



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, February 17, 2015

8:30am

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of February 3, 2015.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash report of January 27, 2015 through February 9, 2015.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. EASY LIFT ADA - (INFORMATIONAL)

The Board will receive an update from Ernesto Paredes, the Executive Director of Easy Lift Transportation, Inc.

8. CAP & TRADE APPLICATION -(ATTACHMENT-ACTION MAY BE TAKEN)

Direct staff to forward an application to the Santa Barbara County Association of Governments (SBCAG) for FY 2015 California cap-and-trade funds from the "Low Carbon Transit Operations Program" (LCTOP) for a service enhancement to MTD Lines 1 & 2.

9. MTD'S MCI OVER-THE-ROAD COACHES-(ATTACHMENT-ACTION MAY BE TAKEN)

Direct staff to request Federal Transit Administration authorization for an asset transfer of MTD's five MCI over-the-road coaches to the City of Lompoc for use in the Clean Air Express commuter service, effective July 1, 2015.

- 10. RECOMMENDED SIX-MONTH BUDGET REVISIONS FOR FISCAL YEAR 2014-15
(ATTACHMENT-ACTION MAY BE TAKEN)**
Staff recommends that the Board approve the proposed budget revisions for fiscal year 2014-15.
- 11. BOARD OF DIRECTORS BUS PASS POLICY-(ATTACHEMENT-ACTION MAY BE TAKEN)**
Staff recommends that the Board of Directors (BOD) approve the proposed changes to the BOD Bus Pass Policy.
- 12. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**
 - a) Annual Service Plan
 - b) SBCC
 - c) Canopy & Transit Center
 - d) Articulated Bus Media Event
- 13. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**
The Board will report on other related public transit issues and committee meetings
- 14. ADJOURNMENT**

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, February 3, 2015

8:30am

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present with the exception of Director Shelor.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Administrative Assistant, reported that the agenda was posted on Friday, January 27, 2015 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Director Tabor moved to waive the reading of and approve the draft minutes for the meeting of January 20, 2014. Chair Davis seconded the motion. The motion passed unanimously with one abstention by Director Rodriguez who had been absent from the prior meeting.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

Director Tabor moved to approve the cash reports for the periods of December 2, 2014 through December 15, 2014, December 16, 2014 through December 29, 2014, December 30, 2014 through January 12, 2015 and January 13, 2015 through January 26, 2015. Director Aceves seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

AT THIS POINT DIRECTOR SHELOR JOINED THE MEETING

7. CAP-AND-TRADE FUNDING FOR MTD SERVICE ENHANCEMENT - (INFORMATIONAL)

General Manager Jerry Estrada and Manager of Government Relations & Compliance Steve Maas provided the Board with an update on the Low Carbon Transit Operations Program (LCTOP).

Mr. Maas stated that the LCTOP is the most relevant cap-and-trade program for MTD, and it will annually provide 5% of the total proceeds of California's Greenhouse Gas Reduction Fund for both operating and capital transit projects. LCTOP funds are split 50% to regional planning agencies by population and 50% to transit operators by fare revenue. Staff recommended an enhancement to A.M. peak-period frequency on Lines 1 & 2 as the priority project, but a final recommendation is pending a decision on the allocation of the countywide funds that flow through SBCAG. MTD's recommendation will be to have funds committed for future years. In addition, Staff recommended a

Development meeting be held before the February 17, 2015 board meeting to finalize a recommendation from the Committee and staff to the Board.

8. DRAFT SHORT RANGE TRANSIT PLAN: FY 2015 TO FY 2019- (ATTACHMENT-ACTION MAY BE TAKEN)

Manager of Government Relations & Compliance Steve Maas presented to the Board the Draft Short Range Transit Plan: FY 2015 to FY 2019 (SRTP). Board directors provided comments, and directed staff to prepare a Draft SRTP to forward to local agencies for review. General Manager Estrada and several Directors thanked staff for the detailed document, which they all found to be very helpful and well written.

9. QUARTERLY STAFF REPORTS - (INFORMATIONAL)

Assistant Planning Manager Cynthia Boche provided the Board with reports for the six-month period ending December 31, 2014. Staff stated that August service changes have shown positive outcomes. Lines 15x and 16 are up 9% in ridership, and full loads have decreased by 6%. In addition, the enhancement to Line 15x also improved Lines 4, 5, & 17 by eliminating tardiness and overcrowding. Lines 1 & 2 were allocated more time for each trip and given an extra bus in August. The outcome decreased overloading on Lines 1 & 2 by 57%. Similar to the Crosstown Shuttle, there has been a positive outcome with the extra shuttle provided that brought headways to every 20 minutes or less, causing the ridership to increase by 20%. System wide ridership is down by 55,000 passengers for the first six months but the Planning department observed that free rides and transfers are steadily decreasing faster than other ridership categories. Staff stated it may be a result of ridership on Line 15x, but staff will continue analyzing the data to look into potential explanations for the decrease. Overall ridership not counting free rides and transfers is down by less than one-half percent.

10. QUARTERLY FINANCE UPDATE FOR THE SIX-MONTH PERIOD ENDING DECEMBER 31, 2014- (ATTACHMENT - INFORMATIONAL)

Thais Sayat, Interim Assistant Controller presented the Board with an overview of the District's finances. Ms. Sayat indicated that staff was pleased with the financial results for the second quarter of the current fiscal year. The operating revenue exceeded the budget, while expenses were below budget. There was a 9% increase over the prior year's passenger fares. Additionally bus advertising came in over budget by \$40,000. Passenger fare revenue came in over budget, with the farebox ratio at 36.8%.

11. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)

General Manager Estrada reported that cruise ship season has begun and we have already had one cruise ship visit the city. MTD and the City have done an excellent job coordinating the event together.

MTD has received all three articulated buses. Two are in operation and the third is expected to be in service in the next week or two. MTD is coordinating with Santa Barbara City College and various media to have a demonstration of the articulated buses by the last week of February. General Manager Estrada will be visiting the SBCC Student Senate on Friday, February 6, 2015 to discuss the proposed legislative change and provide an update on the articulated buses.

Planning Manager, George Amoon, is working with UCSB to get an agreement in writing regarding the enhancements to Lines 12x & 24x that are planned for this fall. In addition, UCSB is working with MTD on a financial agreement for the potential August 2016 implementation of the new Line 38.

Mr. Paredes of Easy Lift has reached out to local agencies regarding the recent increase in requests for Americans with Disabilities Act (ADA) complementary paratransit service.

12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

Director Tabor reported that the Finance Committee directed staff to prepare revisions to MTD's Procurement Policy regarding procedures for the use of MTD's credit card.

Director Weinberg reported the Facilities Committee met on Tuesday, January 27, 2015 and unanimously agreed to staff's recommendations for refurbishment of the Transit Center. The Committee discussed the interest in leasing the former Greyhound depot for construction staging.

General Manager Estrada, also updated directors regarding the January 30, 2014 meeting of the Coastal Express Policy Advisory Committee (CEPAC) attended by Director Weinberg and Mr. Estrada. The CEPAC is discussing possible methods such as a fare increase to ensure that the subsidy required from SBCAG for the Coastal Express service remains within budget.

13. ADJOURNMENT

Director Weinberg moved to adjourn the meeting at 10:00 a.m. Director Tabor seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of February 17, 2015
For the Period January 27, 2015 through February 9, 2015

MONEY MARKET

Beginning Balance January 27, 2015 **\$9,150,307.47**

| | |
|----------------------------|---------------------|
| SB-325 (LTF) | 518,216.14 |
| Accounts Receivable | 274,707.41 |
| Passenger Fares | 138,605.80 |
| Advertising/Prepaid Deposi | 99,962.78 |
| UCSB Fares | 97,577.78 |
| Miscellaneous/Asset Sales | 2,727.93 |
| Measure "A" | <u>.00</u> |
| Total Deposits | 1,131,797.84 |

| | |
|----------------------------|-----------------------|
| WC Transfer - Jan '15 | 5,001.00 |
| ACH Garn/Escrow | (1,366.08) |
| ACH Pensions Transfer | (34,115.89) |
| ACH Tax Deposit | (143,422.32) |
| Operations Transfer | (262,495.54) |
| Payroll Transfer | (306,890.58) |
| Wire Transfer - Jan '15 | <u>(1,482,224.70)</u> |
| Total Disbursements | (2,225,514.11) |

Ending Balance **\$8,056,591.20**

CASH INVESTMENTS

| | |
|----------------------|---------------------|
| LAIF Account | \$3,333,723.62 |
| Money Market Account | <u>8,056,591.20</u> |

Total Cash Balance **\$11,390,314.82**

SELF INSURED LIABILITY ACCOUNTS

| | |
|-------------------------|------------------|
| WC / Liability Reserves | (\$3,832,591.02) |
|-------------------------|------------------|

Working Capital **\$7,557,723.80**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

