



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, July 7, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of June 23, 2015.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash report for the period of June 16, 2015 through June 29, 2015.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. MTD FY 2016-FY 2018 OVERALL DBE GOAL- (ATTACHMENT- ACTION MAY BE TAKEN)

Approve MTD's FY 2016-FY 2018 Proposed "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."

8. END OF TERM FOR "AT-LARGE BOARD MEMBER POSITION- (ACTION MAY BE TAKEN)

The Board will hold a discussion regarding the status of Director Shelor's "At-Large" Board member position; whose term is set to end on September 2, 2015.

9. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)

- a) EE Newsletter
- b) Art Contest
- c) Prop 1 B Funds

- d) Superstops
- e) City of SB-Bike Master Plan

10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

11. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, June 23, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, June 19, 2015 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Director McQuary moved to waive the reading of and approve the draft minutes for the meeting of June 9, 2015. Director Tabor seconded the motion. The motion passed with one abstention by Chair Davis who had not attended the meeting.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

Director Tabor moved to approve the cash report for the period of June 2, 2015 through June 15, 2015. Director McQuary seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

7. RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (SECTION 54956.9 (a))-(ACTION MAY BE TAKEN)

One case: France Garcia vs. Santa Barbara MTD

Upon returning from closed session Chair Davis reported that the Board authorized a settlement up to the amount of \$17,962.18.

8. RENEWAL OF FLOOD INSURANCE EFFECTIVE: JULY 10,2015 THROUGH JULY 10, 2016-(ACTION MAY BE TAKEN)

Staff recommended that the Board of Directors authorize MTD staff to bind Flood Insurance Coverage with Wright National Flood Insurance Company effective July 10, 2015. Bob Fatch of

Brown & Brown was present and provided the Board with information regarding elevation certificates as well as the fact that the rate increases on the policy are due to the elimination of subsidies by the government.

After a brief discussion Director Rodriguez moved to approve a motion by the Board that authorized MTD staff to bind flood insurance coverage with Wright National Flood Insurance Company, as well as authorizing staff to expend money for elevation certificates and for staff to inquire with FEMA and the City of Santa Barbara for the most recent flood zoning maps. Director Aceves seconded the motion. The motion passed unanimously.

9. COASTAL EXPRESS LIMITED & COMMUTER RAIL “LAST MILE” SERVICE UPDATE-(INFORMATIONAL)

Steve Maas, Manager of Government Relations and Compliance, updated the Board on the discontinuation of MTD’s Coastal Express Limited commuter bus service and on planning for “last mile” bus service to be offered in conjunction with the retimed Pacific Surfliner rail service.

Mr. Maas shared that drivers received several compliments from passengers, and many stated that they will miss the professional and courteous Coastal Express Limited service. MTD has distributed a form allowing former Limited passengers to claim refunds or exchanges on unused or partially-used Limited 30-day and 10-ride passes. SBCAG has agreed to reimburse MTD for the cost of these refunds and exchanges.

Mr. Maas also shared that at the request of SBCAG and with the concurrence of MTD’s Board, MTD has requested that the Federal Transit Administration (FTA) transfer the FTA interest in MTD’s five over-the-road coaches formerly used to operate the Limited to the City of Lompoc to be used in the Clean Air Express commuter bus service funded by SBCAG and operated by Lompoc. MTD is waiting for FTA approval on this matter.

Mr. Maas reported that providing connecting bus service from/to the Goleta and Santa Barbara train stations is critical to the success of future peak hour Pacific Surfliner service that will operate between Ventura and Santa Barbara counties. Connecting bus service will be free to rail customers. Under a program expected to be implemented in early 2016, the Pacific Surfliner Joint Powers Agency will reimburse local transit agencies for transit passengers connecting to/from Pacific Surfliner rail service.

Mr. Gregg Hart of SBCAG was present in the audience and provided some information to the Board about the current status of this plan.

10. GENERAL MANAGER’S REPORT UPDATE-(INFORMATIONAL)

General Manager Estrada acknowledged the Operations Department in their annual service preparation for special events held in the summer time that require routes to be detoured.

