



**AGENDA  
WORKSHOP  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
November 30, 2010  
8:30 a.m.  
Santa Barbara MTD Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**8:30 A.M. TIME CERTAIN CONVENE TO CLOSED SESSION.  
PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S)  
BEFORE THE RECESS.**

**RECESS TO CLOSED SESSION– UNION NEGOTIATIONS– (ACTION MAY BE TAKEN)**  
The Board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager.

Employee Organization: International Brotherhood of Teamsters Union Local 186.

**RECONVENE TO REGULAR SESSION**

**TIME CERTAIN 9:00 A.M. BOARD OF DIRECTORS WORKSHOP**

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**  
Dave Davis, Chair; Roger Aceves, Vice Chair; Chuck McQuary, Secretary; Dick Weinberg, Director; Brian Fahnestock, Director; John Britton, Director; Olivia Rodriguez, Director
- 3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

- 4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**  
The Board will be asked to waive the reading of and approve the draft minutes for the meeting of November 16, 2010.
- 5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**  
The Board will be asked to review the cash report of November 9, 2010 through November 22, 2010.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

**7. STRATEGIC PLAN WORKSHOP (ATTACHMENTS- ACTION MAY BE TAKEN)**

The Board and staff will discuss current and future issues affecting MTD. Issues may include, but are not limited to:

- Service Planning
- Service Delivery
- Information Technology
- Funding
- Other issues

**8. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

- a) Review Administrative Update
- b) Other

**9. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)**

The Board will report on related public transit issues and committee meetings.

**10. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES**  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**November 16, 2010**  
**8:00 a.m.**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**8:00 A.M. TIME CERTAIN CONVENE TO CLOSED SESSION.**  
***PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S)***  
***BEFORE THE RECESS.***

**RECESS TO CLOSED SESSION– UNION NEGOTIATIONS– (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager.

Employee Organization: International Brotherhood of Teamsters Union Local 186.

Chair Davis convened the meeting at 8:02 a.m. and opened public comment related to the closed session items before the recess. There was no public comment. The Board recessed to closed session.

Upon returning to closed session, Chair Davis reported that no action was taken.

**RECONVENE TO REGULAR SESSION**

**1. CALL TO ORDER**

Chair Davis called the regular meeting to order at 8:55 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all Board members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Imelda Martin, Executive Assistant to the General Manager and Board of Directors, reported that the agenda was posted on Friday, November 12, 2010 at MTD's administrative offices, emailed and mailed to those on the agenda minutes list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**

Director Rodriguez moved to approve the draft minutes for the meeting of November 2, 2010 and the Cash Report of October 26, 2010 through November 8, 2010. Director Aceves seconded the motion. The motion passed unanimously.

## **THIS CONCLUDES THE CONSENT CALENDAR**

### **6. PUBLIC COMMENT**

There was no public comment.

### **7. DIRECTORS AND OFFICERS INSURANCE RENEWAL - (ACTION MAY BE TAKEN)**

Director Britton moved to approve staff's recommendation to renew the Directors and Officers Insurance. Director McQuary seconded the motion. The motion passed unanimously.

### **8. SECURE HORIZONS (ACTION MAY BE TAKEN)**

Director Fahnestock moved to approve staff's recommendation to renew the Secure Horizons Group Medicare Supplemental Plan, Option 1. Director Britton seconded the motion. The motion passed unanimously.

### **9. OVERPASS FACILITY DEED NOTIFICATION (ACTION MAY BE TAKEN)**

General Manager Fisher reported that following the Board's request, MTD's counsel, Doug Large and MTD's consultant, Dave Johannes with Certified Environmental Consultants, have discussed this item and both concur that the Board should accept the "deed notification" related to MTD's Overpass Road Facility as requested by the Santa Barbara County Fire Department. Director Aceves moved to accept the "deed notification". Director Rodriguez seconded the motion. The motion passed unanimously.