| Check # | Date | Company | Description | Amount | Voids |
|---------|----------|--------------------------------|---------------------------------|-----------|-------|
| 108630 | 2/2/2015 | ABC BUS COMPANIES INC | BUS PARTS | 153.76 | |
| 108631 | 2/2/2015 | ACCONTEMPS DBA | CONTRACT EMPLOYMENT | 1,158.72 | |
| 108632 | 2/2/2015 | HENRY ANDREWS | RETIREE HEALTH REIMBURSEMENT | 258.18 | |
| 108633 | 2/2/2015 | BANK OF AMERICA, N.A. | MISC CREDIT CARD PURCHASES | 1,790.36 | |
| 108634 | 2/2/2015 | BIG BRAND TIRES, BRANDCO BILL | SERVICE VEHICLE MAINTENANCE | 26.95 | |
| 108635 | 2/2/2015 | BIG GREEN CLEANING CO. DBA | JANITORIAL SERV./SUPPLIES | 45.00 | |
| 108636 | 2/2/2015 | BNS ELECTRONICS, INC. | SY SITE RENTAL | 58.82 | |
| 108637 | 2/2/2015 | BUENA TOOL, INC. | SHOP/B&G SUPPLIES | 26.08 | |
| 108638 | 2/2/2015 | GILBERT CALLES | RETIREE HEALTH REIMBURSEMENT | 90.00 | |
| 108639 | 2/2/2015 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 57.61 | |
| 108640 | 2/2/2015 | STAN CISOWSKI | RETIREE HEALTH REIMBURSEMENT | 406.40 | |
| 108641 | 2/2/2015 | CINTAS CORPORATION NO. 2 | FIRST AID SUPPLIES | 141.07 | |
| 108642 | 2/2/2015 | COAST TRUCK PARTS | BUS PARTS | 125.58 | |
| 108643 | 2/2/2015 | COX COMMUNICATIONS, CORP. | INTERNET & CABLE TV | 98.00 | |
| 108644 | 2/2/2015 | CUMMINS PACIFIC, LLC | BUS PARTS | 4,752.77 | |
| 108645 | 2/2/2015 | ALICIA DIEHL | RETIREE HEALTH REIMBURSEMENT | 90.00 | |
| 108646 | 2/2/2015 | DONS INDUSTRIAL SUPPLY DBA | BUS PARTS/SHOP SUPPLIES | 38.63 | |
| 108647 | 2/2/2015 | DOWNTOWN ORGANIZATION, INC | TC MAINTENANCE | 550.00 | |
| 108648 | 2/2/2015 | ELECTRONIC DATA MAGNETICS, I | BUS PASSES | 297.00 | |
| 108649 | 2/2/2015 | FEDEX dba | FREIGHT CHARGES | 143.37 | |
| 108650 | 2/2/2015 | MELVIN FOUNTAIN | RETIREE HEALTH REIMBURSEMENT | 90.00 | |
| 108651 | 2/2/2015 | GIBBS INTERNATIONAL INC | BUS PARTS | 1,410.97 | |
| 108652 | 2/2/2015 | GILLIG LLC | BUS PARTS | 6,251.07 | |
| 108653 | 2/2/2015 | GRAYPHICS DIGITAL IMAGING DB | PRINTING SERVICES | 463.32 | |
| 108654 | 2/2/2015 | GRAINGER, INC. | SHOP/B&G SUPPLIES | 201.31 | |
| 108655 | 2/2/2015 | JIM HAGGERTY | RETIREE HEALTH REIMBURSEMENT | 200.80 | |
| 108656 | 2/2/2015 | ALI HABIBI | RETIREE HEALTH REIMBURSEMENT | 495.90 | |
| 108657 | 2/2/2015 | H.G. MAKELIM CO., INC. | BUS PARTS | 1,833.08 | |
| 108658 | 2/2/2015 | HI-LINE ELECTRIC COMPANY, INC | BUS PARTS | 20.90 | |
| 108659 | 2/2/2015 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 1.59 | |
| 108660 | 2/2/2015 | IPC (USA), INC. | BUS FUEL | 24,886.70 | |
| 108661 | 2/2/2015 | LEO MEJIA | PROGRAMMER | 1,320.00 | |
| 108662 | 2/2/2015 | MC CORMIX CORP. (OIL) | LUBRICANTS | 4,338.40 | |
| 108663 | 2/2/2015 | MCMaster-CARR SUPPLY CO. | SHOP/B&G SUPPLIES | 149.48 | |
| 108664 | 2/2/2015 | MURPHY ELECTRIC MAINTENANC | ELECTRICAL REPAIRS/INSTALLATION | 326.92 | |
| 108665 | 2/2/2015 | MOHAWK MFG. AND SUPPLY CO. | BUS PARTS | 203.00 | |
| 108666 | 2/2/2015 | NU-COOL REDI GREEN, INC | COOLANTS & SHOP SUPPLIES | 508.14 | |
| 108667 | 2/2/2015 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 658.58 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|----------|-------------------------------|---------------------------------|-----------|-------|
| 108668 | 2/2/2015 | PERRY LINCOLN MERCURY MAZD | SERVICE VEHICLE PARTS / REPAIRS | 596.21 | |
| 108669 | 2/2/2015 | PB-RESERVE ACCOUNT | PREPAID POSTAGE | 1,500.00 | |
| 108670 | 2/2/2015 | CAREY POINDEXTER | RETIREE HEALTH REIMBURSEMENT | 564.68 | |
| 108671 | 2/2/2015 | POWERSTRIDE BATTERY CO. | EV BATTERIES | 592.77 | |
| 108672 | 2/2/2015 | PROFORMA COLOR PRESS DBA | UNIFORMS | 1,407.60 | |
| 108673 | 2/2/2015 | RICON CORPORATION | BUS PARTS | 110.42 | |
| 108674 | 2/2/2015 | AL ROMERO SR. | RETIREE HEALTH REIMBURSEMENT | 90.00 | |
| 108675 | 2/2/2015 | SILVAS OIL CO., INC. | LUBRICANTS | 507.12 | |
| 108676 | 2/2/2015 | SMITTY'S TOWING SERVICE D | TOWING SERVICES | 218.75 | |
| 108677 | 2/2/2015 | SM TIRE, CORP. | BUS TIRE MOUNTING | 847.50 | |
| 108678 | 2/2/2015 | THE GAS COMPANY DBA | UTILITIES | 56.96 | |
| 108679 | 2/2/2015 | STAPLES INC. & SUBSIDIARIES | OFFICE SUPPLIES | 850.75 | |
| 108680 | 2/2/2015 | STAPLES CREDIT PLAN | OFFICE & COMPUTER SUPPLIES | 247.95 | |
| 108681 | 2/2/2015 | STEWART'S DE-ROOTING & PLUM | PLUMBING REPAIRS | 120.00 | |
| 108682 | 2/2/2015 | SB CITY OF-REFUSE/WATER | UTILITIES | 809.58 | |
| 108683 | 2/2/2015 | THE MEDCENTER | MEDICAL EXAMS | 1,468.00 | |
| 108684 | 2/2/2015 | ULTIMATE BLIND CLEANING DB | REPAIR BLINDS | 70.00 | |
| 108685 | 2/2/2015 | INTERSTATE CAPITAL CORPORAT | UNIFORMS | 21.33 | |
| 108686 | 2/2/2015 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 107.03 | |
| 108687 | 2/2/2015 | VERIZON WIRELESS | WIRELESS PHONES | 592.64 | |
| 108688 | 2/2/2015 | VOLT MANAGEMENT CORP. | CONTRACT EMPLOYMENT | 4,158.00 | |
| 108689 | 2/2/2015 | VOICE SMART NETWORKS, LLC | SERVICE ON PHONE SYSTEM | 350.00 | |
| 108690 | 2/2/2015 | WAXIE SANITARY SUPPLY DBA | JANITORIAL SUPPLIES | 730.23 | |
| 108691 | 2/2/2015 | WAYTEK INC. | BUS PARTS & SHOP SUPPLIES | 546.38 | |
| 108692 | 2/6/2015 | ROGER ACEVES | DIRECTOR FEES | 180.00 | |
| 108693 | 2/6/2015 | BAY CITY FAB DBA | EV BATTERY TRAYS | 20,474.45 | |
| 108694 | 2/6/2015 | BIG BRAND TIRES, BRANDCO BILL | SERVICE VEHICLE MAINTENANCE | 75.60 | |
| 108695 | 2/6/2015 | COAST TRUCK PARTS | BUS PARTS | 550.11 | |
| 108696 | 2/6/2015 | DAVID DAVIS JR. | DIRECTOR FEES | 120.00 | |
| 108697 | 2/6/2015 | MARY DEAIL | PAYROLL RELATED | 106.15 | |
| 108698 | 2/6/2015 | DIESEL MARINE ELECTRIC, INC. | BUS PARTS | 351.00 | |
| 108699 | 2/6/2015 | DOCUPRODUCTS CORPORATION | COPIER COPIES & SUPPLIES | 24.82 | |
| 108700 | 2/6/2015 | DOWNTOWN ORGANIZATION, INC | TC MAINTENANCE | 625.00 | |
| 108701 | 2/6/2015 | ERGOMETRICS, INC. | DRIVER TEST SCORING | 25.00 | |
| 108702 | 2/6/2015 | STATE OF CALIFORNIA/FTB | PAYROLL RELATED | 494.99 | |
| 108703 | 2/6/2015 | FRANCHISE TAX BOARD | PAYROLL RELATED | 485.15 | |
| 108704 | 2/6/2015 | STATE OF CALIFORNIA | PAYROLL RELATED | 205.31 | |
| 108705 | 2/6/2015 | GIBBS INTERNATIONAL INC | BUS PARTS | 1,123.17 | |
| 108706 | 2/6/2015 | GILLIG LLC | BUS PARTS | 3,708.55 | |
| 108707 | 2/6/2015 | H.G. MAKELIM CO., INC. | BUS PARTS | 1,280.30 | |
| 108708 | 2/6/2015 | IPC (USA), INC. | BUS FUEL | 25,035.73 | |

| Check # | Date | Company | Description | Amount | Voids |
|---|----------|------------------------------|-------------------------------|---------------------|-------|
| 108709 | 2/6/2015 | DEVIRIN MANKER | TOOL ALLOWANCE | 1,100.00 | |
| 108710 | 2/6/2015 | MC CORMIX CORP. (OIL) | LUBRICANTS | 3,345.65 | |
| 108711 | 2/6/2015 | MEDCO TOOL | SHOP SUPPLIES | 1,468.80 | |
| 108712 | 2/6/2015 | CHUCK MCQUARY | DIRECTOR FEES | 120.00 | |
| 108713 | 2/6/2015 | MIKE CUEVAS GARDENING SERVI | LANDSCAPE MAINTENANCE SERVICE | 695.00 | |
| 108714 | 2/6/2015 | MISSION LINEN SUPPLY, INC | UNIFORM & LINEN SERVICE | 5,035.80 | |
| 108715 | 2/6/2015 | MOHAWK MFG. AND SUPPLY CO. | BUS PARTS | 38.28 | |
| 108716 | 2/6/2015 | MOUNTAIN SPRING WATER | SHOP & OFFICE SUPPLIES | 1,086.75 | |
| 108717 | 2/6/2015 | OR DEPT OF JUSTICE | PAYROLL RELATED | 145.11 | |
| 108718 | 2/6/2015 | ANN BRADY OTTIERI | PAYROLL RELATED | 277.00 | |
| 108719 | 2/6/2015 | PERFECT PATTERN DIFFERENTIAL | OVERHAULED TRANSFERS | 2,791.27 | |
| 108720 | 2/6/2015 | POWERSTRIDE BATTERY CO. | EV BATTERIES | 192.07 | |
| 108721 | 2/6/2015 | OLIVIA RODRIGUEZ | DIRECTOR FEES | 120.00 | |
| 108722 | 2/6/2015 | SB COUNTY FEDERAL CREDIT UNI | PAYROLL DEDUCTION | 1,285.00 | |
| 108723 | 2/6/2015 | KAREN SEELEY | PAYROLL RELATED | 75.69 | |
| 108724 | 2/6/2015 | SANTA BARBARA SHERIFF'S DEPT | PAYROLL RELATED | 75.00 | |
| 108725 | 2/6/2015 | WILLIAM JOHN SHELOR | DIRECTOR FEES | 180.00 | |
| 108726 | 2/6/2015 | SO. CAL. EDISON CO. | UTILITIES | 6,003.96 | |
| 108727 | 2/6/2015 | SPECIALTY TOOL & BOLT, LTD | SHOP SUPPLIES | 518.22 | |
| 108728 | 2/6/2015 | SPORTWORKS NORTHWEST INC. | BIKE RACK PARTS | 442.77 | |
| 108729 | 2/6/2015 | SB CITY OF-REFUSE/WATER | UTILITIES | 3,288.95 | |
| 108730 | 2/6/2015 | DAVID T. TABOR | DIRECTOR FEES | 180.00 | |
| 108731 | 2/6/2015 | TEAMSTERS PENSION TRUST | UNION PENSION | 93,192.38 | |
| 108732 | 2/6/2015 | TEAMSTERS UNION LOCAL NO. 18 | UNION DUES | 10,164.69 | |
| 108733 | 2/6/2015 | U.S. DEPARTMENT OF EDUCATIO | PAYROLL RELATED | 60.78 | |
| 108734 | 2/6/2015 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 170.90 | |
| 108735 | 2/6/2015 | VERIZON WIRELESS | WIRELESS PHONES | 190.05 | |
| 108736 | 2/6/2015 | VOLT MANAGEMENT CORP. | CONTRACT EMPLOYMENT | 4,620.00 | |
| 108737 | 2/6/2015 | RICHARD WEINBERG | DIRECTOR FEES | 180.00 | |
| 108738 | 2/6/2015 | WURTH USA WEST INC. | SHOP SUPPLIES | 353.73 | |
| | | | | 262,495.54 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$262,495.54 | |