Mr. Estrada shared that SBCC is proposing to close the West Campus loop until summer 2017 to construct the adjacent West Campus Classroom/Office Building project. MTD Staff is coordinating with SBCC and the City of Santa Barbara on a two year detour proposed along Castillo Street, Shoreline Drive and Cliff Drive in a one way clockwise direction. A two year temporary stop will be created along Castillo Street.

Mr. Estrada reported that the Draft Final Environmental Impact Report (EIR) for the Eastern Goleta Valley Community Plan has been released. MTD staff sent a letter to the Commission and provided a public comment requesting that the entire property be zoned for residential development (the Plan as currently proposed would leave a portion of the property with agricultural zoning). MTD’s request would not change the total number of units that would be allowed on the property. County staff and all five Commissioners expressed support for the requested change. However, the final decision was continued to the July 22nd meeting.

Mr. Estrada shared that the vehicle maintenance software was successfully upgraded to the current version this week. The Accounting Department will be taking advantage of one of these

improvements later this month for the annual bus parts inventory. Wireless scanning devices with a real-time connection with EAM will improve the efficiency of the process and resolve past problems with the loss of physical count data.

11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

No other items were discussed.

12. ADJOURNMENT

Director McQuary moved to adjourn the meeting at 9:40 a.m. Director Tabor seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 7, 2015
For the Period June 16, 2015 through June 29, 2015

MONEY MARKET

Beginning Balance June 16, 2015 **\$11,370,225.71**

Passenger Fares	150,277.58
Accounts Receivable	127,655.31
Miscellaneous/Asset Sales	698.17
Measure "A"	<u>(166,137.22)</u>
Total Deposits	112,493.84

ACH Garn/Escrow	(2,259.35)
ACH Pensions Transfer	(32,945.92)
ACH Tax Deposit	(133,325.55)
Payroll Transfer	(304,997.31)
Operations Transfer	<u>(639,502.02)</u>
Total Disbursements	(1,113,030.15)

Ending Balance **\$10,369,689.40**

CASH INVESTMENTS

LAIF Account	\$3,337,999.04
Money Market Account	<u>10,369,689.40</u>

Total Cash Balance **\$13,707,688.44**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,932,124.32)
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Working Capital **\$9,775,564.12**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109837	6/17/2015	TEAMSTERS PENSION TRUST	UNION PENSION	100,693.79	
109838	6/18/2015	ABC BUS COMPANIES INC	BUS PARTS	67.28	
109839	6/18/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,448.40	
109840	6/18/2015	MIGUELANGEL ARELLANO	COASTAL EXPRESS LIMITED REFUND	120.00	
109841	6/18/2015	AQUA-FLO	BUS WASH SUPPLIES	71.52	
109842	6/18/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	317.88	
109843	6/18/2015	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	514.32	
109844	6/18/2015	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	34.51	
109845	6/18/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	90.00	
109846	6/18/2015	CALB USA INC.	LFP BATTERIES	88,568.80	
109847	6/18/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	176.64	
109848	6/18/2015	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	273.53	
109849	6/18/2015	COAST TRUCK PARTS	BUS PARTS	518.91	
109850	6/18/2015	CUMMINS PACIFIC, LLC	BUS PARTS	776.31	
109851	6/18/2015	CURTIS, NANCY	DMV REIMBURSEMENT	52.00	
109852	6/18/2015	WILLIAM DAVIS	COASTAL EXPRESS LIMITED REFUND	70.00	
109853	6/18/2015	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	10,197.99	
109854	6/18/2015	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,356.83	
109855	6/18/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	222.33	
109856	6/18/2015	DRUG TESTING NETWORK, INC	DRUG TESTING	1,200.00	
109857	6/18/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
109858	6/18/2015	GIBBS INTERNATIONAL INC	BUS PARTS	920.37	
109859	6/18/2015	GILLIG LLC	BUS PARTS	731.73	
109860	6/18/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
109861	6/18/2015	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,264.32	
109862	6/18/2015	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	574.88	
109863	6/18/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	200.80	
109864	6/18/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
109865	6/18/2015	H.G. MAKELIM CO., INC.	BUS PARTS	3,315.47	
109866	6/18/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	68.10	
109867	6/18/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	2,350.00	
109868	6/18/2015	IPC (USA), INC.	BUS FUEL	49,247.07	
109869	6/18/2015	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	209.01	
109870	6/18/2015	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	90.00	
109871	6/18/2015	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	2,875.00	
109872	6/18/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	942.47	
109873	6/18/2015	LADERA MANAGEMENT COMPAN	COASTAL EXPRESS LIMITED REFUND	105.00	
109874	6/18/2015	LIFELOC TECHNOLOGIES, INC.	BREATH ANALYZER TRAINING	1,295.00	

