



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
July 26, 2011
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Roger Aceves, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Brian Fahnestock, Director; John Britton, Director; Chuck McQuary, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of June 28, 2011.

5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports of June 21, 2011 through July 4, 2011 and July 5, 2011 through July 18, 2011.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

7. APPOINTMENT OF MTD AT-LARGE BOARD DIRECTOR (ACTION MAY BE TAKEN)

The Board will consider the reappointment of Mr. Brian Fahnestock to MTD's Board of Directors.

8. VALLEY EXPRESS PASS SERVICE TERMINATION UPDATE (ACTION MAY BE TAKEN)

The staff will update the Board on the Valley Express service termination. Staff is recommending a refund for unused Valley Express bus passes.

9. COASTAL EXPRESS LIMITED SERVICE UPDATE- (INFORMATIONAL)
Staff will provide an update of the new Coastal Express Limited Service (CEL).

10. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)

- a) August 22nd Service Change
- b) Storke Family Housing
- c) Federal Operating Assistance
- d) CHP Inspection
- e) Other

11. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)
The Board will report on related public transit issues and committee meetings.

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
June 28, 2011
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Imelda Martin, Executive Assistant to the General Manager and Board of Directors reported that the agenda was posted on Friday, June 24, 2011 at MTD's Administrative Offices, mailed and emailed to those on the agenda minutes list and posted on our website.

CONSENT CALENDAR

4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT ATTACHMENT-(ACTION MAY BE TAKEN)

Director McQuary moved to approve the draft minutes for the meeting of June 14, 2011 and the cash report of June 7, 2011 through June 20, 2011. Director Britton seconded the motion. Director Rodriguez abstained due to her absence from the meeting. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

CEREMONIAL ITEM

6. RETIREMENT- (ACTION MAY BE TAKEN)

The Board recognized the retirement of Bob Burnham, MTD (formerly) Dispatcher/ (currently) Customer Service Representative. General Manager Fisher, along with former Director, Lee Moldaver recounted the years of service to MTD and the community that Bob has devoted. The Board thanked Mr. Burnham as well for his service to the District.

7. PUBLIC COMMENT

There was no public comment made.

8. GENERAL MANAGER'S REPORT- (ACTION MAY BE TAKEN)

General Manager Fisher reported that she along with MTD staff and Directors McQuary and Weinberg met with City of Carpinteria Staff and Carpinteria Chamber Representatives to discuss service in Carpinteria.

General Manager Fisher stated that staff has reviewed the proposal by the "Mesa Architects" to restripe Cliff Drive from the current configuration of four car travel lanes, to a new configuration of two bike lanes, two car travel lanes, and a continuous left-turn lane. At this time, staff believes that the proposed change would work well for MTD buses.

General Manager Fisher reported that 14 new buses have arrived. With the arrival of these new buses, staff is preparing to retire older buses to auction.

General Manager Fisher reported that a recently released report from the Santa Barbara Grand Jury related to Post-employment Benefits at all local government agencies was released to the public last week. The report requests a response within 90 days. Chair Davis suggested that the Finance Committee, which has been discussing this issue with MTD staff, should review a draft response, to be brought to the full Board at a future meeting.

9. OTHER BUSINESS AND COMMITTEE REPORTS– (ACTION MAY BE TAKEN)

No other items were discussed

10. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Section 54956.9 (b)(1)) (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code § Section 54956.9 (b)(1). One case: Molly Kellogg vs. MTD, et al.-claims of sex discrimination/harassment, disability discrimination and retaliation.

One case: Martha Torres vs. MTD, et al.-claims of sex discrimination/harassment, disability discrimination and retaliation.

PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.

Upon returning from closed session, Chair Davis reported that no reportable action was taken at this time.

11. RECESS TO CLOSED SESSION– UNION NEGOTIATIONS– (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager.

PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.

Upon returning from closed session, Chair Davis reported that no reportable action was taken at this time

12. ADJOURNMENT

Vice Chair Aceves moved to adjourn the meeting at 10:38 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 12, 2011
For the Period June 21, 2011 through July 4, 2011