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

| Date | Company | Description | Amount |
|---|------------------------------|--|---------------------|
| 1/27/2015 | City of SB Creeks Division | Advertising on Buses | 300.00 |
| 1/28/2015 | Department of Rehabilitation | Passes/Passports Sales | 20.00 |
| 1/28/2015 | Fritz Creative Marketing | Advertising on Buses | 1,407.60 |
| 1/29/2015 | Department of Rehabilitation | Passes/Passports Sales | -52.00 |
| 1/29/2015 | Department of Rehabilitation | Passes/Passports Sales | 52.00 |
| 1/29/2015 | KCSB - FM | Advertising on Buses | 396.00 |
| 1/30/2015 | EF International School | Passes/Passports Sales | 76,062.50 |
| 2/2/2015 | Gem Faire, Inc | Advertising on Buses | 2,650.00 |
| 2/3/2015 | Sansum Clinic | Overpass Property Leasen - Jan-Dec '15 | 955.86 |
| 2/4/2015 | County of Santa Barbara | Passes/Token Sales | 3,358.75 |
| 2/6/2015 | City of SB - Browning Allen | Downtown Shuttle - Jan '15 | 91,978.91 |
| 2/9/2015 | UCSB - Contract Fares | Contract Fares - Jan '15 | 97,577.79 |
| Total Accounts Receivable Paid During Period | | | \$274,707.41 |



BOARD OF DIRECTORS REPORT

MEETING DATE: FEBRUARY 17, 2015 **AGENDA ITEM #:** 7

TYPE: INFORMATIONAL

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: **Update from Easy Lift Executive Director**

RECOMMENDATION:

Receive an update from Ernesto Paredes, the Executive Director of Easy Lift Transportation, Inc.

DISCUSSION:

The Federal Transit Administration (FTA) requires transit agencies to ensure that denials of Americans with Disabilities Act (ADA) paratransit service are kept to a minimum. As the Board is aware, in recent months Easy Lift has seen a significant increase in the demand for the ADA paratransit service that they provide for MTD. This has resulted in a substantial increase in denied trips. Mr. Ernesto Paredes, Easy Lift Executive Director, will provide the Board with an update on Easy Lift service.



BOARD OF DIRECTORS REPORT

MEETING DATE: FEBRUARY 17, 2015 **AGENDA ITEM #:** 8

TYPE: ACTION ITEM

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: **Cap-and-Trade Funding for MTD Service Enhancement**

RECOMMENDATION:

Direct staff to forward an application to the Santa Barbara County Association of Governments (SBCAG) for FY 2015 California cap-and-trade funds from the "Low Carbon Transit Operations Program" (LCTOP) for a service enhancement to MTD Lines 1 & 2.

DISCUSSION:

California cap-and-trade auction proceeds are appropriated to several programs, including the LCTOP, which is administered by Caltrans. LCTOP provides formula funds to transit agencies based on the agency's percentage of statewide fare revenue and to regional transportation planning agencies based on the area's percentage of statewide population. All projects funded with auction proceeds must demonstrate greenhouse gas reduction, and LCTOP funds in particular are to be used for new or enhanced transit service.

MTD is the only transit agency authorized by the LCTOP guidelines to be a Project Lead for South Coast projects. SBCAG is also eligible to be a Project Lead, and SBCAG will determine the allocation of its countywide funds to transit projects throughout the county.

The *2040 Regional Transportation Plan and Sustainable Communities Strategy* (RTP-SCS) adopted by the SBCAG Board in August 2013 includes an "enhanced transit strategy" that commits to transit service expansion as new revenue sources (such as the LCTOP) become available. In addition, the RTP-SCS identified only two "transit priority areas" in Santa Barbara County. One of these is the Santa Barbara neighborhoods served by MTD Lines 1 & 2, and the other is the State and Hollister corridor served by MTD Lines 6 & 11.

The timeline for the FY 2015 LCTOP process is as follows:

- February 17 - Deadline for MTD Board to approve a project proposal, if the project includes countywide funds that flow through SBCAG.
- February 25 - Deadline to submit project proposals to SBCAG, for projects that include countywide funds that flow through SBCAG.
- April 15 - All project proposals due to Caltrans.
- Caltrans strongly suggests that approved projects be implemented before the end of 2015.

The SBCAG Technical Transportation Advisory Committee (TTAC) meeting on Thursday, February 5, included a discussion of the LCTOP. TTAC voted to recommend that the SBCAG Board allocate the FY 2015 countywide LCTOP funds 50 percent to the North County and 50 percent to the South Coast, with \$10,000 of the South Coast share reserved for SBCAG projects and the remaining amount (approximately \$60,000) allocated to MTD for the proposed project to enhance A.M. peak-period headways on Lines 1 & 2. With the addition of approximately \$40,000 that the state allocated directly to MTD, this provides approximately \$100,000 in FY 2015 LCTOP funds. Staff believes this is sufficient to implement the proposed enhancement in December 2015 and operate it through the end of FY 2016 on June 30, 2016, with, potentially, a small contribution of MTD funds.

If adopted by the SBCAG Board, the TTAC recommendation will assure that MTD will at a minimum receive \$60,000 (plus an inflationary increase) from the SBCAG funds in future years. MTD expects the amount allocated directly to MTD to increase to approximately \$80,000. Thus, MTD would receive approximately \$140,000 (at a minimum) for FY 2017 service. This amount is not sufficient to fully fund the enhancement for a full year. Thus, MTD advocated for TTAC to recommend that future year allocations to MTD be sufficient to fully fund MTD's proposed project. TTAC did not do so, arguing that only the current-year allocation was under discussion. TTAC voted to leave the allocation of future year SBCAG funds to a future discussion.

Nonetheless, staff recommends that the Board approve the implementation of the service enhancement on November 30, 2015. The Development Committee met on February 9 and agreed with this recommendation. Staff will continue to advocate for sufficient LCTOP funds to fully fund the enhancement in future years.



BOARD OF DIRECTORS REPORT

MEETING DATE: FEBRUARY 17, 2015 **AGENDA ITEM #:** 9

TYPE: ACTION ITEM

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: **MTD's MCI Over-the-Road Coaches**

RECOMMENDATION:

Direct staff to request Federal Transit Administration authorization for an asset transfer of MTD's five MCI over-the-road coaches to the City of Lompoc for use in the Clean Air Express commuter service, effective July 1, 2015.

DISCUSSION:

MTD began operation of the Coastal Express Limited ("Limited") on August 29, 2011. The Limited is a commuter bus service that operates each weekday-service day between Ventura and the South Coast of Santa Barbara County. The Limited does not run on weekends or major holidays. Four Limited buses leave Ventura in the morning peak period, with two traveling to Santa Barbara and two to Goleta. All four buses return to Ventura in the afternoon peak period. Thus, the service provides four round trips (eight one-way trips) per weekday.

The service is operated by MTD under the terms of a Memorandum of Understanding (MOU) between MTD and SBCAG. Under the MOU, SBCAG is the policy board for the service. The Limited is funded by fare revenue, a subsidy provided by the California Department of Transportation (Caltrans), and, potentially, Measure A funds.

MTD plans to end the Limited service in June 2015. SBCAG and the Ventura County Transportation Commission (VCTC) intend to incorporate the service into the VISTA Coastal Express service operated by VCTC.

Staff has not identified a need for the MCI coaches in MTD service following the end of the Limited service, and thus proposes to transfer ownership of, and responsibility for, the coaches to another Federal Transit Administration (FTA) grantee.

MTD requests that the accepting agency or agencies reimburse MTD for the remaining undepreciated local match for the buses, as follows:

- 45-ft. coaches (2 of the 5) = \$7,677.59 each as of July 1, 2015 (estimated)
- 40-ft. coaches (3 of the 5) = \$5,030.17 each as of July 1, 2015 (estimated)

A November 21 letter from SBCAG (attached) indicated their interest in a transfer of the coaches for use on the Clean Air Express commuter service. On February 4, SBCAG's North County Subregional Planning Committee voted unanimously to request that the MTD Board approve the transfer of the coaches to Lompoc for use on the Clean Air Express, and to authorize SBCAG to reimburse MTD for the undepreciated local match. MTD's Development Committee received a presentation on this item on February 9, and directed staff to bring the item to the full board with a recommendation to request FTA authorization to transfer the coaches to the City of Lompoc.

ATTACHMENTS:

- Letter from the Santa Barbara County Association of Governments



■ 260 North San Antonio Road, Suite B ■ Santa Barbara, CA ■ 93110
■ Phone: 805/961-8900 ■ Fax: 805/961-8901 ■ www.sbcag.org

Board of Directors

November 21, 2014

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Santa Barbara
County
5th District

Helene Schneider
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City of Santa
Barbara

Salud Carbajal
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Tim Gubbins
Director
Caltrans District 5

William Dillon
Agency Counsel \\
County Counsel

Jerry Estrada
General Manager
Santa Barbara Metropolitan Transit District
550 Olive Street
Santa Barbara CA 93101

Re: SBCAG interest in purchasing MCI coaches through a federal asset transfer

Dear Jerry:

Thank you for contacting SBCAG about the possibility of making MTD's MCI coaches available to the Clean Air Express service through a federal asset transfer process in partnership with the City of Lompoc. As you know, the Clean Air Express does not receive any state or federal transit funding and faces significant capital needs in order to maintain current service levels. As the five coaches were originally purchased with CMAQ funding approved by SBCAG and intended for use in interregional service connecting North Santa Barbara County with the South Coast, it is fitting that they be returned to use in Clean Air Express service. SBCAG has funding available to reimburse MTD for the non-depreciated local match contributed by the District when the buses were procured in 2004.

