



**AGENDA**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**June 24, 2014**

**9:00 AM**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director, Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**4. OATH OF OFFICE – (ACTION MAY BE TAKEN)**

Newly appointed Board member by the City of Goleta, Roger Aceves, will be sworn in as a Director for the Santa Barbara Metropolitan Transit District.

**CONSENT CALENDAR**

**5. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of June 10, 2014.

**6. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report of June 3, 2014 through June 16, 2014.

**THIS CONCLUDES THE CONSENT CALENDAR**

**7. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**8. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)**

- a) Update on COAST events
- b) Human Resources Manager
- c) Triennial Review

**9. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

The Board will report on other related public transit issues and committee meetings

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**10. RECESS TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code § Section 54956.9 (a).  
One Claim: Susana Cruz Garcia vs. MTD

**TIME CERTAIN 9:30 A.M.**

**11. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code Section 54957  
Title: General Manager

**12. ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES**

**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**June 10, 2014**  
**8:30 AM**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, June 6, 2014 at MTD's Administrative Office, mailed and emailed to those on the agenda minutes list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

Director McQuary moved to approve the draft minutes for the meeting of May 27, 2014. Director Tabor seconded the motion. The motion passed unanimously with one abstention by Director Rodriguez who did not attend the May 27<sup>th</sup> meeting.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Director McQuary moved to approve the cash report of May 20, 2014 through June 2, 2014. Director Tabor seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

None was made.

**7. RENEWAL OF WORKERS' COMPENSATION EXCESS INSURANCE EFFECTIVE : JULY 1, 2014 THROUGH JUNE 30, 2015 - (ACTION MAY BE TAKEN)**

Staff recommended that the Board authorize the renewal of MTD's Workers' Compensation Excess Insurance with continuance of the current coverage and handling.

1. Self-Insurance with the California State Association of Counties, Excess Insurance Authority (CSAC EIA) with Self Insured Retention (SIR) of \$500,000
2. Third Party Administration (TPA) with Workers Compensation Administrators (WCA);
3. Legal defense by John Lamoutte of Tobin-Lucks;
4. Treatment with designated medical facility, MedCenter (and local emergency rooms if/when applicable) for workers compensation injuries.

Director Rodriguez moved to approve the recommendation by staff. Director Tabor seconded the motion. The motion passed unanimously.

**8. PROPOSED FISCAL YEAR 2014-15 BUDGET- (ACTION MAY BE TAKEN)**

The Board and staff reviewed the proposed budget for fiscal year 2014-15. Following a discussion, Director Shelor moved to approve the proposed budget for fiscal year 2014- 15. Director Tabor seconded the motion. The motion passed unanimously.

**9. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)**

General Manager Fisher shared with the Board that Gabriel Garcia, Manager of Human Resources and Risk had accepted a position as Human Resources Manager for the City of Lompoc. Mr. Garcia shared that this is a bittersweet moment and that it has been a pleasure working at MTD, which holds a close place in his heart. Mr. Garcia thanked the Board, General Manager Fisher, Assistant General Manager Estrada, his peers, MTD employees and the public. The Board thanked Mr. Garcia for his service to the district and wished him well in his new position.

Staff has had a meeting with staff of the City of Carpinteria in regards to moving and closing some bus stops within the city. MTD Staff will update the Board at a future meeting with a presentation on this item.

Steve Maas, Manager of Government Relations & Compliance, shared that the site visit portion of the FTA Triennial Review will occur June 19 & 20, during which time an FTA reviewer will be on site for an evaluation of MTD's compliance with Federal regulations.

Jerry Estrada, Assistant General Manager/Controller, shared that he attended the CTA Legislative Conference on behalf of MTD. An item of interest on the agenda was in regards to the Public Employees' Pension Reform Act of 2012 (PEPRA). The lawsuit between the Federal Government and a California transit district is going forward in December. This is something to watch closely, as it will involve new decisions pertaining to Federal law that protects the collective bargaining rights of public transit employees. This is an important issue for all public transit operators, including MTD. Another item of interest was the State's Cap and Trade revenue. The Governor's proposal includes \$800 million for the State, of which a large percentage is planned to be used for high speed rail. Senate Democrats have proposed to guarantee approximately 20% of the funding for public transit operators. Negotiations are currently underway on this item in Sacramento for a State budget review on June 15<sup>th</sup>. Staff will update the Board as more information becomes available.

