



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

July 22, 2014

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director, Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of July 8, 2014.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash report of July 1, 2014 through July 14, 2014.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. COASTAL EXPRESS LIMITED MOU AMENDMENT 2- (ACTION MAY BE TAKEN)

Staff recommends that the Board authorize Chair Davis to sign an amendment to the existing Coastal Express Limited MOU between MTD and the Santa Barbara County Association of Governments (SBCAG).

8. INTERIM GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)

- a) SBCC West Campus proposed project update
- b) Sherrie Fisher's Retirement Event

9. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

10. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54957
Title: General Manager

11. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
July 8, 2014
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Thursday, July 3, 2014 at MTD's Administrative Office, mailed and emailed to those on the agenda minutes list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Director McQuary moved to approve the draft minutes for the meeting of June 24, 2014. Director Rodriguez seconded the motion. The motion passed unanimously with one abstention by Director Tabor who had not attended the meeting.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

Director McQuary moved to approve the cash report of June 17, 2014 through June 30, 2014. Director Rodriguez seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

7. MTD ART CONTEST WINNER- (INFORMATIONAL)

Nancy Alexander introduced Jennie Riker, winner of the MTD art contest, to the Board. Ms. Riker's art piece was exhibited at the meeting and Ms. Alexander shared that the agency would be posting interior bus ads of the art piece.

8. RESOLUTION OF APPRECIATION - (ACTION MAY BE TAKEN)

The Board presented General Manager Sherrie Fisher with a resolution of appreciation commending her for 40 years of service to the district.

9. AIM SYSTEM CONTRACT AWARD RECOMMENDATION - (ACTION MAY BE TAKEN)

Staff provided the Board with an overview presentation of the AVL & ITS Management (AIM) System. Staff made a recommendation to the Board that Clever Devices Ltd. be awarded the AVL & ITS contract. After a brief discussion following the presentation Director McQuary moved to approve

staff's recommendation to award the contract to Clever Devices Ltd. Director Weinberg seconded the motion. The motion passed unanimously.

10. COMMITTEE ASSIGNMENTS-(ACTION MAY BE TAKEN)

Upon review of the current committee assignments, Director Aceves was appointed to the External Affairs/Legislative, Human Resources/Personnel, and Finance/Audit Committees. Chair Davis stepped down from the Finance/Audit committee.

11. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)

General Manager Sherrie Fisher shared with the Board that she had recently been the recipient of a Resolution given to her by the County Board of Supervisors in honor of her retirement and commending her on 40 years of service with MTD.

General Manager Fisher reminded the Board that on July 9th MTD would be hosting a summer barbecue for all MTD employees, retirees, and Board members.

Mr. Gregg Hart, City of Santa Barbara Councilmember, was in attendance in the audience and commended Sherrie Fisher for her years of service to MTD.

12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

No other items were discussed.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

13. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code Section 54957
Title: General Manager

Upon returning from closed session Chair Davis reported that no action was taken.

14. ADJOURNMENT

Director McQuary moved to adjourn the meeting at 10:35 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 22, 2014
For the Period July 1, 2014 through July 14, 2014

MONEY MARKET

Beginning Balance July 1, 2014 **\$11,708,496.03**

Measure "A"	636,816.84
Passenger Fares	262,377.66
Accounts Receivable	112,898.06
Interest Income- June '14	4,743.93
Miscellaneous/Asset Sales	1,273.56
Advertising/Prepaid Deposi	395.00
Total Deposits	1,018,505.05

ACH Garn/Escrow	(1,163.12)
Bank Fee CC - June '14	(1,465.43)
WC Transfer - June '14	(25,387.31)
ACH Pensions Transfer	(36,046.69)
ACH Tax Deposit	(139,176.11)
Payroll Transfer	(295,014.82)
Operations Transfer	(608,013.60)
Total Disbursements	(1,106,267.08)