The Clean Air Express has a need for five coaches at the present time and we appreciate MTD's willingness to support regional transit service in Santa Barbara County by proposing a federal asset transfer process to assist SBCAG with our capital replacement plan. If the MTD board moves forward with an asset transfer process, we would like to schedule an inspection of the vehicles at your convenience and anticipate bringing a recommendation to the SBCAG North County Subregional Committee and full board in early 2015.

Please don't hesitate to contact me if you have any questions or want to discuss this issue further.

Sincerely,

Jim Kemp
Executive Director

Member Agencies

Buellton ■ Carpinteria ■ Goleta ■ Guadalupe ■ Lompoc ■ Santa Barbara ■ Santa Maria ■ Solvang ■ Santa Barbara County



BOARD OF DIRECTORS REPORT

MEETING DATE: FEBRUARY 17, 2015 AGENDA ITEM #: 10

TYPE: ACTION

PREPARED BY: THAIS SAYAT

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: RECOMMENDED SIX-MONTH BUDGET REVISIONS FOR FISCAL YEAR 2014-15

RECOMMENDATION:

Staff recommends that the Board approve the proposed budget revisions for fiscal year 2014-15.

DISCUSSION:

Staff presented its assessment of the six-month financial statements for the period ending December 31, 2014 at the last board meeting. In preparation of the budget revisions, staff revisited the six month performance from July-December 2015 and then determined new estimates for the remaining six months of the fiscal year. Attached for your consideration are the recommended budget revisions.

Background

The original budget adopted by the Board of Directors projected a balanced budget. At that time, staff did not recommend the use of unrestricted net assets to balance the budget. Under the proposed budget revisions, it is still a balanced budget with a projected surplus of \$183,184 in operating funds available for reclassification at the end of the year to the Other Post-employment Benefits (OPEB) adjustment to the annually estimated, actuarially-derived, retiree health insurance liability.

Operating Budget Summary, pg 1 of attachments

Staff is proposing to increase the operating budget by \$272,260 or 1.1%. The projected operating revenue for the year is anticipated to be sufficient to offset the additional operating expenditures. Most attributable to the proposed revenue increase was the proposed \$177,422 increase to Sales Tax Revenue for Measure A and TDA-Local Transportation Fund. On the expenditure side, the \$272,260 increase was primarily attributable to the proposed \$248,512 increase to Health Insurance - Drivers.

Operating Revenue Detail, pg 2 of attachments

Staff recommends increasing the budgeted revenue by \$272,260. The proposed changes are listed in detail on the Operating Revenue Detail. It is noted there were a few key areas that exceeded expectations so revisions were proposed accordingly. It is recommended that total Sales Tax Revenue be increased by \$183,758 and Advertising on Buses be increased by \$50,000. Passenger Fares as a whole, reflects a proposed \$38,501 increase. As discussed during the six-month review, Adult 10 rides, Adult 30-day, and Youth 30-day sales have increased. For that reason, these fares reflect proposed increases of \$21,151, \$91,475, and \$24,913 respectively for a total increase of \$137,539.

Youth 10 rides sales have been coming in under budget, so the recommendation is to decrease the budgeted amount by \$112,761. Another area with a proposed decrease is the Coastal Express Limited (CEL) bus pass sales. Since this service is expiring in June, the sales may decrease so the budget revision reflects a decrease.

Operating Expense Summary, pg 3 of attachments

Overall, staff is proposing a \$272,260 increase in expenditures. Most of the increase is attributable to Route Operations' proposed \$317,981 increase. The cost of Health Insurance – Drivers is the main factor. The additional costs is due in large part to a higher than anticipated number of projected active drivers. The factor accounts for employees that may be out on extended medical leaves, workers compensation related claims or that may "opt-out" of the health insurance plan altogether. As a result, there is a proposed \$248,512 increase to better reflect insurance costs. Hiring & Training expense is proposed to increase by \$60,000 to account for the higher than expected costs in Existing Drivers/Supervisors Training. In regards to diesel fuel expense, there is a proposed \$28,186 decrease. This expense has been performing under budget, but due to a new assessment on transportation fuel the savings will be mitigated.

Wages and fringe benefits were the primary reason for the General Overhead's proposed \$23,788 decrease in expenditures. Given the management transition that occurred, Finance related expenditures are recommended to decrease by \$148,492, while District Administration increases by \$154,102. These proposed changes account for a re-allocation of management between the two departments as well as the inclusion of staffing for procurement and IT. The recommendation to decrease Personnel and Risk & Safety is offset by the proposed increase in Miscellaneous Service.

Capital Budget, pg 12 of attachments

The Capital Budget Funding Summary reflects a \$1,000,000 increase specific to the TDA-State Transit Assistance (STA) allocation. The allocation of STA funds will allow staff to continue the TC Rehabilitation Project at a level that meets most of the immediate needs identified. The Board had previously approved the use of future Proposition 1B-PTMISEA funds to cover the additional \$1,000,000 needed for this project. MTD is awaiting approval of that request from the California Transportation Commission, which is expected this summer. Once the Proposition 1B-PTMISEA funds are awarded to MTD, the STA funds will be reallocated to other capital expenditures.



OPERATING & CAPITAL BUDGET
FISCAL YEAR 2014-15
Proposed Budget Revisions

Santa Barbara Metropolitan Transit District
550 Olive Street * Santa Barbara, CA 93101
Telephone (805) 963-3364 * FAX (805) 962-4794
Website: sbmtd.gov * E-Mail: cservice@sbmtd.gov

Submitted February 17, 2015

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

**OPERATING & CAPITAL BUDGET
FISCAL YEAR 2014-15**

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**OPERATING BUDGET SUMMARY
FISCAL YEAR 2014-15**

| Operating Budget | Revised Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|--------------------------------------|---------------------------------|----------------------------------|-----------|--------------------------|
| <u>Revenue</u> | | | | |
| Passenger Fares | \$8,374,757 | \$8,336,255 | \$38,501 | \$8,127,766 |
| FTA Operating Assistance | 4,943,999 | 4,943,999 | 0 | 4,943,999 |
| FTA CMAQ Operating Assistance | 0 | 0 | 0 | 0 |
| Property Tax Revenue | 965,000 | 965,000 | 0 | 985,328 |
| Local Operating Assistance | 76,091 | 69,755 | 6,336 | 93,848 |
| Measure A | 1,977,464 | 1,858,967 | 118,497 | 1,890,866 |
| Non-Transportation Income | 779,032 | 729,032 | 50,000 | 825,217 |
| Sales Tax Revenue (TDA-LTF) CY | 7,086,422 | 7,027,497 | 58,925 | 5,958,218 |
| Total Operating Revenue | \$24,202,765 | \$23,930,505 | \$272,260 | \$22,825,242 |
| <u>Expense</u> | | | | |
| Route Operations | \$14,046,696 | \$13,728,715 | \$317,981 | \$13,026,263 |
| Vehicle Maintenance | 5,868,993 | 5,901,650 | (32,657) | 5,692,760 |
| Passenger Accommodations | 1,526,171 | 1,515,447 | 10,724 | 1,350,017 |
| General Overhead | 2,760,905 | 2,784,693 | (23,788) | 2,756,203 |
| OPEB Liability | 0 | 0 | 0 | 0 |
| Total Operating Expense | \$24,202,765 | \$23,930,505 | \$272,260 | \$22,825,243 |
| | FY 2014-15 | FY 2014-15 | | |
| <u>Net Assets - Unrestricted</u> | | | | |
| Beginning Balance | \$9,133,078 | \$9,133,078 | | |
| Net Change from Operating Activities | 183,184 | 0 | | |
| *Ending Balance | \$9,316,262 | \$9,133,078 | | |

(*The ending balance for fiscal years 2014-15 does not reflect the year-end adjustment to account for Other Post-Employment Benefits (retiree health insurance). Governmental accounting standards require the District to book the actuarially derived estimate each year.

OPERATING REVENUE DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|-------------------------------------|----------------------------------|----------------------------------|-------------------------|----------------------------|
| FAREBOX REVENUE | | | | |
| Cash Fares | \$2,676,522 | \$2,667,043 | \$9,480 | \$2,708,564 |
| Downtown-Waterfront Shuttle/My Ride | 1,087,330 | 1,087,330 | 0 | 1,064,400 |
| UCSB Contract Fares | 947,093 | 931,534 | 15,559 | 938,874 |
| SBCB Contract Fares | 994,131 | 999,126 | (4,995) | 801,644 |
| Amtrak Fares | 0 | 0 | 0 | 0 |
| Special Event Fares | 77,294 | 77,294 | 0 | 114,692 |
| Brooks Pass Program | 2,542 | 6,324 | (3,782) | 5,730 |
| Day Pass | 5,378 | 4,249 | 1,129 | 4,136 |
| Adult 10-Ride Pass | 755,009 | 733,858 | 21,151 | 746,109 |
| Youth 10-Ride Pass | 381,562 | 494,323 | (112,761) | 413,542 |
| Senior/Mobility 10-Ride Pass | 111,490 | 112,769 | (1,279) | 111,613 |
| Coastal Express - 10-Ride Pass | 92,689 | 94,340 | (1,651) | 100,128 |
| Adult 30-Day Pass | 742,112 | 650,637 | 91,475 | 646,925 |
| Youth 30-Day Pass | 238,786 | 213,874 | 24,913 | 213,068 |
| Senior/Mobility 30-Day Pass | 223,939 | 219,990 | 3,949 | 216,422 |
| Ventura CE - 30-Day Pass | 38,880 | 43,565 | (4,685) | 41,919 |
| <i>Subtotal</i> | <u>\$8,374,757</u> | <u>\$8,336,255</u> | <u>\$38,501</u> | <u>\$8,127,766</u> |
| NON-TRANSPORTATION INCOME | | | | |
| Advertising on Buses | \$500,000 | \$450,000 | \$50,000 | \$496,705 |
| Interest on Investments | 70,000 | 70,000 | 0 | 61,719 |
| Overpass Lease & Misc. Revenue | 209,032 | 209,032 | 0 | 266,793 |
| <i>Subtotal</i> | <u>\$779,032</u> | <u>\$729,032</u> | <u>\$50,000</u> | <u>\$825,217</u> |
| SUBSIDIES | | | | |
| TDA Sales Tax Revenue | \$7,086,422 | \$7,027,497 | \$58,925 | \$5,958,218 |
| (Unrestricted - Cash Reserves) | 0 | 0 | 0 | 0 |
| FTA Formula Assistance | 4,943,999 | 4,943,999 | 0 | 4,943,999 |
| FTA CMAQ Operating Assistance | 0 | 0 | 0 | 0 |
| Property Tax Revenue | 965,000 | 965,000 | 0 | 985,328 |
| Measure A | 1,977,464 | 1,858,967 | 118,497 | 1,890,866 |
| LOA | 76,091 | 69,755 | 6,336 | 93,848 |
| <i>Subtotal</i> | <u>\$15,048,976</u> | <u>\$14,865,218</u> | <u>\$183,758</u> | <u>\$13,872,259</u> |
| Total Operating Revenue | <u><u>\$24,202,765</u></u> | <u><u>\$23,930,505</u></u> | <u><u>\$272,260</u></u> | <u><u>\$22,825,242</u></u> |

