



**AGENDA**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Tuesday, April 28, 2015**

**8:30am**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of March 17, 2015.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review the cash reports of March 24, 2015 through April 6, 2015 and April 7, 2015 through April 20, 2015.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**7. PROPOSED FINAL SERVICE PLAN FOR AUGUST 2015- (ATTACHMENT-ACTION MAY BE TAKEN)**

Review and approve the Final Service Plan for August 2015.

**8. COMMERCIAL INSURANCE RENEWAL-(ACTION MAY BE TAKEN)**

Staff recommends renewal of the blanket commercial insurance policy with West American Insurance Company for 2015.

**9. COMMERCIAL EARTHQUAKE INSURANCE RENEWAL-(ACTION MAY BE TAKEN)**

Staff recommends renewing the commercial earthquake insurance policy at the 5% deductible rate with Rockhill Insurance Company.

**10. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**

- a) Earth Day
- b) Wooden Benches
- c) PEPRA
- d) Superstops

**11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

The Board will report on other related public transit issues and committee meetings

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**12. RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION-(SECTION 54956.9)-(ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code § Section 54956.9  
One case: Anna Martinez vs. Santa Barbara MTD

**13. ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Tuesday, March 31, 2015**

**8:30am**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, March 27, 2015 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

Director McQuary moved to waive the reading of and approve the draft minutes for the meeting of March 17, 2015. Director Rodriguez seconded the motion. The motion passed unanimously with one abstention by Director Shelor who had been absent from the meeting.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Director McQuary moved to approve the cash report of March 10, 2015 through March 23, 2015. Director Rodriguez seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

None was made.

**7. CAP-AND-TRADE FUNDING FOR MTD SERVICE ENHANCEMENT--(ACTION MAY BE TAKEN)**

Steve Maas, Manager of Government Relations & Compliance presented staff's recommendation that the Board approve Resolution 2015-04 authorizing the General Manager to execute all required documents for an application to the California Department of Transportation (Caltrans) for FY 2015 California cap-and-trade funds from the "Low Carbon Transit Operations Program" (LCTOP) for an enhancement to the A.M. peak-period service on MTD Lines 1 & 2. After a brief discussion Director Rodriguez moved to approve the recommendation by staff. Director Tabor seconded the motion. The motion passed unanimously.

**8. CAP-AND-TRADE FUNDING FOR MTD BUS REPLACEMENT – TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP)-(ATTACHMENT-ACTION MAY BE TAKEN)**

Staff recommended that the Board approve the submittal of an application to the California Department of Transportation (Caltrans) for FY 2015 California cap-and-trade funds from the Transit and Intercity Rail Capital Program (TIRCP) for \$2,469,966 for replacement of six 1998 Nova 40-ft.

transit buses. Director Aceves moved to approve the recommendation made by staff. Director Tabor seconded the motion. The motion passed with 7 ayes and 0 nays.

**9. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**

General Manager Jerry Estrada shared with the Board that March 18<sup>th</sup> was Transit Driver Appreciation Day. On this morning Ms. Nancy Alexander, Customer and Public Outreach Administrator, coordinated to have breakfast ready in the driver's room to greet the first shift of drivers as a way to thank them for the hard work that they do for MTD. Mr. Estrada also distributed service pins to drivers who have been with MTD for many years.

Mr. Estrada shared that a meeting was held recently with Lenvik & Minor Architects regarding MTD's capital projects. Staff asked for them to provide input on how to stage the order of the projects so as to have the least amount of disruptiveness to service.

Mr. Estrada shared that MTD staff recently participated in a California Transit Association (CTA) conference call regarding the Federal Department of Labor (DOL) again holding up FTA grants because of PEPRA. MTD's 2015 federal operating assistance grant is currently under review by the DOL. The deadline for the DOL to receive objections from interested parties was last Friday. The Teamsters Local 186 has also sent a letter to the DOL indicating that they would not be objecting to 13c certification of MTD's 2015 grant.

Mr. Estrada shared that maintenance staff has been working on refurbishing the paint and upholstery on some of the old electric shuttles. Staff also intends to do the same on some of the Nova's that will be staying in the fleet for awhile. Staff will also be working on removing the Google Transit ads that are currently on the buses but are fading and will replace them with a new ad.

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

Director McQuary requested that staff set up a Development Committee Meeting to be held before the next Board meeting.

Mr. Estrada also shared that staff would be setting up a Human Resources Committee in the next few weeks.

Mr. Estrada recommended that the Board cancel the upcoming meetings of April 14<sup>th</sup> as well as May 26<sup>th</sup>, which the Board agreed to.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**11. RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION-(SECTION 54956.9)-(ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code § Section 54956.9  
One case: Maria Guerrero vs. Santa Barbara MTD

Upon returning from closed session Chair Davis reported that no action was taken.

**12. RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION-(SECTION 54956.9)-(ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code § Section 54956.9  
One case: Anna Martinez vs. Santa Barbara MTD

Upon returning from closed session Chair Davis reported that no action was taken.

**13. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 10:05 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of April 14, 2015**  
**For the Period March 24, 2015 through April 6, 2015**

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**MONEY MARKET**

**Beginning Balance March 24, 2015** **\$7,998,346.76**

Accounts Receivable	805,914.23
Measure "A"	517,696.72
Prop 1B Transfers	141,383.45
Passenger Fares	132,717.43
Advertising/Prepaid Deposits	8,789.40
Miscellaneous/Asset Sales	381.83
<b>Total Deposits</b>	<b>1,606,883.06</b>

ACH Garn/Escrow	(20,736.86)
ACH Pensions Transfer	(32,201.98)
ACH Tax Deposit	(184,950.35)
Payroll Transfer	(314,514.33)
Operations Transfer	(393,034.36)
<b>Total Disbursements</b>	<b>(945,437.88)</b>