Ending Balance **\$11,620,734.00**

CASH INVESTMENTS

LAIF Account	\$3,329,857.03
Money Market Account	11,620,734.00

Total Cash Balance **\$14,950,591.03**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$2,147,161.99)
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Working Capital **\$12,803,429.04**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
107035	7/3/2014	ABC BUS COMPANIES INC	BUS PARTS	990.62	
107036	7/3/2014	ACCONTEMPS DBA	PROFESSIONAL SERVICE	1,434.00	
107037	7/3/2014	APPLEONE EMPLOYMENT SERVIC	CONTRACT SERVICES	860.25	
107038	7/3/2014	BAY ALARM COMPANY, INC	CONTRACT MAINT	296.22	
107039	7/3/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	62.23	
107040	7/3/2014	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	19.61	
107041	7/3/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	84.54	
107042	7/3/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
107043	7/3/2014	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	828.62	
107044	7/3/2014	COAST TRUCK PARTS	BUS PARTS	175.69	
107045	7/3/2014	CSAC/CPEIA	WORKMANS COMP INSURANCE	64,458.00	
107046	7/3/2014	CUMMINS PACIFIC, LLC	BUS PARTS	318.36	
107047	7/3/2014	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	317.94	
107048	7/3/2014	FEDEX dba	FREIGHT CHARGES	145.53	
107049	7/3/2014	FRAZEE INDUSTRIES, INC	BUS STOP MAINT.	109.54	
107050	7/3/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	1,957.91	
107051	7/3/2014	GEM EQUIPMENT CO. DBA	BUS PARTS & SUPPLIES	76.31	
107052	7/3/2014	GIBBS INTERNATIONAL INC	BUS PARTS	831.09	
107053	7/3/2014	GILLIG LLC	BUS PARTS	502.46	
107054	7/3/2014	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	552.62	
107055	7/3/2014	HAYWARD LUMBER	SHOP SUPPLIES	79.31	
107056	7/3/2014	JOHN HERNANDEZ	TOOL ALLOWANCE	1,100.00	
107057	7/3/2014	HOME IMPROVEMENT CTR.	SHOP/FAREBOX/B&G SUPPLIES	111.61	
107058	7/3/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	140.46	
107059	7/3/2014	IPC (USA), INC.	BUS FUEL	98,324.82	
107060	7/3/2014	LANSPEED DBA	SOFTWARE SUPPORT	390.00	
107061	7/3/2014	LENVIK & MINOR, INC.	ARCHITECTURAL SERVICES	4,649.10	
107062	7/3/2014	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
107063	7/3/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	6,030.84	
107064	7/3/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,315.82	
107065	7/3/2014	MGB INDUSTRIAL SUPPLY	SHOP SUPPLIES	119.09	
107066	7/3/2014	MILPAS RENTAL INC.	EQUIPMENT RENTAL	564.76	
107067	7/3/2014	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	3,974.88	
107068	7/3/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	444.70	
107069	7/3/2014	MCI SERVICE PARTS, INC.	BUS PARTS	582.29	
107070	7/3/2014	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,039.15	
107071	7/3/2014	MYERS, NORMA JEAN	VTT RENEWAL	10.00	
107072	7/3/2014	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	3,984.77	V

Check #	Date	Company	Description	Amount	Voids
107073	7/3/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	683.75	
107074	7/3/2014	NORTHWEST PUMP	FUEL ISLAND SUPPLIES	213.89	
107075	7/3/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,606.61	
107076	7/3/2014	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	186.61	
107077	7/3/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU	3,000.00	
107078	7/3/2014	JENNIE W. RIKER	OTHER PROMOTIONS	500.00	
107079	7/3/2014	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	1,026.00	
107080	7/3/2014	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	29.16	
107081	7/3/2014	SANTA BARBARA NEWSPRESS	PUBLIC NOTICE ADS	42.24	
107082	7/3/2014	SANTA BARBARA TROPHY	DRIVER NAME PLATES	8.64	
107083	7/3/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	600.00	
107084	7/3/2014	SHIELD HEATING AND AIR DBA	B&G REPAIRS & SUPPLIES	235.00	
107085	7/3/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	620.50	
107086	7/3/2014	SOFTCHOICE CORP, INC.	COMPUTER SOFTWARE	1,963.73	
107087	7/3/2014	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	801.10	
107088	7/3/2014	SOUTHWEST LIFT & EQUIPMENT,	B&G REPAIRS & SUPPLIES	2,002.43	
107089	7/3/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	463.62	
107090	7/3/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	390.00	
107091	7/3/2014	SB CITY OF-REFUSE/WATER	UTILITIES	3,804.57	
107092	7/3/2014	T.F. HUDGINS, INC.	BUS PARTS	39.45	
107093	7/3/2014	THE LIGHTHOUSE	SHOP SUPPLIES	38.01	
107094	7/3/2014	TANK TEAM INC.	TANK TESTS	123.00	
107095	7/3/2014	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	893.39	
107096	7/3/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	216.56	
107097	7/3/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,481.49	
107098	7/3/2014	VENTURA COUNTY STAR DBA	PUBLIC NOTICE ADS	80.08	
107099	7/3/2014	VISIT SANTA BARBARA	MEMBERSHIP DUES	475.00	
107100	7/3/2014	VOICE SMART NETWORKS dba	PHONE SYS. MAINT.CONTRACT	2,329.10	
107101	7/3/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	798.76	
107102	7/3/2014	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	12,417.00	
107103	7/3/2014	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	303.96	
107104	7/11/2014	ABC BUS COMPANIES INC	BUS PARTS	218.67	
107105	7/11/2014	ACCONTEMPS DBA	PROFESSIONAL SERVICE	1,416.08	
107106	7/11/2014	B2B SERVICES DBA	OFFICE SUPPLIES/RACK CARDS	1,380.24	
107107	7/11/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	65.63	
107108	7/11/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,990.00	
107109	7/11/2014	BNS ELECTRONICS, INC.	SY SITE RENTAL	531.66	
107110	7/11/2014	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	477.92	
107111	7/11/2014	LARRY CORRAL	TOOL ALLOWANCE	1,100.00	
107112	7/11/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	311.44	
107113	7/11/2014	CUMMINS PACIFIC, LLC	BUS PARTS	3,856.65	

