBERG	DIRECTOR FEES	120.00	

Check #	Date	Company	Description	Amount	Voids
				<u>214,560.58</u>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	<u>\$214,560.58</u>	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
6/24/2015	UCSB Transportation	Transit Enhancement Apr-Jun 2015	5,206.00
6/30/2015	UCSB - Parking Services-7001	Passes/Passports Sales	7,624.00
7/1/2015	ASTI Holding Company, LLC	Overpass Property Lease-July 2015	15,389.18
7/1/2015	Gem Faire, Inc	Advertising on Buses	2,760.00
7/6/2015	Department of Rehabilitation	Passes/Passports Sales	112.00
7/6/2015	The Phelps Group	Advertising on Buses	5,562.00
7/6/2015	The Phelps Group	Advertising on Buses	4,716.00
7/8/2015	EF International School	Passes/Passports Sales	11,550.00
Total Accounts Receivable Paid During Period			\$52,919.18



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2015 **AGENDA ITEM #:** 7

TYPE: INFORMATIONAL

PREPARED BY: NANCY ALEXANDER _____
Signature

REVIEWED BY: GENERAL MANAGER _____
GM Signature

SUBJECT: **Annual Report on Community Outreach Efforts**

DISCUSSION:

Staff focused its outreach efforts this year on the following groups, Mobility Impaired, Senior Citizens, Students, Transit Dependent and MTD Employees. In large part, staff didn't have to re-create the wheel, thanks to the previous marketing team of David Damiano and Kate Schwab. Staff utilized what was successful in the past, streamlined and updating the material, while also adding new ideas to the program.

MOBILITY IMPAIRED

Independent Living Camp – (New this year)

MTD has developed a lesson plan for introducing developmentally disabled students between the ages of 14 – 26 to riding public transportation, including reading a bus schedule, taking care of their passes & ID cards, safety and behavior.

Visually Impaired

We have developed a rapport with the Braille Institute, and offer a class for the visually impaired, with both lecture and time practicing getting on and off the bus, managing their pass, finding seats, etc. In addition, MTD supplies the Braille Institute Library with large format schedule guides.

Post Surgery

We provided packets containing Mobility Applications to both Cottage Hospital and Sansum Clinic for patients who are temporarily disabled post-surgery.

SENIOR CITIZENS

MTD provided large format Schedule Guides to 10 senior community centers, for those seniors whose vision is failing. In addition, we have held bus riding power point workshops at five community centers, as many seniors are facing giving up their licenses and riding the bus for the first time. We also have a booth at the Senior Health Day at Earl Warren Showground and at the YMCA Senior Benefit Day.

STUDENTS

College Students

I found it very successful to have a table on campus at the beginning of the fall semester – engaging with the students, answering questions and supplying schedule guides.

Middle School, 6th Grade Students

Beginning in December, I contacted every public elementary school in the region, offering to come to the school to speak with the 6th graders about riding the bus, to prepare them for Jr. High. I tweaked the previous program by eliminating the visit by the bus and driver, and concentrating the entire hour with the students on safety and behavior. This saves MTD money and allows me to concentrate on the issues that arise with these new riders.

Elementary School Students

MTD's recent Youth Art Poster Contest brought together students from our local elementary schools, local businesses and MTD employees to join in a highly successful art contest. While not educating students about riding the bus, this exercise brought attention to our transit system, while providing a catalyst for the organizations providing after-school care, local businesses and MTD employees to join together for a common cause. The resulting press release prompted articles in the Santa Barbara News Press and Casa Magazine.

Pre-K students

Through the Safety Town program, we are able to build alliances with the school district, police department, and the public – all while teaching our youngest riders about safety, traffic signs and buses & bus stops.

Bicycle Camp

MTD has the middle school aged children who go to Santa Barbara Bicycle Camp come to our campus to learn how to safely maneuver around buses, while loading and unloading their bicycles on the bus racks. Beginning in summer of 2016, we will be expanding this program to include Carpinteria and Goleta.