**Ending Balance** **\$8,659,791.94**

**CASH INVESTMENTS**

LAIF Account	\$3,333,723.62
Money Market Account	8,659,791.94

**Total Cash Balance** **\$11,993,515.56**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,832,591.02)
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**Working Capital** **\$8,160,924.54**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109157	3/26/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	660.51	
109158	3/26/2015	BLUE GAVEL PRESS DBA	STATE/FEDERAL GUIDES	128.91	
109159	3/26/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	163.44	
109160	3/26/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	17.27	
109161	3/26/2015	CHANNEL CITY ENGINEERING	SHOP EQUIPMENT REPAIRS	165.00	
109162	3/26/2015	COAST TRUCK PARTS	BUS PARTS	757.49	
109163	3/26/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
109164	3/26/2015	CUMMINS PACIFIC, LLC	BUS PARTS	5,721.01	
109165	3/26/2015	FEDEX dba	FREIGHT CHARGES	148.42	
109166	3/26/2015	4ONE LLC, CORP.	BUS PARTS	372.75	
109167	3/26/2015	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	470.82	
109168	3/26/2015	G.L. HYDRAULICS INC.	VENDOR BUS REPAIRS	348.00	
109169	3/26/2015	GIBBS INTERNATIONAL INC	BUS PARTS	674.55	
109170	3/26/2015	GILLIG LLC	BUS PARTS	2,960.99	
109171	3/26/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	35.00	
109172	3/26/2015	H.G. MAKELIM CO., INC.	BUS PARTS	6,550.38	
109173	3/26/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	30.80	
109174	3/26/2015	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	190.00	
109175	3/26/2015	IPC (USA), INC.	BUS FUEL	99,056.44	
109176	3/26/2015	J n L GLASS INC.	REPLACE BUS WINDOWS	470.79	
109177	3/26/2015	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	1,557.00	
109178	3/26/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	5,445.72	
109179	3/26/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,220.64	
109180	3/26/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	1,186.00	
109181	3/26/2015	NACHO'S TOWING ENTERPRISES I	TOWING SERVICE	980.00	
109182	3/26/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	201.34	
109183	3/26/2015	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	405.08	
109184	3/26/2015	RECARO NORTH AMERICA, INC	BUS PARTS	1,693.61	
109185	3/26/2015	ERNESTO V. ROJAS	ING REIMBURSEMENT	205.11	
109186	3/26/2015	SILVAS OIL CO., INC.	LUBRICANTS	503.00	
109187	3/26/2015	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	110.00	
109188	3/26/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	600.50	
109189	3/26/2015	SO. CAL. EDISON CO.	UTILITIES	3,150.32	
109190	3/26/2015	THE GAS COMPANY DBA	UTILITIES	444.55	
109191	3/26/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	21.60	
109192	3/26/2015	SOUTHWEST LIFT & EQUIPMENT,	LIFT REPAIRS & SUPPLIES	371.53	
109193	3/26/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	745.15	
109194	3/26/2015	SB CITY OF-REFUSE/WATER	UTILITIES	715.67	

Check #	Date	Company	Description	Amount	Voids
109195	3/26/2015	SB COUNTY AIR POLLUTION	PERMIT FEE	407.00	
109196	3/26/2015	TILFORD WELDING DBA	VENDOR BUS REPAIRS	40.00	
109197	3/26/2015	TNT USA INC.	LITHIUM BATTERY PROJECT	178.34	
109198	3/26/2015	TEAMSTERS PENSION TRUST	CONTRIBUTION DUES - AUDIT	28,702.80	
109199	3/26/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	206.29	
109200	3/26/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	327.80	
109201	3/26/2015	VERIZON CALIFORNIA	TELEPHONES	1,874.35	
109202	3/26/2015	VERIZON WIRELESS	WIRELESS PHONES	947.70	
109203	3/26/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	1,240.00	
109204	3/26/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	665.91	
109205	3/31/2015	CLEVER DEVICES LTD	AIM SYSTEM INSTALLMENT	124,310.04	
109206	4/3/2015	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	516.36	
109207	4/3/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	35.00	
109208	4/3/2015	BAY ALARM COMPANY, INC	CONTRACT MAINT	311.01	
109209	4/3/2015	BAY CITY FAB DBA	FORKLIFT SUPPLIES	322.50	
109210	4/3/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	799.92	
109211	4/3/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	60.00	
109212	4/3/2015	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	514.32	
109213	4/3/2015	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	12.96	
109214	4/3/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	161.16	
109215	4/3/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	90.00	
109216	4/3/2015	CENTRAL CITY ABS, INC.	BUS SUPPLIES	69.41	
109217	4/3/2015	CARPINTERIA BRANCH LIBRARY	PUBLIC INPUT MEETING	40.00	
109218	4/3/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	406.40	
109219	4/3/2015	CIO SOLUTIONS, LP	IT SERVICES	600.00	
109220	4/3/2015	MARY DEAIL	PAYROLL RELATED	106.15	
109221	4/3/2015	DENMUN OFFICE SOLUTIONS DB	OFFICE MACHINE SUPPLIES/MAINTEN	2,635.00	
109222	4/3/2015	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	180.00	
109223	4/3/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	22.71	
109224	4/3/2015	FIDELITY INVESTMENTS INSTITU	PENSION QTRLY ADMIN FEES	1,075.00	
109225	4/3/2015	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	430.44	
109226	4/3/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
109227	4/3/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	312.05	
109228	4/3/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
109229	4/3/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	287.51	
109230	4/3/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	131.29	
109231	4/3/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	200.80	
109232	4/3/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
109233	4/3/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	26.13	
109234	4/3/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	220.00	
109235	4/3/2015	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	266.91	

Check #	Date	Company	Description	Amount	Voids
109236	4/3/2015	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	90.00	
109237	4/3/2015	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	210.00	
109238	4/3/2015	KIMBALL MIDWEST	SHOP SUPPLIES	132.84	
109239	4/3/2015	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	701.55	
109240	4/3/2015	LANSPEED DBA	IT SERVICES	1,168.75	
109241	4/3/2015	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00	
109242	4/3/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	240.47	
109243	4/3/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	76.77	
109244	4/3/2015	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	259.80	
109245	4/3/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	252.60	
109246	4/3/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	782.46	
109247	4/3/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
109248	4/3/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109249	4/3/2015	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	422.56	
109250	4/3/2015	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	
109251	4/3/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
109252	4/3/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,360.00	
109253	4/3/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109254	4/3/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109255	4/3/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	314.62	
109256	4/3/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	75.68	
109257	4/3/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	129.55	
109258	4/3/2015	SB CITY OF-REFUSE/WATER	UTILITIES	3,802.35	
109259	4/3/2015	TILFORD WELDING DBA	VENDOR BUS REPAIRS	35.00	
109260	4/3/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	463.69	
109261	4/3/2015	TRAPEZE SOFTWARE GROUP, INC.	ANNUAL LICENSE FEES	48,273.00	
109262	4/3/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	300.09	
109263	4/3/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	176.24	
109264	4/3/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	9,148.98	
109265	4/3/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,123.80	
109266	4/3/2015	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	12,851.50	
109267	4/3/2015	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	390.98	
				<b>393,034.36</b>	
<b>Current Cash Report Voided Checks:</b>				0.00	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$393,034.36</b>	

