



**AGENDA**  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**November 15, 2011**  
**8:30 a.m.**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Roger Aceves, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Brian Fahnestock, Director; John Britton, Director; Chuck McQuary, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of November 1, 2011.

**5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report of October 25, 2011 through November 7, 2011.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

**7. REGIONAL TRANSPORTATION PLAN UPDATE- (INFORMATIONAL)**

The Board will receive a report from Santa Barbara County Association of Government (SBCAG) staff regarding the development of the update to the Regional Transportation Plan.

**8. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

- a) Halloween
- b) Coastal Express Limited Service
- c) Calle Real
- d) Limited Ridership Report
- e) Measure A Interest Earnings
- f) Other

**9. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)**

The Board will report on related public transit issues and committee meetings.

**10. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**November 1, 2011**  
**8:30 a.m.**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present with the exception of Director Rodriguez.

**3. REPORT REGARDING POSTING OF AGENDA**

Imelda Martin, Executive Assistant to the General Manager and Board of Directors reported that the agenda was posted on Friday, October 28, 2011 at MTD's Administration office, mailed and emailed to those on the agenda minutes list and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**

Chair Davis recommended that the prior minutes reflect his recommendation, not direction, to amend the prior minutes for approval. Director McQuary moved to approve the minutes with that change. Director Britton seconded the motion. The motion passed unanimously with one abstention (Director Fahnestock abstained due to his absence from that meeting)

**5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**

Director Britton moved to approve the cash report of October 11, 2011 through October 24, 2011. Director Aceves seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

There was no public comment.

**7. QUARTERLY STAFF REPORTS (ATTACHMENT- ACTION MAY BE TAKEN)**

General Manager Fisher reviewed the quarterly staff reports for the period of July 1, 2011 through September 30, 2011.

**8. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

Bill Morris, Operations Manager reported that Halloween was uneventful. MTD provided eight unscheduled boosters on Friday, four on Saturday, and none on Sunday and Monday.

General Manager Fisher reported that Coastal Express Limited Service saw increased ridership during Rideshare Week, when no fare was charged. Staff will let the Board know if the ridership increases are sustained when a fare is charged.

Assistant Controller, Brad Davis updated the Board on the backup generator system.

General Manager Fisher updated the Board on MTD's Calle Real property. She reported that she would attend the County Planning Commission meeting regarding the Goleta Valley Community Plan on Wednesday.

Steve Maas, Manager of Strategic Planning and Compliance, reported that the FY 2011 National Transit Database Report was submitted. Mr. Estrada reported that the State Controller's Report was also submitted.

General Manager Fisher reviewed the End of Year Calendar and the "Stuff the Bus" 2011 toy drive with the Board.

**9. OTHER BUSINESS AND COMMITTEE REPORTS-- (ACTION MAY BE TAKEN)**

Mr. Estrada reported that he plans on presenting a State of the District report at the Carpinteria City Council meeting on November 28<sup>th</sup>.

**10. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 9:45 a.m. Director Britton seconded the motion. The motion passed unanmioulsy.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of November 15, 2011**  
**For the Period October 25, 2011 through November 7, 2011**

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**MONEY MARKET**

**Beginning Balance October 25, 2011** **\$4,645,840.97**

Advertising/Prepaid Deposits	478,405.59
Passenger Fares	186,823.49
SBCC Fares	97,252.75
Accounts Receivable	97,021.31
UCSB Fares	91,428.56
Property Tax Revenue	64,187.07
Miscellaneous/Asset Sales	<u>787.05</u>
<b>Total Deposits</b>	<b>1,015,905.82</b>

ACH Garn/Escrow	(4,040.10)
Bank Fee - October 11	(5,282.04)
ACH Pensions Transfer	(32,315.20)
ACH Tax Deposit	(132,724.79)
Operations Transfer	(287,627.44)
Payroll Transfer	<u>(314,547.71)</u>
<b>Total Disbursements</b>	<b>(776,537.28)</b>