## **TIME CERTAIN 9:00 A.M.**

### **10. FARES FOR THE BLIND (ACTION MAY BE TAKEN)**

General Manager Fisher reported that in 1974 at the request of the National Federation of the Blind, the MTD Board of Directors agreed that persons who are blind should be allowed to ride MTD buses for free. This has been MTD policy since that time. The District recently received a complaint from a member of the public, who stated his belief that the California Public Utilities Code precludes MTD from charging persons with other disabilities and seniors more than persons who are blind. The staff recommendation was to implement fares to the blind as of January 1, 2011 at the following rates, the same as for other persons with disabilities:

- Cash Fare                      \$0.85
- 10-ride ticket                 \$5.50
- 30-day pass                     \$20.00

Chair Davis reported that there were two letters that staff received as public comment. At this time Chair Davis opened the public comment portion of the meeting.

Seven members of the public commented opposing the implementation of a fare for the blind.

Following the public comment and a Board discussion, Director Aceves moved to approve the staff recommendation. Director Fahnestock seconded the motion. The motion passed unanimously.

### **11. SBCAG ORGANIZATIONAL ASSESSMENT COMMENTS - (ACTION MAY BE TAKEN)**

Assistant General Manager/ Controller, Jerry Estrada discussed MTD's proposed letter of comment on the Draft Organizational Assessment of the Santa Barbara County Association of Governments (SBCAG). Following a discussion, Director Olivia Rodriguez moved approval of the MTD's draft letter, and Director Brian Fahnestock seconded the motion. The motion passed unanimously.

**12. REGIONAL SERVICES OFFER- (ACTION MAY BE TAKEN)**

Staff requested Board authorization to prepare a letter to SBCAG commenting on the suggestion in the draft SBCAG Management Assessment that MTD could perform South Coast regional public transit planning services. Director Aceves moved approval of the staff recommendation, and Director McQuary seconded the motion. The motion passed unanimously.

**13. RESOLUTION FOR MTD VOTE ON SBCAG BOARD- (ACTION MAY BE TAKEN)**

Staff requested the Board to discuss and consider a resolution requesting that the Board of Directors of the Santa Barbara County Association of Governments include an official representative from the Santa Barbara Metropolitan Transit District's Board of Directors as a voting member. Following a discussion, the Board unanimously approved the resolution and asked for it to be mailed to the SBCAG Board.

**14. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

General Manager Fisher updated the Board regarding Calle Real.

General Manager Fisher reported that the MTD's Sphere of Influence was unchanged by the Local Agency Formation Commission (LAFCO).

The District received two free electric vehicles from Fresno County Rural Transit Authority to be used for parts.

David Damiano, Manager of Transit Development and Community Relations updated the Board on Google Transit.

Staff and the Board agreed to hold the upcoming Strategic Plan Workshop at MTD's Administrative Offices.

**15. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)**

None was made.

**16. ADJOURNMENT**

Director Aceves moved to adjourn the meeting. Director Weinberg seconded the motion. The motion passed unanimously.

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of November 30, 2010**  
**For the Period November 9, 2010 through November 22, 2010**

**MONEY MARKET**

**Beginning Balance November 9, 2010** **\$4,503,232.34**

Accounts Receivable	418,764.34
Advertising/Prepaid Deposi	195,429.63
Passenger Fares	160,841.92
SBCC Fares	97,265.00
UCSB Fares	94,868.63
Interest Income - Oct. 10	3,494.74
Miscellaneous/Asset Sales	1,512.81
<b>Total Deposits</b>	<b>972,177.07</b>

Bank Fee - Nov 10	(73.50)
ACH Garnishment Trf	(1,231.57)
WC Transfer - Oct 10	(24,286.76)
ACH Pensions Transfer	(32,772.51)
ACH Tax Deposit	(120,725.11)
Payroll Transfer	(273,589.87)
Operations Transfer	(482,203.40)
<b>Total Disbursements</b>	<b>(934,882.72)</b>