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
3/26/2015	Fritz Creative Marketing	Advertising on Buses	810.00
4/1/2015	MacDonald Media	Advertising on Buses	15,580.50
4/2/2015	Local Transportation Fund	SB 325 - March 2015	620,785.51
4/2/2015	Measure A, Section 3 LSTI	Measure "A" Funds March 2015	166,137.22
4/6/2015	County of Santa Barbara	Passes/Token Sales	2,601.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$805,914.23</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of April 28, 2015**  
**For the Period April 7, 2015 through April 20, 2015**

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**MONEY MARKET**

**Beginning Balance April 7, 2015** **\$8,659,791.94**

Passenger Fares	198,536.00
Accounts Receivable	40,495.78
Miscellaneous/Asset Sales	10,000.00
Advertising/Prepaid Deposits	1,630.00
Interest Income	1,555.37
<b>Total Deposits</b>	<b>252,217.15</b>

ACH Garn/Escrow	(1,134.86)
Bank/CC Fees	(1,399.47)
ACH Pensions Transfer	(34,264.21)
WC Transfer	(53,798.97)
ACH Tax Deposit	(133,579.57)
Payroll Transfer	(292,642.54)
Operations Transfer	(539,243.67)
<b>Total Disbursements</b>	<b>(1,056,063.29)</b>

**Ending Balance** **\$7,855,945.80**

**CASH INVESTMENTS**

LAIF Account	\$3,333,723.62
Money Market Account	7,855,945.80

**Total Cash Balance** **\$11,189,669.42**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,121,206.04)
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**Working Capital** **\$7,068,463.38**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109268	4/9/2015	ABC BUS COMPANIES INC	BUS PARTS	1,162.79	
109269	4/9/2015	ROGER ACEVES	DIRECTOR FEES	180.00	
109270	4/9/2015	AMERICAN SEATING COMPANY	BUS SEATS & PARTS	358.42	
109271	4/9/2015	AXLE TECH INTERNATIONAL D	BUS PARTS	268.92	
109272	4/9/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	1,360.68	
109273	4/9/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
109274	4/9/2015	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
109275	4/9/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	178.35	
109276	4/9/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	228.62	
109277	4/9/2015	COASTAL HOUSING COALITION (C	ANNUAL S.B. CONFERENCE	95.00	
109278	4/9/2015	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	302.84	
109279	4/9/2015	COAST TRUCK PARTS	BUS PARTS	658.20	
109280	4/9/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	332.96	
109281	4/9/2015	CUMMINS PACIFIC, LLC	BUS PARTS	345.81	
109282	4/9/2015	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,527.24	
109283	4/9/2015	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	3,003.14	
109284	4/9/2015	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	10.00	
109285	4/9/2015	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	206.00	
109286	4/9/2015	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
109287	4/9/2015	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	402.19	
109288	4/9/2015	FLORES AUTO BODY & PAINT D	BUS REPAIRS	540.00	
109289	4/9/2015	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	920.93	
109290	4/9/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,663.91	
109291	4/9/2015	GILLIG LLC	BUS PARTS	4,788.30	
109292	4/9/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,543.25	
109293	4/9/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	875.66	
109294	4/9/2015	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP / MEETINGS	750.00	
109295	4/9/2015	H.G. MAKELIM CO., INC.	BUS PARTS	4,959.19	
109296	4/9/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	47.37	
109297	4/9/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	716.57	
109298	4/9/2015	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	24.95	
109299	4/9/2015	IPC (USA), INC.	BUS FUEL	99,111.73	
109300	4/9/2015	KIMBALL MIDWEST	SHOP SUPPLIES	450.79	
109301	4/9/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	110.00	
109302	4/9/2015	LENVIK & MINOR ARCHITECTS, IN	ARCHITECTURAL SERVICES	7,550.81	
109303	4/9/2015	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	210.00	
109304	4/9/2015	MATSON COMPANY CORP	VENDOR BUS REPAIRS	108.59	
109305	4/9/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	2,725.94	

Check #	Date	Company	Description	Amount	Voids
109306	4/9/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,178.61	
109307	4/9/2015	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	47.11	
109308	4/9/2015	CHUCK MCQUARY	DIRECTOR FEES	180.00	
109309	4/9/2015	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	776.00	
109310	4/9/2015	KENNETH B. MILLS	PROCUREMENT SERVICES	924.00	
109311	4/9/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,386.79	
109312	4/9/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	238.96	
109313	4/9/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	300.56	
109314	4/9/2015	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	2,261.90	
109315	4/9/2015	NATIONAL AUTO BODY & PAINT I	EV REPAINTING	6,996.00	
109316	4/9/2015	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	147.39	
109317	4/9/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	152.71	
109318	4/9/2015	NEWARK ELECTRONICS, CORP.	BUS PARTS	97.49	
109319	4/9/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	200.07	
109320	4/9/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	594.88	
109321	4/9/2015	OLIVIA RODRIGUEZ	DIRECTOR FEES	180.00	
109322	4/9/2015	SMITTY'S TOWING SERVICE D	TOWING SERVICES	50.00	
109323	4/9/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
109324	4/9/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	451.50	
109325	4/9/2015	SIGNS BY KEN, INC	EV RELETTERING	474.00	
109326	4/9/2015	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	95.04	
109327	4/9/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	682.00	
109328	4/9/2015	SOUTHWEST LIFT & EQUIPMENT,	LIFT REPAIRS & SUPPLIES	1,054.45	
109329	4/9/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	351.60	
109330	4/9/2015	DAVID T. TABOR	DIRECTOR FEES	180.00	
109331	4/9/2015	TRAPEZE SOFTWARE GROUP, INC.	SOFTWARE MAINTENANCE CONSULT	5,402.83	
109332	4/9/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,868.36	
109333	4/9/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
109334	4/9/2015	VAQUERO SYSTEMS	AVL PROJECT SERVICES	3,582.50	
109335	4/9/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	4,620.00	
109336	4/9/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,080.27	
109337	4/9/2015	RICHARD WEINBERG	DIRECTOR FEES	120.00	
109338	4/9/2015	WURTH USA WEST INC.	SHOP SUPPLIES	405.34	
109339	4/17/2015	MARY DEAIL	PAYROLL RELATED	106.15	
109340	4/17/2015	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	9,518.74	
109341	4/17/2015	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,467.85	
109342	4/17/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
109343	4/17/2015	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,137.79	
109344	4/17/2015	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	574.88	
109345	4/17/2015	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	273.28	
109346	4/17/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	100.00	