OPERATING EXPENSE SUMMARY
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|---------------------------------|----------------------------------|----------------------------------|-------------------|--------------------------|
| ROUTE OPERATIONS | | | | |
| Drivers | \$10,499,155 | \$10,203,201 | \$295,954 | \$9,805,524 |
| Dispatch & Supervision | 551,316 | 550,739 | 577 | 514,492 |
| Hiring & Training | 355,176 | 290,466 | 64,710 | 297,460 |
| Risk & Safety | 2,010,538 | 2,053,798 | (43,260) | 1,784,519 |
| Transportation Subsidies | 630,511 | 630,511 | 0 | 624,268 |
| <i>Subtotal</i> | <u>\$14,046,696</u> | <u>\$13,728,715</u> | <u>\$317,981</u> | <u>\$13,026,263</u> |
| VEHICLE MAINTENANCE | | | | |
| Mechanics | \$1,190,224 | \$1,190,224 | \$0 | \$1,069,605 |
| Cleaners & Fuelers | 762,737 | 762,737 | 0 | 764,566 |
| Supervision | 597,603 | 602,074 | (4,471) | 554,533 |
| Vehicle Consumables | 2,473,448 | 2,501,634 | (28,186) | 2,408,876 |
| Bus Parts & Supplies | 709,661 | 709,661 | 0 | 669,076 |
| Vendor Services | 82,500 | 82,500 | 0 | 55,974 |
| Risk & Safety | 52,820 | 52,820 | 0 | 170,130 |
| <i>Subtotal</i> | <u>\$5,868,993</u> | <u>\$5,901,650</u> | <u>(\$32,657)</u> | <u>\$5,692,760</u> |
| PASSENGER ACCOMMODATIONS | | | | |
| Passenger Facilities | \$603,838 | \$599,393 | \$4,444 | \$624,129 |
| Transit Development | 376,454 | 376,000 | 454 | 331,650 |
| Promotion & Information | 256,763 | 253,718 | 3,045 | 131,482 |
| Fare Revenue Collection | 289,116 | 286,336 | 2,780 | 262,756 |
| <i>Subtotal</i> | <u>\$1,526,171</u> | <u>\$1,515,447</u> | <u>\$10,724</u> | <u>\$1,350,017</u> |
| GENERAL OVERHEAD | | | | |
| Finance | \$510,297 | \$658,790 | (\$148,492) | \$644,331 |
| Personnel | 66,392 | 109,967 | (43,575) | 106,741 |
| Utilities & Communication | 239,200 | 225,200 | 14,000 | 203,370 |
| Operating Facilities | 322,642 | 322,465 | 177 | 281,263 |
| District Administration | 1,622,374 | 1,468,272 | 154,102 | 1,520,498 |
| <i>Subtotal</i> | <u>\$2,760,905</u> | <u>\$2,784,693</u> | <u>(\$23,788)</u> | <u>\$2,756,203</u> |
| <i>Total Operating Cost</i> | <u>\$24,202,765</u> | <u>\$23,930,505</u> | <u>\$272,260</u> | <u>\$22,825,243</u> |

ROUTE OPERATIONS DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget <u>FY 2014-15</u> | Original Budget <u>FY 2014-15</u> | <u>Change</u> | <u>Prior Year FY 2013-14</u> |
|--|---|---|------------------|----------------------------------|
| DRIVERS | | | | |
| Scheduled | \$6,058,748 | \$6,026,129 | \$32,619 | \$5,798,772 |
| Scheduled Overtime | 281,909 | 280,499 | 1,410 | 271,073 |
| Unscheduled Pay | 189,637 | 188,885 | 752 | 198,205 |
| Driver Lite Duty | 25,224 | 25,224 | 0 | 0 |
| FICA | 571,953 | 569,292 | 2,661 | 536,294 |
| Pension | 851,181 | 851,181 | 0 | 831,267 |
| Health | 1,523,688 | 1,275,175 | 248,512 | 1,279,715 |
| Sick Pay | 148,154 | 148,154 | 0 | 142,567 |
| Vacation Pay | 499,988 | 499,988 | 0 | 448,311 |
| Holiday Pay | 253,344 | 253,344 | 0 | 222,304 |
| Other Paid Leave | 19,507 | 19,507 | 0 | 22,490 |
| Unemployment Insurance | 40,824 | 40,824 | 0 | 36,080 |
| Uniforms | 35,000 | 25,000 | 10,000 | 18,446 |
| Drivers Subtotal | <u>\$10,499,155</u> | <u>\$10,203,201</u> | <u>\$295,954</u> | <u>\$9,805,524</u> |
| DISPATCH & SUPERVISION | | | | |
| Supervisors | \$156,016 | \$156,016 | \$0 | \$158,979 |
| Staff | 160,048 | 159,652 | 396 | 154,651 |
| FICA | 31,030 | 30,993 | 38 | 28,054 |
| Pension | 35,744 | 35,698 | 46 | 36,489 |
| Health | 77,392 | 77,389 | 3 | 69,448 |
| Sick Pay | 8,616 | 8,612 | 4 | 12,534 |
| Vacation Pay | 32,629 | 32,571 | 58 | 25,585 |
| Holiday Pay | 15,360 | 15,339 | 21 | 12,781 |
| Other Paid Leave | 32,956 | 32,945 | 11 | 14,900 |
| Unemployment Insurance | 1,525 | 1,525 | 0 | 1,071 |
| Dispatch & Supervision Subtotal | <u>\$551,316</u> | <u>\$550,739</u> | <u>\$577</u> | <u>\$514,492</u> |
| HIRING & TRAINING | | | | |
| Staff | \$36,492 | \$36,401 | \$90 | \$36,172 |
| Student Drivers | 51,494 | 51,494 | 0 | 56,354 |
| Existing Drivers/Supers | 171,773 | 111,773 | 60,000 | 117,618 |
| FICA | 20,792 | 16,194 | 4,598 | 12,446 |
| Pension | 10,171 | 10,161 | 10 | 12,880 |
| Health | 21,480 | 21,480 | 0 | 17,233 |
| Sick Pay | 1,761 | 1,761 | 0 | 4,862 |
| Vacation Pay | 5,274 | 5,267 | 7 | 7,894 |
| Holiday Pay | 4,086 | 4,083 | 4 | 4,728 |
| Other Paid Leave | 907 | 906 | 1 | 472 |
| Unemployment Insurance | 546 | 546 | 0 | 357 |
| Medical Exams & License Fees | 22,000 | 22,000 | 0 | 23,167 |
| Employment Advertising | 400 | 400 | 0 | 0 |
| Training, Travel & Meetings | 8,000 | 8,000 | 0 | 3,277 |
| Hiring & Training Subtotal | <u>\$355,176</u> | <u>\$290,466</u> | <u>\$64,710</u> | <u>\$297,460</u> |
| RISK & SAFETY | | | | |
| Wages & Benefits | | | | |

ROUTE OPERATIONS DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget <u>FY 2014-15</u> | Original Budget <u>FY 2014-15</u> | Change | Prior Year <u>FY 2013-14</u> |
|--|---|---|-------------------|---------------------------------|
| Staff | \$44,076 | \$66,526 | (\$22,450) | \$65,313 |
| Supervisors | 288,609 | 288,609 | 0 | 255,705 |
| Driver Accident Pay | 1,698 | 1,698 | 0 | 1,821 |
| FICA | 28,978 | 31,145 | (2,167) | 27,173 |
| Pension | 35,576 | 38,409 | (2,833) | 35,026 |
| Health | 59,632 | 69,559 | (9,926) | 53,748 |
| Sick Pay | 4,536 | 5,130 | (594) | 12,808 |
| Vacation Pay | 24,882 | 27,198 | (2,317) | 26,735 |
| Holiday Pay | 12,483 | 14,465 | (1,981) | 10,481 |
| Other Paid Leave | 2,510 | 3,500 | (991) | 12,308 |
| Unemployment Insurance | 1,488 | 1,488 | 0 | 952 |
| Wages & Benefits Subtotal | \$504,467 | \$547,727 | (\$43,260) | \$502,070 |
| Public Liability | | | | |
| Professional Services | \$157,689 | \$157,689 | \$0 | \$82,295 |
| Insurance | 270,760 | 270,760 | 0 | 250,778 |
| Current Year Incident Payouts | 30,000 | 30,000 | 0 | 34,499 |
| Current Year Incident Reserves | 30,000 | 30,000 | 0 | 16,550 |
| Prior Years Incident Payouts | 50,000 | 50,000 | 0 | 41,501 |
| Change in Prior Years Reserves | (50,000) | (50,000) | 0 | (16,195) |
| Public Liability Subtotal | \$488,449 | \$488,449 | \$0 | \$409,428 |
| Workers' Compensation | | | | |
| Professional Services | \$198,938 | \$198,938 | \$0 | \$178,811 |
| Insurance | 69,825 | 69,825 | 0 | 70,764 |
| Current Year Incident Payouts | 150,000 | 150,000 | 0 | 115,655 |
| Current Year Incident Reserves | 250,000 | 250,000 | 0 | 322,997 |
| Prior Years Incident Payouts | 375,000 | 375,000 | 0 | 204,551 |
| Change in Prior Years Reserves | (51,619) | (51,619) | 0 | (48,383) |
| Miscellaneous Risk & Safety | 25,479 | 25,479 | 0 | 28,626 |
| Workers' Compensation Subtotal | \$1,017,622 | \$1,017,622 | \$0 | \$873,021 |
| Risk & Safety Subtotal | \$2,010,538 | \$2,053,798 | (\$43,260) | \$1,784,519 |
| TRANSPORTATION SUBSIDIES | | | | |
| Dial-a-Ride (Easy Lift) | \$630,511 | \$630,511 | \$0 | \$624,268 |
| Transportation Subsidies Subtotal | \$630,511 | \$630,511 | \$0 | \$624,268 |
| TOTAL ROUTE OPERATIONS | \$14,046,696 | \$13,728,715 | \$317,981 | \$13,026,263 |

