



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

April 15, 2014

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; Ed Easton, Director; David Tabor, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of March 18, 2014.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports of March 11, 2014 through March 24, 2014 and March 25, 2014 through April 7, 2014.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. DRAFT SERVICE PLAN FOR AUGUST 2014- (ATTACHMENT- ACTION MAY BE TAKEN)

Staff will present to the Board the August 2014 Draft Service Plan proposal.

TIME CERTAIN 9:30 A.M.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

8. RECESS TO CLOSED SESSION- CONFERENCE WITH REAL PROPERTY NEGOTIATORS- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54956.8
Negotiators: Sherrie Fisher, General Manager, Jerry Estrada, Assistant General Manager/
Controller,
Related to MTD's Calle Real property
Potential purchaser/lessee– Div. of State of California
Regarding price and terms of payment

9. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54957
Title: General Manager

10. PROPOSITION 1B- TRANSIT SECURITY GRANT FOR FISCAL YEAR 2013-14 BOARD RESOLUTION- (ACTION MAY BE TAKEN)

Staff recommends that the Board pass Resolution 2014-03 for Proposition 1B-Transit Security funding.

11. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)

- a) Introduce Jennifer Tanner, Accounting Assistant
- b) Proposed Board meeting schedule changes (see attachment)
- c) Other

12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

13. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES

**Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
March 18, 2014
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101**

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present, with the exception of Director Tabor and Director Shelor. Director Tabor arrived just after roll call, at 8:33 a.m.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that on Friday, March 14, 2014 the agenda was posted at MTD's Administrative Office, mailed and emailed to those on the agenda minutes list and posted on the MTD's website.

CONSENT CALENDAR

4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)

Director Weinberg moved to approve the draft minutes for the meeting of March 4, 2014 and the cash report of February 25, 2014 through March 10, 2014. Director Easton seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was none made.

7. DRAFT "SHORT RANGE TRANSIT PLAN: FY 2014 TO FY 2018" - (ATTACHMENT - ACTION MAY BE TAKEN)

Steve Maas, Manager of Government Relations & Compliance, presented a draft of the "Short Range Transit Plan: FY 2014 to FY 2018" to the Board for review and direction. Staff will revise the document to incorporate input from the Board and will return with the revisions at a future meeting.

8. RESOLUTION REGARDING FISCAL YEAR 2014-15 TRANSPORTATION DEVELOPMENT ACT CLAIM - (ATTACHMENT - ACTION MAY BE TAKEN)

Staff recommended that the Board adopt resolution 2014-02, authorizing the General Manager to claim all Transportation Development Act (TDA) funds apportioned to MTD for FY 2014-15. Director Tabor moved to approve the staff recommendation. Director Rodriguez seconded the motion. The motion passed unanimously with 6 ayes, 0 nays, and 1 absent.

9. ADOPTION OF FISCAL YEAR 2014-15 MEASURE A PROGRAM OF PROJECTS SUBMITTAL (ATTACHMENT - ACTION MAY BE TAKEN)

Staff recommended that the Board approve the submittal of MTD's Measure A Program of Projects for FY 2014-15. Director Easton moved to approve the staff recommendation. Director Tabor seconded the motion. The motion passed unanimously.

10. GENERAL MANAGER'S REPORT UPDATE – (ACTION MAY BE TAKEN)

Sherrie Fisher, General Manager, and Jerry Estrada, assistant General Manager/Controller reported to the Board that MTD had locked in fuel prices with IPC at the rate of \$3.06 per gallon beginning April 1, 2014, through Dec.14, 2014.

Ms. Fisher brought to the attention of the Board an article in the Santa Barbara News-Press of 3/18/14 regarding an interactive touch screen kiosk that is being tested at the Transit Center by CHK America. CHK America is a local company and is hoping to gain feedback from our passengers using the Kiosk to plan their trips, check on bus departure times, etc.

Ms. Fisher updated the Board on the Community Talks that were planned, including the date and venue of the previously unscheduled Goleta meeting. It is now scheduled for April 3, 2014 at the Isla Vista Theater at 6:00 pm. The purpose of the meetings is to seek community input regarding proposed service changes to be implemented in August, 2014.

Mr. Estrada updated the Board on the status of the CALSTART application. The application date has been extended to April 10, 2014.

Ms. Fisher informed the Board of an article that was published in the UCSB newspaper, "The Current", on 3/17/14. The article discusses the agreement between UCSB and Santa Barbara MTD for enhanced service on Lines 12x and 24x, as well as the plans for a new route, Line 38.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.

12. RECESS TO CLOSED SESSION– GENERAL MANAGER PERFORMANCE EVALUATION– (ACTION MAY BE TAKEN)

Conference with labor negotiators pursuant to Government Code 54957:
SBMTD designated representatives: Dick Weinberg, Olivia Rodriguez, Ed Easton

SBMTD unrepresented employee: Sherrie Fisher, General Manager

Upon returning from closed session Chair Davis reported that consistent with raises for administrative staff, the Board has authorized a 2% increase effective 1/13/2013 and an additional 2% increase effective 1/1/2014 for General Manager Sherrie Fisher.

13. RECESS TO CLOSED SESSION– PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code Section 54957
Title: General Manager

Upon returning from closed session, Chair Davis reported that no action was taken.

AT THIS TIME, CHAIR DAVIS ASKED THAT THE BOARD RETURN TO AGENDA ITEM #11

11. OTHER BUSINESS AND COMMITTEE REPORTS (ACTION MAY BE TAKEN)

Director Easton discussed his position on the City Council as related to his change of residence.