**Ending Balance** **\$4,540,526.69**

**CASH INVESTMENTS**

LAIF Account	\$3,284,886.83
Money Market Account	4,540,526.69

**Total Cash Balance** **\$7,825,413.52**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$1,229,084.60)
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**Working Capital** **\$6,599,733.39**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
96724	10/8/2010	TEAMSTERS PENSION TRUST	UNION PENSION	93,981.53	V
96783	10/15/2010	SMART & FINAL	OFFICE/MEETING SUPPLIES	421.26	V
96976	11/12/2010	ARCHBALD & SPRAY	LEGAL COUNSEL	3,949.13	
96977	11/12/2010	ANDREWS, HENRY	REIMBURSEMENT	269.49	
96978	11/12/2010	ARZATE, CYNTHIA	REIMBURSEMENT	49.00	
96979	11/12/2010	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	230.56	
96980	11/12/2010	BOMAR SECURITY & INVESTIGATIO	SECURITY SERVICES	612.48	
96981	11/12/2010	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	5.40	
96982	11/12/2010	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	225.35	
96983	11/12/2010	COAST TRUCK PARTS	BUS PARTS	8,408.68	
96984	11/12/2010	COX COMMUNICATIONS	INTERNET & CABLE TV	212.96	
96985	11/12/2010	CUMMINS CAL PACIFIC LLC	BUS PARTS	3,131.36	
96986	11/12/2010	DOCUPRODUCTS CORPORATION	OFFICE SUPPLIES	566.49	
96987	11/12/2010	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	450.00	
96988	11/12/2010	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	880.00	
96989	11/12/2010	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	945.09	
96990	11/12/2010	GILLIG LLC DBA	BUS PARTS	1,480.07	
96991	11/12/2010	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	9,927.58	
96992	11/12/2010	GRAINGER, INC.	SHOP/B&G SUPPLIES	611.72	
96993	11/12/2010	HILLYARD/LOS ANGELES	SHOP/BUS SUPPLIES	592.36	
96994	11/12/2010	HOWIE ENTERPRISES DBA	BUS REPAIRS	1,100.00	
96995	11/12/2010	IPC (USA), INC.	BUS FUEL	44,020.36	
96996	11/12/2010	KIMBALL MIDWEST	SHOP SUPPLIES	303.93	
96997	11/12/2010	LANSPEED DBA	SOFTWARE SUPPORT	82.50	
96998	11/12/2010	HOGAN MFG., INC. LIFT-U DIV.	BUS PARTS	138.82	
96999	11/12/2010	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,276.25	
97000	11/12/2010	MARVAC ELECTRONICS	OFFICE SUPPLIES	166.97	
97001	11/12/2010	MIKE CUEVAS GARDENING SERVIC	LANDSCAPE MAINTENANCE SERVICE	650.00	
97002	11/12/2010	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	574.20	
97003	11/12/2010	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	143.62	
97004	11/12/2010	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	408.44	
97005	11/12/2010	PERRY LINCOLN MERCURY MAZDA	SERVICE VEHICLE PARTS / REPAIRS	123.14	
97006	11/12/2010	PETTY CASH - MORRIS, B.	MISC. PURCHASES	267.97	
97007	11/12/2010	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	949.08	
97008	11/12/2010	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	132.07	
97009	11/12/2010	ROGERS, SHEFFIELD & CAMPBELL,	LEGAL COUNSEL	15,761.55	
97010	11/12/2010	SEMACON BUSINESS MACHINES, IN	OFFICE MACHINE REPAIRS	166.90	