Check #	Date	Company	Description	Amount	Voids
107114	7/11/2014	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	244.00	
107115	7/11/2014	MARY DEAIL	PAYROLL RELATED	106.15	
107116	7/11/2014	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	9,682.40	
107117	7/11/2014	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,280.60	
107118	7/11/2014	DEFEO MANUFACTURING INC.	BUS PARTS	111.47	
107119	7/11/2014	DRUG TESTING NETWORK, INC	DRUG TESTING	34.95	
107120	7/11/2014	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	1,763.02	
107121	7/11/2014	SHERRIE FISHER	REIMBURSEMENT	107.31	
107122	7/11/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	219.63	
107123	7/11/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,176.25	
107124	7/11/2014	GILLIG LLC	BUS PARTS	197.96	
107125	7/11/2014	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,406.85	
107126	7/11/2014	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,137.77	
107127	7/11/2014	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	593.13	
107128	7/11/2014	H.G. MAKELIM CO., INC.	BUS PARTS	1,087.48	
107129	7/11/2014	HOME IMPROVEMENT CTR.	SHOP/FAREBOX/B&G SUPPLIES	216.60	
107130	7/11/2014	JENSEN AUDIOVISUAL CORP.	AUDIO SERVICE - TC	95.00	
107131	7/11/2014	MEDICAL EYE SERVICES, INC.	VISION SERVICES	292.80	
107132	7/11/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
107133	7/11/2014	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS	153.30	
107134	7/11/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	207.44	
107135	7/11/2014	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
107136	7/11/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
107137	7/11/2014	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.81	
107138	7/11/2014	PROFORMA COLOR PRESS DBA	PROMOTIONAL GIVEAWAYS	3,909.87	
107139	7/11/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	405.00	
107140	7/11/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
107141	7/11/2014	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	5.40	
107142	7/11/2014	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	44,753.52	
107143	7/11/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
107144	7/11/2014	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	749.15	
107145	7/11/2014	SO. CAL. EDISON CO.	UTILITIES	16,257.55	
107146	7/11/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	66.83	
107147	7/11/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	277.00	
107148	7/11/2014	TELCOM, INC.	VENTURA REPEATER SERVICES	500.00	
107149	7/11/2014	THE MEDCENTER	MEDICAL EXAMS	1,318.00	
107150	7/11/2014	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	153,348.00	
107151	7/11/2014	TEAMSTERS PENSION TRUST	UNION PENSION	85,227.82	
107152	7/11/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,067.74	
107153	7/11/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	870.11	
107154	7/11/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	328.28	

Check #	Date	Company	Description	Amount	Voids
107155	7/11/2014	VOLT	MISC. SERVICES	1,617.00	
107156	7/11/2014	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	434.50	
				611,998.37	
			Current Cash Report Voided Checks:	3,984.77	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$608,013.60	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
6/27/2014	City of SB - CDBG Program	Bus Stop Improvements Grant	5,737.10
6/27/2014	SB School District	Passes/Token Sales	321.25
6/27/2014	SB School District	Passes/Token Sales	287.50
7/1/2014	Gem Faire, Inc	Advertising on Buses	2,760.00
7/3/2014	City of SB - Downtown Parking	City of SB My Ride	1,502.25
7/7/2014	City of SB - Downtown Parking	City of SB My Ride	5,000.00
7/7/2014	Jim Haggerty	Retiree - Vision	12.20
7/8/2014	City of SB Creeks Division	Advertising on Buses	1,350.00
7/8/2014	The Phelps Group	Advertising on Buses	943.50
7/9/2014	Rocket Vending Services	TC Vending Machine Sales	53.15
7/10/2014	City of SB - Browning Allen	Downtown Shuttle - June '14	79,432.18
7/10/2014	Department of Rehabilitation	Passes/Token Sales	524.00
7/11/2014	S.B.C.A.G.	CEL Commuter Service-May'14	732.03
7/14/2014	Godzilla Graphics	Advertising on Buses	6,522.90
7/14/2014	UCSB - Parking Services-7001	Passes/Passports Sales	7,720.00
Total Accounts Receivable Paid During Period			\$112,898.06



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 22, 2014

AGENDA ITEM #: 7

TYPE: ACTION ITEM

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Coastal Express Limited MOU Amendment 2

RECOMMENDATION:

Staff recommends that the Board authorize Chair Davis to sign an amendment to the existing Coastal Express Limited MOU between MTD and the Santa Barbara County Association of Governments (SBCAG).

DISCUSSION:

MTD began operation of the Coastal Express Limited ("Limited") on August 29, 2011. The Limited is a commuter bus service that operates each weekday-service day between Ventura and the South Coast of Santa Barbara County. The Limited does not run on weekends or major holidays. Four Limited buses leave Ventura in the morning peak period, with two traveling to Santa Barbara and two to Goleta. All four buses return to Ventura in the afternoon peak period. Thus, the service provides four round trips (eight one-way trips) per weekday. The service is operated by MTD under the terms of a Memorandum of Understanding (MOU) between MTD and SBCAG. Under the MOU, SBCAG is the policy board for the service. The Limited is funded by fare revenue and by a subsidy provided by the California Department of Transportation (Caltrans).

SBCAG has proposed amending the MOU to add an additional \$50,000 subsidy from the Measure A South Coast Interregional Transit Program, and to extend the term of the MOU to June 12, 2015 (this date corresponds to MTD's anticipated summer 2015 driver bid). MTD staff believes that the additional Measure A subsidy should be sufficient to fund the Limited service through that date. To the benefit of both agencies, the Amendment also adds indemnification and insurance language that was not included previously. The SBCAG Board approved the Amendment at their meeting of July 17. This is the second amendment to the MOU.