14. ADJOURNMENT

Director McQuary moved to adjourn the meeting at 11:10 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 1, 2014
For the Period March 11, 2014 through March 24, 2014

MONEY MARKET

Beginning Balance March 11, 2014 **\$7,883,121.45**

Measure "A"	467,018.85
Accounts Receivable	124,858.37
Passenger Fares	123,935.20
Miscellaneous/Asset Sales	<u>1,920.73</u>
Total Deposits	717,733.15

ACH Garn/Escrow	(7,099.30)
ACH Pensions Transfer	(30,864.76)
ACH Tax Deposit	(138,496.54)
Payroll Transfer	(310,797.06)
Operations Transfer	<u>(352,229.34)</u>
Total Disbursements	(839,487.00)

Ending Balance **\$7,761,367.60**

CASH INVESTMENTS

LAIF Account	\$3,327,965.35
Money Market Account	<u>7,761,367.60</u>

Total Cash Balance **\$11,089,332.95**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$2,486,782.10)
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Working Capital **\$8,602,550.85**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
106169	3/12/2014	ABC BUS COMPANIES INC	BUS PARTS	26.95	
106170	3/12/2014	AGENCIES TOOL CENTER dba	SHOP SUPPLIES	2,672.68	
106171	3/12/2014	APPLEONE EMPLOYMENT SERVIC	CONTRACT SERVICES	744.00	
106172	3/12/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
106173	3/12/2014	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	19.43	
106174	3/12/2014	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	181.82	
106175	3/12/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	191.01	
106176	3/12/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	1,432.25	
106177	3/12/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	303.62	
106178	3/12/2014	CUMMINS PACIFIC, LLC	BUS PARTS	3,315.60	
106179	3/12/2014	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES/MAINTEN	1,800.00	
106180	3/12/2014	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	551.42	
106181	3/12/2014	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	192.74	
106182	3/12/2014	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,022.00	
106183	3/12/2014	SHERRIE FISHER	REIMBURSEMENT	296.00	
106184	3/12/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,755.00	
106185	3/12/2014	GILLIG LLC	BUS PARTS	1,395.47	
106186	3/12/2014	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	547.18	
106187	3/12/2014	HAYWARD LUMBER	SHOP SUPPLIES	45.40	
106188	3/12/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	120.57	
106189	3/12/2014	IPC (USA), INC.	BUS FUEL	74,373.86	
106190	3/12/2014	KIMBALL MIDWEST	SHOP SUPPLIES	212.37	
106191	3/12/2014	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
106192	3/12/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	2,592.93	
106193	3/12/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,552.89	
106194	3/12/2014	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	71.34	
106195	3/12/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
106196	3/12/2014	KENNETH B. MILLS	CONSULTING SERVICES	609.00	
106197	3/12/2014	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	3,815.36	
106198	3/12/2014	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	168.05	
106199	3/12/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	205.37	
106200	3/12/2014	MCI SERVICE PARTS, INC.	BUS PARTS	362.56	
106201	3/12/2014	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	404.90	
106202	3/12/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	148.04	
106203	3/12/2014	MISAEEL RODRIGUEZ	REIMBURSEMENT	51.00	
106204	3/12/2014	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	839.00	
106205	3/12/2014	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	134.80	
106206	3/12/2014	SANTA BARBARA COUNTY EHS	PERMIT FEE	3,170.00	

Check #	Date	Company	Description	Amount	Voids
106207	3/12/2014	SHIELD HEATING AND AIR DBA	B&G REPAIRS & SUPPLIES	434.16	
106208	3/12/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	237.58	
106209	3/12/2014	SO. CAL. EDISON CO.	UTILITIES	2,278.94	
106210	3/12/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	321.54	
106211	3/12/2014	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	902.11	
106212	3/12/2014	TANK TEAM INC.	TANK TESTS	119.00	
106213	3/12/2014	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	440.00	
106214	3/12/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	1,368.72	
106215	3/12/2014	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	170.00	
106216	3/12/2014	VERIZON CALIFORNIA	TELEPHONES	89.99	
106217	3/12/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,336.03	
106218	3/12/2014	WURTH USA WEST INC.	SHOP SUPPLIES	767.77	
106219	3/14/2014	UNITED STATES TREASURY	TAX PENALTY	43.06	
106220	3/21/2014	MARY DEAIL	PAYROLL RELATED	106.15	
106221	3/21/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	306.98	
106222	3/21/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	20,034.00	
106223	3/21/2014	NATIONAL DRIVE	PAYROLL DEDUCTION	108.00	
106224	3/21/2014	OR DEPT OF JUSTICE	PAYROLL RELATED	15.95	
106225	3/21/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
106226	3/21/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU	1,500.00	
106227	3/21/2014	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	126.31	
106228	3/21/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
106229	3/21/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
106230	3/21/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	300.00	
106231	3/21/2014	SO. CAL. EDISON CO.	UTILITIES	2,733.90	
106232	3/21/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	743.65	
106233	3/21/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	619.89	
106234	3/21/2014	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
106235	3/21/2014	VAQUERO SYSTEMS	PROFESSIONAL CONSULTING	4,375.00	
106236	3/21/2014	VERIZON CALIFORNIA	TELEPHONES	1,976.92	
106237	3/21/2014	VERIZON WIRELESS	WIRELESS PHONES	190.05	
106238	3/21/2014	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	34.00	
106239	3/25/2014	ABC BUS COMPANIES INC	BUS PARTS	625.45	
106240	3/25/2014	NANCY ALEXANDER	HEALTH REIMBURSEMENT	50.01	
106241	3/25/2014	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
106242	3/25/2014	APPLEONE EMPLOYMENT SERVIC	CONTRACT SERVICES	1,860.00	
106243	3/25/2014	AXLE TECH INTERNATIONAL D	BUS PARTS	324.00	
106244	3/25/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	58.58	
106245	3/25/2014	BNS ELECTRONICS, INC.	SY SITE RENTAL	265.83	
106246	3/25/2014	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	494.52	
106247	3/25/2014	ARTHUR BURNS	REIMBURSEMENT	10.00	