General Manager Fisher shared with the Board that MTD has implemented a new safety policy requiring safety vests to be worn at all times by employees and visitors while walking through the bus yard.

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

Chair Davis reported that the Finance Committee had met to review the budget.

Director Weinberg shared that he attended SBCAG's South Coast Subregional Planning Committee meeting last week, during which that committee engaged in a long discussion regarding the shared cost agreement between SBCAG and the Ventura County Transportation Commission (VCTC) for the VISTA Coastal Express interregional transit service.

Staff informed the Board that a Development Committee Meeting will be needed in the next few weeks. The Board requested that staff follow up with the committee members with available dates.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**11. RECESS TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code § Section 54956.9 (a) One Claim: Roberto Gama vs. MTD

Upon returning from closed session Chair Davis reported that the Board approved a compromised release settlement in the amount of \$175K.

**12. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code Section 54957

Title: General Manager

Upon returning from closed session Chair Davis reported that no action was taken.

**13. ADJOURNMENT**

Director McQuary moved to adjourn the meeting at 10:50 a.m. Director Tabor seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of June 24, 2014**  
**For the Period June 3, 2014 through June 16, 2014**

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**MONEY MARKET**

**Beginning Balance June 3, 2014** **\$11,665,131.96**

|                              |                     |
|------------------------------|---------------------|
| Accounts Receivable          | 927,185.35          |
| Passenger Fares              | 203,624.14          |
| Property Tax Revenue         | 34,842.82           |
| Miscellaneous/Asset Sales    | 1,539.97            |
| Advertising/Prepaid Deposits | 790.00              |
| Measure "A"                  | <u>(161,330.39)</u> |
| <b>Total Deposits</b>        | <b>1,006,651.89</b> |

|                            |                       |
|----------------------------|-----------------------|
| ACH Garn/Escrow            | (1,271.58)            |
| ACH Pensions Transfer      | (33,372.85)           |
| ACH Tax Deposit            | (138,285.01)          |
| Payroll Transfer           | (294,555.17)          |
| Operations Transfer        | <u>(649,737.11)</u>   |
| <b>Total Disbursements</b> | <b>(1,117,221.72)</b> |

**Ending Balance** **\$11,554,562.13**

**CASH INVESTMENTS**

|                      |                      |
|----------------------|----------------------|
| LAIF Account         | \$3,329,857.03       |
| Money Market Account | <u>11,554,562.13</u> |

**Total Cash Balance** **\$14,884,419.16**

**SELF INSURED LIABILITY ACCOUNTS**

|                         |                  |
|-------------------------|------------------|
| WC / Liability Reserves | (\$2,101,757.87) |
|-------------------------|------------------|