Check #	Date	Company	Description	Amount	Voids
109347	4/17/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
109348	4/17/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109349	4/17/2015	ERNESTO V. ROJAS	ING REIMBURSEMENT	100.74	
109350	4/17/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,360.00	
109351	4/17/2015	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	48,568.32	
109352	4/17/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109353	4/17/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109354	4/17/2015	SO. CAL. EDISON CO.	UTILITIES	16,044.43	
109355	4/17/2015	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	157,736.00	
109356	4/17/2015	TEAMSTERS PENSION TRUST	UNION PENSION	90,739.96	
109357	4/17/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,091.56	
109358	4/17/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
109359	4/17/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	172.77	
109360	4/17/2015	VERIZON CALIFORNIA	TELEPHONES	89.99	
109361	4/17/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	14.00	
				<b>539,243.67</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$539,243.67</b>

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
4/7/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/16	4,243.28
4/8/2015	Department of Rehabilitation	Passes/Passports Sales	132.00
4/9/2015	ASTI Holding Company, LLC	Overpass Property Lease April'15	15,310.40
4/10/2015	UCSB Transportation	Transit Enhancement	5,206.00
4/14/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
4/14/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
4/14/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
4/20/2015	Fritz Creative Marketing	Advertising on Buses	810.00
4/20/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
4/20/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
4/20/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
4/20/2015	Godzilla Graphics	Advertising on Buses	6,917.30
<b>Total Accounts Receivable Paid During Period</b>			<b>\$40,495.78</b>



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** APRIL 28, 2015

**AGENDA ITEM #:** 7

**TYPE:** ACTION

**PREPARED BY:** GEORGE AMOON

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT:** Proposed Final Service Plan for August 2015

### RECOMMENDATION:

Review and approve Final Service Plan for August 2015.

### DISCUSSION:

#### Background

The proposed service changes were presented to the Board of Directors on March 17<sup>th</sup>. They were based on input throughout the year from the public and MTD drivers, data review and extensive field observations.

Public comment received appeared to support the recommendation by staff to improve schedule adherence issues on certain lines at the expense of losing a few trips. Improve timing of connections between lines, increase frequency of service and request for steady late night service were also consistent comments received throughout the process. Attachment 2 summarizes the input provided by the public with comments by staff as noted. The summary was presented to the Development Committee on April 21<sup>st</sup>.

#### Lines 1 and 2 (interlined):

##### *Weekdays:*

Deploy three additional buses during the weekday morning peak hours to restore 10-minute headways. Lines 1 and 2 operated on 10-minute headways from March 2007 through August 2011, but the service was reduced to the present level in 2011 due to budget constraints. Morning peak ridership on Lines 1 and 2 was significantly higher when the service was more frequent and it is anticipated that the improved service will again generate positive ridership results.

This additional service will be funded by the Low Carbon Transit Operations Cap and Trade Grant Program. Due to limited grant funding for this first year of the grant program, the service will begin with the November 30 bid rather than with the other service changes as part of the August 24 bid. For FY 2015-16, there will be an increase of 1,007 revenue hours. Program funding in future years is expected to increase to sufficiently fund the additional 708 revenue hours required to operate a full year of the enhanced service.

The bus books will be re-printed in mid-November and will include and highlight this service change.

*Weekends:*

Add six minutes per trip before 10:00 AM on Saturdays and Sundays to improve schedule adherence due to increasing traffic congestion. The added time per trip will result in the reduction of 3 round trips each weekend day. Currently, there are 41 trips on Saturday and 30 trips on Sunday. As a result of this change, schedule adherence will improve and there will be fewer missed trips. For FY 2015-16, there will be a net increase of approximately 23 revenue hours.

Lines 24x/12x (interlined):

As part of the agreement signed by MTD and UCSB approximately a year ago, UCSB agreed to fund increased service on Lines 24x and 12x to offset the impact of the 1,000 bed San Joaquin student housing project currently under construction near the Storke/El Colegio Road intersection.

- The most notable change proposed is Line 24x with consistent 35 minute headways from 7:00pm until approximately 11:00pm seven days a week year around.
- Weekday frequency on Line 24x before 7:00 PM is proposed to remain a consistent 30 minute headway year round. Line 12x schedule is not proposed to be changed during the weekdays.
- Saturday and Sunday will be identical schedules on both lines with service beginning one half hour earlier with 1 hour headways most of the day except between 11:00 AM and 4:00 PM in which 30 minute headways are proposed. Although frequency of Line 24x/12x is proposed at one hour headways during those other times, the two lines will be departing the Transit Center and Isla Vista/UCSB every half hour due to its interlined nature.

This revised proposal would total an increase of 2,527 hours for FY 2015-16 with subsequent full years of service requiring an increase of 2,973 hours per year which is within the agreement total. Staff is currently coordinating with UCSB staff with regard to this revised proposal.

Although this proposed enhanced service is not to the extent as outlined in the agreement, it meets the objectives by providing service later into the night and more

frequent service overall particularly during higher demand times. The Development Committee emphasized maintaining the hours within the 3,311 hours stated in the agreement.

Lines 23/25 (interlined):

Add five minutes to a morning peak trip and to late afternoon trips during the weekdays to improve schedule adherence due to increasing traffic congestion particularly at the Storke/Hollister Avenue intersection. The additional time will decrease the frequency from 30 to 35 minutes (or from 1 hour to 1 hour 10 minutes in one direction) and will result in a reduction of 2 single trips in one direction (or 4 trips in either direction) out of an average of 14 trips per weekday. However, the trips to be removed are targeted for the late morning and early afternoon when ridership is low. Overall, schedule adherence will be improved which in turn will allow for more reliable connections to other lines at the Storke/Hollister intersection stops. For FY 2015-16, there will be a net decrease of approximately 60 revenue hours.

