



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
November 29, 2011
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Roger Aceves, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Brian Fahnestock, Director; John Britton, Director; Chuck McQuary, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of November 15, 2011.

5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)

The Board will be asked to review the cash report of November 8, 2011 through November 21, 2011.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

7. DIRECTORS' AND OFFICERS' INSURANCE - (ACTION MAY BE TAKEN)

Staff recommends renewal of the Public Officials Directors' and Officers' insurance through the expiring carrier, RSUI Indemnity Company, effective 1/03/12 – 1/03/13.

8. AMENDMENT TO THE CITY OF SANTA BARBARA MASTER AGREEMENT-(ACTION MAY BE TAKEN)

The Board will be asked to approve the amended Fiscal Year 2012 City of Santa Barbara Master Agreement.

9. ASSISTANT GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)

- a) Calle Real
- b) Letter of Comment to FTA regarding Title VI
- c) Interregional Transfers
- d) Bike Racks
- e) Other

10. OTHER BUSINESS AND COMMITTEE REPORTS– (ACTION MAY BE TAKEN)

The Board will report on related public transit issues and committee meetings.

11. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Section 54956.9 (a)) (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code § Section 54956.9 (a).

One case: Sara Schrader vs. MTD

PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
November 15, 2011
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Imelda Martin, Executive Assistant to the General Manager and Board of Directors, reported that the agenda was posted on November 10, 2011 at MTD's Administrative Offices, mailed and emailed to those on the agenda minutes list and posted on MTD's website.

CONSENT CALENDAR

4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)

Director Aceves moved to approve the draft minutes for the meeting of November 1, 2011 and the cash report of October 25, 2011 through November 7, 2011. Director Britton seconded the motion. Director Rodriguez abstained due to her absence from the November 1 meeting. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was none made.

7. REGIONAL TRANSPORTATION PLAN UPDATE (INFORMATIONAL)

Peter Imhof, Deputy Director for Planning of the Santa Barbara County Association of Governments (SBCAG), provided the Board with a review of SBCAG's upcoming update of the Regional Transportation Plan (RTP). Mr. Imhof updated the Board regarding changes mandated by California State Senate Bill (SB) 375 to the RTP process. The RTP will, for the first time, be required to include land-use considerations. The RTP will also be required to include a "Sustainable Communities Strategy" that will describe how the County will meet its mandated greenhouse gas emissions target.

8. GENERAL MANAGER'S REPORT (ACTION MAY BE TAKEN)

David Damiano, Manager of Transit Development and Community Relations updated the Board with detailed Halloween ridership information.

Steve Maas, Manager of Strategic Planning and Compliance reported that Coastal Express Limited Service ridership is at an overall average of 9 passengers per trip per bus during the first part of November. Staff will continue to meet with SBCAG staff to discuss potential changes to the service. Director McQuary asked that MTD staff return to the Board with the cost per passenger for the service and an estimate of the number of passengers that would be required to pay for the service. Director Aceves also asked for more outreach to employers and survey of current riders.

General Manager Fisher reported that she attended a County Planning Commission Meeting on November 2nd. General Manager Fisher reported that the Commission continues to support a recommendation that the MTD Calle Real property be considered for rezoning to residential.

General Manager Fisher reported that the SBCAG Board had adopted a policy regarding Measure A Interest Earnings and that MTD was in compliance with the policy.

9. OTHER BUSINESS AND COMMITTEE REPORTS (ACTION MAY BE TAKEN)

Director Fahnestock reported that MTD's response to the Grand Jury report regarding employee benefits was submitted, and that he would like to schedule a future Finance Committee meeting on the topic. Director Aceves requested that the Finance Committee review the credit card procedures within the procurement policy.

