



**AGENDA**  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**October 18 2011**  
**8:30 a.m.**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Roger Aceves, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Brian Fahnestock, Director; John Britton, Director; Chuck McQuary, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of September 20, 2011.

**5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report of September 27, 2011 through October 10, 2011.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

**7. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

- a) Federal Triennial Audit
- b) Upper State Street Transit Signal Project
- c) Ticket Vending Machines
- d) Change in Schedules 36 & 37
- e) Overloads Line 15x
- f) Coastal Express Limited Service
- g) Regional Transfers
- h) Other

**8. OTHER BUSINESS AND COMMITTEE REPORTS– (ACTION MAY BE TAKEN)**

The Board will discuss scheduling of future committee meetings.

**9. RECESS TO CLOSED SESSION– UNION NEGOTIATIONS–SUPERVISORS CONTRACT (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager.

***PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.***

**10. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES**  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**September 20, 2011**  
**8:30 a.m.**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**  
Chair Davis called the meeting to order at 8:30 a.m.
2. **ROLL CALL OF THE BOARD OF DIRECTORS**  
Chair Davis reported that all members were present with the exception of Director Rodriguez.
3. **REPORT REGARDING POSTING OF AGENDA**  
Imelda Martin, Executive Assistant to the General Manager and Board of Director reported that the agenda was posted on Friday, September 16, 2011 at MTD's Administrative Offices, mailed and emailed to those on the agenda minutes list.

**CONSENT CALENDAR**

4. & 5. **APPROVAL OF PRIOR MINUTES AND CASH REPORT- (ATTACHMENT- ACTION MAY BE TAKEN)**  
Director Britton moved to approve the draft minutes for the meeting of August 23, 2011 and the cash report of August 16, 2011 through August 29, 2011 and August 30, 2011 through September 12, 2011. Director Aceves seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

6. **PUBLIC COMMENT**  
There was no public comment made.
7. **PROFESSIONAL SERVICES CONTRACT WITH KENNETH B. MILLS FOR PROCUREMENT SERVICES- (ACTION MAY BE TAKEN)**  
Assistant General Manager/ Controller, Jerry Estrada reviewed the proposed contract for Procurement Services. Following a discussion, Director Britton moved to authorize the General Manager to execute a professional services contract with Kenneth B. Mills for procurement services. Director Aceves seconded the motion. The motion passed unanimously.
8. **SANTA BARBARA COUNTY CIVIL GRAND JURY REPORT REGARDING LOCAL GOVERNMENT POST EMPLOYMENT BENEFITS IN SANTA BARBARA COUNTY (ACTION MAY BE TAKEN)**  
General Manager Fisher and Assistant General Manager/ Controller Estrada reviewed the proposed response to the report. Following a discussion, Director Aceves proposed amendments followed by additional recommended amendments by Chair Davis. Director Aceves moved to approve the response to the Santa Barbara County Grand Jury Report regarding Local Government Post Employment Benefits with amendments. Director Britton seconded the motion. The motion passed unanimously.

**9. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)**

General Manager Fisher and David Damiano updated the Board with the ridership information for the Coastal Express Limited Service. Mr. Damiano reported that some adjustments are required and that MTD and SBCAG staff will coordinate to accommodate these adjustments. General Manager Fisher complimented MTD staff on the combined efforts from all of the departments on this service.

General Manager Fisher reported that the Federal Triennial Audit is completed. There was one minor deficiency, which was immediately corrected.

General Manager and Director Aceves updated the Board on the Measure A Ordinance Amendment related to SBCAG Subregional Meetings.

David Damiano and Operations Manager Bill Morris discussed service related to Halloween activity. Both Managers reported that the same service levels as the prior year will be provided. Director Aceves encouraged staff to participate in an annual City of Goleta meeting to discuss preparedness for the Halloween activity.