Check #	Date	Company	Description	Amount	Voids
106248	3/25/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	175.69	
106249	3/25/2014	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	60.00	
106250	3/25/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	198.57	
106251	3/25/2014	CENTRAL CITY ABS, INC.	BUS SUPPLIES	21.03	
106252	3/25/2014	CARPINTERIA VALLEY CHAMBER	MEMBERSHIP DUES	50.00	
106253	3/25/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
106254	3/25/2014	COAST, Coalition for Sustainable	SPONSORSHIP	500.00	
106255	3/25/2014	NICHOLAS R. CONTI	SURVEYOR	157.00	
106256	3/25/2014	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	390.76	
106257	3/25/2014	COMMLINE INC.	TWO-WAY RADIO SUPPLIES	200.30	
106258	3/25/2014	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	238.96	
106259	3/25/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	1,216.00	
106260	3/25/2014	COAST TRUCK PARTS	BUS PARTS	666.66	
106261	3/25/2014	CUMMINS PACIFIC, LLC	BUS PARTS	122.81	
106262	3/25/2014	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	143.00	
106263	3/25/2014	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES/MAINTEN	1,659.00	
106264	3/25/2014	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	60.00	
106265	3/25/2014	EBUS, INC.	BUS PARTS	823.70	
106266	3/25/2014	ELECTRONS IN MOTION LLC	SERVICE VEHICLE PARTS & REPAIRS	563.92	
106267	3/25/2014	ERGOMETRICS, INC.	DRIVER TEST SCORING	59.86	
106268	3/25/2014	ESTRADA, JERRY	REIMBURSEMENT	218.50	
106269	3/25/2014	JEFFREY K. FISHER CONSULTING	PROFESSIONAL SERVICES	1,160.00	
106270	3/25/2014	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	60.00	
106271	3/25/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	918.71	
106272	3/25/2014	GIBBS INTERNATIONAL INC	BUS PARTS	4,612.80	
106273	3/25/2014	GILLIG LLC	BUS PARTS	4,408.56	
106274	3/25/2014	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,775.87	
106275	3/25/2014	ROBERT GONZALEZ	RETIREE HEALTH REIMBURSEMENT	120.00	
106276	3/25/2014	GRAINGER, INC.	SHOP/B&G SUPPLIES	93.50	
106277	3/25/2014	JILL GRISHAM	REIMBURSEMENT	994.40	
106278	3/25/2014	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
106279	3/25/2014	HAYWARD LUMBER	SHOP SUPPLIES	17.22	
106280	3/25/2014	H.G. MAKELIM CO., INC.	BUS PARTS	2,342.92	
106281	3/25/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	106.47	
106282	3/25/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	2,871.66	
106283	3/25/2014	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	27.70	
106284	3/25/2014	IPC (USA), INC.	BUS FUEL	74,300.89	
106285	3/25/2014	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	4,087.50	
106286	3/25/2014	LANSPEED DBA	SOFTWARE SUPPORT	975.00	
106287	3/25/2014	LARA'S AUTO REPAIR DBA	BUS REPAIRS	70.00	
106288	3/25/2014	LAWSON PRODUCTS INC	BUS BODYSHOP REPAIR PARTS	342.05	

Check #	Date	Company	Description	Amount	VOIDS
106289	3/25/2014	LENVIK & MINOR, INC.	ARCHITECTURAL SERVICES	2,553.42	
106290	3/25/2014	DEVIRIN MANKER	TOOL ALLOWANCE	118.00	
106291	3/25/2014	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
106292	3/25/2014	IMELDA MARTIN	PER DIEM	46.96	
106293	3/25/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	2,599.58	
106294	3/25/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,650.55	
106295	3/25/2014	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	107.28	
106296	3/25/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	463.24	
106297	3/25/2014	MYERS, NORMA JEAN	DMV/VTT RENEWAL	41.00	
106298	3/25/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	415.15	
106299	3/25/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,531.97	
106300	3/25/2014	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	
106301	3/25/2014	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,377.60	
106302	3/25/2014	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	171.00	
106303	3/25/2014	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	60.00	
106304	3/25/2014	SAFEGUARD DBA	OFFICE SUPPLIES	89.30	
106305	3/25/2014	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	49.91	
106306	3/25/2014	SILVAS OIL CO., INC.	LUBRICANTS	518.27	
106307	3/25/2014	RON SMITH	TOOL ALLOWANCE	1,055.30	
106308	3/25/2014	SANTA BARBARA TROPHY	DRIVER NAME PLATES	31.10	
106309	3/25/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	92.50	
106310	3/25/2014	SMART & FINAL	OFFICE/MEETING SUPPLIES	251.07	
106311	3/25/2014	SOFTCHOICE CORP, INC.	COMPUTER SOFTWARE	676.80	
106312	3/25/2014	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	275.40	
106313	3/25/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	50.46	
106314	3/25/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	370.80	
106315	3/25/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	100.00	
106316	3/25/2014	TRANSIT PRODUCTS AND SERVIC	BUS PARTS	1,400.00	
106317	3/25/2014	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	280.45	
106318	3/25/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	425.14	
106319	3/25/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	156.22	
106320	3/25/2014	VAQUERO SYSTEMS	PROFESSIONAL CONSULTING	4,625.00	
106321	3/25/2014	VOICE SMART NETWORKS dba	SERVICE ON PHONE SYSTEM	829.60	
106322	3/25/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	196.21	
106323	3/25/2014	WAYNE'S TIRE INC.	VEHICLE TIRES	180.18	
106324	3/25/2014	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	180.20	
106325	3/25/2014	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	285.00	