**Working Capital** **\$12,782,661.29**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

| Check # | Date     | Company                        | Description                  | Amount    | Voids |
|---------|----------|--------------------------------|------------------------------|-----------|-------|
| 106799  | 6/5/2014 | ABC BUS COMPANIES INC          | BUS PARTS                    | 1,102.44  |       |
| 106800  | 6/5/2014 | ACCONTEMPS DBA                 | PROFESSIONAL SERVICE         | 1,362.30  |       |
| 106801  | 6/5/2014 | APPLEONE EMPLOYMENT SERVIC     | CONTRACT SERVICES            | 930.00    |       |
| 106802  | 6/5/2014 | AXLE TECH INTERNATIONAL D      | BUS PARTS                    | 147.42    |       |
| 106803  | 6/5/2014 | BAY CITY FAB DBA               | BUS PARTS                    | 198.88    |       |
| 106804  | 6/5/2014 | BIG BRAND TIRES, BRANDCO BILL  | SERVICE VEHICLE MAINTENANCE  | 26.79     |       |
| 106805  | 6/5/2014 | BROWN & BROWN/WHILT FATCH      | DIRECTORS/OFFICERS INSURANCE | 4,776.00  |       |
| 106806  | 6/5/2014 | CALIFORNIA ELECTRIC SUPPLY, I  | SHOP/B&G SUPPLIES            | 54.57     |       |
| 106807  | 6/5/2014 | CAPITOL HARDWARE & BUILDING    | B&G SUPPLIES                 | 100.44    |       |
| 106808  | 6/5/2014 | MANUEL CASTANON                | PER DIEM                     | 360.00    |       |
| 106809  | 6/5/2014 | CARQUEST AUTO PARTS            | BUS PARTS & SUPPLIES         | 34.74     |       |
| 106810  | 6/5/2014 | CALIFORNIA TRANSIT ASSOCIATI   | CONFERENCE FEE               | 150.00    |       |
| 106811  | 6/5/2014 | CINTAS CORPORATION NO. 2       | FIRST AID SUPPLIES           | 101.38    |       |
| 106812  | 6/5/2014 | COAST TRUCK PARTS              | BUS PARTS                    | 606.48    |       |
| 106813  | 6/5/2014 | CUMMINS PACIFIC, LLC           | BUS PARTS                    | 3,101.55  |       |
| 106814  | 6/5/2014 | DAVID DAVIS JR.                | DIRECTOR FEES                | 180.00    |       |
| 106815  | 6/5/2014 | DOCUPRODUCTS CORPORATION       | COPIER COPIES & SUPPLIES     | 33.04     |       |
| 106816  | 6/5/2014 | DONS INDUSTRIAL SUPPLY DBA     | BUS PARTS/SHOP SUPPLIES      | 388.09    |       |
| 106817  | 6/5/2014 | EDWARD EASTON                  | DIRECTOR FEES                | 60.00     |       |
| 106818  | 6/5/2014 | JERRY ESTRADA                  | REIMBURSEMENT                | 431.20    |       |
| 106819  | 6/5/2014 | GARCIA, ALMA                   | VTT RENEWAL                  | 51.00     |       |
| 106820  | 6/5/2014 | GIBBS INTERNATIONAL INC        | BUS PARTS                    | 1,931.42  |       |
| 106821  | 6/5/2014 | GILLIG LLC                     | BUS PARTS                    | 7,009.84  |       |
| 106822  | 6/5/2014 | GOODYEAR TIRE & RUBBER CO      | LEASED TIRES                 | 11,662.61 |       |
| 106823  | 6/5/2014 | HOME IMPROVEMENT CTR.          | SHOP/B&G SUPPLIES            | 58.25     |       |
| 106824  | 6/5/2014 | INTERCON TECHNOLOGIES DBA      | EV/CHARGER REPAIRS           | 4,902.40  |       |
| 106825  | 6/5/2014 | IPC (USA), INC.                | BUS FUEL                     | 73,782.53 |       |
| 106826  | 6/5/2014 | J n L GLASS INC.               | REPLACE BUS WINDOWS          | 575.00    |       |
| 106827  | 6/5/2014 | MC CORMIX CORP. (OIL)          | LUBRICANTS                   | 3,471.26  |       |
| 106828  | 6/5/2014 | CHUCK MCQUARY                  | DIRECTOR FEES                | 120.00    |       |
| 106829  | 6/5/2014 | MISSION LINEN SUPPLY, INC      | UNIFORM & LINEN SERVICE      | 5,386.63  |       |
| 106830  | 6/5/2014 | MOHAWK MFG. AND SUPPLY CO.     | BUS PARTS                    | 497.22    |       |
| 106831  | 6/5/2014 | MCI SERVICE PARTS, INC.        | BUS PARTS                    | 426.24    |       |
| 106832  | 6/5/2014 | NATIONAL INTERSTATE INS INC.   | LIABILITY INSURANCE          | 27,436.66 |       |
| 106833  | 6/5/2014 | NEW PIG CORP.                  | B/G SUPPLIES (OF)            | 317.28    |       |
| 106834  | 6/5/2014 | NORTHWEST PUMP                 | BUS PARTS                    | 118.07    |       |
| 106835  | 6/5/2014 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS                    | 822.93    |       |
| 106836  | 6/5/2014 | XAVIER S. PEREZ                | VTT REIMBURSEMENT            | 51.00     |       |