ATTACHMENTS:

- Current MOU between SBCAG and MTD (with the prior Amendment)
- Proposed Amendment 2 to the Current MOU

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
AND THE
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
FOR
TRAFFIC MANAGEMENT PLAN INTERREGIONAL BUS SERVICE
FOR THE
U.S. 101 MUSSEL SHOALS TO CARPINTERIA PROPOSITION 1B
CORRIDOR MOBILITY IMPROVEMENT ACCOUNT PROJECT**

This Memorandum of Understanding (MOU) is entered into between the Santa Barbara County Association of Governments, hereinafter referred to as "SBCAG", and the Santa Barbara Metropolitan Transit District, hereinafter referred to as "DISTRICT", for the purpose of defining agency roles, responsibilities and commitments for the operation of interregional commuter transit service as part of the Traffic Management Plan for the Highway 101 Mussel Shoals to Carpinteria HOV lane construction project.

WHEREAS, Caltrans, SBCAG and the Ventura County Transportation Commission have been allocated \$150 million in Proposition 1B funding by the California Transportation Commission to improve a 6.2 mile segment of U.S. 101 between Mussel Shoals in Ventura County and Carpinteria in Santa Barbara County by adding HOV lanes in the median, closing median openings at various locations, improving bicycle and pedestrian access along the coast, and adding Intelligent Transportation System (ITS) elements to the corridor; and

WHEREAS, under the current schedule, Caltrans, as lead agency, is planning to advertise the project for construction in March 2011 and the project is scheduled to begin construction during the summer of 2011 and take three years to complete; and

WHEREAS Caltrans has asked for SBCAG's assistance in implementing elements of a comprehensive Traffic Management Plan which include expanding interregional bus transit service in the corridor during construction; and

WHEREAS, on November 18, 2010, the SBCAG board approved a Memorandum of Understanding with Caltrans to provide such assistance to Caltrans; and

WHEREAS, \$100,000 in Proposition 1B funding has been allocated to SBCAG in the MOU from the construction budget for expanding interregional transit service; and

WHEREAS, the MOU requires that SBCAG develop a service plan for approval by Caltrans defining service routes and schedule and demonstrating that the funds will be effectively used to reduce congestion and improve safety in the project construction zone; and

WHEREAS, additional carefully designed and specifically targeted trips will both increase the options for commuters from Ventura County and draw additional commuters out of their cars in order to reduce traffic volumes and improve safety in the 101 corridor during construction; and

WHEREAS, only four Coastal Express buses arrive in Santa Barbara and Goleta during the crucial 7AM-8AM hour and there is only a single Coastal Express trip from Ventura that arrives in downtown Santa Barbara shortly before 8AM; and

WHEREAS it has been estimated that the \$100,000 allocated to SBCAG for interregional bus transit from the project budget would be sufficient to operate at least two additional peak hour commuter buses for two years (2011/12 and 2012/13) between Ventura and Santa Barbara counties based on SBCAG's experience operating and managing the Coastal Express; and

WHEREAS, the Milpas to Hot Springs Operational Improvement project in Santa Barbara County also includes \$205,000 in funding for additional peak hour transit service for MTD to reduce construction-related traffic impacts; and

WHEREAS, SBCAG estimates that combining the transit funding from Traffic Management Plans for the two project construction budgets would allow a total of four peak hour commuter buses to operate in the corridor for three years; and

WHEREAS after the reintegration of the Valley Express service into the Clean Air Express service, DISTRICT will have five over-the-road coaches purchased using Congestion Mitigation Air Quality (CMAQ) funds awarded to MTD by SBCAG that will be available to provide additional interregional transit service consistent with the Traffic Management Plan for the U.S. 101 Mussel Shoals\Carpinteria HOV project; and

WHEREAS, SBCAG and DISTRICT recognize the mutual benefits of partnering to add new transit service to the corridor for the three years of the Mussel Shoals project, using funding available to each for construction projects; and

WHEREAS, SBCAG recognizes that DISTRICT is established and existing under Part 9, Division 10, of the California Public Utilities Code, codified at Sections 95000-97100, and empowered to provide public transportation service in the South Coast of Santa Barbara County, and DISTRICT can approve or deny services operating in its district boundaries, and DISTRICT has the equipment, vehicles, experience, and expertise necessary to provide interregional express commuter transit service outside district boundaries which meets the objectives of SBCAG and Caltrans; and,

WHEREAS, SBCAG is the region's federally designated Metropolitan Planning Organization responsible for carrying out the metropolitan transportation planning provisions of 23 U.S.C. 134 for urbanized areas in Santa Barbara County; SBCAG is the state-designated Regional Transportation Planning Agency, responsible for the development of the regional transportation projects in Santa Barbara County, in cooperation with Caltrans; SBCAG is the co-administrator of the Coastal Express interregional transit service, along with the Ventura County Transit Commission, sharing equally in the funding and transit planning services for the Coastal Express;

NOW THEREFORE, the parties do agree to add new service to the Ventura to Santa Barbara corridor, according to the roles and responsibilities of a partnership described below.

1. New Service

A. Project Description

The service will consist of interregional peak period commuter express bus transit service between Ventura County and Santa Barbara County. The service will be open to the public, for all trip purposes, and will be fully accessible to persons with disabilities.