General Manager Fisher reported that at a recent Santa Barbara County Planning Commission meeting, the committee discussed a proposal to review MTD's property under the Environmental Impact Report Process for 20 units per acre as the project and 7-8 units per acre as the alternative.

General Manager Fisher introduced Nancy Alexander, a new addition to the Administrative Department. Current Administrative Assistant, Natasha Carbajal is continuing her education and working part time. The Board welcomed Ms. Alexander.

David Damiano updated the Board on the City of Santa Barbara Block Grant funding for MTD. This joint grant was approved for \$50,000 for bus shelters, with a focus on the Lower West Side.

**10. OTHER BUSINESS AND COMMITTEE REPORTS– (ACTION MAY BE TAKEN)**

No other item was discussed.

**11. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Section 54956.9 (b)) (ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code § Section 54956.9 (b). One case: Maria Noria vs. MTD . Upon returning from closed session, Chair Davis reported that authorization was given to settle the claim up to \$6,631.

**12. RECESS TO CLOSED SESSION– UNION NEGOTIATIONS–SUPERVISORS CONTRACT (ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager. Upon returning from closed session, Chair Davis reported that no action was taken.

***PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.***

There was no public comment made.

**13. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 9:19 a.m. Director McQuary seconded the motion. The motion passed unanimously.

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

---

---

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of October 18, 2011**  
**For the Period September 27, 2011 through October 10, 2011**

---

---

**MONEY MARKET**

**Beginning Balance September 27, 2011** **\$4,074,292.38**

Accounts Receivable	1,085,289.89
SB-325 (LTF)	205,379.00
Passenger Fares	171,860.79
Interest Income-Aug/Sep11	7,182.32
Advertising/Prepaid Deposi	1,880.00
Miscellaneous/Asset Sales	34.50
<b>Total Deposits</b>	<b>1,471,626.50</b>

ACH Garn/Escrow	(1,384.59)
ACH Pensions Transfer	(32,438.34)
WC Transfer - Sep 11	(42,895.17)
ACH Tax Deposit	(123,926.03)
Operations Transfer	(266,948.75)
Payroll Transfer	(288,113.01)
<b>Total Disbursements</b>	<b>(755,705.89)</b>

**Ending Balance** **\$4,790,212.99**

**CASH INVESTMENTS**

LAIF Account	\$3,301,309.05
Money Market Account	4,790,212.99

**Total Cash Balance** **\$8,091,522.04**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$1,326,469.29)
-------------------------	------------------