Coastal Express Limited:

While MTD operates the service, this interregional weekday commute service from Ventura to Santa Barbara and Goleta is administered by SBCAG staff and entirely funded by Caltrans through South Coast Highway 101 widening mitigation funds. Because this funding is expected to be expended by June 2015, the service will be discontinued on June 12, 2015. This will result in a reduction of 2,040 annual revenue hours. SBCAG staff coordinated with VISTA which provides similar commute service through the Coastal Express to replace the Coastal Express Limited service.

Line 15x:

Add five minutes to each trip in the mornings and add eight minutes to each trip in the afternoons and evenings year around to improve schedule adherence due to increasing traffic congestion mainly on Highway 101. The additional time will increase the frequency by two to three minutes and will result in the reduction in either direction of 4 trips Monday through Thursdays and 2 trips on Fridays when SBCC is in full session and 1 trip during the Limited Schedule (i.e., Summer and other breaks). For FY 2015-16, there will be a net decrease of approximately 49 revenue hours.

As part of the work plan for this calendar year for the August 2016 service changes, staff will be reviewing potentially re-routing the Line 15x that would not include traveling on Meigs Road and Carrillo Street over the Carrillo Hill in order to gain travel time as a result of increasing traffic congestion. Current re-route options include: (1) a one way direction all day from Highway 101 southbound to Castillo Street to Shoreline Drive to Loma Alta Drive to Cliff Drive to Castillo Street to Highway 101 northbound, (2) Las Positas Road and Cliff Drive and (3) SBCC West Campus as the turn around.

Budget:

Based on MTD's original FY 2014-15 adopted budget, which planned for 204,810 revenue hours, this FY 2015-16 proposal of 210,163 revenue hours represents an increase of 5,353 revenue hours (2.6 percent), as shown below. However, much of this apparent increase (3,250 revenue hours) is due to an amendment to the FY 2014-15 budget that authorized the extension of Line 3 to serve the new Sansum facility on Foothill Road. Thus, as shown below, the amended FY 2014-15 budget planned for 208,060 revenue hours.

FY 2014-15 Revenue Hours Budget		FY 2015-16 Revenue Hours Budget	
Original	Revised (Line 3 Extension)	Proposed	Change from Original
204,810	208,060	210,163	2.6% (5,353 hrs)

The FY 2015-16 proposal represents an increase of 2,103 revenue hours (1.0% increase) over the amended FY 2014-15 budget. The proposed service changes resulting in this net increase are shown below.

	<u>Hours</u>
- Lines 1/2 weekday service enhancement beginning November 30, 2015 (funded by pending Cap and Trade Grant)	1,007
- Lines 24x/12x service enhancement (funded by UCSB)	2,527
- CEL service to be eliminated on June 12, 2015 (funded by Caltrans)	-2,040
- Service adjustments	-86
- Additional hours for leap year weekday	<u>695</u>
Net Change	2,103

**ATTACHMENT:**

- Draft August 2015 Service Plan Proposal Table
- Summary of Public Input from Community Meetings

**SUMMARY OF SERVICE CHANGES**

April 22, 2015

**DRAFT**

to take effect August 24, 2015

Line	Route	Issue	Draft Proposal	Estimated Additional Hours for FY 15-16
1 and 2 (interlined)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Restore 10 minute frequency during 6:30 AM - 8:30 AM weekday peak hours with funding from Low Carbon Transit Operations Cap and Trade grant program (LCTOP).  Significant lateness during weekend due to increasing traffic congestion. Current frequency ranges between 20 and 25 minutes on average.	Add three additional buses during the weekday AM peak hours to restore 10 minute frequency <b>beginning on November 30, 2015</b> (due to grant funding limitation).  Add 6 minutes per trip before 10:00am. Results in the reduction of 3 round trips out of 41 trips on Saturday and 30 trips on Sunday.	1,007 (funded in part by pending LCTOP grant)  23
24x and 12x (interlined)	Transit Center - Isla Vista - UCSB - Goleta	Significant increase in UCSB students as a result of UCSB San Joaquin housing project proposed near Storke/El Colegio Road intersection.	Line 24x: Extend service to approximately 11:00 PM seven days a week year around. Increase frequency to a consistent 30 minutes between 11:00 AM and 4:00 PM on weekends and to a consistent 35 minute frequency after 7:00 PM on weekends year around. Begin service one half hour earlier on weekends  Line 12x: Increase frequency to a consistent 30 minutes between 11:00 and 4:00 PM on weekends and to extend service one half hour earlier and to approximately 7:30 PM on weekends year around.	2,527 (funded by UCSB)
23/25 (interlined)	Circulates within Ellwood/El Encanto Heights neighborhoods north and south of Highway 101 in Goleta.	Lateness of AM peak hour trip and late afternoon trips due to traffic congestion during the weekdays. Current frequency is generally 30 minutes in either direction or 1 hour in one direction.	Add five minutes to an AM peak trip and late afternoon trips. This will decrease the frequency to 35 minutes in either direction or 1 hour 10 minutes in one direction. Results in the reduction of 2 single trips in one direction (or 4 trips in either direction) out of an average of 14 trips per weekday during the late AM and early PM when ridership is low.	(60)
15x	SBCC - Isla Vista	Lateness of AM trips and at times significant with PM trips due to increasing traffic congestion particularly on Highway 101. Current frequency ranges from 15 to 30 minutes.	Add five minutes to each trip in the mornings and add eight minutes to each trip in the afternoons and evenings year around. This will decrease the frequency by two to three minutes and will result in the reduction in either direction of 4 trips Monday through Thursdays and 2 trips on Fridays when SBCC is in full session and 1 trip during the Limited Schedule.	(49)
Coastal Express Limited	Ventura - Santa Barbara/Goleta	Caltrans Highway 101 widening mitigation funding for the service will be expended by June 2015.	Discontinue service. SBCAG staff coordinated with VISTA to replace the Coastal Express Limited service.	(2,040) (funded by Caltrans)
Additional hours for leap year weekday				695
<b>Total</b>				2,103 Approx. 1.0% increase

## Attachment 2 – Public Comments from Community Input Meetings:

Community meetings on the draft service changes were recently held in Santa Barbara (two meetings), Caprinteria, Goleta, and Isla Vista as well as at SBCC Student Senate and Santa Barbara Car Free meetings. The following provides a summary of the comments with responses by staff noted and is categorized as follows: 1) part of August 2015 service changes, (2) to be reviewed under work plan for August 2016 service changes, (3) additional items to be considered by Planning Department staff, and (4) bus stop and other comments.