B. Agency Responsibility

1. Operations. DISTRICT will be responsible for operation of the service in accordance with Attachment B and service plan developed pursuant to section B(2). DISTRICT will procure bus storage facilities in Ventura County and consult with the Ventura County Transportation Commission, as needed. DISTRICT is responsible for compliance with all federal and state operational requirements, including reporting requirements pursuant to the National Transit Database, if necessary, but not including federal compliance with regards to fares.
2. Service Planning. SBCAG staff and DISTRICT staff shall jointly develop the service plan for approval by the SBCAG board. The service plan shall be consistent with the provisions of the MOU with Caltrans for the U.S. 101 Mussel Shoals\Carpinteria HOV project, and shall include routes, stops, hours of operation, days of operation, headways, non-customer service passenger communications, and public outreach\input. In coordination with DISTRICT, SBCAG shall be responsible for marketing and branding of the service to ensure it is coordinated with existing Coastal Express service. The SBCAG South Coast Subregional Planning Committee shall make policy recommendations to the SBCAG board, which shall be the policy board for the service. The service will require DISTRICT approval prior to implementation.
3. Customer Service. DISTRICT shall follow a process for handling customer service issues for customers of this new service separate from the process currently in place for local MTD transit service. Distinct phone and email contact information for inter-regional customers shall be established. DISTRICT shall be

responsible for the sale of passes. The DISTRICT process for handling customer service for this new service is attached as Attachment C.

C. Funding

DISTRICT shall deduct fares collected and invoice SBCAG for its proportionate share of the net cost of the service provided on a calendar monthly basis. SBCAG shall reimburse DISTRICT for its proportionate share of the net cost of the service using the CMIA funding source identified in Attachment A to this MOU. DISTRICT shall request that City of Santa Barbara invoice Caltrans for \$205,000 in Traffic Management Plan funding from the Milpas to Hot Springs Operational Improvement project, and request that the City provide these funds for implementing the services described in this MOU. DISTRICT shall notify SBCAG that such funding has been received by the City prior to implementation of service. Any revenue generated by this service shall be credited towards the overall cost of the service

D. Hourly Operating Rate and Capital Expenses

DISTRICT shall be reimbursed by SBCAG for the operation of the service at the annual DISTRICT system rate per revenue vehicle hour of \$104.15 for fiscal year 2010-11. The rate will be recalculated for each fiscal year that this Memorandum of Understanding is in effect, based on the original adopted budget of DISTRICT for the respective fiscal year. Except as noted below, this rate is inclusive of all costs associated with operating the service, including, but not limited to, maintenance, fuel, vehicle insurance, operator/driver compensation, fare collection and pass distribution and sales, benefits, and insurance (including workers' compensation insurance). Marketing, bus storage\parking costs in Ventura County, and wireless data charges for onboard WiFi service are not included in the hourly rate and shall be separately reimbursed by SBCAG. SBCAG shall reimburse DISTRICT for capital costs incurred for this project, including but not limited to full engine or transmission rebuild or replacement or for extraordinary or unplanned repair of major engine components.

E. Fares

SBCAG shall determine and set fares and hold public hearings for fare changes as required. SBCAG will ensure federal compliance with regards to fares, including compliance with Title VI of the Civil Rights Act.

F. Routes

The initial schedule and routes for the new service are attached as Appendix B. This service plan may be modified at any time according to Section 4 of this MOU.

G. Performance

DISTRICT shall collect all data required to evaluate service performance, and shall provide a written report, including, per trip ridership, fare revenue collected, farebox ratio, complaints received, trip failures, and on time performance, to SBCAG monthly. SBCAG staff and DISTRICT staff shall jointly develop performance standards for approval by the SBCAG board. SBCAG and DISTRICT shall meet periodically, but no less than twice per year, to jointly assess the performance of the

service and confer on any changes to the service that may be needed to improve service performance.

H. Vehicles

DISTRICT will make available five DISTRICT-owned MCI vehicles for this service, but shall operate other vehicles on this service as necessary. SBCAG in consultation with DISTRICT will be responsible for designing and purchasing all decals and other branding material necessary to identify the vehicle. All decals and other branding material shall comply with advertising policy of DISTRICT. SBCAG will purchase the decals and any other branding material. DISTRICT will be responsible for installing the decals and any other branding material, including modifying electronic signs on the vehicle. Installation cost shall be included on the monthly invoice.

2. Amendment

This MOU may be amended with the written consent of both parties.

3. Term of the MOU

The term of this Memorandum of Understanding is from June 6, 2011 to July 5, 2014. This Agreement may be terminated by either party upon written notification to the other 90 days prior to the proposed date of termination.

4. Adjustments To Services

Any changes, adjustments, increases, reductions or losses of service by reason of new or lost funding sources shall be on the basis of the hourly rate described in the appropriate section of this MOU. Changes in service, operational provisions, specifications, schedules, fares, and location of services, required to meet unforeseen changes in demand, unforeseen funding restrictions, or the availability of additional funds shall be made on 90 days advance written notice.

5. Notices

All notices, approvals, acceptances, demands and other communications required or permitted hereunder, to be effective shall be in writing and shall be delivered either in person or by mailing the same by United States mail (postage prepaid, registered or certified, return receipt requested) or by overnight delivery service to the party to whom the notice is directed at the address of such party as follows:

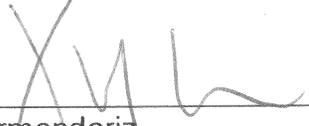
The Santa Barbara Metropolitan
Transit District
Attn: General Manager
550 Olive Street
Santa Barbara, California 93101

The Santa Barbara County
Association of Governments
Attn: Executive Director
260 N. San Antonio Rd., Suite B
Santa Barbara, CA 93110

Any written communication given by mail shall be deemed delivered two (2) business days after such mailing date and any written communication given by overnight delivery service shall be deemed delivered one (1) business day after the dispatch date. Either party may change its address by giving the other party written notice of its new address as herein provided.

SBCAG and DISTRICT, represented by the undersigned, do commit to this understanding.