Check #	Date	Company	Description	Amount	Voids
				352,229.34	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$352,229.34	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
3/10/2014	Montecito Bank & Trust	Advertising on Buses	4,244.00
3/11/2014	Department of Rehabilitation	Passes/Token Sales	60.00
3/11/2014	Department of Rehabilitation	Passes/Token Sales	20.00
3/11/2014	Department of Rehabilitation	Passes/Token Sales	20.00
3/11/2014	Godzilla Graphics	Advertising on Buses	6,917.30
3/11/2014	Wells Marketing, LLC	Advertising on Buses	1,759.50
3/12/2014	City of SB - CDBG Program	Bus Stop Improvements Grant	49,797.32
3/12/2014	Union Bank/Eleven Inc.	Advertising on Buses	15,580.50
3/13/2014	County of Santa Barbara	Passes/Token Sales	1,368.00
3/14/2014	Department of Rehabilitation	Passes/Token Sales	20.00
3/14/2014	KCSB - FM	Advertising on Buses	396.00
3/17/2014	Fritz Creative Marketing	Advertising on Buses	822.80
3/17/2014	SB School District	Passes/Token Sales	41,250.00
3/19/2014	Geico Auto Insurance	Insurance Claim	211.20
3/19/2014	Santa Barbara Airport	Advertising on Buses	1,678.00
3/21/2014	Department of Rehabilitation	Passes/Token Sales	40.00
3/24/2014	Cottage Hospital	Passes/Token Sales	633.75
3/24/2014	Department of Rehabilitation	Passes/Token Sales	20.00
3/24/2014	Department of Rehabilitation	Passes/Token Sales	20.00
Total Accounts Receivable Paid During Period			\$124,858.37

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 15, 2014
For the Period March 25, 2014 through April 7, 2014

MONEY MARKET

Beginning Balance March 25, 2014 **\$7,761,367.60**

Accounts Receivable	934,806.25
Passenger Fares	164,359.81
Advertising/Prepaid Deposi	1,185.00
Miscellaneous/Asset Sales	943.47
Measure "A"	<u>(177,872.28)</u>
Total Deposits	923,422.25

Wire Transfer Prop 1B-	114,108.46
Operations Transfer	(20,398.46)
ACH Tax Deposit	(189,696.49)
Payroll Transfer	<u>(309,412.56)</u>
Total Disbursements	(405,399.05)

Ending Balance **\$8,279,390.80**

CASH INVESTMENTS

LAIF Account	\$3,327,965.35
Money Market Account	<u>8,279,390.80</u>

Total Cash Balance **\$11,607,356.15**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$2,486,782.10)
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Working Capital **\$9,120,574.05**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
106326	4/3/2014	PETTY CASH - MORRIS, B.	MISC. PURCHASES	296.46	
106327	4/4/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
106328	4/4/2014	MARY DEAILÉ	PAYROLL RELATED	106.15	
106329	4/4/2014	FEDEX dba	FREIGHT CHARGES	125.25	
106330	4/4/2014	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	7,505.05	
106331	4/4/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	240.60	
106332	4/4/2014	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	495.90	
106333	4/4/2014	UNITED STATES TREASURY	TAX PENALTY	14.21	
106334	4/4/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	3,034.05	
106335	4/4/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
106336	4/4/2014	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,107.15	
106337	4/4/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
106338	4/4/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
106339	4/4/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
106340	4/4/2014	SB CITY OF-REFUSE/WATER	UTILITIES	4,090.37	
106341	4/4/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	529.16	
106342	4/4/2014	VERIZON WIRELESS	WIRELESS PHONES	648.42	
				20,398.46	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$20,398.46

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
3/26/2014	S.B.C.A.G.	CEL Commuter Service Feb '14	5,796.80
3/28/2014	City of SB Creeks Division	Advertising on Buses	555.00
3/28/2014	County of Santa Barbara	Passes/Token Sales	1,808.00
3/28/2014	Department of Rehabilitation	Passes/Token Sales	40.00
3/28/2014	Department of Rehabilitation	Passes/Token Sales	20.00
3/28/2014	Department of Rehabilitation	Passes/Token Sales	60.00
3/31/2014	City of SB - Browning Allen	Downtown Shuttle - March '14	3,333.00
3/31/2014	City of SB - Browning Allen	Downtown Shuttle - Feb '14	3,333.00
3/31/2014	UCSB Bookstore	Passes/Passport Sales	3,450.00
3/31/2014	Union Bank/Eleven Inc.	Advertising on Buses	15,580.50
4/1/2014	Local Transportation Fund	SB 325 - March 2014	692,254.87
4/1/2014	Measure A, Section 3 LSTI	Measure "A" Funds - March 2014	177,872.28
4/2/2014	UCSB - Parking Services-7001	Passes/Passports Sales	8,612.00
4/4/2014	UCSB Transportation	Transit Enhancement Jan-Mar '14	5,166.25
4/7/2014	ASTI Holding Company, LLC	Overpass Property Lease - April 2014	15,152.85
4/7/2014	Jim Haggerty	Retiree - Vision	12.20
4/7/2014	Wells Marketing, LLC	Advertising on Buses	1,759.50
Total Accounts Receivable Paid During Period			\$934,806.25



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 15, 2014

AGENDA ITEM #: 7

TYPE: ACTION

PREPARED BY: GEORGE AMOON

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Draft Service Plan for August 2014

RECOMMENDATION:

Receive presentation of August 2014 Draft Service Plan proposal

DISCUSSION:

The draft FY 2014-15 budget includes a 3% increase in revenue hours which is 6,000 hours. The recommended changes total a 0.7% increase which is 1,328 hours (a reduced use of reserves). They are summarized as follows:

- Lines 1 and 2: Add one bus during the AM until approximately 2:00 PM on the weekdays to maintain 15 minute headways, and add one bus all day during the weekend to slightly improve headways due to significant loads, trip lateness and missed trips.
- Line 16: Add one bus for five hours from 12:30 PM to 5:30 PM to improve headways from 30 to 20 minutes due to significant loads and trip lateness.
- Line 20: Adjust 7:15 AM departure from Transit Center to 7:05 AM to better meet schedule within Carpinteria on this trip.
- Line 22: Eliminate service on August 25, 2014 due to continued low ridership.
- Line 36 (Seaside Shuttle): On weekdays, add five minutes to each of the last five trips and delete one trip to better meet schedule and avoid missed trips due to PM traffic congestion. Although one trip will be deleted, the timing of the last trip would remain the same and enough capacity will exist for passengers based on current ridership of those trips.
- Line 37 (Crosstown Shuttle): Add one bus at AM and PM peak hours to improve headways to 20 minutes due to decreased service and trip lateness in recent years.
- Line 15x: Decrease booster(s) due to articulated buses expected to arrive in August. Adjust routing in Isla Vista due to scheduling issue that will be caused by significant increase in boardings and alightings.
- Line 24x: Decrease booster(s) due to articulated buses expected to arrive in August.

The proposed changes were based on input throughout the year from the public and MTD drivers, data review, extensive field observations and recent passenger on/off surveys. Staff also held community meetings in Santa Barbara on March 19 and 20, Carpinteria on March 19 and Isla Vista on April 3 and discussed the changes at Santa Barbara Car Free, Coalition for Sustainable Transportation (COAST) and Santa Barbara City College staff and student senate meetings to obtain additional public input. General themes included requests for earlier, later and more frequent service including holidays, additional service to the Santa Barbara and Goleta AMTRAK stations and additional shelters and lighting at bus stops. The draft changes were presented to the Development Committee on March 11 and April 4, and feedback was incorporated into this draft service plan proposal. The attached table provides additional information regarding the proposal. The following text discusses the proposed elimination of Line 22 and re-routing of Line 15x to travel only along El Colegio Road in Isla Vista.

Line 22:

At the Development Committee meetings, discussion ensued regarding continued low ridership on Line 22. In Spring of 2013, the board decided to continue Line 22 for six months to accommodate the reopening of El Encanto. If ridership continued to be low, it would be reviewed again for potential removal from service.

Based on current passengers per hour, Line 22 continues to be the lowest performing route in the system at 13.9. As a result, it is proposed for elimination on August 25, 2014 which is the beginning of the Fall bid. Ridership on the route has been very low for many years and its possible elimination has been discussed at the Board over the past several years. Attachment 2 provides a chart depicting historical ridership and service hours over the past several years.

A Line 22 origin/destination survey was completed by staff in March 2014 for all weekday trips and all Saturday trips. A cruise ship was docked on the Saturday which allowed staff to also be able to obtain ridership information from those passengers.

Weekday ridership ranged from one to eight passengers per trip with an average of 4.9 passengers per trip. Most passengers boarded at the Transit Center and alightings occurred at various stops. Overall there were a total of 49 passengers on ten trips.

During the Saturday trips, passenger ridership in the morning/noon trips that were not from the cruise ships was very low averaging three passengers per trip. Ridership increased on later trips with a high of fourteen passengers for the final late afternoon trip of which nine boarded at the Transit Center and alighted at various stops. Passengers from the cruise ship boarded mostly during the first three late morning/noon trips and alighted during the noon and mid-afternoon trips as expected. Almost all boarded at the Anapamu and State Street stop (likely after riding the State Street shuttle) and alighted at the Mission. Overall there were a total of 44 passengers who were not from the cruise ship (which is consistent with the regular low ridership) and 56 passengers from the cruise ship on seven total trips.

There were also very few passengers alighting at the El Encanto hotel. The El Encanto re-opened approximately a year ago. However, this did not result in an increase in Line 22 ridership. This may be due to a current Line 22 schedule that is not convenient for hotel workers. It may also be due to the hotel providing their own very frequent (every fifteen minutes) van shuttle service for workers at a leased church lot near the corner of State Street and Constance Avenue which is served by Lines 6 and 11.

If Line 22 was eliminated, the mandate for paratransit to the upper Mission Canyon would be eliminated. However, staff recommends Easy Lift to continue to serve any current paratransit riders. Easy Lift estimates there are not more than five current riders who live in that area.

Other routes in the system also experience low ridership. Those in the lowest quartile in descending order by passengers per hour with route characteristics are as follows:

Line	Passengers per Hour	Route Characteristics
37 (Crosstown Shuttle)	22.9	Provides crosstown service. Assists in alleviating demand on Lines 1 and 2. Ridership has decreased over recent years partly due to service decreases in Fall 2011 and Summer 2012.
14	22.2	Provides service from the Transit Center, along Milpas Street to service workers in Montecito. Paratransit service to the Montecito upper village would not be mandated if service is removed.
10	17.6	Provides service to many students (Dos Pueblos High School, La Colina Junior High and Goleta Valley Junior High) within a residential area where no other transit lines exist nearby. Paratransit service north of Cathedral Oaks Road would not be mandated if service was removed.
36 (Seaside Shuttle)	16.7	Provides neighborhood service within Carpinteria north and south of Highway 101 and connector service to Lines 20 and 21x. Paratransit service would not be mandated in the northerly region of Carpinteria if service is removed.
9	15.6	Provides service over the Fairview Avenue bridge from Calle Real shopping center to Old Town Goleta and Goleta Cottage Hospital. Assists passengers who reside in housing for persons with disabilities on Shirrell Way.
22	13.9	Provides service from the Transit Center to the Santa Barbara Mission, Santa Barbara Historical Museum, Santa Barbara Botanical Garden and El Encanto Hotel.