Check #	Date	Company	Description	Amount	Voids
109875	6/18/2015	FANGHUA MEI	COASTAL EXPRESS LIMITED REFUND	21.00	
109876	6/18/2015	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
109877	6/18/2015	JOSEPH MARTINEZ	RETIREE HEALTH REIMBURSEMENT	90.00	
109878	6/18/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	1,826.52	
109879	6/18/2015	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	248.88	
109880	6/18/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	65.88	
109881	6/18/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	45.95	
109882	6/18/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	623.97	
109883	6/18/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	463.64	
109884	6/18/2015	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
109885	6/18/2015	QUINN ROLLEN	DMV/RTT REIMBURSEMENTS	52.00	
109886	6/18/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
109887	6/18/2015	PAULINE ROQUE	COASTAL EXPRESS LIMITED REFUND	70.00	
109888	6/18/2015	SILVAS OIL CO., INC.	LUBRICANTS	431.28	
109889	6/18/2015	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	52,707.48	
109890	6/18/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	166.15	
109891	6/18/2015	SMART & FINAL	OFFICE/MEETING SUPPLIES	161.99	
109892	6/18/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	120.00	
109893	6/18/2015	TANK TEAM INC.	TANK TESTS	123.00	
109894	6/18/2015	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	155,198.00	
109895	6/18/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	552.81	
109896	6/18/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,004.20	
109897	6/18/2015	VERIZON CALIFORNIA	TELEPHONES	89.99	
109898	6/18/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	151.03	
109899	6/18/2015	ALEXANDRA WILLIAMS	COASTAL EXPRESS LIMITED REFUND	129.50	
109900	6/19/2015	LIBERTY MUTUAL GROUP INC.	ANNUAL PROPERTY INSURANCE	3,771.25	
109901	6/26/2015	ABC BUS COMPANIES INC	BUS PARTS	182.25	
109902	6/26/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,412.19	
109903	6/26/2015	NANCY ALEXANDER	TRAVEL REIMBURSEMENT	340.31	
109904	6/26/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	105.00	
109905	6/26/2015	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	436.54	
109906	6/26/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	10,706.23	
109907	6/26/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	90.12	
109908	6/26/2015	BRIAN NOON, INC.	B&G REPAIRS & SUPPLIES	85.00	
109909	6/26/2015	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	3,813.59	
109910	6/26/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	180.97	
109911	6/26/2015	CERTIFIED ENVIRONMENTAL	STORM WATER PLAN	5,970.00	
109912	6/26/2015	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
109913	6/26/2015	JASON CLARK	COASTAL EXPRESS LIMITED REFUND	7.00	
109914	6/26/2015	CLASS C SOLUTIONS GROUP DB	BUS PARTS	100.69	
109915	6/26/2015	COMPRESSED AIR OF CALIFORNIA	BUS PARTS	355.18	