### **Part of current August 2015 service changes:**

- Add later service to Lines 3 and 7 for Schott and Wake Center night classes or have a deadhead trip back to the yard include a stop at the two Adult Ed centers to pick up passengers for late night classes.

*Response: Planning staff reviewed different deadheads returning to the yard and only one deadhead could provide service as a Line 7 booster trip Monday through Friday beginning at the Calle Real/Turnpike bus stop located near the Wake Center at 9:30 PM and head toward the Transit Center. It would require an additional 30 hours for FY 15-16. Although some classes end at 9:30 PM which is when the bus would depart, approximately three quarters of them end at 8:30 PM and 9:00 PM.*

*For the Schott Center, staff has conducted a quick assessment of the service available to serve this need and is not prepared to recommend a change at this time. Staff will seek input from Schott Center administration regarding potential demand for this service to assist in potentially supporting the request in the future.*

- Line 15x can be late in the afternoons.

*Response: Schedule adjustment is proposed to improve schedule adherence.*

- Support for less bus trips if it will assist in providing better schedule adherence.

*Response: Schedule adjustments proposed for Lines 1, 2, 15x, 23 and 25 to improve schedule adherence. A few less trips per day will result.*

- Additional frequency on weekends.

*Response: Increased weekend frequency proposed as part of the Line 24x/12x enhancements funded by UCSB.*

### **To be reviewed under work plan for August 2016 service changes:**

- Line 20 with one hour frequency can be difficult to plan on using a bus. Need 30 minute frequency all day. Buses are too crowded for such a long distance to stand.

*Response: Surveys will be conducted. Additional service will involve additional hours/cost.*

- Stagger Line 14 and Line 20 schedules so they are more separate on Milpas Street

*Response: Line 14 is interlined with Lines 5 and 10 therefore need to review how it would affect those lines. Also need to review schedules where Lines 14 and 20 travel along the same roadway such as along Coast Village Road. Creating more separation of trips on Milpas Street will affect the Line 20 schedule in Carpinteria therefore that will need to be reviewed as well.*

- Better timed connection needed between Line 12x and Line 20. A passenger leaving work in Goleta to catch Line 12x at 5:20 PM, arrives at Transit Center at 5:50pm and next Line 20 is 6:15 PM to reach destination in Toro Canyon area.

*Response: Schedules will be reviewed.*

- Inquiry about service at Santa Barbara train station with retimed service.

*Response: In coordination with SBCAG as the lead agency, potential for additional service will be reviewed for the AM commute hour when the State Street shuttle is currently not in service.*

- New line from Santa Barbara lower eastside to SBCC and Mesa along Cabrillo Blvd, Shoreline Drive and Cliff Drive.

*Response: Surveys will be conducted focusing on number of transfers at Transit Center between lower eastside and lines serving SBCC/Mesa.*

- Could the Line 2 wait an extra minute at Trader Joe's instead of at the Milpas/Montecito Street stop.

*Response: Line 2 schedule will be reviewed.*

- It can take hours using the bus to get from western Goleta to Garden/Cota stop.

*Response: Schedules will be reviewed.*

**Other comments noted:**

- Additional service to Santa Barbara Airbus stops

*Response: There is currently a stop close by at Cabrillo and Los Ninos which is serviced by Lines 14 and 20. The Santa Barbara Airbus Facility at 720 Technology Drive in Goleta is 0.6 miles from the closest bus stop at Hollister and Pine Avenue. Due to timing, MTD is unable to detour a route closer to the that facility.*

- Include a Line 5 stop at the Line 16 stop at West Campus turn around during Summer since Line 16 service does not exist during Summer.

*Response: SBCC Summer enrollment is much less than during the school year. A stop for Lines 4 and 5 exists near the West Campus entrance which is less distance than from many classrooms on the main campus to the main campus bus stop which is served by transit year around.*

- Later service to Santa Barbara Bowl on Friday nights and weekend

*Response: Line 2 serving the Bowl will be reviewed as well as transferring to other lines that would be needed at the Transit Center.*

- Adjust Line 11 schedule at UCSB to align with UCSB campus events

*Response: Will be reviewed.*

- Extend Line 6 on Hollister beyond Storke Road to serve University Village near Pacific Oaks Road.

*Response: Will be reviewed.*

- Re-route Crosstown Shuttle from Montecito Street to Alisos Street, Mason Street, Wilson Street, Yanonali Street, Voluntario Street and return to Montecito Street.

*Response: Small neighborhood streets and many turns would not be suitable for transit bus. Additional time per trip would need to be added to accommodate the additional routing.*

- Add service to Mission for opening ceremonies for Old Spanish Days

*Response: Service was provided years ago and ridership was low so the service was discontinued.*

- Install bike racks to hold three bikes on buses.

*Response: State law was recently amended to allow the additional length for a three bus rack to be used on transit buses. MTD intends on seeking grants for such racks as opportunities arise.*

***Bus stops and other comments - all suggestions will be reviewed by Planning Department staff:***

- Add a bench for both directions at Goleta Beach stops
- Add a shelter at Via Real and Bailard Avenue stop
- Add a shelter at Hollister at Magnolia Shopping Center stop.
- Replace bench on Cabrillo at Milpas Street in front of hotel
- Add a stop on Milpas Street at Tri-County Produce as part of the City of Santa Barbara sidewalk project along that location.

- Add a stop on State outbound at Los Olivos to avoid walking a block from Pueblo to reach the Mission,
- Add a shelter at Vons on Coast Village Road
- Schedules posted on poles can be difficult to see at night.
- Turn down volume when handicap ramps are deployed
- Paint top of palm tree green at cement palm tree stop at State and La Cumbre stop.  
Response: The cement palm tree is considered artwork. MTD is not permitted to change the color.
- Expiration dates on passes can be difficult to see.
- Print draft schedules for August changes for public input
- Provide a 7 day pass.
- Extend transfers to two hours.
- Various compliments and complaints related to customer service
- Inquiry of frequency of boosters on routes



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** April 28, 2015      **AGENDA ITEM #:** 8  
**DEPARTMENT:** Risk      **TYPE:** ACTION

**PREPARED BY:** Lynrose Paras-Dimalanta \_\_\_\_\_  
*Signature*

**REVIEWED BY:** General Manager \_\_\_\_\_  
*GM Signature*

**SUBJECT:** Commercial Insurance Renewal

**RECOMENDATION:**

Staff recommends renewal of the blanket commercial insurance policy with West American Insurance Company for 2015.