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS



Joe Armendariz
Chairman, SBCAG

4/21/11

Date

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT



Dave Davis
Chairman, MTD

5/9/11

Date

ATTACHMENT A SERVICE FUNDING

Source	FY2012		FY2013		FY2014	
	Amount	Proportion	Amount	Proportion	Amount	Proportion
Prop 1B CMIA U.S. 101 HOV Traffic Management Plan	\$33,000	33%	\$33,000	33%	\$34,000	34%
U.S. 101 Operational Improvements Traffic Management Plan	\$70,000	67%	\$68,000	67%	\$67,000	66%

ATTACHMENT B SERVICE PLAN

Service to Santa Barbara

AM	Ventura County Gov't Center	Gutierrez/Laguna	Santa Barbara/Ortega	Figueroa	State/La Cumbre	Pesetas Ln.
	6:45	7:20	7:23	7:25	7:33	7:37
	7:05	7:45	7:48	7:50	7:58	8:02

PM	Pesetas Ln.	State/La Cumbre	Courthouse	City Hall	Haley	Ventura County Gov't Center
	4:30	4:34	4:42	4:44	4:46	5:32
	5:00	5:04	5:12	5:14	5:16	6:00

Service to Goleta

AM	Ventura County Gov't Center	Pine	Aero Camino	Cremona	Castilian	Coronado
	6:35	7:24	7:27	7:30	7:33	7:37
	7:00	7:49	7:52	7:55	7:58	8:02

PM	Coronado	Castilian	Cremona	Aero Camino	Pine	Ventura County Gov't Center
	4:28	4:32	4:35	4:38	4:41	5:32
	5:00	5:04	5:07	5:10	5:13	6:05

ATTACHMENT C CUSTOMER SERVICE PROCEDURES

DISTRICT shall follow the process described below for handling customer service issues for customers of the service, separate from the process currently in place for local MTD transit service:

- 1) Dedicated Website Page for service.
- 2) Comment Box for service on this page.
- 3) Specific email address for service.
- 4) Specific Facebook page for service.
- 5) Specific phone number for the service.

AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
AND THE
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
FOR
TRAFFIC MANAGEMENT PLAN INTERREGIONAL BUS SERVICE
FOR THE
U.S. 101 MUSSEL SHOALS TO CARPINTERIA PROPOSITION 1B
CORRIDOR MOBILITY IMPROVEMENT ACCOUNT PROJECT

This Amended Memorandum of Understanding ("Amended MOU") is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT and the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS, and collectively referred to as "the Parties."

Whereas on May 9, 2011, the parties entered into the Memorandum of Understanding to provide interregional transit service in the Ventura to Santa Barbara corridor using \$205,000 in funding from the Milpas to Hot Springs Operational Improvement project in Santa Barbara County and \$100,000 in Proposition 1B funding from the Traffic Management Plan for the Highway 101 Mussel Shoals to Carpinteria HOV lane construction project.

Whereas, \$52,421 in additional Proposition 1B funding has been allocated to SBCAG from the construction budget for continuing interregional transit service.

Whereas, the Parties wish to make a technical amendment to the MOU to extend the term of the contract and allow the use of additional Proposition 1B funds.

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the Parties hereto hereby agree to amend the MOU as follows:

1. Section 3 is Amended as follows:

The term of this Memorandum of Understanding is from June 6, 2011 to July 5, 2014 ~~August 22, 2014~~ **or until the Proposition 1B and U.S. 101 Operational Improvements Traffic Management Plan funding in Attachment A is expended, whichever is first.** This Agreement may be terminated by either party upon written notification to the other 90 days prior to the proposed date of termination."

2. Attachment A is Amended as follows:

ATTACHMENT A SERVICE FUNDING

Source	FY2012		FY2013		FY2014	
	Amount	Proportion	Amount	Proportion	Amount	Proportion
Prop 1B CMIA U.S. 101 HOV Traffic Management Plan	\$33,000	33%	\$33,000	33%	\$34,000 <u>\$86,421</u>	34% <u>56%</u>
U.S. 101 Operational Improvements Traffic Management Plan	\$70,000	67%	\$68,000	67%	\$67,000	66% 44%

3. In all other respects, this MOU shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

SBMTD

By: _____

[Signature]
Dave Davis, Chairperson

SBCAG:

By: _____

[Signature]
Roger S. Aceves, Chairperson

Date: _____

[Signature]
10-28-13
General Manager

ATTEST:

By: _____

[Signature]
James Kemp, Executive Director

Date: _____

APPROVED AS TO FORM:

By: _____

[Signature]
William M. Dillon
Senior Deputy County Counsel
Counsel for SBCAG

AMENDMENT 2 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
AND THE
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
FOR
TRAFFIC MANAGEMENT PLAN INTERREGIONAL BUS SERVICE
FOR THE
U.S. 101 MUSSEL SHOALS TO CARPINTERIA PROPOSITION 1B
CORRIDOR MOBILITY IMPROVEMENT ACCOUNT PROJECT

This Amended Memorandum of Understanding ("Amended MOU") is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT and the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS, and collectively referred to as "the Parties."

Whereas on May 9, 2011, the parties entered into the Memorandum of Understanding to provide interregional transit service in the Ventura to Santa Barbara corridor using \$205,000 in funding from the Milpas to Hot Springs Operational Improvement project in Santa Barbara County and \$100,000 in Proposition 1B funding from the Traffic Management Plan for the Highway 101 Mussel Shoals to Carpinteria HOV lane construction project.