**Ending Balance** **\$4,885,209.51**

**CASH INVESTMENTS**

LAIF Account	\$3,301,309.05
Money Market Account	<u>4,885,209.51</u>

**Total Cash Balance** **\$8,186,518.56**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$1,326,469.29)
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**Working Capital** **\$6,860,049.27**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
99763	10/27/2011	ROGER ACEVES	DIRECTOR FEES	120.00	
99764	10/27/2011	NANCY ALEXANDER	HEALTH/DENTAL REIMBURSEMENT	200.00	
99765	10/27/2011	AQUA-FLO	BUS WASH SUPPLIES	21.05	
99766	10/27/2011	AMERICAN NAMEPLATE COMPANY	ENGRAVING SERVICES	41.38	
99767	10/27/2011	BIG BRAND TIRES	SERVICE VEHICLE MAINTENANCE	152.98	
99768	10/27/2011	JOHN BRITTON	DIRECTOR FEES	120.00	
99769	10/27/2011	BROWN & BROWN/WHILT FATCH	DIRECTORS/OFFICERS INSURANCE	630.00	
99770	10/27/2011	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	36.74	
99771	10/27/2011	CALIFORNIA ELECTRIC SUPPLY, IN	SHOP/B&G SUPPLIES	218.72	
99772	10/27/2011	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	398.66	
99773	10/27/2011	COAST CLUTCH & BRAKE	BUS PARTS	305.53	
99774	10/27/2011	CINTAS FIRST AID & SAFETY LOC #	FIRST AID SUPPLIES	634.72	
99775	10/27/2011	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	1,268.75	
99776	10/27/2011	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,193.00	
99777	10/27/2011	CUMMINS CAL PACIFIC LLC	BUS PARTS	1,552.58	
99778	10/27/2011	COUNTY OF S.B.PUBLIC WORKS DE	WASTE DISPOSAL	133.00	
99779	10/27/2011	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
99780	10/27/2011	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	1,295.18	
99781	10/27/2011	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	103.76	
99782	10/27/2011	ELECTRONIC DATA MAGNETICS, IN	BUS PASSES	12,291.04	
99783	10/27/2011	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	
99784	10/27/2011	EVERYTHING ELECTRIC	SHOP/B&G SUPPLIES	735.97	
99785	10/27/2011	FEDEX OFFICE	PRINTING SERVICES	44.50	
99786	10/27/2011	FERGUSON ENTERPRISES, INC	SHOP SUPPLIES	66.34	
99787	10/27/2011	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	1,681.59	
99788	10/27/2011	BRIAN FAHNESTOCK	DIRECTOR FEES	60.00	
99789	10/27/2011	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	2,450.00	
99790	10/27/2011	FLORES AUTO BODY & PAINT DBA	BUS REPAIRS	1,750.00	
99791	10/27/2011	GFI GENFARE DBA	FAREBOX REPAIRS & PARTS	561.33	
99792	10/27/2011	GIBBS INTERNATIONAL INC	BUS PARTS	1,709.03	
99793	10/27/2011	GILLIG LLC	BUS PARTS	5,220.82	
99794	10/27/2011	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,473.92	
99795	10/27/2011	GRAINGER, INC.	SHOP/B&G SUPPLIES	547.95	
99796	10/27/2011	H.G. MAKELIM CO.	BUS PARTS	3,191.02	
99797	10/27/2011	HILLYARD/LOS ANGELES	SHOP/BUS SUPPLIES	745.59	
99798	10/27/2011	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	65.39	
99799	10/27/2011	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	8,691.21	