**Working Capital** **\$6,765,052.75**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
99591	10/4/2011	GUARDIAN-APPLETON (DENTAL IN	DENTAL INSURANCE	4,254.87	
99592	10/4/2011	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	924.04	
99593	10/4/2011	MEDICAL EYE SERVICES, INC.	VISION SERVICES	252.54	
99594	10/4/2011	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	51,369.78	
99595	10/10/2011	ALLIED ELECTRONICS, INC	BUS PARTS	52.37	V
99596	10/10/2011	BAY ALARM COMPANY, INC	CONTRACT MAINT	255.90	V
99597	10/10/2011	BIG BRAND TIRES	SERVICE VEHICLE MAINTENANCE	281.79	V
99598	10/10/2011	NATASHA CARBAJAL	HEALTH REIMBURSEMENT	147.23	
99599	10/10/2011	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	146.48	V
99600	10/10/2011	CENTRAL COAST CIRCULATION, LL	BUS BOOK DISTRIBUTION	575.00	V
99601	10/10/2011	CHILD SUPPORT ENFORCEMENT AG	PAYROLL RELATED	147.69	V
99602	10/10/2011	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	612.50	V
99603	10/10/2011	COAST TRUCK PARTS	BUS PARTS	443.86	V
99604	10/10/2011	CUMMINS CAL PACIFIC LLC	BUS PARTS	198.54	V
99605	10/10/2011	DEAILE, MARY	PAYROLL RELATED	106.15	V
99606	10/10/2011	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	196.64	V
99607	10/10/2011	DRUG TESTING NETWORK, INC	DRUG TESTING	34.95	V
99608	10/10/2011	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	V
99609	10/10/2011	FISHER, SHERRIE	REIMBURSEMENT	120.00	V
99610	10/10/2011	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	2,450.00	V
99611	10/10/2011	FREEDMAN SEATING COMPANY	BUS PARTS	25,340.65	V
99612	10/10/2011	FLORES, CARLOS	TOOL ALLOWANCE	1,100.00	
99613	10/10/2011	STATE OF CALIFORNIA	PAYROLL RELATED	123.00	V
99614	10/10/2011	GIBBS INTERNATIONAL INC	BUS PARTS	1,093.03	V
99615	10/10/2011	GILLIG LLC	BUS PARTS	2,554.51	V
99616	10/10/2011	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,187.54	V
99617	10/10/2011	YOLANDA GONZALEZ/LAW OFFICE	LIABILITY CLAIM	4,999.00	
99618	10/10/2011	GRAINGER, INC.	SHOP/B&G SUPPLIES	66.66	V
99619	10/10/2011	H.G. MAKELIM CO.	BUS PARTS	3,199.42	V
99620	10/10/2011	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	43.35	V
99621	10/10/2011	UNITED STATES TREASURY - IRS	PAYROLL RELATED	500.00	V
99622	10/10/2011	SHERIFF CIVIL BUREAU	PAYROLL RELATED	493.89	
99623	10/10/2011	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	45.00	
99624	10/10/2011	MC CORMIX CORP. (OIL)	LUBRICANTS	2,518.55	
99625	10/10/2011	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,599.84	
99626	10/10/2011	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	80.96	
99627	10/10/2011	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,476.30	

Check #	Date	Company	Description	Amount	Voids