MONEY MARKET

Beginning Balance June 21, 2011 **\$2,664,122.20**

| | |
|---------------------------|---------------------|
| FTA Capital | 2,664,445.00 |
| SB-325 (LTF) | 402,166.60 |
| Passenger Fares | 189,945.50 |
| Measure "A" | 167,509.66 |
| Property Tax Revenue | 37,710.92 |
| Accounts Receivable | 21,256.54 |
| Miscellaneous/Asset Sales | <u>280.15</u> |
| Total Deposits | 3,483,314.37 |

| | |
|----------------------------|-----------------------|
| Wire Transfer - July 11 | 3,761,000.00 |
| ACH Garnishment Trf | (1,551.27) |
| Bank Fee - June 11 | (2,701.78) |
| ACH Pensions Transfer | (66,182.94) |
| ACH Tax Deposit | (130,127.35) |
| Payroll Transfer | (305,177.21) |
| Operations Transfer | <u>(2,948,152.18)</u> |
| Total Disbursements | 307,107.27 |

Ending Balance **\$6,454,543.84**

CASH INVESTMENTS

| | |
|----------------------|---------------------|
| LAIF Account | \$3,297,395.71 |
| Money Market Account | <u>6,454,543.84</u> |

Total Cash Balance **\$9,751,939.55**

SELF INSURED LIABILITY ACCOUNTS

| | |
|-------------------------|------------------|
| WC / Liability Reserves | (\$1,366,048.83) |
|-------------------------|------------------|

Working Capital **\$8,385,890.72**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