Check #	Date	Company	Description	Amount	Voids
97011	11/12/2010	SM TIRE, CORP.	BUS TIRE MOUNTING	237.00	
97012	11/12/2010	SIMPLEX GRINNELL	FIRE ALARM SERVICES	521.00	
97013	11/12/2010	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	100.89	
97014	11/12/2010	SO. CAL. EDISON CO.	UTILITIES	2,520.53	
97015	11/12/2010	SPECIALTY TOOL & BOLT	SHOP SUPPLIES	88.95	
97016	11/12/2010	T.F. HUDGINS, INC.	BUS PARTS	99.45	
97017	11/12/2010	THOMPSON INVESTIGATION	D PROFESSIONAL SERVICES	3,199.75	
97018	11/12/2010	TEAMSTERS PENSION TRUST	UNION PENSION	92,561.44	
97019	11/12/2010	TRUCK TRAILER TRANSIT	BUS PARTS	185.54	
97020	11/12/2010	INTERSTATE CAPITAL CORPORATI	UNIFORMS	658.46	
97021	11/12/2010	VALLEY POWER SYSTEMS, INC.	BUS PARTS	0.00	V
97022	11/12/2010	VALLEY POWER SYSTEMS, INC.	BUS PARTS	0.00	V
97023	11/12/2010	VALLEY POWER SYSTEMS, INC.	BUS PARTS	208.81	
97024	11/12/2010	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,592.32	
97025	11/12/2010	WAXIE SANITARY SUPPLY	DBA JANITORIAL SUPPLIES	195.72	
97026	11/12/2010	WILSON PRINTING INC.	PRINTING SERVICES	1,884.94	
97027	11/12/2010	WURTH USA WEST INC.	SHOP SUPPLIES	52.17	
97028	11/19/2010	CHILD SUPPORT ENFORCEMENT AG	PAYROLL RELATED	147.69	
97029	11/19/2010	DEAILE, MARY	PAYROLL RELATED	106.15	
97030	11/19/2010	STATE OF CALIFORNIA	PAYROLL RELATED	175.00	
97031	11/19/2010	UNITED STATES TREASURY - IRS	PAYROLL RELATED	500.00	
97032	11/19/2010	SHERIFF CIVIL BUREAU	PAYROLL RELATED	1,163.57	
97033	11/19/2010	OTTIERI, ANN BRADY	PAYROLL RELATED	277.00	
97034	11/19/2010	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,348.00	
97035	11/19/2010	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	10,378.58	
97036	11/19/2010	UNITED WAY OF SB	PAYROLL DEDUCTION	93.00	
97037	11/19/2010	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	44.00	
97038	11/19/2010	STATE OF CALIFORNIA / FTB	PAYROLL RELATED	127.00	
97039	11/19/2010	AGENCIES TOOL CENTER CORP.	B&G REPAIRS & SUPPLIES	59.26	V
97040	11/19/2010	ALBRIGHT, THOMAS	REIMBURSEMENT	49.00	
97041	11/19/2010	AMERICAN WATER WORKS, INC	POWER WASHER PARTS	154.71	
97042	11/19/2010	AMERICAN NAMEPLATE COMPANY	ENGRAVING SERVICES	31.32	
97043	11/19/2010	AMSTERDAM PRINTING & LITHO	D PRINTING SERVICES	2,654.21	
97044	11/19/2010	BIG BRAND TIRES	SERVICE & TIRES SERVICE VEHICLE	53.86	
97045	11/19/2010	BOMAR SECURITY & INVESTIGATIO	SECURITY SERVICES	612.48	
97046	11/19/2010	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	66.26	
97047	11/19/2010	CENTRAL CITY ABS, INC.	BUS SUPPLIES	39.08	
97048	11/19/2010	CINTAS FIRST AID & SAFETY LOC #	FIRST AID SUPPLIES	165.55	
97049	11/19/2010	COAST TRUCK PARTS	BUS PARTS	1,123.92	
97050	11/19/2010	CUMMINS CAL PACIFIC LLC	BUS PARTS	82.59	