| Check # | Date      | Company                      | Description                  | Amount    | VOIDS |
|---------|-----------|------------------------------|------------------------------|-----------|-------|
| 106837  | 6/5/2014  | PERFECT PATTERN DIFFERENTIAL | OVERHAULED TRANSFERS         | 1,275.22  |       |
| 106838  | 6/5/2014  | POWERSTRIDE BATTERY CO.      | EV BATTERIES                 | 592.77    |       |
| 106839  | 6/5/2014  | OLIVIA RODRIGUEZ             | DIRECTOR FEES                | 60.00     |       |
| 106840  | 6/5/2014  | WILLIAM JOHN SHELOR          | DIRECTOR FEES                | 180.00    |       |
| 106841  | 6/5/2014  | SM TIRE, CORP.               | BUS TIRE MOUNTING            | 100.00    |       |
| 106842  | 6/5/2014  | SO. CAL. EDISON CO.          | UTILITIES                    | 3,067.06  |       |
| 106843  | 6/5/2014  | SOUTHWEST LIFT & EQUIPMENT,  | B&G REPAIRS & SUPPLIES       | 2,491.41  |       |
| 106844  | 6/5/2014  | STEWART'S DE-ROOTING & PLUM  | PLUMBING REPAIRS             | 311.60    |       |
| 106845  | 6/5/2014  | TDS SERVICE CORP. DBA TRANSI | BUS PARTS                    | 1,939.00  |       |
| 106846  | 6/5/2014  | T.F. HUDGINS, INC.           | BUS PARTS                    | 538.97    |       |
| 106847  | 6/5/2014  | DAVID T. TABOR               | DIRECTOR FEES                | 180.00    |       |
| 106848  | 6/5/2014  | TOYOTA OF SANTA BARBARA, CO  | SERVICE VEHICLE PARTS        | 285.90    |       |
| 106849  | 6/5/2014  | VALLEY POWER SYSTEMS, INC.   | BUS PARTS                    | 1,612.98  |       |
| 106850  | 6/5/2014  | WAXIE SANITARY SUPPLY DBA    | JANITORIAL SUPPLIES          | 217.84    |       |
| 106851  | 6/5/2014  | WAYNE'S TIRE INC.            | VEHICLE TIRES                | 2,211.50  |       |
| 106852  | 6/5/2014  | RICHARD WEINBERG             | DIRECTOR FEES                | 120.00    |       |
| 106853  | 6/5/2014  | WURTH USA WEST INC.          | SHOP SUPPLIES                | 416.85    |       |
| 106854  | 6/5/2014  | YELLOW (YRC) TRANSPORTATIO   | FREIGHT CHARGES              | 145.70    |       |
| 106855  | 6/5/2014  | DALE ZIELINSKI               | REIMBURSEMENT                | 318.92    |       |
| 106856  | 6/5/2014  | BROWN & BROWN/WHILT FATCH    | DIRECTORS/OFFICERS INSURANCE | 2,698.00  |       |
| 106857  | 6/5/2014  | BROWN & BROWN/WHILT FATCH    | DIRECTORS/OFFICERS INSURANCE | 5,416.00  |       |
| 106858  | 6/5/2014  | BROWN & BROWN/WHILT FATCH    | DIRECTORS/OFFICERS INSURANCE | 5,416.00  |       |
| 106859  | 6/5/2014  | BROWN & BROWN/WHILT FATCH    | DIRECTORS/OFFICERS INSURANCE | 2,980.00  |       |
| 106860  | 6/5/2014  | BROWN & BROWN/WHILT FATCH    | DIRECTORS/OFFICERS INSURANCE | 16,950.00 |       |
| 106861  | 6/13/2014 | ABC BUS COMPANIES INC        | BUS PARTS                    | 26.36     |       |
| 106862  | 6/13/2014 | APPLIED INDUSTRIAL TECHNOLO  | SERVICE VEHICLE PARTS        | 50.40     |       |
| 106863  | 6/13/2014 | BAY CITY FAB DBA             | BUS PARTS                    | 245.10    |       |
| 106864  | 6/13/2014 | BIG GREEN CLEANING CO. DBA   | JANITORIAL SERV./SUPPLIES    | 5,240.00  |       |
| 106865  | 6/13/2014 | BUENA TOOL, INC.             | SHOP/B&G SUPPLIES            | 55.83     |       |
| 106866  | 6/13/2014 | CAPITOL HARDWARE & BUILDING  | B&G SUPPLIES                 | 38.61     |       |
| 106867  | 6/13/2014 | MIKE CARDONA                 | REIMBURSEMENT                | 41.00     |       |
| 106868  | 6/13/2014 | CARQUEST AUTO PARTS          | BUS PARTS & SUPPLIES         | 17.97     |       |
| 106869  | 6/13/2014 | COAST CLUTCH & BRAKE SUPPLY  | BUS PARTS                    | 379.75    |       |
| 106870  | 6/13/2014 | CIO SOLUTIONS, LP            | PROFESSIONAL SERVICES        | 100.00    |       |
| 106871  | 6/13/2014 | COAST TRUCK PARTS            | BUS PARTS                    | 935.01    |       |
| 106872  | 6/13/2014 | COX COMMUNICATIONS, CORP.    | INTERNET & CABLE TV          | 311.44    |       |
| 106873  | 6/13/2014 | CUMMINS PACIFIC, LLC         | BUS PARTS                    | 1,827.32  |       |
| 106874  | 6/13/2014 | DEPARTMENT OF INDUSTRIAL RE  | ANNUAL ELEVATOR PERMIT FEE   | 225.00    |       |
| 106875  | 6/13/2014 | MARY DEAIL                   | PAYROLL RELATED              | 106.15    |       |
| 106876  | 6/13/2014 | DELTA DENTAL OF CALIFORNIA   | DENTAL INSURANCE             | 9,620.30  |       |
| 106877  | 6/13/2014 | DELTA DENTAL INSURANCE COM   | DENTAL INSURANCE             | 2,135.80  |       |