Check #	Date	Company	Description	Amount	Voids
99800	10/27/2011	INDOFF, INC.	OFFICE SUPPLIES	896.34	
99801	10/27/2011	IPC (USA), INC.	BUS FUEL	133,535.17	
99802	10/27/2011	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS REPAIRS	4,060.31	
99803	10/27/2011	LAGOMARSINO WAREHOUSE	PARKING FOR COASTAL EXPRESS BU	1,500.00	
99804	10/27/2011	MC CORMIX CORP. (OIL)	LUBRICANTS	1,679.03	
99805	10/27/2011	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,411.98	
99806	10/27/2011	CHUCK MCQUARY	DIRECTOR FEES	60.00	
99807	10/27/2011	MURPHY ELECTRIC MAINTENANCE	ELECTRICAL REPAIRS/INSTALLATION	342.57	
99808	10/27/2011	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	180.87	
99809	10/27/2011	MCI SERVICE PARTS, INC.	BUS PARTS	225.90	
99810	10/27/2011	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	559.79	
99811	10/27/2011	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	97.06	
99812	10/27/2011	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	212.81	
99813	10/27/2011	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	474.51	
99814	10/27/2011	OLSON, RONALD	OFFICE MACHINE MAINT.	605.62	
99815	10/27/2011	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	145.01	
99816	10/27/2011	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.47	
99817	10/27/2011	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	669.60	
99818	10/27/2011	SCHWAB, KATE	REIMBURSEMENT	55.80	
99819	10/27/2011	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	225.00	
99820	10/27/2011	SANTA BARBARA SIGNS, INC. DBA	PRINTING SERVICES	128.22	
99821	10/27/2011	SM TIRE, CORP.	BUS TIRE MOUNTING	1,661.08	
99822	10/27/2011	SMART & FINAL	OFFICE/MEETING SUPPLIES	689.49	
99823	10/27/2011	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	59.43	
99824	10/27/2011	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	612.98	
99825	10/27/2011	STEWART'S DE-ROOTING & PLUMBI	PLUMBING REPAIRS	364.66	
99826	10/27/2011	TELCOM, INC.	RADIO INSTALLATION & SERVS.	350.00	
99827	10/27/2011	TELONIC/BERKELEY	SHOP SUPPLIES	1,464.12	
99828	10/27/2011	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	150.00	
99829	10/27/2011	UPS FREIGHT	FREIGHT SHIPPING	644.57	
99830	10/27/2011	INTERSTATE CAPITAL CORPORATI	UNIFORMS	598.52	
99831	10/27/2011	VALLEY POWER SYSTEMS, INC.	BUS PARTS	604.61	
99832	10/27/2011	VENTURA STEEL, INC.	B&G REPAIRS & SUPPLIES	128.55	
99833	10/27/2011	VERIZON CALIFORNIA	TELEPHONES	3,096.39	
99834	10/27/2011	VERIZON WIRELESS	WIRELESS PHONES	395.80	
99835	10/27/2011	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	826.35	
99836	10/27/2011	RICHARD WEINBERG	DIRECTOR FEES	180.00	
99837	10/27/2011	YOUNG, AL	TOOL ALLOWANCE	1,100.00	
99838	11/3/2011	GUARDIAN-APPLETON (DENTAL IN	DENTAL INSURANCE	4,017.25	
99839	11/3/2011	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	924.04	

Check #	Date	Company	Description	Amount	Voids
99840	11/3/2011	MEDICAL EYE SERVICES, INC.	VISION SERVICES	240.34	
99841	11/3/2011	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	49,957.38	
99842	11/3/2011	SO. CAL. EDISON CO.	UTILITIES	6,737.67	
99843	11/3/2011	SB CITY OF-REFUSE/WATER	UTILITIES	898.59	
99844	11/4/2011	CHILD SUPPORT ENFORCEMENT AG	PAYROLL RELATED	147.69	
99845	11/4/2011	DEAILE, MARY	PAYROLL RELATED	106.15	
99846	11/4/2011	STATE OF CALIFORNIA	PAYROLL RELATED	123.00	
99847	11/4/2011	UNITED STATES TREASURY - IRS	PAYROLL RELATED	500.00	
99848	11/4/2011	SHERIFF CIVIL BUREAU	PAYROLL RELATED	171.00	
99849	11/4/2011	OTTIERI, ANN BRADY	PAYROLL RELATED	277.00	
99850	11/4/2011	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,248.00	
99851	11/4/2011	SEELEY, KAREN	PAYROLL RELATED	75.69	
99852	11/4/2011	SB CITY OF-REFUSE/WATER	UTILITIES	2,140.28	
99853	11/4/2011	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	129.00	
				<b>287,627.44</b>	
<b>Current Cash Report Voided Checks:</b>				0.00	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$287,627.44</b>	

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
10/27/2011	City of SB Creeks Division	Advertising on Buses	483.00
10/31/2011	ASTI Holding Company, LLC	Overpass Property Lease-Nov11	14,663.28
10/31/2011	Cinbatel Agency	Advertising on Buses	584.80
10/31/2011	Cinbatel Agency	Advertising on Buses	688.00
10/31/2011	Cinbatel Agency	Advertising on Buses	688.00
10/31/2011	Kara Woods Agency	Advertising on Buses	680.00
11/1/2011	City of SB - Public Works	Passes/Token Sales	-450.00
11/1/2011	City of SB - Public Works	Passes/Token Sales	450.00
11/1/2011	Cottage Hospital	Passes/Token Sales	20,800.00
11/2/2011	Measure A, Section 3 LSTI	Measure "A" Funds-Interest Jul-Sep11	1,013.39
11/3/2011	Marshall Advertising	Advertising on Buses	882.30
11/3/2011	SB School District	Passes/Token Sales	41,250.00
11/3/2011	SB School District	Passes/Token Sales	990.00
11/4/2011	Calles, Gilbert & Leandra	Health Insurance - Retiree	284.02
11/4/2011	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	284.02
11/4/2011	La Playa Media	Advertising on Buses	1,470.50
11/7/2011	American Riviera Bank	Advertising on Buses	600.00
11/7/2011	City of SB - Public Works	Advertising on Buses	800.00
11/7/2011	Department of Rehabilitation	Passes/Token Sales	260.00
11/7/2011	Department of Rehabilitation	Passes/Token Sales	40.00
11/7/2011	SB County Schools	Passes/Token Sales	330.00
11/7/2011	SB County Schools	Passes/Token Sales	330.00
11/7/2011	The Jewelry Mart	Advertising on Buses	288.00
11/7/2011	UCSB - Parking Services-7001	Passes/Passport Sales	9,456.00
11/7/2011	UCSB - Parking Services-7001	Passes/Passport Sales	156.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$97,021.31</b>