Check #	Date	Company	Description	Amount	Voids
97051	11/19/2010	DAL POZZO TIRE CORP.	TIRE REPAIR/MOUNTING	21.75	
97052	11/19/2010	DELTA DENTAL - CLIENT SERVICES	DENTAL INSURANCE	363.60	
97053	11/19/2010	DELTACARE USA #06485-0001	DENTAL INSURANCE	65.46	
97054	11/19/2010	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES/MAINT.	535.00	
97055	11/19/2010	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	47,867.00	
97056	11/19/2010	FEDEX OFFICE	PRINTING SERVICES	10.14	
97057	11/19/2010	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	8,153.06	
97058	11/19/2010	FISHER, SHERRIE	REIMBURSEMENT	573.94	
97059	11/19/2010	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	802.14	
97060	11/19/2010	GILLIG LLC DBA	BUS PARTS	1,443.97	
97061	11/19/2010	GLEASON, GARY	HEALTH/DENTAL REIMBURSEMENT	1,487.78	
97062	11/19/2010	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	1,338.01	
97063	11/19/2010	GRAINGER, INC.	SHOP/B&G SUPPLIES	239.07	
97064	11/19/2010	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	13.25	
97065	11/19/2010	HYDREX PEST CONTROL	FUMIGATION	70.00	
97066	11/19/2010	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	55.55	
97067	11/19/2010	INDOFF, INC.	OFFICE SUPPLIES	1,450.62	
97068	11/19/2010	IPC (USA), INC.	BUS FUEL	21,967.82	
97069	11/19/2010	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS REPAIRS	1,384.13	
97070	11/19/2010	JOY EQUIPMENT PROTECTION, INC.	SERVICING FIRE EXTINGUISHERS	30.00	
97071	11/19/2010	LANSPEED DBA	SOFTWARE SUPPORT	82.50	
97072	11/19/2010	HOGAN MFG., INC. LIFT-U DIV.	BUS PARTS	484.97	
97073	11/19/2010	MC CORMIX CORP. (OIL)	LUBRICANTS	1,384.32	
97074	11/19/2010	MCGOWAN GUNTERMANN	ANNUAL AUDIT	17,800.00	
97075	11/19/2010	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	628.63	
97076	11/19/2010	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	428.54	
97077	11/19/2010	NEW PIG CORP.	SAFETY SUPPLIES	63.07	
97078	11/19/2010	NORTHWEST PUMP	FUEL ISLAND SUPPLIES	132.77	
97079	11/19/2010	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,402.39	
97080	11/19/2010	OVIDA, RALPH	REIMBURSEMENT	36.58	
97081	11/19/2010	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	106.11	
97082	11/19/2010	POTIER, RICH	SHOP SUPPLIES	98.26	
97083	11/19/2010	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	168.18	
97084	11/19/2010	SALCEDO, SALVADOR	REIMBURSEMENT	49.00	
97085	11/19/2010	SANTA BARBARA NEWSPRESS	PUBLIC NOTICES	126.72	
97086	11/19/2010	SEELEY, KAREN	PAYROLL RELATED	75.69	
97087	11/19/2010	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	5,012.00	
97088	11/19/2010	SM TIRE, CORP.	BUS TIRE MOUNTING	111.00	
97089	11/19/2010	SMART & FINAL	OFFICE/MEETING SUPPLIES	965.28	
97090	11/19/2010	SO. CAL. EDISON CO.	UTILITIES	4,710.78	