10. ADJOURNMENT

Director McQuary moved to adjourn the meeting at 9:50 a.m. Director Britton seconded the motion. The motion passed unanimously.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of November 29, 2011
For the Period November 8, 2011 through November 21, 2011

MONEY MARKET

Beginning Balance November 8, 2011 **\$4,885,209.51**

| | |
|----------------------------|-------------------|
| Accounts Receivable | 441,684.61 |
| Passenger Fares | 146,728.22 |
| Interest Income-October 11 | 3,738.38 |
| Miscellaneous/Asset Sales | 782.00 |
| FTA Operating Assistance | 2.60 |
| Advertising/Prepaid Deposi | .00 |
| Measure "A" | (50.00) |
| Total Deposits | 592,885.81 |

| | |
|----------------------------|---------------------|
| ACH Garn/Escrow | (22,590.86) |
| ACH Pensions Transfer | (31,892.97) |
| WC Transfer - October 11 | (40,722.63) |
| ACH Tax Deposit | (122,015.29) |
| Payroll Transfer | (287,399.00) |
| Operations Transfer | (381,266.49) |
| Total Disbursements | (885,887.24) |

Ending Balance **\$4,592,208.08**

CASH INVESTMENTS

| | |
|----------------------|----------------|
| LAIF Account | \$3,304,474.28 |
| Money Market Account | 4,592,208.08 |

Total Cash Balance **\$7,893,517.13**

SELF INSURED LIABILITY ACCOUNTS

| | |
|-------------------------|------------------|
| WC / Liability Reserves | (\$1,704,100.75) |
|-------------------------|------------------|

Working Capital **\$6,567,047.84**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