99628	10/10/2011	MCI SERVICE PARTS, INC.	BUS PARTS	479.01	
99629	10/10/2011	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,085.05	
99630	10/10/2011	OTTIERI, ANN BRADY	PAYROLL RELATED	277.00	
99631	10/10/2011	PEREZ, JUAN	REIMBURSEMENT	202.02	
99632	10/10/2011	PETTY CASH - MORRIS, B.	MISC. PURCHASES	275.20	
99633	10/10/2011	PETTY CASH - MARTIN, IMELDA	MISC. PURCHASES	423.84	
99634	10/10/2011	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,248.00	
99635	10/10/2011	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	88.41	
99636	10/10/2011	SILVAS OIL CO., INC.	LUBRICANTS	832.64	
99637	10/10/2011	SEELEY, KAREN	PAYROLL RELATED	75.69	
99638	10/10/2011	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	240.00	
99639	10/10/2011	SM TIRE, CORP.	BUS TIRE MOUNTING	141.00	
99640	10/10/2011	SHARON SIMKINS	RETIREE HEALTH REIMBURSEMENT	285.00	
99641	10/10/2011	SO. CAL. EDISON CO.	UTILITIES	9,433.77	
99642	10/10/2011	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	160.01	
99643	10/10/2011	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	445.86	
99644	10/10/2011	SPRINT DBA	WiFi SERVICES	186.95	
99645	10/10/2011	SOUTHWEST LIFT & EQUIPMENT, IN	B&G REPAIRS & SUPPLIES	2,328.44	
99646	10/10/2011	SB CITY OF-REFUSE/WATER	UTILITIES	3,172.67	
99647	10/10/2011	TELCOM, INC.	RADIO INSTALLATION & SERVS.	6,597.88	
99648	10/10/2011	THE MEDCENTER	MEDICAL EXAMS	2,336.00	
99649	10/10/2011	TEAMSTERS PENSION TRUST	UNION PENSION	85,875.23	
99650	10/10/2011	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	9,226.00	
99651	10/10/2011	TRI COUNTY LOCKSMITHS INC.	MISC. REPAIR & SERVICES	90.00	
99652	10/10/2011	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	620.00	
99653	10/10/2011	VALLEY POWER SYSTEMS, INC.	BUS PARTS	6.25	
99654	10/10/2011	WESTERN STATES TRANSMISSIONS	BUS PARTS	6,459.61	
99655	10/10/2011	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	748.94	
99656	10/10/2011	WORKER'S COMPENSATION ADMIN.	PROFESSIONAL SERVICES	11,591.25	
99657	10/11/2011	ALLIED ELECTRONICS, INC	BUS PARTS	52.37	
99658	10/11/2011	BAY ALARM COMPANY, INC	CONTRACT MAINT	255.90	
99659	10/11/2011	BIG BRAND TIRES	SERVICE VEHICLE MAINTENANCE	281.79	
99660	10/11/2011	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	146.48	
99661	10/11/2011	CENTRAL COAST CIRCULATION, LL	BUS BOOK DISTRIBUTION	575.00	
99662	10/11/2011	CHILD SUPPORT ENFORCEMENT AG	PAYROLL RELATED	147.69	
99663	10/11/2011	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	612.50	
99664	10/11/2011	COAST TRUCK PARTS	BUS PARTS	443.86	
99665	10/11/2011	CUMMINS CAL PACIFIC LLC	BUS PARTS	198.54	
99666	10/11/2011	DEAILE, MARY	PAYROLL RELATED	106.15	
99667	10/11/2011	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	196.64	