To: Chair Davis  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 11/11/11  
Subject: Administrative Update

The Planning Department has completed a day-long survey for Line 11, to find a solution to buses on that route consistently running late. Staff from all departments rode buses all day, to count passengers on and off the buses while checking time points.

The reprint of the current Schedule Guide is out this week, and will be delivered to the TC, the drivers' room and other locations. This reprint includes minor adjustments to the schedules of Lines 1 & 2.

The Santa Barbara International Marathon (SBIM) will once again close roads to traffic on Saturday, November 12<sup>th</sup>. To alleviate issues while streets are closed, outreach has included:

- A flyer posted on the MTD website.
- Flyers for passengers on the buses and at the TC.
- Flyers posted at the affected bus stops.
- Social network updates – Twitter/Facebook.
- The SBIM group is paying for two extra Road Supervisors who will assist passengers as needed. They have also conducted their own outreach, including a mailing to all the affected neighborhoods (Winchester, Ellwood, Hidden Valley, Isla Vista, Goleta, etc.).

Plans for Stuff the Bus continue; staff is working with the Goleta Valley Chamber of Commerce to have a toy collection box at the December "B2B" networking breakfast

Advertising contracts (including updated ad rates) have been sent to advertisers; thus far, most appear to be renewing for 2012.

On Thursday November 3<sup>rd</sup>, HR staff (Gabriel Garcia and Jill Grisham) attended the California State Association of Counties – Excess Insurance Authority (CSAC-EIA) Annual Public Entity Membership Meeting. The meeting was hosted by CSAC-EIA, MTD's Excess Workers Compensation insurance carrier. At the meeting, MTD staff learned about membership benefits and took the opportunity to network with other public agency representatives.

Staff is working on renewal of the Directors & Officers insurance, to be presented to the Board at the meeting of November 29<sup>th</sup>.

Sherrie Fisher attended a meeting of the Santa Barbara County Planning Commission on November 2 regarding the Draft *Goleta Valley Community Plan*.

Steve Maas attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) and Regional Transportation Plan / Sustainable Communities Strategy *Ad Hoc* Committee (RTP/SCS) on Thursday, November 3. MTD is a voting member of both Committees. TTAC received updates on potential funding plans for various projects, and voted to recommend that the SBCAG Board approve the 2012 State Transportation Improvement Program (STIP). RTP/SCS received updates on the process for developing a new Regional Transportation Plan that will be in compliance with SB 375, and voted to recommend that the SBCAG Board approve goals, objectives, and performance measures for the process.

Staff met with SBCAG Deputy Director for Planning Peter Imhof on Monday, November 7<sup>th</sup> (Mr. Imhof recently replaced Michael Powers, who retired). Mr. Imhof updated staff on the process for development of the updated Regional Transportation Plan (RTP). Due to changes mandated by SB 375, the RTP update will for the first time be required to include land-use considerations. Staff also provided Mr. Imhof a tour of the facility.

On Wednesday, November 9, staff met with staff of the Ventura County Transportation Commission (VCTC) and SBCAG to discuss transfers between MTD and interregional services.

A new long block engine is being installed in bus #425. Bus life-miles to-date total 564,324. An in-frame engine overhaul was completed in March 2006, at 355,770 miles.

The throttle problem and ECM codes on bus #616 have been resolved by the Gillig field technicians. The cause was a loose terminal connection within a wiring harness connector.

Bus #432 is the last of the five Novas #429 through #433 undergoing seat refurbishment.

The required records for the underground fuel storage tank at T1 have been filed with the SB County Fire Department on the latest form format. A compliance receipt has been received.