| Check # | Date | Company | Description | Amount | Voids |
|---------|------------|--------------------------------|------------------------------|-----------|-------|
| 99854 | 11/11/2011 | ROGER ACEVES | DIRECTOR FEES | 60.00 | |
| 99855 | 11/11/2011 | ARCHBALD & SPRAY | LEGAL COUNSEL | 3,918.64 | |
| 99856 | 11/11/2011 | AMERICAN NAMEPLATE COMPANY | ENGRAVING SERVICES | 51.72 | |
| 99857 | 11/11/2011 | ANDREWS, HENRY | RETIREE HEALTH REIMBURSEMENT | 285.00 | |
| 99858 | 11/11/2011 | AXLE TECH INTERNATIONAL DB | BUS PARTS | 996.15 | |
| 99859 | 11/11/2011 | BIG BRAND TIRES | SERVICE VEHICLE MAINTENANCE | 107.33 | |
| 99860 | 11/11/2011 | JOHN BRITTON | DIRECTOR FEES | 60.00 | |
| 99861 | 11/11/2011 | BROWN & BROWN/WHILT FATCH | DIRECTORS/OFFICERS INSURANCE | 500.00 | |
| 99862 | 11/11/2011 | CALIFORNIA ELECTRIC SUPPLY, IN | SHOP/B&G SUPPLIES | 129.27 | |
| 99863 | 11/11/2011 | CARDONA, TIM | REIMBURSEMENT | 10.00 | |
| 99864 | 11/11/2011 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 46.60 | |
| 99865 | 11/11/2011 | NORBERT CASTEL DE ORO | CEL REIMBURSEMENT | 140.00 | |
| 99866 | 11/11/2011 | CARPINTERIA ROTARY | SPONSORSHIP | 100.00 | |
| 99867 | 11/11/2011 | CENTRAL COAST CIRCULATION, LL | BUS BOOK DISTRIBUTION | 575.00 | |
| 99868 | 11/11/2011 | COAST CLUTCH & BRAKE | BUS PARTS | 173.43 | |
| 99869 | 11/11/2011 | COAST TRUCK PARTS | BUS PARTS | 66.56 | |
| 99870 | 11/11/2011 | COX COMMUNICATIONS | INTERNET & CABLE TV | 243.68 | |
| 99871 | 11/11/2011 | CROCKER REFRIGERATION & AIR | HVAC MAINTENANCE | 127.40 | |
| 99872 | 11/11/2011 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 399.74 | |
| 99873 | 11/11/2011 | DAVID DAVIS JR. | DIRECTOR FEES | 180.00 | |
| 99874 | 11/11/2011 | DELTA DENTAL - CLIENT SERVICES | DENTAL INSURANCE | 6,726.60 | |
| 99875 | 11/11/2011 | DELTACARE USA #06485-0001 | DENTAL INSURANCE | 1,669.23 | |
| 99876 | 11/11/2011 | DOCUPRODUCTS CORPORATION | COPIER COPIES & SUPPLIES | 18.70 | |
| 99877 | 11/11/2011 | DOWNTOWN ORGANIZATION, INC. | TC MAINTENANCE | 450.00 | |
| 99878 | 11/11/2011 | EASY LIFT TRANSPORTATION, INC. | ADA SUBSIDY | 47,867.00 | |
| 99879 | 11/11/2011 | ESTRADA, JERRY | PER DIEM | 60.00 | |
| 99880 | 11/11/2011 | FEDEX | FREIGHT CHARGES | 81.52 | |
| 99881 | 11/11/2011 | FEDEX OFFICE | PRINTING SERVICES | 147.35 | |
| 99882 | 11/11/2011 | FISHER, SHERRIE | PER DIEM | 120.00 | |
| 99883 | 11/11/2011 | FGL ENVIRONMENTAL, INC | STORMWATER TEST | 626.00 | |
| 99884 | 11/11/2011 | FRED'S UPHOLSTERY DBA | UPHOLSTERY REPAIRS | 2,450.00 | |
| 99885 | 11/11/2011 | GARCIA, GABRIEL | PER DIEM | 155.00 | |
| 99886 | 11/11/2011 | GILLIG LLC | BUS PARTS | 1,107.98 | |
| 99887 | 11/11/2011 | GARY GLEASON | HEALTH/DENTAL REIMBURSEMENT | 1,560.41 | |
| 99888 | 11/11/2011 | GRISHAM, JILL | PER DIEM | 60.00 | |
| 99889 | 11/11/2011 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 13.35 | |
| 99890 | 11/11/2011 | INDOFF, INC. | OFFICE SUPPLIES | 1,556.95 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|------------|--------------------------------|------------------------------|------------|-------|
| 99891 | 11/11/2011 | IPC (USA), INC. | BUS FUEL | 43,500.60 | |
| 99892 | 11/11/2011 | ROBERT LECOUNT | TOOL ALLOWANCE | 1,100.00 | |
| 99893 | 11/11/2011 | LENZ PEST CONTROL DBA | FUMIGATION SERVICES | 85.00 | |
| 99894 | 11/11/2011 | LEO MEJIA | PROGRAMMER | 300.00 | |
| 99895 | 11/11/2011 | MC CORMIX CORP. (OIL) | LUBRICANTS | 4,700.91 | |
| 99896 | 11/11/2011 | MC CORMIX CORP. (GAS) | FUEL-SERVICE VEHICLES | 2,536.24 | |
| 99897 | 11/11/2011 | CHUCK MCQUARY | DIRECTOR FEES | 180.00 | |
| 99898 | 11/11/2011 | KENNETH B. MILLS | CONSULTING SERVICES | 1,750.00 | |
| 99899 | 11/11/2011 | MISSION LINEN SUPPLY, INC | UNIFORM & LINEN SERVICE | 3,676.96 | |
| 99900 | 11/11/2011 | MCI SERVICE PARTS, INC. | BUS PARTS | 117.51 | |
| 99901 | 11/11/2011 | MOUNTAIN SPRING WATER | SHOP & OFFICE SUPPLIES | 1,118.55 | |
| 99902 | 11/11/2011 | NU-COOL REDI GREEN | COOLANTS & SHOP SUPPLIES | 276.65 | |
| 99903 | 11/11/2011 | NUGS BY NAY DBA | GRAPHIC DESIGNER | 177.79 | |
| 99904 | 11/11/2011 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 2,496.13 | |
| 99905 | 11/11/2011 | PETTY CASH- HAHN, STEVE | MISC SHOP NEEDS | 75.25 | |
| 99906 | 11/11/2011 | PETTY CASH - MARTIN, IMELDA | MISC. PURCHASES | 357.54 | |
| 99907 | 11/11/2011 | PRAXAIR DISTRIBUTION, INC. | SHOP SUPPLIES | 21.55 | |
| 99908 | 11/11/2011 | PUERTA-DIAZ, AZUCENA | TRANSLATOR | 35.00 | |
| 99909 | 11/11/2011 | OLIVIA RODRIGUEZ | DIRECTOR FEES | 60.00 | |
| 99910 | 11/11/2011 | SM TIRE, CORP. | BUS TIRE MOUNTING | 364.12 | |
| 99911 | 11/11/2011 | SHELDON, TOM | REIMBURSEMENT | 165.89 | |
| 99912 | 11/11/2011 | SHARON SIMKINS | RETIREE HEALTH REIMBURSEMENT | 285.00 | |
| 99913 | 11/11/2011 | SO. CAL. EDISON CO. | UTILITIES | 2,841.43 | |
| 99914 | 11/11/2011 | SOAP MAN DISTRIBUTIN DBA | CLEANING SUPPLIES | 439.94 | |
| 99915 | 11/11/2011 | SPRINT DBA | WiFi SERVICES | 186.95 | |
| 99916 | 11/11/2011 | SB CITY OF-REFUSE/WATER | UTILITIES | 1,114.34 | |
| 99917 | 11/11/2011 | MICHAEL R. THOMPSON, SR | DMV/VTT REIMBURSEMENT | 49.00 | |
| 99918 | 11/11/2011 | TEAMSTERS MISC FUND | UNION MEDICAL/DENTAL | 131,653.00 | |
| 99919 | 11/11/2011 | TRI-COUNTY AUTO GLASS INC | REPLACE BUS WINDOWS | 60.00 | |
| 99920 | 11/11/2011 | UPS FREIGHT | FREIGHT SHIPPING | 206.04 | |
| 99921 | 11/11/2011 | UNITED PARCEL SERVICE, INC. | FREIGHT CHARGES | 273.65 | |
| 99922 | 11/11/2011 | INTERSTATE CAPITAL CORPORATI | UNIFORMS | 2,355.20 | |
| 99923 | 11/11/2011 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 1,426.30 | |
| 99924 | 11/11/2011 | WAXIE SANITARY SUPPLY DBA | JANITORIAL SUPPLIES | 792.77 | |
| 99925 | 11/11/2011 | RICHARD WEINBERG | DIRECTOR FEES | 180.00 | |
| 99926 | 11/11/2011 | WPCI | DRUG TESTING KITS | 249.16 | |
| 99927 | 11/11/2011 | WURTH USA WEST INC. | SHOP SUPPLIES | 506.87 | |
| 99928 | 11/18/2011 | CHILD SUPPORT ENFORCEMENT AG | PAYROLL RELATED | 147.69 | |
| 99929 | 11/18/2011 | DEAILE, MARY | PAYROLL RELATED | 106.15 | |
| 99930 | 11/18/2011 | STATE OF CALIFORNIA | PAYROLL RELATED | 123.00 | |