| Check # | Date      | Company                        | Description                     | Amount     | Voids |
|---------|-----------|--------------------------------|---------------------------------|------------|-------|
| 106878  | 6/13/2014 | DONS INDUSTRIAL SUPPLY DBA     | BUS PARTS/SHOP SUPPLIES         | 247.21     |       |
| 106879  | 6/13/2014 | EASY LIFT TRANSPORTATION, IN   | ADA SUBSIDY                     | 52,022.00  |       |
| 106880  | 6/13/2014 | ELECTRONIC DATA MAGNETICS, I   | BUS PASSES                      | 11,336.98  |       |
| 106881  | 6/13/2014 | ERGOMETRICS, INC.              | DRIVER TEST SCORING             | 39.00      |       |
| 106882  | 6/13/2014 | STATE OF CALIFORNIA/FTB        | PAYROLL RELATED                 | 250.48     |       |
| 106883  | 6/13/2014 | G.L. HYDRAULICS INC.           | VENDOR BUS REPAIRS              | 579.60     |       |
| 106884  | 6/13/2014 | GIBBS INTERNATIONAL INC        | BUS PARTS                       | 1,614.99   |       |
| 106885  | 6/13/2014 | GILLIG LLC                     | BUS PARTS                       | 298.08     |       |
| 106886  | 6/13/2014 | GUARDIAN-APPLETON (DENTAL I    | DENTAL INSURANCE                | 4,169.46   |       |
| 106887  | 6/13/2014 | GUARDIAN-APPLETON (LIFE INS)   | LIFE INSURANCE                  | 593.13     |       |
| 106888  | 6/13/2014 | HOME IMPROVEMENT CTR.          | SHOP/B&G SUPPLIES               | 24.81      |       |
| 106889  | 6/13/2014 | IPC (USA), INC.                | BUS FUEL                        | 24,479.38  |       |
| 106890  | 6/13/2014 | J n L GLASS INC.               | REPLACE BUS WINDOWS             | 5,640.00   |       |
| 106891  | 6/13/2014 | KIMBALL MIDWEST                | SHOP SUPPLIES                   | 314.19     |       |
| 106892  | 6/13/2014 | LANSPEED DBA                   | SOFTWARE SUPPORT                | 1,950.00   |       |
| 106893  | 6/13/2014 | LAWSON PRODUCTS INC            | SHOP SUPPLIES                   | 301.00     |       |
| 106894  | 6/13/2014 | MC CORMIX CORP. (GAS)          | FUEL-SERVICE VEHICLES           | 2,081.39   |       |
| 106895  | 6/13/2014 | MEDICAL EYE SERVICES, INC.     | VISION SERVICES                 | 292.80     |       |
| 106896  | 6/13/2014 | MIKE CUEVAS GARDENING SERVI    | LANDSCAPE MAINTENANCE SERVICE   | 695.00     |       |
| 106897  | 6/13/2014 | KENNETH B. MILLS               | CONSULTING SERVICES             | 2,366.00   |       |
| 106898  | 6/13/2014 | MURPHY ELECTRIC MAINTENANC     | ELECTRICAL REPAIRS/INSTALLATION | 123.80     |       |
| 106899  | 6/13/2014 | MOHAWK MFG. AND SUPPLY CO.     | BUS PARTS                       | 147.20     |       |
| 106900  | 6/13/2014 | MCI SERVICE PARTS, INC.        | BUS PARTS                       | 336.45     |       |
| 106901  | 6/13/2014 | NU-COOL REDI GREEN, INC        | COOLANTS & SHOP SUPPLIES        | 358.54     |       |
| 106902  | 6/13/2014 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS                       | 763.86     |       |
| 106903  | 6/13/2014 | OR DEPT OF JUSTICE             | PAYROLL RELATED                 | 145.11     |       |
| 106904  | 6/13/2014 | ANN BRADY OTTIERI              | PAYROLL RELATED                 | 277.00     |       |
| 106905  | 6/13/2014 | PORT SUPPLY DBA                | BUS PARTS                       | 165.22     |       |
| 106906  | 6/13/2014 | REPUBLIC ELEVATOR, INC         | ELEVATOR MAINTENANCE            | 153.20     |       |
| 106907  | 6/13/2014 | SB COUNTY FEDERAL CREDIT UNI   | PAYROLL DEDUCTION               | 1,060.00   |       |
| 106908  | 6/13/2014 | SB LOCKSMITHS, INC.            | B&G REPAIR & SUPPLIES           | 207.00     |       |
| 106909  | 6/13/2014 | SPECIAL DISTRICT RISK MGMT     | MEDICAL HEALTH INSURANCE        | 46,630.32  |       |
| 106910  | 6/13/2014 | KAREN SEELEY                   | PAYROLL RELATED                 | 75.69      |       |
| 106911  | 6/13/2014 | SM TIRE, CORP.                 | BUS TIRE MOUNTING               | 3,349.55   |       |
| 106912  | 6/13/2014 | SO. CAL. EDISON CO.            | UTILITIES                       | 1,794.48   |       |
| 106913  | 6/13/2014 | STAPLES INC. & SUBSIDIARIES    | OFFICE SUPPLIES                 | 607.51     |       |
| 106914  | 6/13/2014 | SB CITY OF-REFUSE/WATER        | UTILITIES                       | 1,280.15   |       |
| 106915  | 6/13/2014 | TELONIC/BERKELEY               | SHOP SUPPLIES                   | 519.00     |       |
| 106916  | 6/13/2014 | THE LIGHTHOUSE                 | SHOP SUPPLIES                   | 76.24      |       |
| 106917  | 6/13/2014 | TEAMSTERS MISC SECURITY TRU    | UNION MEDICAL/DENTAL            | 153,613.00 |       |
| 106918  | 6/13/2014 | TEAMSTERS PENSION TRUST        | UNION PENSION                   | 90,483.85  |       |