**DISCUSSION:**

Santa Barbara Metropolitan Transit District (MTD) has twelve (12) buildings that are currently covered by a blanket commercial insurance policy covered under Ohio Security Insurance (aka Liberty Mutual). However, for the 2015 upcoming renewal, Liberty Mutual will be issuing the new policy under West American Insurance Company. Both Ohio Security and West American are fully owned companies under A+ rated Liberty Mutual. Renewal for Commercial Insurance is May 24<sup>th</sup> of each year.

The current premium price under Ohio Security Insurance is \$14,868.00. A renewal price premium quote under West American Insurance Company for 2015 would be \$15,045.00, which reflects an increase of + 1.18 % (\$177.00) to our current premium price.

***The following properties that are included under our coverage are:***

**550 Olive Street** - Admin Office, Carport, Bus wash, two (2) Service/Fuel buildings, two (2) Maintenance buildings, two (2) charging facilities, **Transit Center** and **5353 Overpass Road** - Warehouse, two (2) carports and a bus wash

**BUDGET/FINANCIAL INFORMATION:**

Change	Coverage	Current Premium	Renewal Premium	Percent
	Blanket Building and Blanket Conte	\$14,868.00	\$15,045.00	+ 1.18%



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** April 28, 2015                      **AGENDA ITEM #:** 9  
**DEPARTMENT:** Risk                                      **TYPE:** ACTION  
**PREPARED BY:** Lynrose Paras-Dimalanta \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** General Manager \_\_\_\_\_  
*GM Signature*

**SUBJECT: Commercial Earthquake Insurance Renewal**

**RECOMENDATION:**

Staff recommends renewing the commercial earthquake insurance policy at the 5% deductible rate with Rockhill Insurance Company.

**DISCUSSION:**

The Santa Barbara Metropolitan Transit District’s (MTD) annual commercial earthquake insurance policy under Rockhill Insurance Company is due to expire on May 24, 2015. This year, the policy was marketed to fourteen (14) different commercial insurance carriers for an opportunity to submit options.

Last year the board voted to purchase earthquake coverage for the Administrative building, Maintenance building, Transit center, and the Overpass building inclusive of all contents, including loss of rental income. The Total Insurable Value (TIV) of the aforementioned buildings is \$9,711,939. The current policy has a 10% deductible “Per Unit of Insurance,” therefore, the deductible applies separately for each line of coverage at each location.

***EXAMPLE*** – *Deductible for Administration building is currently 10% of \$4,176.403 equaling \$417,640.30, and the exiting premium is \$16,000.00; without taxes and fees.*

For the upcoming 2015 year, Rockhill has offered two (2) options of 5% and 7.5% deductibles respectfully. The 5% deductible will allow us to reduce our deductible exposure with a total loss scenario from \$971,193.90 to \$485,596.95. Staff concludes that the increase of an additional premium cost of \$1,400.00 reducing our exposure by \$485,596.95 would be an excellent risk management decision.

Options	Coverage	Renewal Premium	Deductible	Existing Premium
1.	5% Deductible + fees	\$15,400	\$485,596.95	n/a
2.	7.5% Deductible + fees	\$14,700	\$728,395.43	n/a
3. <sup>1</sup>	10% Deductible + fees	\$14,000	\$971,193.90	\$16,000

<sup>1</sup> MTD’s existing coverage includes a 10% deductible and an annual premium of \$16,000.  
04/24/2015

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: April 24, 2015  
Subject: General Manager's Report

### Customer and Public Outreach

The student art contest is in full swing, with 18 student after school programs participating, including all of the Boys & Girls Clubs, the libraries, etc. We got amazing support from our community in the form of prizes for the contest winners, also. Contest ends June 5<sup>th</sup>, so that the winners can be recognized by their schools before the school year ends. We will have MTD employees vote on the winners in each age group, fostering not only community outreach, but employee inclusion, as well.

MTD was part of another successful Earth Day Festival this year. There was incredible interest in the new ARTIC bus. Positive feedback from the community was received regarding the bus. Event goers seemed to appreciate the amount of cars that are not congesting our roads due to our public transit. Each year we get a bit greener with our booth, as well. We use erasable, reusable activity pages for the children, and this year provided water with paper cups, rather than plastic bottles. The electric shuttle makes for a very nice rest stop for people during the heat of the day at the festival.

Nancy took a trip down to Santa Monica to meet with the customer service and marketing departments at the Big Blue Bus. They were as interested in what we are doing up here, as we are in what they are doing there. Santa Monica already got the AVL system a while back, which has helped tremendously with researching complaints and incidents. They are working on the installation of Next Bus, after watching the success of the system in Glendale. Because they are a department of the City of Santa Monica, they use the GO system to record and track all customer service comments. The GO system tracks all comments/complaints that come in to every department in the city.

### Planning & Administration

As in past years, planning staff provided Carpinteria Beautiful wooden benches from Carpinteria bus stops in order for them to paint colorful and artistic designs. Seven benches were painted this year by Carpinteria Beautiful volunteers and local art students. This has been a popular ongoing annual event for the local community.

At the May 5<sup>th</sup> City of Santa Barbara Ordinance Committee meeting, Public Works will be recommending that the Municipal Code be amended in order for MTD to be named specifically as the sole approved user of bus stops and layover zones. City staff is spearheading this in order to avoid other buses from

impacting the ability of MTD buses to load and unload passengers at bus stops in a safe and timely manner. City staff will also be recommending the Transportation Engineer and Public Works Director be granted the authority to establish tour bus loading zones and to issue permits for other buses to use bus stops provided that MTD operations are not hindered, respectively. MTD staff will be attending the Committee meeting.

Staff met with SBCAG staff on Thursday, April 9, to discuss the future provision of "last mile" connecting bus service in conjunction with the proposed retiming of Pacific Surfliner rail service to serve the peak hour market from Ventura County to the South Coast. SBCAG staff asked MTD to consider options for providing A.M. connector service from the Santa Barbara station to employment locations in downtown Santa Barbara. SBCAG staff stated that they believe existing MTD service is sufficient for the P.M. rail service from the Santa Barbara station. SBCAG staff indicated that they believe that SBCAG can serve the Goleta station with Clean Air Express and/or VISTA Coastal Express buses in both the morning and afternoon.