| Check # | Date | Company | Description | Amount | Voids |
|-------------------------------------------|------------|-------------------------------|-------------------|---------------------|-------|
| 99931 | 11/18/2011 | SHERIFF CIVIL BUREAU | PAYROLL RELATED | 171.00 | |
| 99932 | 11/18/2011 | OTTIERI, ANN BRADY | PAYROLL RELATED | 277.00 | |
| 99933 | 11/18/2011 | SB COUNTY FEDERAL CREDIT UNIO | PAYROLL DEDUCTION | 1,248.00 | |
| 99934 | 11/18/2011 | SEELEY, KAREN | PAYROLL RELATED | 75.69 | |
| 99935 | 11/18/2011 | SO. CAL. EDISON CO. | UTILITIES | 1,376.93 | |
| 99936 | 11/18/2011 | SOUTHERN CALIFORNIA GAS COMP | UTILITIES | 228.90 | |
| 99937 | 11/18/2011 | TEAMSTERS PENSION TRUST | UNION PENSION | 88,716.78 | |
| 99938 | 11/18/2011 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 9,792.62 | |
| 99939 | 11/18/2011 | UNITED PARCEL SERVICE, INC. | FREIGHT CHARGES | 318.78 | |
| 99940 | 11/18/2011 | UNITED WAY OF SB | PAYROLL DEDUCTION | 84.00 | |
| 99941 | 11/18/2011 | YACO SCHOLARSHIP FUND | PAYROLL DEDUCTION | 44.00 | |
| | | | | 381,266.49 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$381,266.49 | |