| Check # | Date      | Company                      | Description         | Amount                                    | Voids               |
|---------|-----------|------------------------------|---------------------|---|---------------------|
| 106919  | 6/13/2014 | TEAMSTERS UNION LOCAL NO. 18 | UNION DUES          | 10,153.74                                 |                     |
| 106920  | 6/13/2014 | TRI-COUNTY AUTO GLASS INC    | REPLACE BUS WINDOWS | 220.00                                    |                     |
| 106921  | 6/13/2014 | TRANSIT PRODUCTS AND SERVIC  | BUS PARTS           | 1,076.00                                  |                     |
| 106922  | 6/13/2014 | VALLEY POWER SYSTEMS, INC.   | BUS PARTS           | 1,236.39                                  |                     |
| 106923  | 6/13/2014 | VALLEY POWER SYSTEMS, INC.   | BUS PARTS           | 1,850.90                                  |                     |
| 106924  | 6/13/2014 | VERIZON CALIFORNIA           | TELEPHONES          | 89.99                                     |                     |
|         |           |                              |                     | <b>649,737.11</b>                         |                     |
|         |           |                              |                     | <b>Current Cash Report Voided Checks:</b> | 0.00                |
|         |           |                              |                     | <b>Prior Cash Report Voided Checks:</b>   | 0.00                |
|         |           |                              |                     | <b>Grand Total:</b>                       | <b>\$649,737.11</b> |