Check #	Date	Company	Description	Amount	Voids
99668	10/11/2011	DRUG TESTING NETWORK, INC	DRUG TESTING	34.95	
99669	10/11/2011	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	
99670	10/11/2011	FISHER, SHERRIE	REIMBURSEMENT	120.00	
99671	10/11/2011	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	2,450.00	
99672	10/11/2011	FREEDMAN SEATING COMPANY	BUS PARTS	25,340.65	
99673	10/11/2011	STATE OF CALIFORNIA	PAYROLL RELATED	123.00	
99674	10/11/2011	GIBBS INTERNATIONAL INC	BUS PARTS	1,093.03	
99675	10/11/2011	GILLIG LLC	BUS PARTS	2,554.51	
99676	10/11/2011	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,187.54	
99677	10/11/2011	GRAINGER, INC.	SHOP/B&G SUPPLIES	66.66	
99678	10/11/2011	H.G. MAKELIM CO.	BUS PARTS	3,199.42	
99679	10/11/2011	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	43.35	
99680	10/11/2011	UNITED STATES TREASURY - IRS	PAYROLL RELATED	500.00	
				<b>315,703.78</b>	
<b>Current Cash Report Voided Checks:</b>				48,755.03	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$266,948.75</b>	

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
9/12/2011	Wayne Kosaka Design	Advertising on Buses	2,824.00
9/19/2011	County of Santa Barbara	Passes/Token Sales	2,105.75
9/20/2011	SB County Public Health	Passes/Token Sales	3,937.50
9/27/2011	City of SB - Browning Allen	Downtown Shuttle - Jul11	87,601.75
9/27/2011	City of SB - Browning Allen	Downtown Shuttle - Aug11	81,835.50
9/27/2011	City of SB - Commuter Lot	Commuter Lot Shuttle - Jul11	16,945.08
9/27/2011	City of SB - Commuter Lot	Commuter Lot Shuttle - Aug11	16,945.08
9/27/2011	City of SB - Commuter Lot	Commuter Lot Shuttle - Sep11	16,945.08
9/27/2011	UCSB - Parking Services-7001	Passes/Passport Sales	8,873.00
9/27/2011	UCSB - Parking Services-7001	Passes/Passport Sales	575.00
9/27/2011	UCSB Bookstore	Passes/Passport Sales	575.00
9/29/2011	Marshall Advertising	Advertising on Buses	882.30
9/30/2011	City of Carpinteria	First Friday Shuttle Service	420.52
9/30/2011	City of Carpinteria	First Friday Shuttle Service	4,571.48
9/30/2011	City of Carpinteria	First Friday Shuttle Service	-420.52
9/30/2011	SB School District	Passes/Token Sales	41,250.00
10/3/2011	ASTI Holding Company, LLC	Overpass Property Lease - Oct11	14,663.28
10/3/2011	Local Transportation Fund	SB 325 - Sep11	615,272.42
10/3/2011	Measure A, Section 3 LSTI	Measure "A" Funds - Sep11	162,335.53
10/3/2011	United Way	Advertising on Buses	2,070.00
10/4/2011	Calles, Gilbert & Leandra	Health Insurance - Retiree	284.02
10/4/2011	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	284.02
10/5/2011	CA Dept. of Transportation	Amtrak Contract Fares - Apr-Jun11	512.40
10/5/2011	CA Dept. of Transportation	Amtrak Contract Fares - Jan-Mar11	295.40
10/6/2011	Marshall Advertising	Advertising on Buses	882.30
10/7/2011	Wayne Kosaka Design	Advertising on Buses	2,824.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$1,085,289.89</b>



## **September 2011 Coastal Express Limited Report**

The Santa Barbara Metropolitan Transit District (MTD) began operation of the Coastal Express Limited ("Limited") on August 29, 2011. The Limited is a commuter bus service that provides four round trips each weekday between Ventura and the South Coast of Santa Barbara County. (The Limited does not run on weekends or major holidays.) The four buses leave Ventura in the morning peak period, with two traveling to Santa Barbara and two to Goleta. All four buses return to Ventura in the afternoon peak period. Thus, the service provides eight one-way trips (four round trips) per weekday.

The Limited is funded by fare revenue and by the California Department of Transportation (Caltrans). The service is operated under the terms of a Memorandum of Understanding (MOU) between MTD and the Santa Barbara County Association of Governments (SBCAG).

### **Notes**

September was the first full month of Limited operation, and the service operated on 21 weekdays. (The service operated for only 3 days in August.) After reviewing the September data, MTD staff will conduct an extensive public outreach program in coordination with SBCAG staff to ascertain the need for potential changes to the schedule and/or the destinations. In October during "Rideshare Week" (the 24<sup>th</sup> to 28<sup>th</sup>) no fare will be charged for the Limited.

### **Performance**

The Santa Barbara routes carried 340 passengers in September, and the Goleta routes carried 729 passengers, for a total of 1,069 passengers. Overall, the service carried an average of 6.4 passengers per one-way trip.

No trips were missed in September. On-time performance suffered as a result of an increase in peak-period congestion on Highway 101.

MTD received several compliments on the cleanliness of the buses and the professionalism of the drivers. MTD also received several inquiries and complaints regarding the current schedule. (As mentioned above, MTD and SBCAG staffs plan extensive outreach to determine if schedule changes are needed.)

To: Chair Davis  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 10/14/11  
Subject: Administrative Update

On Thursday, October 6, California State Insurance Commissioner Dave Jones visited Santa Barbara to view the burn areas that resulted from the Tea and Jesusita fires. Prior planning and coordination between his Deputy Press Secretary, Fire Chiefs from the City of Santa Barbara, Santa Barbara County, and Montecito, and MTD staff, led to development of a route that offered various views of the area. Approximately 20 elected officials and fire department personnel rode along in an MTD 700-series bus driven by MTD Training Supervisor Sal Alvarez, with assistance from Driver/Supervisor Tony Ruiz. The elevated roads traveled were Tunnel Rd., Holly Rd., Spyglass Rd., Mission Canyon, Conejo Rd., Coyote Rd., and Mountain Rd., returning down Cold Springs Rd. Operations staff reviewed the route for safety prior to the commissioner's visit to ensure a safe and seamless ride.