VEHICLE MAINTENANCE DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget <u>FY 2014-15</u> | Original Budget <u>FY 2014-15</u> | <u>Change</u> | <u>Prior Year FY 2013-14</u> |
|--|---|---|---------------|----------------------------------|
| MECHANICS | | | | |
| Mechanics | \$695,343 | \$695,343 | \$0 | \$661,621 |
| Less Mechanic Labor Capitalization | (29,310) | (29,310) | 0 | (13,351) |
| Mechanics-OT | 25,364 | 25,364 | 0 | 19,293 |
| FICA | 67,863 | 67,863 | 0 | 59,166 |
| Pension | 84,737 | 84,737 | 0 | 82,399 |
| Health | 149,982 | 149,982 | 0 | 118,705 |
| Sick Pay | 19,534 | 19,534 | 0 | 20,406 |
| Vacation Pay | 112,729 | 112,729 | 0 | 66,596 |
| Holiday Pay | 32,667 | 32,667 | 0 | 28,290 |
| Other Paid Leave | 1,465 | 1,465 | 0 | 1,816 |
| Unemployment Insurance | 3,549 | 3,549 | 0 | 3,094 |
| Uniforms | 12,000 | 12,000 | 0 | 12,815 |
| Tool Allowance | 14,300 | 14,300 | 0 | 8,755 |
| Mechanics Subtotal | <u>\$1,190,224</u> | <u>\$1,190,224</u> | <u>\$0</u> | <u>\$1,069,605</u> |
| CLEANERS & FUELERS | | | | |
| Service Workers | \$431,426 | \$431,426 | \$0 | \$432,155 |
| FICA | 36,680 | 36,680 | 0 | 36,767 |
| Pension | 66,035 | 66,035 | 0 | 70,133 |
| Health | 149,982 | 149,982 | 0 | 136,101 |
| Sick Pay | 9,137 | 9,137 | 0 | 10,374 |
| Vacation Pay | 30,557 | 30,557 | 0 | 46,767 |
| Holiday Pay | 23,112 | 23,112 | 0 | 18,023 |
| Other Paid Leave | 1,905 | 1,905 | 0 | 460 |
| Unemployment Insurance | 3,577 | 3,577 | 0 | 2,856 |
| Uniforms | 7,098 | 7,098 | 0 | 6,606 |
| Medical Exams & License Fees | 3,230 | 3,230 | 0 | 4,324 |
| Cleaners & Fuelers Subtotal | <u>\$762,737</u> | <u>\$762,737</u> | <u>\$0</u> | <u>\$764,566</u> |
| SUPERVISION | | | | |
| Staff | \$347,111 | \$350,443 | (\$3,332) | \$321,283 |
| FICA | 30,276 | 30,565 | (289) | 28,762 |
| Pension | 39,576 | 39,954 | (378) | 37,695 |
| Health | 121,621 | 121,645 | (24) | 103,721 |
| Sick Pay | 4,181 | 4,233 | (52) | 12,218 |
| Vacation Pay | 25,451 | 25,666 | (216) | 27,822 |
| Holiday Pay | 15,018 | 15,168 | (150) | 14,271 |
| Other Paid Leave | 3,004 | 3,034 | (30) | 2,845 |
| Unemployment Insurance | 1,365 | 1,365 | 0 | 1,190 |

VEHICLE MAINTENANCE DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|---|----------------------------------|----------------------------------|--------------------------|---------------------------|
| Training, Travel & Meetings | 10,000 | 10,000 | 0 | 4,726 |
| <i>Supervision Subtotal</i> | <u>\$597,603</u> | <u>\$602,074</u> | <u>(\$4,471)</u> | <u>\$554,533</u> |
| VEHICLE CONSUMABLES | | | | |
| Fuel & Lubricants | \$2,226,275 | \$2,254,462 | (\$28,186) | \$2,169,464 |
| Electric Vehicle Power | 90,000 | 90,000 | 0 | 81,593 |
| Tire Lease | 147,173 | 147,173 | 0 | 149,126 |
| Tire Mounting | 10,000 | 10,000 | 0 | 8,693 |
| <i>Vehicle Consumables Subtotal</i> | <u>\$2,473,448</u> | <u>\$2,501,634</u> | <u>(\$28,186)</u> | <u>\$2,408,876</u> |
| VEHICLE PARTS & SUPPLIES | | | | |
| Bus Parts Issued | \$619,661 | \$619,661 | \$0 | \$595,198 |
| Shop Supplies | 60,000 | 60,000 | 0 | 61,195 |
| Bus Servicing Supplies | 20,000 | 20,000 | 0 | 9,416 |
| Hazmat Disposal & Compliance | 10,000 | 10,000 | 0 | 3,267 |
| <i>Vehicle Part & Supplies Subtotal</i> | <u>\$709,661</u> | <u>\$709,661</u> | <u>\$0</u> | <u>\$669,076</u> |
| VENDOR BUS REPAIRS | | | | |
| Vandalism Repairs | \$45,000 | \$45,000 | \$0 | \$24,713 |
| Accident Damage Repairs | 7,500 | 7,500 | 0 | 605 |
| Accident Claim Collections | (5,000) | (5,000) | 0 | (9,058) |
| Other Vendor Repairs | 35,000 | 35,000 | 0 | 39,714 |
| <i>Vendor Bus Repairs Subtotal</i> | <u>\$82,500</u> | <u>\$82,500</u> | <u>\$0</u> | <u>\$55,974</u> |
| RISK & SAFETY | | | | |
| Workers' Comp Services | \$10,470 | \$10,470 | \$0 | \$8,319 |
| Workers' Comp Insurance | 7,350 | 7,350 | 0 | 3,724 |
| Current Year Incident Payouts | 10,000 | 10,000 | 0 | 982 |
| Current Year Incident Reserves | 25,000 | 25,000 | 0 | 180,188 |
| Prior Years Incident Payouts | 25,000 | 25,000 | 0 | 5,719 |
| Change in Prior Years Reserves | (25,000) | (25,000) | 0 | (28,802) |
| <i>Risk & Safety Subtotal</i> | <u>\$52,820</u> | <u>\$52,820</u> | <u>\$0</u> | <u>\$170,130</u> |
| TOTAL VEHICLE MAINTENANCE | <u><u>\$5,868,993</u></u> | <u><u>\$5,901,650</u></u> | <u><u>(\$32,657)</u></u> | <u><u>\$5,692,760</u></u> |

PASSENGER ACCOMMODATIONS DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget <u>FY 2014-15</u> | Original Budget <u>FY 2014-15</u> | <u>Change</u> | Prior Year <u>FY 2013-14</u> |
|---|---|---|----------------|---------------------------------|
| PASSENGER FACILITIES | | | | |
| Wages & Benefits | | | | |
| Supervisors | \$180,134 | \$180,134 | \$0 | \$185,661 |
| TC Advisors | 102,428 | 98,595 | 3,832 | 106,779 |
| Staff | 38,373 | 38,245 | 128 | 42,471 |
| FICA | 27,622 | 27,307 | 315 | 29,171 |
| Pension | 25,200 | 25,189 | 12 | 26,308 |
| Health | 114,663 | 114,663 | 0 | 112,249 |
| Sick Pay | 4,127 | 4,112 | 15 | 5,920 |
| Vacation Pay | 19,572 | 19,590 | (18) | 25,440 |
| Holiday Pay | 14,157 | 14,029 | 129 | 12,990 |
| Other Paid Leave | 2,284 | 2,251 | 32 | 2,046 |
| Unemployment Insurance | 2,194 | 2,194 | 0 | 1,916 |
| Wages & Benefits Subtotal | \$530,755 | \$526,311 | \$4,444 | \$550,951 |
| Buildings & Grounds | | | | |
| TC Contract Maintenance | \$47,720 | \$47,720 | \$0 | \$49,661 |
| TC Repairs/Supplies | 10,000 | 10,000 | 0 | 7,952 |
| Bus Stop Repairs/Supplies | 10,000 | 10,000 | 0 | 13,675 |
| TC Property Insurance | 5,363 | 5,363 | 0 | 1,890 |
| Buildings & Grounds Subtotal | \$73,083 | \$73,083 | \$0 | \$73,178 |
| Passenger Facilities Subtotal | \$603,838 | \$599,393 | \$4,444 | \$624,129 |
| TRANSIT DEVELOPMENT | | | | |
| Staff | \$217,163 | \$216,777 | \$386 | \$213,598 |
| FICA | 18,839 | 18,810 | 30 | 18,429 |
| Pension | 24,626 | 24,588 | 39 | 22,790 |
| Health | 59,812 | 59,812 | 0 | 42,513 |
| Sick Pay | 5,616 | 5,616 | 0 | 3,484 |
| Vacation Pay | 14,167 | 14,167 | 0 | 15,109 |
| Holiday Pay | 9,474 | 9,474 | 0 | 9,161 |
| Other Paid Leave | 2,842 | 2,842 | 0 | 1,996 |
| Unemployment Insurance | 915 | 915 | 0 | 785 |
| Training, Travel & Meetings | 5,000 | 5,000 | 0 | 2,950 |
| Planning Services & Supplies | 18,000 | 18,000 | 0 | 835 |
| Transit Development Subtotal | \$376,454 | \$376,000 | \$454 | \$331,650 |
| PROMOTION & INFORMATION | | | | |
| Wages & Benefits | | | | |
| Staff | \$81,729 | \$79,460 | \$2,269 | \$41,961 |
| FICA | 7,111 | 6,913 | 198 | 3,648 |