Check #	Date	Company	Description	Amount	Voids
109916	6/26/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	195.36	
109917	6/26/2015	CINTAS CORPORATION	FIRST AID SUPPLIES	103.02	
109918	6/26/2015	CIO SOLUTIONS, LP	IT SERVICES	875.00	
109919	6/26/2015	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,323.00	
109920	6/26/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
109921	6/26/2015	D.B ROBERTS CO DBA	BUS PARTS	147.55	
109922	6/26/2015	MARY DEAILÉ	PAYROLL RELATED	106.15	
109923	6/26/2015	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	3,612.50	
109924	6/26/2015	EBUS, INC.	BUS PARTS	1,316.71	
109925	6/26/2015	FEDEX dba	FREIGHT CHARGES	110.43	
109926	6/26/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
109927	6/26/2015	FUSES UNLIMITED, INC	BUS PARTS	284.91	
109928	6/26/2015	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	2,139.90	
109929	6/26/2015	GIBBS INTERNATIONAL INC	BUS PARTS	652.18	
109930	6/26/2015	GILLIG LLC	BUS PARTS	2,419.79	
109931	6/26/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	403.13	
109932	6/26/2015	HAYWARD LUMBER	SHOP SUPPLIES	46.30	
109933	6/26/2015	H.G. MAKELIM CO., INC.	BUS PARTS	440.13	
109934	6/26/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	88.25	
109935	6/26/2015	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	158.70	
109936	6/26/2015	IPC (USA), INC.	BUS FUEL	49,142.90	
109937	6/26/2015	J n L GLASS INC.	REPLACE BUS WINDOWS	385.00	
109938	6/26/2015	KIMBALL MIDWEST	SHOP SUPPLIES	298.47	
109939	6/26/2015	LENVIK & MINOR ARCHITECTS, IN	ARCHITECTURAL SERVICES	6,705.84	
109940	6/26/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	1,806.52	
109941	6/26/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,277.20	
109942	6/26/2015	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	140.84	
109943	6/26/2015	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
109944	6/26/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	268.04	
109945	6/26/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	829.27	
109946	6/26/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	96.00	
109947	6/26/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	689.75	
109948	6/26/2015	RICHARD O'REILLY	TOOL ALLOWANCE	1,100.00	
109949	6/26/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
109950	6/26/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109951	6/26/2015	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	707.67	
109952	6/26/2015	PETTY CASH - CARBAJAL, NATAS	MISC. PURCHASES	261.16	
109953	6/26/2015	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU!	1,887.10	
109954	6/26/2015	REGIONAL GOVERNMENT SERVIC	PERSONNEL MANAGER RECRUITMEN	1,782.50	
109955	6/26/2015	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	2,797.80	
109956	6/26/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	

Check #	Date	Company	Description	Amount	Voids
109957	6/26/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	32.12	
109958	6/26/2015	SILVAS OIL CO., INC.	LUBRICANTS	297.43	
109959	6/26/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109960	6/26/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109961	6/26/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	101.52	
109962	6/26/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	201.50	
109963	6/26/2015	SO. CAL. EDISON CO.	UTILITIES	3,836.78	
109964	6/26/2015	THE GAS COMPANY DBA	UTILITIES	220.99	
109965	6/26/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	913.99	
109966	6/26/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	174.00	
109967	6/26/2015	SB CITY OF-REFUSE/WATER	UTILITIES	610.44	
109968	6/26/2015	SB COUNTY-AUDITOR/CONTROLL	LAFCO BUDGET PRO RATA SHARE	7,796.00	
109969	6/26/2015	TELCOM, INC.	VENTURA REPEATER SERVICES	500.00	
109970	6/26/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	243.26	
109971	6/26/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
109972	6/26/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	157.50	
109973	6/26/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	692.00	
109974	6/26/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
109975	6/26/2015	VAQUERO SYSTEMS	AVL PROJECT SERVICES	1,385.00	
109976	6/26/2015	VERIZON CALIFORNIA	TELEPHONES	1,893.55	
109977	6/26/2015	VERIZON WIRELESS	WIRELESS PHONES	799.48	
109978	6/26/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	6,511.32	
109979	6/26/2015	BILL WAYSON	COASTAL EXPRESS LIMITED REFUND	28.00	
109980	6/26/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	14.00	
109981	6/26/2015	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	528.57	
				639,502.02	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$639,502.02	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
6/16/2015	County of Santa Barbara	Passes/Token Sales	4,470.50
6/16/2015	KCSB - FM	Advertising on Buses	396.00
6/17/2015	Godzilla Graphics	Advertising on Buses	6,917.30
6/17/2015	Idea Engineering, Inc.	Advertising on Buses	1,722.60
6/17/2015	MacDonald Media	Advertising on Buses	12,605.50
6/18/2015	SB County Public Health	Passes/Token Sales	5,961.25
6/22/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle - May 2015	88,868.16
6/22/2015	City of SB Creeks Division	Advertising on Buses	996.00
6/22/2015	Department of Rehabilitation	Passes/Passports Sales	384.00
6/22/2015	Department of Rehabilitation	Passes/Passports Sales	164.00
6/23/2015	County of Santa Barbara	Passes/Token Sales	4,577.50
6/23/2015	SB School District	Passes/Token Sales	592.50
Total Accounts Receivable Paid During Period			\$127,655.31



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 7, 2015 AGENDA ITEM #: 7

TYPE: ACTION ITEM

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: MTD FY 2016 – FY 2018 Overall DBE Goal

RECOMMENDATION:

Approve MTD's FY 2016 - FY 2018 Proposed "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."