This week (Thursday, October 13) the California Transportation Commission (CTC) held a workshop in Santa Barbara. As part of their visit, Commissioners reviewed Highway 101 construction in process and planned. The tour was led by SBCAG staff on an MTD MCI bus driven by Driver/Supervisor Lincoln Russell. The tour began at the downtown Santa Barbara Library and traveled southbound on Highway 101 beginning at Garden Street. The tour included views of the Sheffield off ramp, with a pause on top at Padaro. The bus turned around at Sea Cliff for a northbound review of the left lane exit at Cabrillo and construction in process at Salinas St. Director Aceves and General Manager Fisher attended a reception for the CTC Wednesday evening.

The cruise ship Princess Sapphire visited Santa Barbara on September 25<sup>th</sup> and again on October 2<sup>nd</sup>. Three additional shuttles and one Supervisor were added for the expected increase in passenger loads. Additionally, throughout the October 1<sup>st</sup> weekend, the traveling Vietnam Wall was on display, and there was an AIDS walk down Cabrillo Blvd. Supervisor Jim Brackett reported that the loads were heavier than normal, but manageable.

We are pleased to welcome Naquita Alexander, Michael Puga, Angelica Flanagan, Nick Slavich, and Burt Handy to MTD as new Bus Driver Trainees who began driver training on Thursday October 6th. Additionally, Carmen Naranjo & Juan Fernandez will begin driver training on Tuesday, October 18th. Raymond Valles began working at the Transit Center as a full-time Customer Service representative.

Staff completed the Workers' Compensation Self Insurers Annual Report and forwarded it to the State of California Office of Self Insurance Plans.

The Federal Transit Administration (FTA) recently completed its Triennial Review of MTD's transit programs. The Triennial Review provides the FTA with the opportunity to take a look at a grantee's practices and procedures as they pertain to federal transit regulations. There are 24 areas of compliance and there were no deficiencies found in 23 of those areas during the site visit. A deficiency was found in the area of Procurement that was corrected by staff prior to the completion of the Final Report. As such, all 24 areas of compliance were deemed closed by the FTA in the Final Report.

As it pertains to the Procurement deficiency, MTD submitted a procurement checklist to the FTA that it will maintain for all future federal solicitations to ensure that all required documents are included in the appropriate files.

Service on the Coastal Express Limited has been in effect since August 29<sup>th</sup>. MTD and SBCAG staffs have received public requests for schedule changes for the Coastal Express Limited and met today to discuss the details to coordinate and gathering of additional information on passenger travel patterns. Additionally, MTD Staff is continuing to gather detailed information from local employers in an effort to improve the viability of this new service.

The following are examples of outreach efforts related to local transit and the Limited:

- City of Santa Barbara Employee Benefit Fair on October 13<sup>th</sup>.
- Table hours at the lunch and learn program at Yardi Systems on October 20<sup>th</sup>.
- Several outreach efforts will also take place during RideShare week; the Coastal Express Limited will offer free rides during this promotional week.

MTD will again participate in the “Stuff the Bus” event in December and a kick-off fundraiser will be held at California Pizza Kitchen on Friday, October 21<sup>st</sup>. To have a portion of the proceeds of lunch or dinner go to support the Stuff the Bus project, present a flyer to the server.

MTD staff will be attending the Senior Expo at Earl Warren on October 19<sup>th</sup> with a demonstration bus. The purpose for attending is to encourage seniors to try taking the bus. Ramp deployment and kneeling functions will be highlighted.

On Tuesday, October 4, a major Highway 101 accident (MTD was not involved) caused extensive delays due to a partial freeway closure. Units were detoured onto State Street and Modoc Road to bypass the area. Lines 7, 8, 12x, 24x, & 15x were delayed.