As discussed at the April 4 Development Committee, staff will prepare a policy basis on factors such as various methods of measuring ridership, unique or special characteristics of the line and destinations to assist the Board in deciding to eliminate any other lines with low ridership. Community input will be a crucial element in developing the policy. Staff plans on preparing this policy basis during the Summer of 2014.

Line 15x:

Three articulated buses are expected to arrive for service on Lines 15x and for Friday evenings, Saturdays and Sundays on Line 24x this Fall. Due to the 20-foot longer bus length and the longer time required to board and alight the additional passengers, staff recommends re-routing Line 15x to travel only along El Colegio Road and no longer along the narrower roads associated with significant bicycle use within Isla Vista. Existing stops along El Colegio that currently serve Lines 11 and 24x would now also serve Line 15x. The benefits and drawbacks of the draft proposal are as follows:

Benefits:

- Avoid 60-foot bus (20 feet longer) traveling within the narrower roads of Isla Vista.
- Avoid the need to add additional time to each trip due to the significant increase in boardings and alightings within Isla Vista (see photo below). Adding additional time would result in removing six round trips.
- More direct service along the El Colegio Road corridor.

Drawbacks:

- Potential jaywalking of El Colegio Road to reach the north side of the roadway to reach the bus in the AM. However, MTD is coordinating with the Santa Barbara County Public Works Department to install additional landscaping and if necessary signage, increased enforcement and fencing in the concrete median as recommended by MTD to avoid this concern. Fencing was installed along the raised median along Cliff Drive at the Line 15x inbound stop and outbound stop across from the main SBCC entrance to deter pedestrians from crossing at that location and instead cross at the nearby signalized intersection at Loma Alta.
- Longer walking distance by up to approximately five minutes from within Isla Vista to bus stops on El Colegio Road. However, 77% of the passengers on Line 15x are SBCC students who typically reside nearer to El Colegio Road.



Photos taken at the AM Camino Pescadero/El Colegio Line 15x bus stop directly across from Tropicana Gardens in Isla Vista.

ATTACHMENT:

- Draft August 2014 Service Plan Proposal Table
- Line 22 Historical Ridership, Service Hours and Passengers per Hour

SUMMARY OF SERVICE CHANGES

April 15, 2014

DRAFT

to take effect August 25, 2014

Proposed Service Improvements

Line	Route	Issue	Draft Proposal	Estimated Additional Hours Per Year
1 and 2 (interlined)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Significant number of missed trips and lateness throughout the week due to significant passenger boardings and traffic congestion.	Add one additional bus during the weekdays during the AM until approximately 2 PM to maintain the current 15 minute headways. Add one additional bus during the weekend all day to slightly improve headways (20 - 40 minutes depending on time of day).	Weekdays: 1,730 Weekend: 1,004 Total: 2,734
16	SBCC - Downtown (Monday through Friday only)	Significant lateness of trips throughout the day due to significant passenger boardings and traffic congestion.	Add one additional bus for 5 hours from 12:30 PM to 5:30 PM. Headways will improve from 30 to 20 minutes during that time frame.	813
36 (Seaside Shuttle)	Circulates within Carpinteria north and south of Highway 101	Lateness of last five trips and occasional missed trips due to traffic congestion during the weekdays.	Add five minutes to each of those trips. Although one trip will be deleted, the timing of the last trip would remain the same and enough capacity will exist for passengers based on current ridership of those trips.	0
37 (Crosstown)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Infrequency, less frequency and lateness of trips causing reduced ridership by approximately one half over the past several years.	Add one additional bus to improve headways to 20 minutes during the AM and PM peak hours (7:00 AM - 9:00 AM and 2:00 PM - 6:30 PM).	1,644
Total				5,191