TRANSIT DEPENDENT

Neighborhood Benefit Fairs

MTD manned a booth at both the Eastside and Westside Community “Wellness” Day events. The Santa Barbara East and West neighborhoods make up a significant amount of MTD’s ridership and engaging the residents directly in this fashion is very beneficial to promoting public transit use.

EMPLOYEES

MTD recognizes that just as we would not exist without riders, we also would not exist without our employees. Keeping that in mind, we have resurrected the Employee Newsletter, enacted the Bus Driver Appreciation Day campaign, Service Year Award Pins and other events to recognize our employees.

MISCELLANEOUS

Other events to keep us in the public eye in a positive way include participation in the following:

- Earth Day Weekend
- Taste of Milpas
- State Street Holiday Parade
- Employee Volunteerism in the public schools
- Revitalized Facebook page
- YACO Scholarship Fundraising
- Santa Barbara Open Streets

BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2015

AGENDA ITEM #: 8

TYPE: ACTION

PREPARED BY: NATASHA GARDUNO

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: "AT-LARGE" BOARD MEMBER POSITION VOTE

DISCUSSION:

The Board may vote to reappoint Director Shelor to the "At-Large" Board Member position for a four year term.



BOARD OF DIRECTORS REPORT

MEETING DATE:	JULY 21, 2015	AGENDA ITEM #: 9
DEPARTMENT:	ADMINISTRATION	TYPE: ACTION
PREPARED BY:	JERRY ESTRADA	_____
		<i>Signature</i>
REVIEWED BY:	JERRY ESTRADA	_____
		<i>GM Signature</i>

SUBJECT: REAL PROPERTY – CALLE REAL

RECOMMENDATION:

Staff recommends that the Board consider forming an ad-hoc committee or have the External Affairs Committee begin work on preparing objectives and a process that would be vetted with the full board to address the future of the Calle Real property.

DISCUSSION:

As the Board is aware, the MTD property on Calle Real is included within the area of the County's developing *Eastern Goleta Valley Community Plan* ("Community Plan"). If adopted by the County Board of Supervisors, the Community Plan as currently written will rezone 10.2 acres of the MTD property for residential development at 20 units per acre (DR-20), and will leave the remaining 6.8 acres zoned for agriculture. However, the draft Environmental Impact Report for the Community Plan recognizes that the parcel is "infeasible for commercial farming."

MTD has requested that the 6.8-acre parcel, instead, be rezoned for *residential* development (originally 5-E-1 and now DR-0.2). MTD staff is optimistic that the 6.8-acre parcel will be rezoned as MTD has requested.

The Planning Commission is expected to make a final decision on July 22. Adoption of the Community Plan by the County Board of Supervisors may occur this calendar year. As such, staff believes it is prudent for the Board to begin a new assessment of the District's options for use of the property.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: July 17, 2015
Subject: General Manager's Report

Operations & Maintenance

Two of our newest Operators, Daniel Mendoza and Salvador Busto have "graduated" from training, and have assumed their bid shifts. Sean Anderson, the other Operator in Training of the group, is expected to be released from training within a few days. We are very happy and excited to have this trio as part of Operations.

Independence Day brought with it, the expected crowds and ridership within the system. Modifications were in place to various runs that were affected by the street closures throughout the day and evening. Extra supervision was also implemented, with individuals stationed at different locations throughout our service area, in anticipation of detours, traffic and expected crowds. There was, as planned, events in both the Goleta and Santa Barbara area. Buses were heavily used, and, it appeared that we were able to accommodate all those wishing to use our service.

Fiesta is fast approaching, and, Operations will be ready. The same techniques utilized in previous years will be used, with adjustments to changes in schedules of the different routes. Runs that will be impacted by all of the events will be modified, with detours specific to the dynamics of the day.

Bidding has commenced for our upcoming August –December block of schedule changes. This should be completed within the next few weeks. Dedicated individuals to this process are utilized, to expedite the process.