MTD was recently contacted by a representative of Dudek, a firm associated with the Entrada de Santa Barbara ownership inquiring about an MOU with MTD dated October 20, 2003. Apparently, the City of Santa Barbara Planning Department asked that they confirm the validity of the MOU with MTD as it pertains to a requirement for the project partners to purchase buses passes as needed for their employees as a Condition of Approval. After concluding its research staff will likely confirm the validity of the MOU this week.

MTD's attorney has prepared and submitted a response to the U.S. Department of Labor (USDOL) regarding its processing of the District's annual 5307 Federal Transit Administration grant application for operating assistance. The USDOL requested clarification of MTD's position as it pertains to the following:

"Whether the exemption of transit employees from PEPRA set forth in AB1222 and extended by 1783 remains in full force and effect following the District Court's December 30, 2014 decision and remand order."

In essence, MTD's response stated that it has "no position" on the matter as the District Court's decision has no affect on MTD or its represented employees. This is due to the fact that SB13, which was passed by the state at the time AB1222 was enacted, permanently exempted Taft-Hartley plans from PEPRA. Staff will keep the Board apprised of any new developments in this matter.

Planning and Operations staff have nearly finalized the details of the AVL automated vehicle announcement system (AVA). Clever Device's AVA system will provide ADA-compliant, location-based onboard audio and visual announcements of bus stops, transfer points, and points of interest. The system will also be used to announce holiday service variations, route changes, and bus

safety and other public service announcements. In integral part of the process was determining the balance between keeping MTD passengers informed and minimizing the frequency of audio announcements.

Lenvik & Minor recently submitted the construction drawings for the Olive Terminal Canopy Modifications project to the City of Santa Barbara Building Division. Already approved by the City's ABR, staff anticipates that the plan review will be completed in May. The preparation and issuance of the invitation for bids for the project will follow City approval.

MTD is still in discussions with Lenvik & Minor on the fixed price proposal for the remainder of the Transit Center Renovation architectural and engineering services. Staff expects to finalize the terms very soon which will clear the way for developing preliminary drawings for review by the City of Santa Barbara's Community Development Department.

The invitation for bids for the Superstops project was publically noticed and issued in mid-April. The pre-bid meeting and site walk will be taking place tomorrow with bids due on May 19. The project includes the public library-courthouse bus stop on Anacapa Street with an option for one at the outbound Carrillo Street bus stop between Bath and Castillo Streets.

As required by the FTA, staff submitted MTD's March Safety & Security Reports and Ridership Reports to the National Transit Database (NTD). Staff also resubmitted MTD's FY 2014 NTD Annual Report after addressing questions from the NTD analyst.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, April 2<sup>nd</sup>. MTD is a voting member of the Committee. TTAC received updates on SBCAG's Draft Regional Bicycle and Pedestrian Plan and FY 2013-14 Draft Measure A Audit Reports, and Caltrans' Draft California Transportation Plan 2040. TTAC recommended that the SBCAG Board approve SBCAG's Draft 2015 Transit Needs Assessment Report.

Staff attended a meeting of SBCAG's Santa Barbara County Transit Advisory Committee (SBCTAC) on Wednesday, April 8<sup>th</sup>. MTD is a voting member of the Committee. SBCTAC received an update on SBCAG's new "Smartride" website and recommended that the SBCAG Board adopt the Draft 2015 Transit Needs Assessment.

Staff will attend a meeting of the Cities-County Joint Affordable Housing Task Group on April 23<sup>rd</sup>. Representatives of several agencies will provide updates regarding affordable housing projects sponsored or supported by their agencies.

Staff submitted MTD's grant applications for cap-and-trade funds under the Low Carbon Transit Operations Program (LCTOP) and the Transit and Intercity Rail Capital Program (TIRCP).

Jeff Woolever has accepted a permanent position with another company. We've thanked Jeff for his service to MTD and wished him the best in his new permanent position for a firm in Goleta.

As a result, we've hired Ms. Lynrose Paras-Diamalanta to fill Jeff's role as the temporary contracted Manager of Human Resource and Risk. Lynrose most recently worked as a contract employee for Amgen and had previously worked in a similar role for the City of Santa Paula (City). Her experience with the City has allowed her to hit the ground running.

Going forward, MTD is currently conducting a recruitment for the Manager of Human Resource and Risk with the assistance of Regional Government Services, which specializes in these types of placements. The deadline for applications was closed on time Friday, April 3<sup>rd</sup>. The process is progressing well and I'm optimistic that we will permanently fill the position in May.

#### Operations & Maintenance

Operations met with Planning at our quarterly "roundtable" meeting, regarding the next calendared bid (June 15, 2015). These meetings finalize any adjustments that need to be made, regarding a plethora of items (i.e. contract compliance, pay, relief vehicles, etc.). The bidding process will commence on April 27; this generally takes 3-4 weeks to complete. This bid (summer), will conclude on August 23, 2015. Generally, during the summer months, there are less runs and service, due to most of the local schools being on break. There is one holiday to bid (Independence Day), but, Operations is acutely aware of the other variables that take place during summer (i.e. Fiesta, Solstice, etc.). During these events, specific custom adjustments have to be made, to accommodate the blockage of streets, and, the expected crowds.

The transmission in bus #702 has reported hard shifts and iron in the fluid sample, the transmission will be replaced. Buses #616 and #620 have been repaired by Cummins Pacific in Ventura and are back in service. Bus #627 is at Cummins Pacific in Ventura for replacement of the turbocharger actuator.

Nine of the ten teal and white EV's have been repainted. The last one (EV 3) is to be ready for pick up this afternoon. The two Carp shuttles (EV's 12 and 13) are next to get a repaint and new graphics.

A sample LED headlight assembly is being obtained for evaluation in the Nova Artics. Buildup of the first CALB lithium battery pack is nearly complete and expected to be ready for Alber discharge testing next week. Assembly of the second pack is underway by Intercon Technologies in their shop in Arizona.

Annual mowing of vegetation on the Calle Real property was accomplished last Wednesday and Thursday.

The concrete walkway leading from the Staff parking lot through the green iron gate toward the rear Admin door is being heaved up by tree roots. Consequently the gate hangs up and does not always close properly. The temporary remedy is to grind off steel material at the bottom of the vertical bars. Two other areas of the walkway are also being similarly impacted. Various solutions are being vetted including up to recommending replacement of the existing trees.

In an effort to not waste and effectively utilize irrigation water along the Olive and Cota fences, a section of line has been temporarily disabled. All of the line will be checked and repaired as needed to direct the water to the hedge and not the sidewalk and street.