PASSENGER ACCOMMODATIONS DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|---|----------------------------------|----------------------------------|-----------------|--------------------------|
| Pension | 9,295 | 9,036 | 259 | 4,769 |
| Health | 20,907 | 20,907 | 0 | 6,206 |
| Sick Pay | 1,368 | 1,358 | 10 | 667 |
| Vacation Pay | 6,357 | 6,166 | 191 | 2,664 |
| Holiday Pay | 3,597 | 3,501 | 95 | 1,780 |
| Other Paid Leave | 899 | 875 | 24 | 837 |
| Unemployment Insurance | 300 | 300 | 0 | 155 |
| Wages & Benefits Subtotal | \$131,563 | \$128,518 | \$3,045 | \$62,687 |
| Outside Services | | | | |
| Media Ad Placement | 5,000 | 5,000 | 0 | 2,852 |
| Brochures & Publications | 5,000 | 5,000 | 0 | 577 |
| Promotional Giveaways | 5,000 | 5,000 | 0 | 1,040 |
| Bus/Shuttle Decorations | 2,500 | 2,500 | 0 | 0 |
| Other Promotions | 5,000 | 5,000 | 0 | 5,683 |
| Route Schedules & Information | 101,700 | 101,700 | 0 | 58,714 |
| Training, Travel & Meetings | 1,000 | 1,000 | 0 | (71) |
| Outside Services Subtotal | \$125,200 | \$125,200 | \$0 | \$68,795 |
| Promotion & Information Subtotal | \$256,763 | \$253,718 | \$3,045 | \$131,482 |
| FARE REVENUE COLLECTION | | | | |
| Wages & Benefits | | | | |
| Security Officer | \$102,152 | \$99,792 | \$2,360 | \$104,739 |
| FICA | 9,144 | 8,963 | 181 | 8,963 |
| Pension | 11,953 | 11,717 | 236 | 11,298 |
| Health | 52,940 | 52,940 | 0 | 49,069 |
| Sick Pay | 3,175 | 3,175 | 0 | 1,897 |
| Vacation Pay | 7,680 | 7,678 | 1 | 8,717 |
| Holiday Pay | 4,350 | 4,350 | 1 | 4,178 |
| Other Paid Leave | 2,175 | 2,175 | 0 | 2,420 |
| Unemployment Insurance | 546 | 546 | 0 | 476 |
| Wages & Benefits Subtotal | \$194,116 | \$191,336 | \$2,780 | \$191,757 |
| Outside Services | | | | |
| Fare Processing | \$20,000 | \$20,000 | \$0 | \$10,596 |
| Farebox Parts & Repairs | 45,000 | 45,000 | 0 | 36,902 |
| Tickets, Tokens & Transfers | 30,000 | 30,000 | 0 | 23,501 |
| Outside Services Subtotal | \$95,000 | \$95,000 | \$0 | \$70,999 |
| Fare Revenue Collection Subtotal | \$289,116 | \$286,336 | \$2,780 | \$262,756 |
| TOTAL PSNGR ACCOMMODATIONS | \$1,526,171 | \$1,515,447 | \$10,724 | \$1,350,017 |

GENERAL OVERHEAD DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|--------------------------------------|----------------------------------|----------------------------------|--------------------|--------------------------|
| FINANCE | | | | |
| Staff | \$283,887 | \$377,638 | (\$93,751) | \$357,089 |
| FICA | 24,425 | 33,306 | (8,881) | 30,885 |
| Pension | 31,928 | 43,537 | (11,609) | 39,327 |
| Health | 84,493 | 96,078 | (11,585) | 82,526 |
| Sick Pay | 5,650 | 6,571 | (921) | 15,026 |
| Vacation Pay | 20,135 | 32,014 | (11,878) | 29,806 |
| Holiday Pay | 7,859 | 15,664 | (7,805) | 14,877 |
| Other Paid Leave | 1,746 | 3,481 | (1,734) | 3,264 |
| Unemployment Insurance | 1,174 | 1,502 | (328) | 1,331 |
| Financial Audit Services | 49,000 | 49,000 | 0 | 70,200 |
| Finance Subtotal | \$510,297 | \$658,790 | (\$148,492) | \$644,331 |
| PERSONNEL | | | | |
| Staff | \$44,232 | \$67,029 | (\$22,797) | \$65,314 |
| FICA | 3,545 | 5,713 | (2,168) | 5,961 |
| Pension | 4,634 | 7,468 | (2,834) | 8,525 |
| Health | 8,582 | 18,685 | (10,103) | 15,922 |
| Sick Pay | 701 | 1,146 | (446) | 1,630 |
| Vacation Pay | 3,314 | 5,631 | (2,317) | 5,635 |
| Holiday Pay | 891 | 2,872 | (1,981) | 2,767 |
| Other Paid Leave | 356 | 1,149 | (792) | 749 |
| Unemployment Insurance | 137 | 273 | (137) | 238 |
| Personnel Subtotal | \$66,392 | \$109,967 | (\$43,575) | \$106,741 |
| UTILITIES | | | | |
| Telephone & Data Communications | \$46,000 | \$46,000 | \$0 | \$39,973 |
| Power, Water & Refuse | 174,000 | 160,000 | 14,000 | 148,037 |
| Two-Way Radios | 19,200 | 19,200 | 0 | 15,360 |
| Utilities Subtotal | \$239,200 | \$225,200 | \$14,000 | \$203,370 |
| OPERATING FACILITIES | | | | |
| Wages & Benefits | | | | |
| Staff | \$53,766 | \$53,616 | \$150 | \$49,867 |
| FICA | 4,636 | 4,624 | 11 | 4,267 |
| Pension | 6,060 | 6,045 | 15 | 5,441 |
| Health | 10,346 | 10,345 | 1 | 8,403 |
| Sick Pay | 834 | 834 | 0 | 1,307 |
| Vacation Pay | 3,462 | 3,462 | 0 | 3,848 |
| Holiday Pay | 2,308 | 2,308 | 0 | 2,002 |
| Other Paid Leave | 231 | 231 | 0 | 0 |
| Unemployment Insurance | 273 | 273 | 0 | 238 |
| Wages & Benefits Subtotal | \$81,915 | \$81,737 | \$177 | \$75,373 |
| OPERATING FACILITIES (cont'd) | | | | |
| Service Vehicles | | | | |
| Parts & Repairs | \$12,000 | \$12,000 | \$0 | \$10,692 |
| Fuel | 60,000 | 60,000 | 0 | 57,026 |

GENERAL OVERHEAD DETAIL
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change | Prior Year FY 2013-14 |
|---|----------------------------------|----------------------------------|--------------------------|---------------------------|
| Service Vehicles Subtotal | \$72,000 | \$72,000 | \$0 | \$67,718 |
| Buildings & Grounds | | | | |
| Contract Maintenance | \$74,960 | \$74,960 | \$0 | \$73,986 |
| Overpass Site | 7,500 | 7,500 | 0 | 8,696 |
| B&G Repairs/Supplies | 38,000 | 38,000 | 0 | 36,702 |
| Property Insurance | 48,267 | 48,267 | 0 | 18,788 |
| Buildings & Grounds Subtotal | <u>\$168,727</u> | <u>\$168,727</u> | <u>\$0</u> | <u>\$138,172</u> |
| <i>Operating Facilities Subtotal</i> | <u>\$322,642</u> | <u>\$322,465</u> | <u>\$177</u> | <u>\$281,263</u> |
| DISTRICT ADMINISTRATION | | | | |
| Wages & Benefits | | | | |
| Staff | \$474,016 | \$407,688 | \$66,328 | \$441,033 |
| Bus Ad Revenue Placement | 8,572 | 8,572 | 0 | 8,962 |
| FICA | 40,487 | 37,148 | 3,339 | 36,812 |
| Pension | 52,924 | 48,559 | 4,365 | 52,611 |
| Health | 122,906 | 104,371 | 18,534 | 96,331 |
| Sick Pay | 66,288 | 67,854 | (1,566) | 14,876 |
| Vacation Pay | 52,562 | 66,891 | (14,330) | 40,357 |
| Holiday Pay | 14,245 | 19,466 | (5,221) | 19,560 |
| Other Paid Leave | 4,274 | 5,840 | (1,566) | 8,496 |
| Unemployment Insurance | 1,856 | 1,638 | 218 | 1,558 |
| Wages & Benefits Subtotal | \$838,129 | \$768,028 | \$70,102 | \$720,596 |
| Administrative Services | | | | |
| Directors Fees | \$12,600 | \$12,600 | \$0 | \$10,920 |
| Public Officials Insurance | 33,864 | 33,864 | 0 | 27,805 |
| Legal Counsel | 135,000 | 135,000 | 0 | 120,079 |
| Pension Administration | 20,000 | 20,000 | 0 | 7,298 |
| Office Equipment Maintenance | 132,948 | 132,948 | 0 | 132,622 |
| Miscellaneous Services | 144,098 | 84,098 | 60,000 | 76,617 |
| Office & Computer Supplies | 49,511 | 47,511 | 2,000 | 44,293 |
| Dues & Subscriptions | 43,665 | 43,665 | 0 | 42,907 |
| Conferences, Meetings & Training | 10,000 | 10,000 | 0 | 10,206 |
| Employee Relations | 16,000 | 16,000 | 0 | 17,425 |
| Retiree Health Insurance | 88,372 | 88,372 | 0 | 207,974 |
| Mandated Fees & Permits | 38,550 | 38,550 | 0 | 32,072 |
| Bus Ad Revenue Program | 1,500 | 1,500 | 0 | 106 |
| Miscellaneous | 58,136 | 36,136 | 22,000 | 69,578 |
| Administrative Services Subtotal | <u>\$784,244</u> | <u>\$700,244</u> | <u>\$84,000</u> | <u>\$799,902</u> |
| <i>District Administration Subtotal</i> | <u>\$1,622,374</u> | <u>\$1,468,272</u> | <u>\$154,102</u> | <u>\$1,520,498</u> |
| TOTAL GENERAL OVERHEAD | <u><u>\$2,760,905</u></u> | <u><u>\$2,784,693</u></u> | <u><u>(\$23,788)</u></u> | <u><u>\$2,756,203</u></u> |

**CAPITAL BUDGET
FUNDING SUMMARY
FISCAL YEAR 2014-15**

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change FY 2014-15 |
|--|----------------------------------|----------------------------------|----------------------|
| <u>Revenue</u> | | | |
| Dedicated Source(s): | | | |
| | | | |
| <u>TDA-State Transit Assistance (TDA - STA)</u> | | | |
| Current Year - Allocation | \$1,713,738 | \$0 | \$1,713,738 |
| Prior Year(s) - Allocation | 5,645,113 | 6,358,851 | (713,738) |
| | <u>\$7,358,851</u> | <u>\$6,358,851</u> | <u>\$1,000,000</u> |
| | | | |
| <u>Measure A Transit Capital - Sales Tax Revenue</u> | | | |
| Current Year - Allocation | \$861,060 | \$861,060 | \$0 |
| Prior Year(s) - Allocation | 1,343,519 | 1,343,519 | 0 |
| | <u>\$2,204,579</u> | <u>\$2,204,579</u> | <u>\$0</u> |
| <i>sub total:</i> | <i>\$9,563,430</i> | <i>\$8,563,430</i> | <i>\$1,000,000</i> |
| | | | |
| Grants: | | | |
| <u>Proposition 1B - Bond Proceeds</u> | | | |
| PTMISEA | \$2,570,858 | \$2,570,858 | \$0 |
| Transit Security - OHS | 506,735 | 506,735 | 0 |
| | <u>\$3,077,593</u> | <u>\$3,077,593</u> | <u>\$0</u> |
| | | | |
| <u>Local Capital Assistance</u> | | | |
| Local Grants | \$0 | \$0 | \$0 |
| | | | |
| <u>Federal Capital - Grants</u> | | | |
| Federal Grants | \$2,796,554 | \$2,796,554 | \$0 |
| <i>sub total:</i> | <i>\$5,874,147</i> | <i>\$5,874,147</i> | <i>\$0</i> |
| | | | |
| Total Capital Revenue | \$15,437,577 | \$14,437,577 | \$1,000,000 |
| | | | |
| <u>Expense - Projects</u> | | | |
| Buses | \$7,912,250 | \$7,912,250 | \$0 |
| Bus Rehab | 1,119,500 | 1,119,500 | 0 |
| Fixed Facilities | 1,900,000 | 900,000 | 1,000,000 |
| Radios & Fareboxes | 75,000 | 75,000 | 0 |
| Bus Stops | 501,990 | 501,990 | 0 |
| Shop Equipment | 88,000 | 88,000 | 0 |
| Management Info Systems | 80,000 | 80,000 | 0 |
| Intelligent Transportation Systems | 3,735,837 | 3,735,837 | 0 |
| Office Furniture & Equipment | 25,000 | 25,000 | 0 |
| | <u>25,000</u> | <u>25,000</u> | <u>0</u> |
| Total Capital Projects | \$15,437,577 | \$14,437,577 | \$1,000,000 |