DISCUSSION:

MTD is required to submit an overall goal for Disadvantaged Business Enterprise (DBE) participation to the Federal Transit Administration (FTA) every three years. (The FTA defines a DBE as a for-profit small business concern that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged.) For FY 2016 - FY 2018, based on the analysis detailed in the attached report, staff proposes a goal for DBE participation of 2.9 percent of the FTA assistance that is available for contracting (\$49,045 of \$1,678,191 available for contracting).

As recommended by FTA, the goal is based on the most recent information available regarding the total number of firms and the number of certified DBE firms that are available as potential contractors for various categories of work. The total number of firms is determined based on US Census County Business Patterns, categorized by North American Industry Classification System codes (NAICS Codes). The number of certified DBE firms is determined using the California Unified Certification Program (CUCP) to find certified DBE firms in the same NAICS categories.

In response to a question from the Board at the May 12 meeting when the draft overall goal was presented for comment, staff researched transit agency success in meeting their DBE goals. From FY 2012 through FY 2014, the fifty largest FTA grantees met their DBE goal in 84 of 150 cases, for a 56% success rate.

The draft DBE overall goal was released for public review following the Board meeting of May 12. No comments were received. The proposed overall goal before you for approval is unchanged from the draft presented at the May 12 meeting. The overall goal must be submitted to FTA prior to August 1, 2015.

ATTACHMENT:

- MTD's FY 2016 - FY 2018 Proposed "Overall Goal for DBE Participation in Federal Transit Administration Assisted Programs."

DRAFT
FY 2016 – FY 2018 Triennial

**Overall Goal for
Disadvantaged Business Enterprise
Participation in Federal Transit Administration
Assisted Programs**

Prepared by the

Santa Barbara Metropolitan Transit District
550 Olive Street, Santa Barbara, CA 93101
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April 29, 2015

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DRAFT

Disadvantaged Business Enterprise (DBE)

FY 2016 – FY 2018 Triennial Overall DBE Goal for FTA-Assisted Programs

The Santa Barbara Metropolitan Transit District (MTD) has prepared this FY 2016 – FY 2018 triennial overall Disadvantaged Business Enterprise (DBE) goal for Federal Transit Administration (FTA)-assisted programs in compliance with Code of Federal Regulations (CFR) Title 49--Transportation, Subtitle A--Office of the Secretary of Transportation, Part 26--Participation By Disadvantaged Business Enterprises In Department Of Transportation Financial Assistance Programs, Subpart C--Goals, Good Faith Efforts, and Counting, Section 26.45--How do recipients set overall goals.

MTD anticipates undertaking the following projects in FY 2016:

Project	Total Cost	FTA Share
<i>Total Operating Expenses</i>	\$25,280,361	\$4,914,368
<u>Capital Projects (Excluding Revenue Vehicles)</u>		
Superstop Project	\$251,990	\$233,777
Transit Center Expansion Project	\$1,550,000	\$250,223
Other Capital Projects	\$3,920,837	\$0
<i>Total Capital (Excluding Revenue Vehicles)</i>	\$5,722,827	\$484,000

In FY 2016 MTD anticipates the use of FTA funds for operating expenses and for two capital projects (enhanced bus stops, called "Superstops," and a Transit Center expansion project). MTD does not anticipate the use of FTA funds for any other capital projects that are applicable to the overall DBE annual goal. (MTD also anticipates the use of FTA funds for revenue vehicle purchases in FY 2016. Pursuant to FTA regulations, transit revenue vehicle purchases are not included in this calculation of MTD's overall DBE annual goal.)