Check #	Date	Company	Description	Amount	Voids
97091	11/19/2010	SOUTHERN CALIFORNIA GAS COMP	UTILITIES	107.88	
97092	11/19/2010	SPECIALTY TOOL & BOLT	SHOP SUPPLIES	69.33	
97093	11/19/2010	TELCOM, INC.	RADIO INSTALLATION & SERVS.	331.62	
97094	11/19/2010	TEAMSTERS MISC FUND	UNION MEDICAL/DENTAL	129,416.43	
97095	11/19/2010	TRUCK TRAILER TRANSIT	BUS PARTS	144.82	
97096	11/19/2010	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	880.00	
97097	11/19/2010	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	649.63	
97098	11/19/2010	INTERSTATE CAPITAL CORPORATI	UNIFORMS	54.14	
97099	11/19/2010	VALLEY POWER SYSTEMS, INC.	BUS PARTS	767.62	
97100	11/19/2010	VERIZON CALIFORNIA	TELEPHONES	2,928.95	
97101	11/19/2010	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	465.05	
97102	11/19/2010	WURTH USA WEST INC.	SHOP SUPPLIES	697.39	
97103	11/19/2010	AGENCIES TOOL CENTER CORP.	B&G REPAIRS & SUPPLIES	59.26	
97104	11/22/2010	TEAMSTERS PENSION TRUST	UNION PENSION	93,981.53	
				<b>576,665.45</b>	
<b>Current Cash Report Voided Checks:</b>				59.26	
<b>Prior Cash Report Voided Checks:</b>				94,402.79	
<b>Grand Total:</b>				<b>\$482,203.40</b>	

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
10/3/2010	UCSB - Contract Fares	Contract Fares	94,868.62
10/12/2010	Wayne Kosaka Design	Advertising on Buses	2,348.00
10/12/2010	Wayne Kosaka Design	Advertising on Buses	519.00
11/2/2010	SBCC - Contract Fares	Contract Fares	64,039.50
11/2/2010	SBCC - Contract Fares	Contract Fares	97,265.00
11/2/2010	SBCC - Contract Fares	Contract Fares	97,265.00
11/10/2010	City of SB - Commuter Lot	Commuter Lot Shuttle - Oct 10	16,945.08
11/10/2010	City of SB - Public Works	Advertising on Buses	110.00
11/10/2010	UCSB Transportation	Transit Enhancement	4,875.50
11/12/2010	AAA Auto Club So.CAL	Accident Claims	4,259.60
11/12/2010	Wayne Kosaka Design	Advertising on Buses	2,348.00
11/12/2010	Wayne Kosaka Design	Advertising on Buses	519.00
11/15/2010	American Riviera Bank	Advertising on Buses	600.00
11/16/2010	Cottage Hospital	Passes/Token Sales	6,900.00
11/16/2010	Cottage Hospital	Passes/Token Sales	5,200.00
11/22/2010	Godzilla Graphics	Advertising on Buses	6,222.00
11/22/2010	Godzilla Graphics	Advertising on Buses	4,834.00
11/22/2010	Kara Woods Agency	Advertising on Buses	8,807.00
11/22/2010	SB International Marathon, LLC	Special Event- Marathon	839.04
<b>Total Accounts Receivable Paid During Period</b>			<b>\$418,764.34</b>



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** NOVEMBER 30, 2010      **AGENDA ITEM #:** 7

**TYPE:** ACTION ITEM

**PREPARED BY:** STEVE MAAS

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT:** Strategic Plan Workshop

### **RECOMMENDATION:**

Staff recommends that the Board hold a workshop regarding development of a Strategic Plan, and provide guidance to staff to draft directives and/or policies.

### **DISCUSSION:**

The Board and staff will discuss current and future issues affecting MTD. The workshop is expected to include the following topics:

- 1) Introduction
- 2) "SWOT" Discussion
  - a) Strengths
  - b) Weaknesses
  - c) Opportunities
  - d) Threats
- 3) Topics
  - a) Service Planning
    - i) Local Agency Plans
    - ii) Regional & Interregional Plans
    - iii) Local Service Expansion/Contraction
    - iv) ADA Requirements
  - b) Service Delivery
    - i) Buses
    - ii) Transit Center
    - iii) Other Hubs & Bus Stops
  - c) Information Technology
    - i) Fare Media

- ii) GPS / AVL / Radios
- d) Funding
  - i) Operating
  - ii) Capital
  - iii) Real Property
- 4) Outcome
  - a) Guidance to staff to draft directives and/or policies