Capital Budget
FISCAL YEAR 2014-15

| | Proposed Budget FY 2014-15 | Original Budget FY 2014-15 | Change FY 2014-15 |
|---|----------------------------------|----------------------------------|---------------------------|
| REVENUE VEHICLE PURCHASES | | | |
| 40' Diesel Buses (5) | \$2,266,475 | \$2,266,475 | \$0 |
| 60' Articulated Buses (3) (\$756,925) | 2,270,775 | 2,270,775 | 0 |
| EV Shuttles (9) (\$375,000) | 3,375,000 | 3,375,000 | 0 |
| Subtotal | <u>\$7,912,250</u> | <u>\$7,912,250</u> | <u>\$0</u> |
| REVENUE VEHICLE IMPROVEMENTS | | | |
| Diesel Fleet Drivetrains | \$564,500 | \$564,500 | \$0 |
| EV Drivetrain/Battery Chargers etc | 64,000 | 64,000 | 0 |
| Lithium Battery Project | 491,000 | 491,000 | 0 |
| Subtotal | <u>\$1,119,500</u> | <u>\$1,119,500</u> | <u>\$0</u> |
| OFFICE FURNITURE & EQUIPMENT | | | |
| Office Furniture Allowance | \$25,000 | \$25,000 | \$0 |
| Subtotal | <u>\$25,000</u> | <u>\$25,000</u> | <u>\$0</u> |
| MANAGEMENT INFORMATION SYSTEMS | | | |
| Software Programming | \$50,000 | \$50,000 | \$0 |
| PC Hardware/ IT Infrastructure Upgrades | 30,000 | 30,000 | 0 |
| Subtotal | <u>\$80,000</u> | <u>\$80,000</u> | <u>\$0</u> |
| INTELLIGENT TRANSPORTATION SYSTEMS | | | |
| AVL Radio System | \$3,227,635 | \$3,227,635 | \$0 |
| Security Cameras on Bus | 508,202 | 508,202 | 0 |
| Subtotal | <u>\$3,735,837</u> | <u>\$3,735,837</u> | <u>\$0</u> |
| SERVICE VEHICLES | | | |
| Service Vehicle Replacements | \$0 | \$0 | \$0 |
| Subtotal | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| BUS STOP EQUIPMENT | | | |
| Superstops | \$251,990 | \$251,990 | \$0 |
| Bus Stop Upgrades | 250,000 | 250,000 | 0 |
| Subtotal | <u>\$501,990</u> | <u>\$501,990</u> | <u>\$0</u> |
| FIXED FACILITIES | | | |
| T1 Fixed Facilities | \$350,000 | \$350,000 | \$0 |
| Security Improvements T1 | 0 | 0 | 0 |
| TC Expansion Project | 1,550,000 | 550,000 | 1,000,000 |
| TC Fixed Facilities | 0 | 0 | 0 |
| WIP - Calle Real Development | 0 | 0 | 0 |
| Subtotal | <u>\$1,900,000</u> | <u>\$900,000</u> | <u>\$1,000,000</u> |
| FAREBOXES & RADIOS | | | |
| Fare Collection & Radio Allowance | \$75,000 | \$75,000 | \$0 |
| Subtotal | <u>\$75,000</u> | <u>\$75,000</u> | <u>\$0</u> |
| SHOP EQUIPMENT | | | |
| Shop Equipment Allowance | \$88,000 | \$88,000 | \$0 |
| Subtotal | <u>\$88,000</u> | <u>\$88,000</u> | <u>\$0</u> |
| Total Capital Projects | <u><u>\$15,437,577</u></u> | <u><u>\$14,437,577</u></u> | <u><u>\$1,000,000</u></u> |



BOARD OF DIRECTORS REPORT

MEETING DATE: February 17, 2015

AGENDA ITEM #: 11

TYPE: ACTION

PREPARED BY: Jerry Estrada

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Board of Directors Bus Pass Policy

RECOMMENDATION:

Staff recommends that the Board of Directors (BOD) approve the proposed changes to the BOD Bus Pass Policy.

DISCUSSION:

Staff was asked by individual board members to have MTD's attorney reassess the existing Board of Director's Bus Pass Policy. Attached is the policy, including the proposed changes, for Board consideration.

Santa Barbara Metropolitan Transit District Policy on Bus Passes for MTD Board Members

To help monitor and continually improve District service, all members of the Santa Barbara Metropolitan Transit District (MTD) Board of Directors are encouraged to obtain a complimentary bus pass for use during their term of service on the Board. These bus passes will be solely for the Directors to use in their official capacities as members of the Board so they may better understand the details of MTD services provided to the public. The complimentary bus passes will identify the holder as a Board member.

Bus passes for current Board members are limited to the Board member, and are not available for spouses, domestic partners, or dependents.

Deleted: A

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General Manager

Date

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: February 13, 2015
Subject: General Manager's Report

Planning

As previously reported, Planning staff will present the draft Service Plan for next year to the Development Committee within the next few weeks. The item will then be forwarded to the full Board for discussion at the meeting of March 17th. The Final Service Plan is tentatively scheduled to be brought to the full Board in early May.

Planning staff will begin preparing its work plan for the following fiscal year, which will likely include an assessment of the Line 9, planning for implementation of the new Line 38 between Camino Real Marketplace, Isla Vista and UCSB funded by UCSB as part of the San Joaquin housing agreement, and planning/implementation of significant bus stop improvements along the Hollister and Storke trunk lines in Goleta, adjacent to the SBCC campus and to the wooden shelters throughout the District.

Goleta City Council selected Alternative 2 as the preferred alternative for the Hollister Class I Bike Path Project extending from Pacific Oaks Road to Ellwood Elementary School. According to the city staff report, this alternative combines all users (bicyclists, pedestrians, etc.) onto a 13 foot wide path but a demarcation would separate bicyclists from pedestrians. Staff will continue to coordinate with City of Goleta Public Works staff as the project progresses.

Staff attended a COAST Eastside Bus Riders Meeting on February 12. The installation of a new ticket vending machine at the Franklin Center and input for locations for solar bus stop pole lights was discussed. Staff is coordinating with the local Public Works agencies to improve certain Line 15x bus stops due to the longer articulated bus.

Operations & Maintenance

The February Caught in the Act (CITA) drawing winner is Jack Graham. Jack joined the MTD in March 1975, and after many years as a driver is now part of the Customer Service team at the Transit Center. He received his CITA for "giving great customer service and for being helpful and patient." Jack also serves as a CSR mentor for his fellow reps, and is always ready to assist when asked. Congratulations to Jack for a job well done, and keep up the good work!

The March 2015 bid process is nearly complete. Extra kudos to Mark Clyde and Ronnie Shahbazian for staying on task to get this done on time.

The annual CARB urban bus and transit fleet reports have been filed. MTD is in compliance for both fleets. Goodyear is introducing a new urban bus tire (G652) replacing the MTD current Metro Miler. Integration into the fleet will require being attentive to required replacement in sets on the rear axle. The rolling radius difference is less than one percent (%); however, it is enough to not allow intermixing on the same axle. Transition is not to start until late summer.

Administration

MTD attended the SBCC Student Senate meeting of February 6th to discuss the articulated bus implementation and to update the students on the status of possible changes to Transportation Fee limits that may be sought by MTD and SBCC. The Student Senate was very appreciative of MTD's acquisition and deployment of the articulated buses. The student leadership indicated a willingness to work with MTD on the Media Event scheduled for Monday, February 23rd.

SBCC staff acknowledged their support for the proposed legislative changes to the Transportation Fee limits. The initial feedback from the Student Senate was supportive. The proposal would detach public transit and parking fee limits, which are currently combined and limited to \$70 per semester. There is additional language in the legislation that limits the parking fee to \$50 of the aforementioned \$70. The proposal would also limit the public transit fee at \$50 per semester.

MTD's current agreement with the students requires a payment of \$30 per semester per enrolled student. The proposal would not change the requirement that any related fee increase be approved by a vote of the students. The matter will be brought back to the Student Senate for further discussion and a decision soon.

As required by the FTA, staff submitted MTD's January Safety & Security Reports and Ridership Reports to the National Transit Database (NTD).

MTD staff recently agreed upon several AVL project design aspects: the design and location for the Transit Center real time information displays; the professional voice to be used for bus stop and public service announcements; and the bus stop signage for informing riders on several methods for accessing the bus arrival time information. MTD staff is currently reviewing the draft Final Design Review document prepared by Clever Devices and will meet with them to finalize it during the last week of February.

Lenvik & Minor has completed the plans for the canopy modifications and submitted them to the City's Community Development Department. These are anticipated to be reviewed by the Architectural Board of Review in late February or early March.

Following the Facilities Committee review of the conceptual design for Transit Center renovation project, Lenvik & Minor was asked to prepare a price proposal for the remainder of the project A&E services. It is expected by the end of February. Following review and potential modifications of the fixed price, L&M can begin preparation of the construction drawings.

While minor manufacture defects remain, the first two Nova articulated buses have been accepted and payment made. The third vehicle has been conditionally accepted and released for service. Final payment will be made upon repair of the remaining fleet defects and specification deviations.

JMPE Electrical provided draft drawings for modifications to the Haley/Salsipuedes electrical room main panel. The changes are necessary to resolve circuit breaker tripping issues associated with the emergency generator. The plans will soon be submitted to the City for permit issuance--which is expected to be relatively pro forma--before issuing an invitation for bids for the project work.

Preparation of a request for qualifications for a real estate broker is in progress.

MTD is in the process of upgrading its vehicle maintenance software to the latest version. A non-live environment has been set up for testing by the IT and Maintenance Departments to ensure a smooth transition.