MTD anticipates that 24.3 percent of the agency's operating expenses will be available for contracting opportunities. Thus, 24.3 percent of the FTA share of operating expenses is anticipated to be available for contracting opportunities, for a total of \$1,194,191 in FTA operating funds available for contracting. The FTA share of capital funds, which totals \$484,000 (not including revenue vehicle purchases), is also anticipated to be available for contracting. Thus, in FY 2016, the total of FTA funds anticipated to be available for contracting is \$1,678,191.

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Line Item	FTA Share
FTA Share of Total Operating Expense	\$4,914,368
Percent of Oper. Exp. Available for Contracts	24.3%
<i>FTA Share of Oper. Exp. Available for Contracts</i>	<i>\$1,194,191</i>
<i>FTA Share of Capital Exp. Available for Contracts</i>	<i>\$484,000</i>
Total FTA Share Available for Contracts	\$1,678,191

MTD calculated a base figure for the relative availability of DBE firms, pursuant to CFR 49, Section 26.45(c)(1). The table below presents the most recent information available regarding the total number of firms available as potential contractors for various categories of service (based on the US Census County Business Patterns North American Industry Classification System codes, or NAICS Codes), and the number of certified DBE firms that are potentially available in the same categories (from the California Unified Certification Program, or CUCP).

As is shown, this results in a base figure that 2.9 percent of all available firms are certified by the CUCP as DBE firms. Based on past experience of DBE participation, MTD believes that no adjustments to the calculated base figure are appropriate. MTD does not possess any other type of evidence, outside of past experience, to use as a basis for adjustment of the calculated base figure.

Based on the FTA operating and capital funds available for contracts and the figure of 2.9 percent for the availability of DBE contractors, MTD anticipates that, absent the effects of discrimination, \$49,045 in contracts would be awarded to DBE firms (2.9 percent of \$1,678,191).

MTD's overall FY 2016 - FY 2018 triennial goal for DBE participation in FTA-assisted programs of 2.9 percent is available for all CUCP-certified DBEs on a Race Neutral basis.

If appropriate, MTD may adjust the three-year overall goal during the three-year period to which it applies, in order to reflect changed circumstances. If so, MTD will submit such an adjustment to the FTA for review and approval.

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MTD Total Firms & DBE Firms

NAICS 2012	Description	Number of Firms ¹		Percent
		Total (2012)	DBE (2015)	DBE
441310	Automotive Parts & Accessories Stores	981	4	0.4%
441320	Tire Dealers	605	0	0.0%
443142	Electronics Stores	1,778	0	0.0%
444130	Hardware Stores	321	1	0.3%
453210	Office Supplies & Stationery Stores	324	4	1.2%
454310	Fuel Dealers	45	0	0.0%
485991	Special Needs Transportation	127	6	4.7%
517110	Wired Telecommunications Carriers	1,025	6	0.6%
517210	Wireless Telecommunications Carriers (except Satellite)	333	0	0.0%
522110	Commercial Banking	2,518	0	0.0%
524210	Insurance Agencies & Brokerages	4,572	18	0.4%
524291	Claims Adjusting	114	11	9.6%
524292	Third Party Admin. of Insurance & Pension Funds	163	2	1.2%
541110	Offices of Lawyers	8,378	24	0.3%
541430	Graphic Design Services	1,068	95	8.9%
541611	Admin. Management Consulting Services	2,686	409	15.2%
541850	Outdoor Advertising	114	27	23.7%
541860	Direct Mail Advertising	125	21	16.8%
541890	Other Services Related to Advertising	301	40	13.3%
561311	Employment Placement Agencies	450	3	0.7%
561439	Other Business Service Centers (including Copy Shops)	310	10	3.2%
561499	All Other Business Support Services	128	40	31.3%
561720	Janitorial Services	1,401	41	2.9%
561730	Landscaping	1,961	20	1.0%
561790	Other Services to Buildings & Dwellings	387	17	4.4%
611420	Computer Training	54	33	61.1%
611430	Professional & Management Development Training	213	85	39.9%
621999	All Other Misc. Ambulatory Health Care Services	124	1	0.8%
811121	Automotive Body, Paint, & Interior Repair & Maint.	1,399	3	0.2%
811122	Automotive Glass Replacement Shops	141	0	0.0%
811212	Computer & Office Machine Repair & Maintenance	207	18	8.7%
811213	Communication Equipment Repair & Maintenance	39	6	15.4%
812331	Linen Supply	46	3	6.5%
	Total/Base Figure	32,438	948	2.9%

Note 1: Total firms from County Business Patterns (US Census Bureau). DBE firms from CA UCP (Caltrans).