**ATTACHMENTS:**

- o Purpose of the Strategic Plan (MTD Development Committee)
- o MTD Capital Needs (Excerpt from MTD FY 2011 Budget)

# **MTD LONG RANGE STRATEGIC TRANSIT PLAN**

## **I. Purpose of the Strategic Plan:**

- **Develop Board Consensus in Preparing for the Future.**
- **Review Local and Regional Land Use Policies and their Impact on MTD Mission Statement, Goals and Long Range Plans.**
- **Provide Strategic Guidance to Staff.**
- **Communicate and Coordinate Strategic Plans with Local and Regional Jurisdictions as projects emerge.**
- **Adoption of MTD Long Range Strategic Transit Plan**

## **II. Provide the Following Direction to Staff:**

- **Update MTD Mission Statement and Goals to reflect today's transportation and land use environment.**
- **Develop a draft Strategic Plan to review Local and Regional Land Use Policies and their impact on MTD Goals and Long Range Plans.**
- **Develop benchmarks and a process for monitoring and evaluating progress toward achieving goals and objectives.**
- **Return to Board for review and Adoption of the Strategic Plan**

### Santa Barbara Metropolitan Transit District: Major Capital Improvement Program

Project Description		Projected Cost	Allocated Funding Source	Potential Funding Source	Status
1	Security Camera and Accessibility System	\$240,000	Prop. 1B - Transit Safety & Security	-	Completion: Fall 2010
2	Hybrid Bus Replacements (Flexible Fleet)	4,229,132	Prop. 1B PTMISEA/TDA-STA	-	Completion: Summer 2011
3	Nova Bus Replacements (7 buses)	2,782,523	ARRA Federal Stimulus Funds	-	Completion: Summer 2011
4	Bus Signal Priority (State/Hollister - city of SB)	135,000	SBCAG Federal Earmark	-	Coordination with city of SB and SBCAG in progress
5	Backup Power Generators (Term 1)	240,000	Prop. 1B - Transit Safety & Security	-	Pending State funds availability
6	Radio/AVL System	1,071,930	Prop 1B PTMISEA & Transit Security	-	Pending State funds availability
7	Nova Bus Replacements (26 buses)	11,067,808	-	Prop 1B or Federal Capital Grant Opportunities	Application for federal "State of Good Repair" funding in progress
8	Photovoltaic System	800,000	-	-	Pending funding opportunity
9	Transit Center Expansion	-	-	Prop 1B or Federal Capital Grant Opportunities	Project Cost Study needs to be conducted
<b>Total:</b>		<b>\$20,566,393</b>			

Bus stop, service vehicles, bus rehabilitation and shop equipment are examples of capital costs that are covered by TDA-LTF and TDA-STA as needed. TDA-STA funding levels have varied from year-to-year. The District budgets conservatively and any surplus or unexpected TDA-STA are typically made available for "Major Capital Improvement Projects".

**Santa Barbara Metropolitan Transit District: Capital Replacement Projection (Buses & Shuttles)**

Fleet Type	Qty	Order Date	Useful Life	FY11 Cost per Vehicle	Projected Cost per Vehicle	Total Cost
2009 40' Replacements (Flxbles)	7	FY10	1	604,161	604,161	\$4,229,127
1997 40' Nova	9	FY10	1	389,562	389,562	\$3,506,058
1991- 1994 Shuttle (1,2,10)	3	FY11	1	360,000	360,000	\$1,080,000
1991 - 1994 Shuttle (3,4,5,6 & 22)	5	FY11	1	360,000	360,000	\$1,800,000
1991 - 1994 Shuttle (8 &11)	2	FY13	3	360,000	393,382	\$786,763
2001 Shuttle (12 - 21)	10	FY13	3	360,000	393,382	\$3,933,817
1997 40' Nova	21	FY13	3	389,562	425,685	\$8,939,383
1998 40" Nova	5	FY13	3	389,562	425,685	\$2,128,425
2007 30' Gillig Coaches	3	FY21	11	370,000	512,167	\$1,536,500
2004 40' Diesel	15	FY21	11	389,562	539,245	\$8,088,674
2004 30' Diesel	11	FY21	11	370,000	512,167	\$5,633,832
2009 29" Hybrids	3	FY24	14	580,161	877,546	\$2,632,637
2001 Shuttle (12 - 21)	10	FY25	15	360,000	560,868	\$5,608,683
1991 - 1994 Shuttle (1,2,3,4,5,6,8,10,11,22)	10	FY25	15	360,000	560,868	\$5,608,683
2005 40' Hybrid	8	FY25	15	604,161	941,263	\$7,530,105
<b>Total Cost</b>						<b>\$63,042,686</b>