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

| Date | Company | Description | Amount |
|-----------------------------------------------------|------------------------------------|----------------------------------------|---------------------|
| 11/7/2011 | Wayne Kosaka Design | Advertising on Buses | 2,824.00 |
| 11/9/2011 | City of SB Creeks Division | Advertising on Buses | 483.00 |
| 11/9/2011 | Cottage Hospital | Passes/Token Sales | 1,000.00 |
| 11/9/2011 | Federal Transit Administration | FTA Operating Assistance- Sept 11 | 68,416.00 |
| 11/9/2011 | Federal Transit Administration | FTA Operating Assistance- Capital Y035 | 3,550.00 |
| 11/9/2011 | Federal Transit Administration | FTA Operating Assistance- TVM | 319,733.64 |
| 11/9/2011 | Federal Transit Administration | FTA Operating Assistance- CalStart | 10,020.16 |
| 11/9/2011 | Terance Hinson | Cobra Delta Dental Insurance | 61.81 |
| 11/10/2011 | Demko Resource Group | Advertising on Buses | 326.00 |
| 11/14/2011 | Department of Rehabilitation | Passes/Token Sales | 40.00 |
| 11/14/2011 | Department of Rehabilitation | Passes/Token Sales | 60.00 |
| 11/14/2011 | Santa Barbara Axxess | Advertising on Buses | 3,460.00 |
| 11/15/2011 | Godzilla Graphics | Advertising on Buses | 9,456.00 |
| 11/15/2011 | Willow Springs | Advertising on Buses | 576.00 |
| 11/16/2011 | City of S.B. Waterfront Department | Special Shuttle Service | 2,351.46 |
| 11/16/2011 | City of S.B. Waterfront Department | Special Shuttle Service | 2,351.46 |
| 11/18/2011 | City of SB - Commuter Lot | Commuter Lot Shuttle - Nov 2011 | 16,945.08 |
| 11/18/2011 | City of SB - Public Works | Passes/Token Sales | 30.00 |
| Total Accounts Receivable Paid During Period | | | \$441,684.61 |



BOARD OF DIRECTORS REPORT

MEETING DATE: November 29, 2011

AGENDA ITEM #: 7

DEPARTMENT: Risk

TYPE: ACTION

PREPARED BY: Gabriel Garcia

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Public Officials Directors' and Officers' Liability Insurance renewal

DISCUSSION:

RSUI Indemnity Company proposed a flat renewal* for coverage of the Directors and Officers Liability Insurance with an increase to the Employment Practices Liability (EPL) deductible from \$25,000 to \$35,000. This policy still carries a limit of \$3 million dollars with a \$25,000 deductible per occurrence other than an EPL claim. There is also a separate Fiduciary Liability rider with a limit of \$2 million dollars.

Bob Fatch of Brown and Brown, MTD's insurance broker, reports after a thorough market search that other bidders are not able to match the RSUI proposed quote.

RECOMENDATION:

Staff recommends renewal of the Public Officials Directors' and Officers' insurance through the expiring carrier, RSUI Indemnity Company, effective 1/03/12 – 1/03/13.

BUDGET/FINANCIAL INFORMATION:

| Item | Expiring premium | Renewal premium |
|-----------------------------------------------------|------------------|-----------------|
| Directors' and Officers' Liability Insurance Policy | \$21,580 | \$21,580 |

The quoted renewal rate of \$21,580 is a flat rate renewal.