Whereas, \$52,421 in additional Proposition 1B funding has been allocated to SBCAG from the construction budget for continuing interregional transit service.

Whereas, upon exhaustion of all Milpas to Hot Springs Operational Improvement funding and Proposition 1B funding, up to \$50,000 in Measure A South Coast Interregional Transit Funding will be available to fund the service.

Whereas, the Parties wish to make a technical amendment to the MOU to extend the termination date and allow the use of Measure A funds.

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the Parties hereto hereby agree to amend the MOU as follows:

1. Section 3 is Amended as follows:

"The term of this Memorandum of Understanding is from June 6, 2011 to ~~July 5, 2014~~
~~August 22, 2014~~ or until the Proposition 1B and U.S. 101 Operational Improvements
Traffic Management Plan funding in Attachment A is expended, whichever is first June
12, 2015 or an earlier date agreed to in writing by both parties, or until the funding

identified in Attachment A is exhausted. This Agreement may be terminated by either party upon written notification to the other 90 days prior to the proposed date of termination.”

2. Section 6 Indemnification is added to include:

“Neither the District nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by SBCAG under or in connection with any work, authority or jurisdiction delegated to SBCAG herein. It is also agreed that, pursuant to California Government Code Section 895.4, SBCAG shall fully indemnify and hold the District harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by SBCAG under, or in connection with, any work, authority or jurisdiction delegated to SBCAG hereunder. Neither SBCAG, nor any officer or employee thereof, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by the District under, or in connection with, any work, authority or jurisdiction delegated to the District herein. It is also agreed that, pursuant to California Government Code Section 895.4, the District shall fully indemnify and hold SBCAG harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by the District under or in connection with any work, authority or jurisdiction delegated to the District hereunder.

3. Section 7 Minimum Insurance Requirements is added to include:

MTD shall purchase and maintain the following minimum insurance at its sole cost and expense, with an insurer or insurers satisfactory to SBCAG, and shall endeavor to notify SBCAG in writing prior to any reduction in insurance coverage of any kind or type.

a) Combined single limits of not less than two million (\$2,000,000) dollars per occurrence and four million (\$4,000,000) aggregate of Comprehensive General Liability Insurance, including Bodily Injury and Property Damage, and ten million (\$10,000,000) dollars of Comprehensive Automobile Liability Insurance, including Bodily Injury and Property Damage. This insurance shall include:

- i. Extension of coverage to SBCAG, its officers, agents and employees, as additional insureds, with respect to the District's liabilities hereunder;
- ii. A provision that the District's insurance shall apply as primary, and not excess of, or contributing with, SBCAG;
- iii. Contractual liability coverage sufficiently broad so as to include the insurable liability assumed by the District in the indemnity and hold harmless provisions herein;
- iv. A cross liability clause, or equivalent wording, stating that coverage will apply to each named or additional insured as if separate policies had been issued to each;
- v. A broad form property damage endorsement; and,

- vi. A provision that the policies be provided on an "occurrence" basis.
- b) Statutory Workers' Compensation and Employer's Liability Insurance that shall cover all employees while performing any work incidental to the performance of duties hereunder, as required in the State of California.
- c) Approval of insurance by SBCAG or acceptance of the certificate of insurance by SBCAG shall not relieve or decrease the extent to which the District may be held responsible for payment of damages resulting from the District's services or operation pursuant to these conditions, nor shall it be deemed a waiver of SBCAG rights to insurance coverage hereunder.
- d) Current Certificates of Insurance on forms acceptable by SBCAG and evidencing the above coverage shall be completed by the District's insurer or its agent and submitted to SBCAG prior to August 1, 2014. The District shall exercise reasonable diligence to require any and all third party contractors providing services to the District in connection with the District's performance of this Agreement to provide General and Automobile Liability, and Workers' Compensation and Employer's Liability Insurance with minimum limits of coverage and upon terms and provisions required above.
- e) All insurance shall be issued by a company or companies licensed to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-;VII. Any exception to these requirements must be approved by SBCAG.
- f) The above stated insurance coverage's required to be maintained by the District shall be maintained until the completion of all of the District's obligations under any agreement. The District shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.
- g) The District hereby grants to SBCAG a waiver of any right to subrogation which any insurer of said District may acquire against SBCAG by virtue of the payment of any loss under such insurance. The District agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not SBCAG has received a waiver of subrogation endorsement from the insurer.
- h) SBCAG understands that the District is self insured with regard to Worker's Compensation Insurance with a Self Insured Retention (SIR) of \$500,000. Further, the District has a self-retention of up to \$500,000, which it must pay before its comprehensive general liability policy comes into effect. SBCAG accepts such circumstance so long as the limits on comprehensive general liability insurance are not less than two million (\$2,000,000) dollars, and the limits on automobile liability insurance, including bodily injury and property damage, are not less than ten million (\$10,000,000) dollars.