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

| <b>Date</b>   | <b>Company</b>               | <b>Description</b>              | <b>Amount</b>       |
|---|------------------------------|---------------------------------|---------------------|
| 6/3/2014  | Measure A, Section 3 LSTI    | Measure "A" Funds May 14        | 161,330.39          |
| 6/3/2014  | The Phelps Group             | Advertising on Buses            | 943.50              |
| 6/4/2014  | Local Transportation Fund    | SB 325 May 14                   | 605,914.09          |
| 6/4/2014  | S.B.C.A.G.                   | CEL Commuter Service March 14   | 4,294.56            |
| 6/4/2014  | S.B.C.A.G.                   | CEL Commuter Service April 14   | 5,354.21            |
| 6/4/2014  | Wells Marketing, LLC         | Advertising on Buses            | 1,759.50            |
| 6/6/2014  | Department of Rehabilitation | Passes/Token Sales              | 432.00              |
| 6/9/2014  | ASTI Holding Company, LLC    | Overpass Property Lease June 14 | 15,310.45           |
| 6/9/2014  | Jim Haggerty                 | Retiree - Vision                | 12.20               |
| 6/9/2014  | Montecito Bank & Trust       | Advertising on Buses            | 4,045.00            |
| 6/10/2014   | County of Santa Barbara      | Passes/Token Sales              | 1,797.25            |
| 6/10/2014   | Fritz Creative Marketing     | Advertising on Buses            | 822.80              |
| 6/10/2014   | Godzilla Graphics            | Advertising on Buses            | 6,522.90            |
| 6/12/2014   | City of Santa Barbara        | Passes/Token Sales              | 1,470.00            |
| 6/12/2014   | City of SB - Browning Allen  | Downtown Shuttle                | 85,142.00           |
| 6/12/2014   | UCSB - Parking Services-7001 | Passes/Passports Sales          | 8,899.00            |
| 6/13/2014   | City of SB Creeks Division   | Advertising on Buses            | 555.00              |
| 6/13/2014   | Cottage Hospital             | Passes/Token Sales              | 7,000.00            |
| 6/13/2014   | Union Bank/Eleven Inc.       | Advertising on Buses            | 15,580.50           |
| <b>Total Accounts Receivable Paid During Period</b> |                              |                                 | <b>\$927,185.35</b> |

To: MTD Board of Directors  
From: Sherrie Fisher, General Manager  
Date: June 20, 2014  
Subject: General Manager's Report

Accounting staff is preparing for the fiscal year end Single Audit. Thais Sayat, Assistant Accounting Manager, is leading the audit on behalf of staff once again this year and has begun to coordinate the process with Mr. Davis of McGowan Guntermann. Documentation related to the various disbursements of funds and bank account information has been provided to the auditor as usual. The annual bus parts inventory is scheduled to begin Thursday, June 26<sup>th</sup> with an anticipated completion date of Monday, June 30<sup>th</sup>. McGowan Guntermann typically conducts an independent sample count during the process to substantiate the accuracy of MTD's final counts.

MTD was recently informed by the State Water Resource Control Board (Control Board) that funding may be available to refund the District for costs incurred for excavation and disposal of the underground diesel fuel storage tank at the Overpass facility. The project was completed and paid for, approximately \$870k, by MTD many years ago. MTD has patiently waited for its project to become a priority to qualify for the limited funding that is available. With the assistance of Mr. Dave Johannes of Certified Environmental Consultants, Natasha Garduno has completed the appropriate reimbursement forms and submitted them to the Control Board.

Staff continues to work out the details of the AVL project contract with Clever Devices and hopes to bring a recommendation to the Board in early July. Also, Lenvik & Minor Architects is nearing completion of the Transit Center remodel design review. The design review for the Olive Terminal canopy artic modifications has been completed and the construction cost estimate is being prepared.

Members of the Mesa Group met with MTD staff to discuss their request for an electric shuttle that would travel along Cliff Drive. MTD staff discussed the complexities, limitations and ripple effects of providing balanced transit service throughout a district with finite resources.

George Amoon, Planning Manager, attended the monthly Bus Riders meeting organized by COAST. COAST announced that they intend to present a Bus Driver of the Month certificate at every monthly meeting. The first one was awarded to Alan Camez. Congratulations Alan!