CPI applied to vehicle cost: 3.0%      **Number of Years: 15**  
**Amount Required per Year: \$4,202,846**

To: Chair Davis  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 11/24/10  
Subject: Administrative Update

The Transit Development Department has begun creating collateral to help communicate with vision impaired passengers regarding the fare change that will be effective 1-1-11. Extensive outreach will be conducted and vehicles will be deployed to various locations for training, to allow MTD passengers to become familiar with interacting with the farebox.

Ad sales continue to be strong with a new advertiser signing a \$22, 000 contract this week.

Currently we have 750 followers on Twitter and 165 Facebook Fans. Thirty applicants attended the last driver orientation. Operations is interviewing for four positions.

Operators have completed the bidding process for the December quarterly bid, Christmas Eve bid, New Years Eve bid, New Years Day bid, and the 2011 vacation bid. Thanks to Operations supervisors and staff for the efficient completion of these five separate bids.

As required by the Federal Transit Administration (FTA), staff submitted the October monthly Safety & Security Reports and Ridership Reports for MTD and Easy Lift to the National Transit Database.

Staff continues to work with SBCAG and VCTC regarding the potential provision by MTD of Measure A-funded peak-period commuter bus service from Ventura County into the District. Staff also continues to work with SBCAG staff regarding the provision by MTD of Measure A-funded "last mile" connector service for the potential Amtrak Surfliner peak-period train service.

The annual Single Audit is nearing completion. Staff anticipates bringing the draft report before the Finance Committee prior to the Board meeting of December 14<sup>th</sup>.

Additionally, Finance Staff will present its recommendations related to revision of the Procurement Policy in January. The recommendations will include the suggestion by the Finance Committee to set a threshold for the approval of contracts.

There are no major engine or transmission repairs in progress at this time.

Buses #901 and #902 are at Valley Power Systems for exchange of the Allison electric drive units (EDU) in the Field Action program. Bus #900 is displaying diagnostic codes similar to those buses which have required replacement of the EDU because of bearing wear. VPS will be coming to check for metal particles in the oil pan.

Work continues on build-up of the second set of LiFEPO4 batteries. The BMS modules from EV Power Australia have been installed on this battery set. Several test charges and discharges will be run prior to installation in the next designated EV.

Installation of a steering mount plate reinforcement has been completed on all 33 Novas.

An engineer from Donaldson will be here on Monday, November 29 to install additional exhaust data recording equipment on two of Gillig's 711-713. The exhaust data is needed to assure the DPF's will passively regenerate.

The traction controller, motor and transfer case from the transit style EV from Fresno Transit have been installed in EV 1.

Installation of the chain-link fence surrounding the battery testing area under the canopy has been completed. Padlocks and advisory signs are being procured.

Edison has advised that on Friday, November 26 they will be changing some power poles and transformers which will interrupt power to the shop for about six hours starting at 7:00 AM. Power for the administration building, fuel station and newer EV canopy will not be affected during this outage. The contingency plan is to maintain power for the shop phone system by generator and system battery. The Terminal 1 fire alarm system will be inactive from 6:00 AM to 7:00 PM. Supervisors and on duty shop persons will be advised of the plan.