Consistent with prior board guidance, MTD is in the process of finalizing a Memorandum of Understanding (MOU) with SBCAG and the City of Santa Barbara pertaining to the Transit Signal Priority project in the Upper State Street area. The project calls for MTD to install 20 transit signal emitters on board buses that are typically assigned to the Upper State Street Corridor (Corridor). The City of Santa Barbara will adjust the traffic signal system along the Corridor, such that a green light will be extended when a bus equipped with an emitter approaches. SBCAG is acting as lead agency and is responsible for the administrative aspects of the project. MTD is not required to provide any funding for this project but is expected to provide in-kind services related to the installation of the equipment. MTD will also provide baseline data regarding travel speed along the corridor provided by its Mobile On-time Performance System. (MOPS)

The Board authorized the General Manager to submit a letter of support to SBCAG when this item was brought before its board of directors earlier this year. SBCAG staff has requested a new letter of support for the final MOU which is scheduled to go before their board in November.

The Finance Department will begin testing three Ticket Vending Machines (TVMs) over the next few weeks. GFI, the contractor, has provided training and installation assistance of the equipment and software associated with the project over the past few months. MTD staff will conduct preliminary tests on a TVM located in the fare revenue office at Terminal 1. The tests will allow accounting and technical support staff to prepare procedures for supporting the equipment in the field. Once the draft procedures

are developed, the testing will be expanded to the two TVMs already installed at the Transit Center. Staff anticipates that this process will take two to four weeks if all goes somewhat smoothly.

The TVMs should be ready for public use soon thereafter. Upon successful implementation of the two TVMs located at the Transit Center, staff will proceed with the installation of the remaining TVMs in locations throughout MTD's service area.

One portion of the project that may take a bit longer is the introduction of credit and debit card use. There are a number of agreements and costs associated with the implementation of credit and debit card use that will likely not be completed until later this year. Staff is requesting that the matter of credit and debit card use be forwarded to the Finance Committee for further discussion. The fees imposed on MTD are projected to be significant on a per transaction basis.

Staff attended a meeting of SBCAG's South Coast Subregional Planning Committee on October 5<sup>th</sup>. The Committee discussed SBCAG staff's proposal to add MTD as a voting member on Measure A issues. (MTD is currently a voting member of the Committee on other issues) The Committee voted to refer the item to the Measure A Citizens' Oversight Committee for a discussion. The Committee also received an update on efforts to implement commuter rail service between Ventura County and the South Coast.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) and Regional Transportation Plan / Sustainable Communities Strategy *Ad Hoc* Committee (RTP/SCS) on Thursday, October 6<sup>th</sup>. MTD is a voting member of both Committees. TTAC received updates on SBCAG's proposed programming of upcoming Regional Transportation Improvement Program funds and on Measure A bike & pedestrian funding applications, and voted to approve a policy for Measure A interest earnings. RTP/SCS received updates on the process for developing a new Regional Transportation Plan that will be in compliance with SB 375.

Staff attended a networking event sponsored jointly by the Hispanic Chamber of Commerce and the National Association of Women Business Owners to discuss members' interest in applying for certification as a Disadvantaged Business Enterprise (DBE). MTD staff will provide technical assistance to businesses that wish to apply for DBE certification.

Staff attended the South Coast Sustainability Summit hosted by the University of California, Santa Barbara on October 13<sup>th</sup>. The Summit includes several panel discussions, including transportation issues. Chair Davis was a keynote speaker at the Summit.

A Gillig field retrofit program is underway for replacement of the DEF tank filler neck on the fourteen new buses. Nine buses are completed.

Refurbishing of the seats in Novas #429 through #433 continues. To date #429, #430 and #433 are completed.

Prices for replacement lead acid cells and lithium cells in lieu of lead acid are being obtained for consideration. The present lead acid chargers can be modified to charge lithium cells with a single phase profile vs. the two phase charge profile. Winston Battery will be consulted on what may be the effect on lithium cells with just a single phase charge.

The first sampling of storm water was taken last week. Sampling of two storm events per season (October 1 – May 31) is mandated.