Our newest Operator in training, Brad Sousa, has completed all of his training requirements, and has assumed his bid shift. Congratulations Brad!

Our summer bid commenced on June 9<sup>th</sup>, and will continue through August 24<sup>th</sup>. We will be having a "round table" discussion with Planning within the next week, at which time several individuals from our two departments will "fine tune" the run cut. After the final adjustments are made, the bidding process will begin, which generally lasts for approximately 6 weeks. During that time, Operators bid their preferred shifts, along with any holidays that are needed to be bid.

Preparations for the required detours, run adjustments, and personnel additions are complete for the upcoming Summer Solstice Parade on June 21<sup>st</sup> and for Independence

Day. Affected routes and runs have to be modified due to the crowds and street closures during these events. Operations has been doing this planning for decades; impacts to our system, generally, are well thought out and adjusted.

The upcoming Carpinteria Independence Day Parade on June 28<sup>th</sup> will have two Operators: Leroy Adams and Harley Coates who will be driving two different shuttles for the Carpinteria Chamber of Commerce and the Carpinteria City Council.

Nancy Alexander and Cynthia Boche created the Summer 2014 MTD Employee Newsletter. It went out to all employees and retirees.

Nancy Alexander created and sent 300 packets, entitled "Using the MTD Bus System" to the EF School to hopefully alleviate some of the issues around foreign language students purchasing the wrong type of bus pass.

Safety Town has started its summer session. Nancy Alexander and a driver are scheduled to give the MTD presentation and bus ride at 10 Safety Town classes this summer.

Preparations are progressing for the Employee Summer Picnic, to show our appreciation to all of our employees and retirees. The date of the picnic is Wednesday, July 9<sup>th</sup>.

On Friday, June 20<sup>th</sup>, MTD hosted a group of 13 people from the SB Bicycle Camp, who came to our offices to learn how to properly load bicycles onto an MTD bus.

MTD's Triennial Review by the Federal Transit Administration (FTA) will wrap up on Thursday and Friday, June 19<sup>th</sup> & 20<sup>th</sup>, with the reviewer's site visit to MTD. The Triennial Review is one of FTA's management tools for examining grantee performance and adherence to current FTA requirements and policies.

As required by the FTA, staff submitted MTD's May Safety & Security Report and Ridership Report to the National Transit Database (NTD). At the direction of FTA, MTD no longer submits NTD reports for Easy Lift.

Gillig #606 will likely need the Allison transmission replaced soon based on the most recent fluid analysis showing elevated iron and aluminum. The bus will continue to run in service as long as the transmission remains functional. The good news is this is the original transmission in the bus built in 2004. It currently has run 415,542 miles. This is exceptional life and MTD is certainly getting its money's worth. Typically 300,000+ miles in transit bus service is very good durability performance. Additional good news is Gillig #601 also has the original Allison transmission running at 416,655 current miles.

Timing for delivery of the Nova artics is being determined by the availability of the windows from their supplier. The best available projection is Nova will receive the windows by July 14<sup>th</sup>.

Bids for replacement of the Gillig #600 - #614 and #700 - #713 seat inserts will be opened this Thursday afternoon at 2:00 PM.

A non-mandatory meeting for interested bidders to design and fabricate trays for LiFePO<sub>4</sub> cells will be held this Thursday morning at 10:00 AM.

Prices are being obtained for replacement DOC (Diesel Oxidizing Catalyst – 2 part numbers) and DPF (Diesel Particulate Filter – 9 part numbers) elements for the exhaust emissions treatment systems on the fleet diesel buses. Intention is to place the elements into the bus parts inventory. There is not a question of if but how soon an element will be needed. Lead times can be very long and cause needless down-time for a bus that can be back in service in a matter of hours.

The condenser assembly in one of the two air conditioning systems at the TC was replaced on Tuesday, June 3<sup>rd</sup>.

The data entry for the annual Storm Water Discharge Report due July 1<sup>st</sup> is in progress. Due to minimal rain during this last reporting period, there was only one sampling opportunity for T1 and none for T2.

As required for renewal of the Admin Building elevator operating permit, the Annual Equipment Safety Inspection and Test was performed by Republic Elevator and Joy Frie Equipment on Thursday, July 12<sup>th</sup>.