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Line Item	Value
FTA Funds Available for Contracts	\$1,678,191
DBE Percentage Goal (Race Neutral)	2.9%
DBE Monetary Goal	\$49,045

BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 7, 2015

AGENDA ITEM #: 8

TYPE: ACTION

PREPARED BY: NATASHA GARDUNO

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

**SUBJECT: END OF TERM FOR “AT-LARGE” BOARD MEMBER
 POSITION**

DISCUSSION:

The Board will hold a discussion regarding the status of Director Shelor’s “At-Large” Board Member position; whose term is set to end on September 2, 2015.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: July 2, 2015
Subject: General Manager's Report

Administration

The 3rd Employee Newsletter went out on Friday, June 26. The objective of the newsletter is to keep the employees in all departments informed of what the agency is doing, proposing, etc. This helps to create a dialog between employees of the different departments, who are encouraged to share their insight, based on the work that they do, and makes everyone feel like they are a contributing member of a team.

The YACO Scholarship Foundation has been languishing over time, and we found that newer employees didn't even know it existed. In an effort to raise awareness and encourage donations, MTD has started a series of fundraising BBQ's held on MTD property during the employee lunch hours. Employees have volunteered their time and talents to make this a fun and morale-raising experience. Payroll deduction forms are provided for those who would like to contribute in that manner. The first event was successful, and the 2nd event will be taking place on Wednesday, July 15th.

MTD held a Student Art Contest as a part of our community outreach activities. The contest was highly successful, with approximately 200 entries. The objective of the contest was to increase awareness of MTD by engaging our area's students, afterschool program administrators, local businesses and our employees.

The contest was administered at 19 different after school sites in Goleta, Santa Barbara, and Carpinteria. We worked through the Santa Barbara Public Libraries, Boys and Girls Clubs, Girls, Inc., the A-OK Program and the Parks & Recreation RAP Program. Local businesses donated prizes, such as museum memberships, bowling, boat rides in the harbor, ice cream, etc.

Due to the overwhelming response from all of our partners in this event, we were able to give out many prizes – for 1st, 2nd, 3rd places in different grade categories, plus many Honorable Mention awards. In addition to the prizes, the children received award certificates and the winning artwork was reproduced for display in our buses.

Staff listened to a teleconference by the California Air Resources Board (CARB) regarding their proposed funding guidelines for agencies that administer California cap-and-trade programs. (These guidelines will replace the Interim Guidelines that were in place for FY 2015.) While these guidelines apply to state agencies (such as Caltrans) that *administer* cap-and-trade programs, the

guidelines generate reporting requirements that are passed down to *recipients* of the funds (such as MTD).

MTD received confirmation of two awards from the Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA). These were \$1.0 million each for the Transit Center project and the Smart Card project. MTD was also awarded the cap-and-trade Low Carbon Transit Operations Program (LCTOP) funds that we applied for in April. These funds will be used to implement improved A.M. peak-period headways on Lines 1 & 2, beginning November 30, 2015.

Staff submitted a project to SBCAG for the purchase of replacement 40-ft. buses. The project will ensure that MTD is in line if any funds from the PTMISEA program are unclaimed and available.

MTD received two bids for the Superstops project last June 3. However, it was necessary to reject the low bid from Sadie Construction as non-responsive because the firm was not registered with State of California for public works projects. The California Department of Industrial Relations recently implemented new regulations concerning the registration requirement which were clearly stated in the Superstop bid instructions indicating failure to do so would result in rejection of the bid. The other bid was from Tierra Construction and it was also rejected on the basis that the price was found to not be fair and reasonable. Tierra's base bid of \$333,765 for the Santa Barbara Library Superstop was 60% greater than the \$209,465 cost estimate (the Sadie Construction bid was \$167,420). Before putting the project out for rebid, staff will communicate with the non-bidding parties to determine any barriers to submitting bids. To the extent feasible, means to encourage greater participation will be made.