*RSUI will not guarantee the flat renewal rate until December 2, 2011 due to open claims under the EPL. These claims were previously reported to the Board in closed session.



BOARD OF DIRECTORS REPORT

MEETING DATE: NOVEMBER 29, 2011 **AGENDA ITEM #:** 8

TYPE: ACTION ITEM

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

Signature

SUBJECT: Amendment to the FY 2012 City of Santa Barbara Master Agreement

RECOMMENDATION:

Staff recommends that the Board authorize the General Manager to sign an amendment (attached) to the FY 2012 "Transportation Management and Transit Services Master Agreement" between MTD and the City of Santa Barbara.

DISCUSSION:

The California Department of Transportation (Caltrans), the City of Santa Barbara, and the Santa Barbara County Association of Governments (SBCAG) are signatories to a "Cooperative Agreement" for the Highway 101 "Operational Improvements Cabrillo/Hot Springs to Milpas" project. That Agreement includes a requirement for Caltrans to provide the City with \$205,000 toward a transit service requirement that was originally intended to mitigate disruptions to MTD service resulting from project construction impacts. Caltrans has since agreed that MTD's new Coastal Express Limited service is an appropriate use of the funds. Caltrans has provided the City with the funds, and the City is ready to forward the funds to MTD following the amendment of the funds into the FY 2012 Master Agreement. The Santa Barbara City Council is scheduled to consider approval of the Amendment on December 6. The proposed Amendment is attached.

ATTACHMENTS:

- Proposed Amendment to the FY 2012 "Transportation Management and Transit Services Master Agreement."

DRAFT

AMENDMENT to

Santa Barbara City Agreement No. 23,794

TRANSPORTATION MANAGEMENT AND TRANSIT SERVICES MASTER AGREEMENT

City of Santa Barbara &
Santa Barbara Metropolitan Transit District
July 1, 2011 – June 30, 2012

THIS AMENDMENT to City Agreement No. 23,794 is made and entered into this
_____, by and between the

and

City of Santa Barbara (hereinafter referred to
as the "City")

Santa Barbara Metropolitan Transit District
(hereinafter referred to as the "District").

WHEREAS, the California Department of Transportation (Caltrans) has provided the City with funds in the amount of \$205,000 for purposes of the Transit Service Requirement of the Highway 101 "Operational Improvements Cabrillo/Hot Springs to Milpas" project;

WHEREAS, the District is providing said Transit Service Requirement; and,

WHEREAS, the City and the District have entered into City Agreement No. 23,794;

NOW, THEREFORE it is mutually agreed between the Parties that:

Said Agreement is amended to include a new Section 18 as follows:

18. City shall provide to District one-time payment in the amount of \$205,000 received by City from the California Department of Transportation (Caltrans) for the purposes of the Transit Service Requirement of the Highway 101 "Operational Improvements Cabrillo/Hot Springs to Milpas" project, per Section I.2 of the Cooperative Agreement for said Project.

Except as provided herein, the provisions of said Agreement shall remain in full force and effect.

DRAFT

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Transportation Management and Transit Services Agreement as of the day and year first above written.

CITY OF SANTA BARBARA
a Municipal Corporation

SANTA BARBARA METROPOLITAN
TRANSIT DISTRICT

By _____

By _____

Christine Andersen
Public Works Director

Sherrie Fisher
General Manager
550 Olive Street
Santa Barbara, CA 93101

ATTEST:

By _____
Cynthia M. Rodriguez, C.M.C.
City Clerk Services Manager

APPROVED AS TO CONTENT:

By _____
Browning Allen
Transportation Manager

APPROVED AS TO FORM:

By _____
Stephen P. Wiley
City Attorney

To: Chair Davis
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 11 /22/11
Subject: Administrative Update

The Planning Department extends a sincere thank you to staff members of all other departments for helping perform the on-bus Line 11 survey this month. Results have been tallied, and are assisting Planning in recognition of scheduling issues along the route. Solutions will be recommended for implementation as part of the 2012 August service change.