Proposed Service Reduction

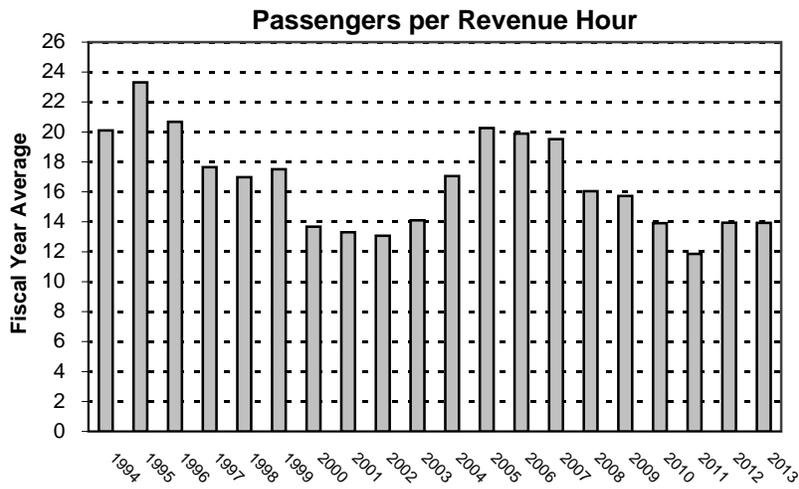
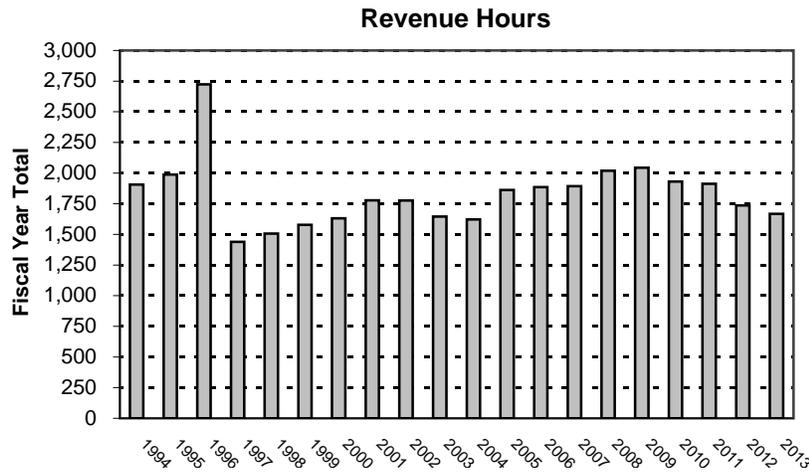
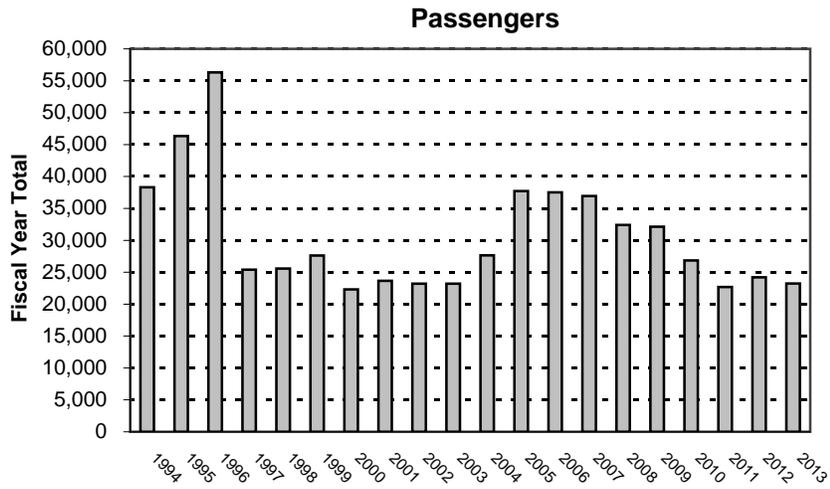
Line	Route	Issue	Draft Proposal	Estimated Reduced Hours
22	Transit Center - Santa Barbara Mission - Santa Barbara Historical Museum - Santa Barbara Botanical Garden - El Encanto Hotel.	Continued lowest ridership in the system.	Eliminate route on August 25, 2014.	- 1,372
Total:				- 1,372

Proposed Booster Reductions

Line	Route	Issue	Draft Proposal	Estimated Reduced Hours
15x	SBCC - Isla Vista	Articulated buses expected to arrive in August. Additional significant boardings and alightings within Isla Vista causing potential scheduling issue and 20-foot longer bus traveling along narrow roads within Isla Vista.	Reduce number of boosters due to additional capacity of articulated buses. Re-route to travel only along El Colegio serving Isla Vista.	- 272
24x/12x	Downtown Santa Barbara - UCSB/Isla Vista - Camino Real Marketplace - Goleta Old Town	Articulated buses to arrive in August.	Reduce number of boosters Friday evening, Saturday and Sunday due to additional capacity of articulated buses.	- 2,219
Total:				- 2,491

Overall Total: 1,328 hours. Approx. 0.7% increase

MTD Line 22 - Old Mission FY 1994 - FY 2013 Data



St. Francis closed sometime in 2003.



BOARD OF DIRECTORS REPORT

AGENDA DATE: APRIL 15, 2014 **AGENDA ITEM #:** 10

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

**SUBJECT: PROPOSITION 1B – TRANSIT SECURITY GRANT FOR
FISCAL YEAR 2013-14 BOARD RESOLUTION 2014-03**

DISCUSSION:

Santa Barbara Metropolitan Transit District (MTD) has been allocated \$237,322 in Proposition 1B – Transit Security Grant Program funding for Fiscal Year 2013-14. These funds are available for eligible capital projects that provide increased protection from a security or safety threat.

The Board authorized staff to submit an application for the aforementioned funds during a prior meeting. The State requires the adoption of a resolution as a part of the application process.

RECOMMENDATION:

Staff recommends that the Board pass the Resolution provided by the State for Proposition 1B – Transit Security funding.



Santa Barbara Metropolitan Transit District

Resolution #: 2014-03

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor’s Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT is eligible to receive CTSGP funds; and

WHEREAS, the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT will apply for FISCAL YEAR 2013-14 CTSGP funds in an amount up to \$237,322 for the introduction of security cameras and global positioning of buses to MTD’s fleet, which will enhance the safety of both passengers and drivers alike. Security cameras are expected to provide a deterrent to unruly behavior, while global positioning technology improves emergency response needs; and

WHEREAS, SANTA BARBARA METROPOLITAN TRANSIT DISTRICT recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires SANTA BARBARA METROPOLITAN TRANSIT DISTRICT to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of SANTA BARBARA METROPOLITAN TRANSIT DISTRICT to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA BARBARA METROPOLITAN TRANSIT DISTRICT THAT SHERRIE FISHER, GENERAL MANAGER, AND/OR [HIS/HER] DESIGNEE, is hereby authorized to execute for and on behalf of SANTA BARBARA METROPOLITAN TRANSIT DISTRICT, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor’s Office of Emergency Services under the CTSGP.

Passed and approved this _____ day of _____, 20_____.

Certification

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the _____ of the _____ on the
(Governing body) (Name of Applicant)

_____ day of _____, 20_____.

(Official Position)

(Signature)

(Date)

To: MTD Board of Directors
From: Sherrie Fisher, General Manager
Date: April 11, 2014
Subject: General Manager's Report

During the weekend of April 5th, the annual spring "Deltopia" in Isla Vista was in full swing. Media reported thousands of people in the greater IV area, with most of the crowds concentrating around the Del Playa area. Due to crowds in the streets, transit service within Isla Vista was removed to El Colegio at around 1pm on Saturday, April 5th. Affected stops were posted with directions to catch buses on El Colegio. Sunday service was not affected.