4. Attachment A is Amended as follows:

ATTACHMENT A SERVICE FUNDING

Source	FY2012		FY2013		FY2014		FY2015	
	Amount	Proportion	Amount	Proportion	Amount	Proportion	Amount	Proportion
Prop 1B CMIA U.S. 101 HOV Traffic Management Plan	\$33,000	33%	\$33,000	33%	\$34,000 \$86,421	34% 56%	Remaining as of June 30, 2014	100% Until Exhausted
U.S. 101 Operational Improvements Traffic Management Plan	\$70,000	67%	\$68,000	67%	\$67,000	66% 44%	Remaining as of June 30, 2014	100% Following Exhaustion of Prop 1B CMIA TMP Funds
Measure A South Coast Interregional Transit Program	<i>Not Applicable</i>						\$50,000	100% Following Exhaustion of U.S. 101 Operational Improvement Funds

5. In all other respects, this MOU shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

SBMTD

SBCAG:

By: _____
Dave Davis, Chairperson

By: _____
Steve Lavagnino, Chairperson

Date: _____

Date: _____

ATTEST:

ATTEST:

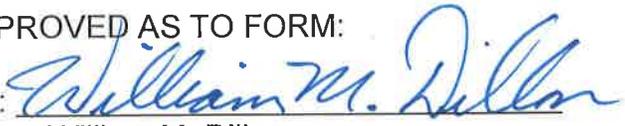
By: _____
Sherrie Fisher, General Manager

By: _____
James Kemp, Executive Director

Date: _____

Date: _____

APPROVED AS TO FORM:

By: 
William M. Dillon
Senior Deputy County Counsel
Counsel for SBCAG

To: MTD Board of Directors
From: Jerry Estrada, Interim General Manager
Date: July 18, 2014
Subject: Interim General Manager's Report

Planning

MTD staff met with Santa Barbara City College (SBCC) staff to discuss the West Campus Classroom and Office Building proposed project adjacent to the West Campus turnaround. The project will include removing the portable aging classrooms at that location to be replaced by the new facility and relocating approximately ten classrooms from the main campus to the West Campus location. Discussion included the additional transit demand that may be created at West Campus stops i.e., Line 16 bus stop located within the turnaround and the Line 4, 5 and 15x bus stops on Cliff Drive located near the West Campus entrance. Discussion also included relocating the Line 16 bus stop slightly to the west away from the turnaround where vehicles currently park and other enhancements to better serve bus passengers as well as improve bus operations in the turnaround area. Demolition of the portables will occur this Summer and will require the one early morning Line 16 Summer trip to be detoured in serving West Campus. Construction of the building is proposed to begin in early 2015 depending on Coastal Commission approval and will extend approximately 21 months.

Operations

Two of our newest employees, Christopher Baty and Steven Goodmanson, have begun training and have their DMV tests scheduled for July 31, 2014. The training that they have received to this point has been geared toward skills and techniques that will help them to successfully pass those exams. They include a pre-trip exam, where the Operator must demonstrate and verbalize what and why they are checking different components of the bus, a skills test where they will need to show different techniques such as in line backing and parallel parking, and last but not least, an over the road test in which the examiner will verbalize where they will turn left, right, etc., with evaluations. Operations have been most successful in the past, with new employees generally passing these tests the first time. We wish Christopher and Steven good luck.

The local annual Independence Day events took place on July 4, 2014 in the downtown corridor, the Waterfront area, and in Goleta/Girsh Park. Due to advanced planning, service was minimally impacted with directed detours around the parade staging, route, and finish areas. Extra Supervision was implemented, along with booster service to and from the Transit Center, which was necessitated because of the cross street closures. Operations receives a timeline from the Santa Barbara Police Department prior to the events that lists the different venues, street closures, and time frames for set up/take down, and has proven to be very valuable.

Bidding for the upcoming Fall 2014 schedule commenced on July 14, 2014, and is expected to take between 3-4 weeks to complete. Operators will be bidding for work along with 3 holidays during this time frame.

Human Resources & Risk

The Human Resources department is continuing interviews for the Mechanic Assistant position. The department has also completed the first round of Driver Orientation Videos this week and will be holding another round the week following Fiesta (August 4-8).

Marketing & Community Outreach

The MTD Employee Picnic held on July 9th was a success, with many employees, retirees, and representatives from the Teamsters on hand to enjoy good food, company and to say Goodbye to General Manager Sherrie Fisher.

On July 10th, Nancy Alexander attended the Santa Barbara Chamber event at the zoo and on Saturday, July 12th, represented MTD with a booth at the Mesa Summerfest at La Mesa Park.

On Thursday, July 17th a retirement reception was held for Sherrie Fisher at Glen Annie Golf Course which was well received with over 140 people in attendance.

Government Relations & Compliance

The triennial surveys required by the National Transit Database were completed in June and will be submitted to the FTA. Every month during the past fiscal year, surveys on one trip of four randomized lines were conducted counting passengers embarking and disembarking the bus at each stop.

As required by the FTA, staff submitted MTD's June Safety & Security Report and Ridership Report to the National Transit Database (NTD).

Maintenance

While Valley Power Systems' technicians were on-site for other jobs they took a "snapshot" from the EP40 hybrid control module on Gillig #910. It still has a no-start/no-run problem which efforts to date have not been successful to resolve.

Gillig #914 had been running without setting the formerly repetitive crank sensor error codes. The problem was thought to be solved by replacing the wiring harness for the 24V alternator which had open insulation on the wiring harness. The problem has now recurred after running successfully for about two weeks. No immediate resolution is known at this time.

We have been advised that a partial shipment of windows for the Nova artics has arrived at their plant last Monday, July 14th. More windows are set to ship on Friday, July 18th.

The award of contract for design and fabrication of trays for LiFePO4 cells is in progress and with the award pending insurance verification. The prospective responsive bidder is Bay City Fab in Ventura.