Preparations for "Stuff the Bus" continue with a collection box at reception until December 14th (also the date of the Stuff the Bus event). Toy collection boxes are also located at the Goleta Valley Chamber of Commerce's December "B2B" (business to business) networking breakfast, which will also provide an opportunity to promote MTD's participation in the event.

Almost all advertising contracts have been renewed for calendar year 2012. Additionally, calls are coming in both from new advertisers to purchase ad space for the first time, and from current advertisers that are considering expanding their bus advertising.

The Santa Barbara International Marathon took place on Saturday, November 12th. Two additional Supervisors, Mel Deaile and Al Romero, worked to ensure stops were posted closed, detours were in place, drivers were monitored and informed, and stranded passengers were transported. Affected routes were Lines 5, 6, 11, 12, 23, 24x, & 25. Posting of affected stops began at 3:45 A.M. the morning of the marathon. Hollister between Patterson and Highway 154 was open at approximately 10:15 A.M. outbound and 10:25 A.M. inbound. Bus stops in the Storke Road area were open by 9:00 A.M.

Staff recently attended a session of the Santa Barbara City College (SBCC) Student Senate. MTD service to and from SBCC was on the agenda for discussion. Staff approached the meeting with the objective of discussing the following:

- Have an open dialogue regarding Line 15x service between Isla Vista and SBCC.
- Provide the Student Senate with information regarding service level increases to Line 15x since 2008.
- Share the current revenue per trip figure derived from the SBCC contract as it relates to MTD's cash fare policy.

The discussion was cordial and informative for all participants. Staff informed the Student Senate that it would consider their feedback as it prepares future service bids. Staff demonstrated that Line 15x has benefited from the allocation of additional resources over the past three years, while other areas of our community have seen little or no increase in service during the same period.

Staff briefly shared its concern regarding the deficit projected in MTD's operating budget for next year, and pointed out that service cuts could be forthcoming.

MTD has finalized a Memorandum of Understanding (MOU) pertaining to the Transit Signal Priority project in the Upper State Street area with SBCAG and the City of Santa Barbara.

As required by the Federal Transit Administration (FTA), staff submitted the October monthly Safety & Security Reports and Ridership Reports for MTD and Easy Lift to the National Transit Database.

Staff attended a meeting of the North County Transit Coordination Committee of the Santa Barbara County Association of Governments (SBCAG) on Wednesday, November 16. The meeting included a discussion of the regional transfer policy currently proposed by SBCAG staff. In addition, at the request of SBCAG staff, Kate Schwab led the Committee in a discussion of bus advertising.

Following a sealed bid process, a contract was recently awarded to an electrician to add a number of circuits and receptacles at the Transit Center. The new circuits were needed because of the significant increase in load over the years from electronic equipment. The contractor also carried out maintenance and testing on the main switchboard, which dates back to the early 1970's. Fortunately, the panel and breaker testing indicated that the existing equipment is in good working condition and no further action is necessary.

There is no major engine or transmission work in progress at this time. Diagnosis is pending on engines in buses #416 (misfire) and #421 (cylinder "dead").

Bus #618 does not have heat in the passenger area. Thermo King is sending software and cable for diagnosis of the cause. Materials were to be included with delivery of the new buses.

Accident damage repair on bus #405 is in progress.

Seat refurbishment in the five Novas #429 through #433 is complete.

The 100 cells and battery management system (BMS) for EV 14 have been received from Winston Battery.

Four sets of air induction tubes for the 600 series Gilligs with the Series 50 engine are being ordered. The OEM tubes incur wear, which can allow unfiltered air to pass into the engine. These replacement tubes are custom formed to eliminate the areas of wear.

Recaro will be shipping a replacement seat for the defective driver's seat in new bus #912. A seat from stock will be installed to expedite the replacement.

Installation of the heater in the shop is in progress.

A new brush was installed in the bus wash. The opposing brush is well worn and needs to be replaced soon.