The annual bus parts inventory took place last weekend. As a result of advance preparation and a team effort, the count of over 40,000 items was smooth and efficient. Diana Flores directed the process which involved the use of an inventory service. Liz De La Torre, Thais Sayat, and Jennifer Tanner from Accounting were also there counting and hunting down discrepancies with the guidance of Steve Hahn and John Herrera in Material Control. Most MTD staff were in the parts room until 8:30 PM on Saturday and until noon on Sunday. Tom Sheldon and Pablo Zuniga arranged the technical side of things, with Pablo being instrumental in the setup, testing, and support of the new real-time wireless counting devices and upgraded EAM software.

MTD has contracted with Regional Government Services to assist in the recruitment process to fill the vacant Manager of Maintenance position. Other vacant positions are Procurement Specialist and Route Scheduler.

Operations & Maintenance

Our newest Operators in Training, Sean Anderson, Daniel Mendoza and Salvador Busto, are progressing along “swimmingly”, and are nearing the end of their training schedule. Two of them are taking their DMV tests this week; one already has their license, and is out with senior Operators, learning all the routes and picking up passengers. We wish them the best, and a long tenure with our MTD family.

Solstice has come and gone. Thanks to the run and routing modifications implemented by Operations, service to the public was not interrupted. The annual parade has grown over the years, and, numerous changes were necessary for the affected routes. Also, additional boosters were added, for the expected crowds traveling to and from downtown Santa Barbara. The weekend went very smoothly, with minimal delays.

Independence Day is fast approaching, and, historically, the South Coast is inundated by crowds. All the various events scheduled have a significant impact with traffic, passengers and routing. As in previous years, adjustments and changes have been initiated to avoid disruption of normal service. Additional boosters are planned after the fireworks in Santa Barbara.

MTD will be replacing the engines on six of the seven 2011 Gillig hybrids per our agreement with CARB to replace them every 185,000 miles. Quotes have been received for new engines and an order will be placed shortly. The MTD will likely be doing the work here with Cummins supplying the engines.

The artwork has been prepared to rewrap EV 13 and another shuttle to be determined with new Carpinteria Seaside Shuttle graphics. The FA software upgrade was successfully implemented June 17th.

Planning

A bus stop will be added as part of the August service changes at the existing pullout at the recently completed Lagunitas housing project on Via Real in Carpinteria to more directly serve those residents.

Planning staff provided feedback to the City of Santa Barbara Public Works staff on the draft project list of the Bicycle Master Plan update. The draft includes a proposal for one way couplets on San Andres and Chino Streets between Anapamu and Mission Streets, and on Castillo and Bath Streets between Mission and Pueblo Streets. Line 1 and some booster services currently use San Andres Street, and Line 3 currently uses Bath Street. The draft plan will be presented to the City Planning Commission and Transportation Circulation Committee on July 9th, and to City Council on July 21st.

Caltrans will be reconstructing the surfacing of Castillo Street underneath Highway 101 tentatively beginning on July 13. Southbound freeway ramp closures and Castillo Street lane closures will intermittently occur during

construction, which will affect bus operations. The Line 15x in the mornings that uses the Castillo Street southbound off ramp will need to be detoured. That bus, as well as Lines 5 and 16 that use the Castillo Street undercrossing will be detoured until construction is complete. Construction is anticipated to be completed by the end of August, which is after the start of SBCC's fall semester on August 24. In addition, the posted detour for Highway 101 traffic will be the next interchange at Garden Street when the Castillo off ramp is closed; there will likely be increased congestion at the prior southbound Carrillo Street off ramp. This will affect Lines 7, 8, 12x, 24x, a school booster, and the proposed 15x detour if the Carrillo interchange is selected. Staff will be coordinating with Caltrans, City of Santa Barbara and SBCC staff to minimize schedule delays and inform passengers as much as possible.

Planning staff was informed by Santa Barbara City College staff that construction for the West Campus classroom project will likely be postponed until later in the fall. As a result, the Line 16 detour will be delayed as well. Given the postponement, the new Schedule Guide printed in August will reflect the current route.