On Sunday, April 6th, Celebrity Cruises visited Santa Barbara. Four additional Shuttles and one Supervisor were added to accommodate anticipated and expected passengers and crew at the harbor area. Three ship visits were scheduled on three different days during the week of April 7th. These are part of the planned season.

Bidding for our Summer Service will commence on Monday, April 14th. Four to six weeks is generally allocated for the process. We will be bidding the runs and one bid holiday (Independence Day).

Ravtej Sidu, our newest Operator in Training, is expected to be released for scheduled bid work sometime during the week of April 7th. Brian Coker and John O'Grady (the most recent newest Operators) were released from training during the week of March 31st. All three of these new drivers are doing very well.

We also welcome Mr. Bradley Sousa to MTD. Bradley will begin new driver training on Monday April 21, 2014. Welcome!

We have scheduled a total of twenty-two Elementary School Outreach Program (ESOP) visits for spring/summer. Of those, nine are 6th grade and 12 are pre-K or K-3rd grade. All elementary and junior high schools are receiving copies of the Rules for Safely Riding the Bus, whether they have chosen for us to speak to their students or not.

All English as a second language schools were sent a package that included a guide for host families of students on how to help their student understand the bus system, where & how they can buy passes, and which passes they should be buying.

Nancy Alexander & Steve Maas visited the Department of Rehabilitation to conduct a training session with them on the new Mobility Pass Application and the process for requesting Mobility Passes for their clients.

Marketing had a booth at the KID'S EXPO @ La Cumbre Plaza on March 15th. We will also have a booth at the EARTHDAY Weekend on April 26th & 27th, bringing a 29' Hybrid or electric Shuttle.

The MTD Facebook page was changed from a "personal" page to a "business" page allowing better control of content.

We attended the Cottage Health System Employee Benefit Fair on 2/11, 2/12 and 2/13 to encourage employees to use the bus for commuting to & from work, as they get

discounts from Cottage as part of their benefit package. We also contacted Cottage Rehab Hospital regarding the importance of offering the Mobility Pass application to patients for post-surgery, while they are unable to drive due to disability.

We recently reached out to the retirement home communities to offer our services in speaking with residents about riding the bus. Many are now at an age when it is in their best interest to give up their car.

Marketing designed a "BIKE & BUS WITH MTD" card in both English and Spanish with tips for safely traveling on the bus with a bike.

We also contacted "Fighting Back" regarding speaking with the participants about riding the bus when driving privileges have been revoked.

MTD re-joined the Hispanic Chamber, and renewed our membership in the Goleta Chamber & Santa Barbara Chamber.

MTD's Triennial Review by the Federal Transit Administration (FTA) is underway. The Triennial Review is one of FTA's management tools for examining grantee performance and adherence to current FTA requirements and policies. The Triennial Review site visit is scheduled for June 19 & 20. Staff is preparing requested documents and answers to questions for submittal to the reviewer prior to the site visit.

General Manager Sherrie Fisher submitted MTD's FY 2014 Section 5307 grant application to the FTA on March 27. FTA staff has forwarded the application to the Department of Labor for we do not anticipate any review.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, April 3. MTD is a voting member of the Committee. TTAC received reports on several topics and recommended that SBCAG submit three regional bikeway projects for funding from the California Active Transportation Program.

Staff also attended a meeting of SBCAG's Santa Barbara County Transit Advisory Committee (SBCTAC) on Wednesday, February 12. MTD is a voting member of the Committee. SBCTAC received an update on SBCTAC membership requirements and recommended that the SBCAG Board adopt the Draft 2014 Transit Needs Assessment.

A replacement DPF element is needed for Gillig #901. A request for quote has been made to Valley Power Systems and Gillig.

Gillig #600 requires replacement of the engine cylinder kits and work is in progress.

Gillig #613 needs the air compressor drive gear assembly replaced.

Gillig #615 has been returned to Cummins CalPacific for a continuing problem of diesel fuel in the engine lube oil.

Gillig #620 is at Cummins CalPacific for warranty repair for Selective Catalytic Reduction / Diesel Exhaust Fluid (SCR/DEF) douser related problem.

Gillig #903 is setting codes related to the condition of the battery pack. However Allison does not feel the battery pack is the problem. Bus was transported by trailer to Valley Power Systems on March 12th. Valley Power Systems and Allison have now determined that the battery pack (ESS) needs to be rebuilt. A quote from VPS has been requested

Twenty new Recaro driver seat bottom cushions have been received. They will be installed in any model buses in the fleet most in need of cushion replacement.

The latest diagnostic software has been installed on a new Shop laptop.

There is a critical sewer blockage problem at the Transit Center and remedy is underway. The pipe from the building to the city main sewer line under Chapala Street is breached near that connection point under the street. A frequently used trenchless repair method is being used. Excavation in the street and at the building will be necessary; however, no trenching will be required between those two points.

Proposed Changes to Board Meeting Schedule

MAY

Current Meeting Dates:

- May 13th
- May 27th

Proposed Meeting Dates:

- May 20th

-Staff suggests moving the meeting of the 13th to the 20th to provide an additional week to prepare a recommendation for the Board to award a contract for the AVL project.

-The Board may choose to cancel the current scheduled meeting of May 27th as it falls the day after the Memorial Day holiday.

JUNE

Current Meeting Dates:

- June 10th
- June 24th

Proposed Meeting Dates:

- June 3rd
- June 17th

-Staff suggests moving the two meetings in June to the first and third Tuesdays in order to free up time during the second half of the month for the federal Triennial Review that will be conducted at that time.