The turbocharger replacement campaign on Gillig #622, #625, #628, #630 and #632 is complete with the last bus picked up 7/14/2015. So far seven of the fourteen 2013 Gilligs have had their turbochargers replaced under warranty due a failure of an internal seal which has allowed oil to escape into the variable geometry (VGT) actuator.

The specifications for the five 2016 Gillig 40' buses have been completed and the pre-production meeting was conducted at the Gillig plant in Hayward, CA on July 8, 2015. Mike Cardona and Steve Hahn represented the MTD at the meeting.

Planning

Due to the significant increase in EF student enrollment during July and August, Lines 24x and 12x have become overloaded at certain times of the day. Those

particular lines become impacted during those months because much of the increase in enrollment is housed in Tropicana Gardens and Santa Catalina residence halls in Isla Vista when the SBCC and UCSB student body are away for the summer. In response to this overload issue, MTD added seven "short" 24x at targeted times on July 13th. "Short" 24x trips turn around in Isla Vista as shown in the box marked with a U in the Line 24x map in the Schedule Guide rather than continuing as an interlined Line 12x. These additional trips are in addition to the multiple booster buses recently provided on Line 24x during the AM peak hour from Isla Vista to the Transit Center. This service will be in effect until further notice which will likely be until early/mid August when the EF student enrollment decreases. Notification of the additional trips were provided to EF and those residence halls and posted at bus stops in Isla Vista and at EF and the Transit Center to notify the students.

MTD also began using an articulated bus on select high demand Line 24x/12x trips to further offset the impact. MTD staff has notified City of Goleta and City of Santa Barbara staff of this development. Line 12x travels along Hollister Avenue including Goleta Old Town between Highway 217 and Storke Road. Additionally, Lines 12x and 24x travel along Chapala, Arrellaga and Carrillo in downtown Santa Barbara.

Caltrans provided an update to the Castillo Street/Highway 101 undercrossing project scheduled to begin July 20. Caltrans indicated that the southbound on ramp will be closed for four weeks beginning July 20 and southbound off ramp will be closed for four weeks beginning August 14. The Line 15x uses this off ramp so it will be detoured using the Carrillo exit to Castillo Street until reaching its normal route to Montecito Street. This route as well as other routes that use the Castillo Street undercrossing and Carrillo Street interchange will likely be affected when the Castillo southbound off ramp is closed. Staff will continue to coordinate with Caltrans, City of Santa Barbara as well as SBCC staff to notify the students.

Administration

I've accepted an invitation to participate on a panel discussing local transit funding measures at the California Transit Association's Fall Conference and Expo in Pasadena in November.

Staff attended a meeting of SBCAG's Santa Barbara County Transit Advisory Committee (SBCTAC) on Wednesday, July 8. MTD is a voting member of the Committee. SBCTAC received updates on SBCAG's Draft Public Participation Plan, the North County Transit Plan, and the upcoming Transportation Development Act (TDA) Triennial Performance Audits.

The first round of interviews for the procurement specialist position is almost complete. Thereafter, a short list will be developed for a second interview with the intent of making an offer to a candidate by the end of the month.

MTD and SBCAG staff met recently to follow up on our previous conversation regarding “Last Mile” service for the proposed re-timed Amtrak train (Pilot Project). As was discussed during our last board meeting, Caltrans has yet to provide SBCAG with the times the train is expected to arrive at South Coast stations. As such, a final plan for the “Last Mile” public transit service can not be finalized at this time.

Staffs from both agencies are looking forward to receiving schedule information from the State related to the re-timed train. The information is needed for MTD to prepare its proposal for the Santa Barbara station. Both parties have agreed to collaborate on transit service for the Goleta station as well.

Staff intends to solicit proposals for Marketing Services in a few months to assist with the promotion of MTD’s public transit services and capital projects that are expected to be implemented in the next 12-24 months. Staff is working with UCSB to prepare bus advertising material to help promote the expanded Lines 24x/12x this August.