| Check # | Date | Company | Description | Amount | VOIDS |
|---------|-----------|--------------------------------|-----------------------------|-----------|-------|
| 98810 | 6/23/2011 | AMERICAN NAMEPLATE COMPANY | ENGRAVING SERVICES | 41.76 | |
| 98811 | 6/23/2011 | AXLE TECH INTERNATIONAL DB | BUS PARTS | 270.03 | |
| 98812 | 6/23/2011 | BUENA TOOL, INC. | SHOP/B&G SUPPLIES | 5.33 | |
| 98813 | 6/23/2011 | CALIFORNIA ELECTRIC SUPPLY, IN | DEF SYSTEM | 13.50 | |
| 98814 | 6/23/2011 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 276.92 | |
| 98815 | 6/23/2011 | COAST CLUTCH & BRAKE | BUS PARTS | 175.04 | |
| 98816 | 6/23/2011 | COAST TRUCK PARTS | BUS PARTS | 151.45 | |
| 98817 | 6/23/2011 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 93.13 | |
| 98818 | 6/23/2011 | CUNNINGHAM'S RADIATOR DBA | REPAIR SERVICE | 1,319.53 | |
| 98819 | 6/23/2011 | DOCUPRODUCTS CORPORATION | COPY MACHINE | 2,555.63 | |
| 98820 | 6/23/2011 | ELECTRO-MECHANICAL REPAIR, IN | SHOP SUPPLIES | 66.12 | |
| 98821 | 6/23/2011 | ELECTRONIC DATA MAGNETICS, IN | BUS PASSES | 9,410.35 | |
| 98822 | 6/23/2011 | FEDERAL EXPRESS CORP. | FREIGHT CHARGES | 104.94 | |
| 98823 | 6/23/2011 | FERRO MAGNETIC CORPORATION | BATTERY CHARGERS | 907.43 | |
| 98824 | 6/23/2011 | FIA CARD SERVICES | MISC CREDIT CARD CHARGES | 626.31 | |
| 98825 | 6/23/2011 | FUSES UNLIMITED, INC | BUS PARTS | 51.53 | |
| 98826 | 6/23/2011 | GFI GENFARE DBA | FAREBOX REPAIRS & PARTS | 7,545.27 | |
| 98827 | 6/23/2011 | GIBBS INTERNATIONAL INC | BUS PARTS | 1,242.99 | |
| 98828 | 6/23/2011 | GILLIG LLC | BUSES/BUS PARTS | 4,262.69 | |
| 98829 | 6/23/2011 | GLENN, KENN | RECEPTIONIST COVERAGE | 2,716.00 | |
| 98830 | 6/23/2011 | GRAINGER, INC. | BUS PARTS | 24.74 | |
| 98831 | 6/23/2011 | HAYNES SALES DBA | BUS CLEANING SUPPLIES | 417.60 | |
| 98832 | 6/23/2011 | H.G. MAKELIM CO. | BUS PARTS | 2,920.02 | |
| 98833 | 6/23/2011 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 130.20 | |
| 98834 | 6/23/2011 | INTERCON TECHNOLOGIES DBA | EV/CHARGER REPAIRS | 5,578.48 | |
| 98835 | 6/23/2011 | IPC (USA), INC. | BUS FUEL | 69,100.32 | |
| 98836 | 6/23/2011 | LUMINATOR MASS TRANSIT | BUS PARTS | 330.15 | |
| 98837 | 6/23/2011 | MC CORMIX CORP. (OIL) | LUBRICANTS | 2,220.03 | |
| 98838 | 6/23/2011 | MC CORMIX CORP. (GAS) | FUEL-SERVICE VEHICLES | 2,083.96 | |
| 98839 | 6/23/2011 | MCMaster-CARR SUPPLY CO. | SHOP/B&G SUPPLIES | 21.80 | |
| 98840 | 6/23/2011 | MINARIK CORP | BUS PARTS | 229.18 | |
| 98841 | 6/23/2011 | MOHAWK MFG. AND SUPPLY CO. | BUS PARTS | 83.86 | |
| 98842 | 6/23/2011 | MCI SERVICE PARTS, INC. | BUS PARTS | 405.78 | |
| 98843 | 6/23/2011 | NEWEGG, INC | COMPUTER SUPPLIES & REPAIRS | 6,177.18 | |
| 98844 | 6/23/2011 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 1,988.31 | |
| 98845 | 6/23/2011 | PHILLIPS 66-CONOCO-76 | SERVICE VEHICLE FUEL | 99.38 | |
| 98846 | 6/23/2011 | ALEX RAMIREZ | REIMBURSEMENT | 185.62 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|-----------|---------------------------------|---------------------------|----------|-------|
| 98847 | 6/23/2011 | SAFEGUARD DBA | OFFICE SUPPLIES | 529.83 | |
| 98848 | 6/23/2011 | SB LOCKSMITHS, INC. | B&G REPAIR & SUPPLIES | 102.63 | |
| 98849 | 6/23/2011 | SILVAS OIL CO., INC. | LUBRICANTS | 840.37 | |
| 98850 | 6/23/2011 | SM TIRE, CORP. | BUS TIRE MOUNTING | 186.00 | |
| 98851 | 6/23/2011 | SMART & FINAL | OFFICE/MEETING SUPPLIES | 468.32 | |
| 98852 | 6/23/2011 | SO. CAL. EDISON CO. | UTILITIES | 4,629.71 | |
| 98853 | 6/23/2011 | SOUTHERN CALIFORNIA GAS COMP | UTILITIES | 141.40 | |
| 98854 | 6/23/2011 | SPORTWORKS NORTHWEST INC. | BIKE RACK PARTS | 674.00 | |
| 98855 | 6/23/2011 | SB CITY OF-REFUSE/WATER | UTILITIES | 571.37 | |
| 98856 | 6/23/2011 | T.F. HUDGINS, INC. | BUS PARTS | 60.20 | |
| 98857 | 6/23/2011 | THE MEDCENTER | MEDICAL EXAMS | 2,184.00 | |
| 98858 | 6/23/2011 | TANK TEAM INC. | TANK TESTS | 268.00 | |
| 98859 | 6/23/2011 | TRI-COUNTY AUTO GLASS INC | REPLACE BUS WINDOWS | 1,010.00 | |
| 98860 | 6/23/2011 | UNITED PARCEL SERVICE, INC. | FREIGHT CHARGES | 294.98 | |
| 98861 | 6/23/2011 | INTERSTATE CAPITAL CORPORATI | UNIFORMS | 1,447.22 | |
| 98862 | 6/23/2011 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 4,424.04 | |
| 98863 | 6/23/2011 | VAQUERO SYSTEMS, L.L.C. | PERFORMANCE SYSTEM | 5,000.00 | |
| 98864 | 6/23/2011 | VENTURA STEEL, INC. | BUS PARTS/SHOP SUPPLIES | 119.04 | |
| 98865 | 6/23/2011 | VERIZON CALIFORNIA | TELEPHONES | 2,614.69 | |
| 98866 | 6/23/2011 | VERIZON WIRELESS | WIRELESS PHONES | 393.71 | |
| 98867 | 7/1/2011 | BAY ALARM COMPANY, INC | CONTRACT MAINT | 255.90 | |
| 98868 | 7/1/2011 | BAY CITY FAB DBA | BATTERY TRAY FABRICATIONS | 2,369.59 | |
| 98869 | 7/1/2011 | BUENA TOOL, INC. | SHOP/B&G SUPPLIES | 40.65 | |
| 98870 | 7/1/2011 | CALIFORNIA ELECTRIC SUPPLY, IN | DEF SYSTEM | 137.50 | |
| 98871 | 7/1/2011 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 44.26 | |
| 98872 | 7/1/2011 | CHILD SUPPORT ENFORCEMENT AG | PAYROLL RELATED | 147.69 | |
| 98873 | 7/1/2011 | COAST CLUTCH & BRAKE | BUS PARTS | 175.04 | |
| 98874 | 7/1/2011 | CINTAS FIRST AID & SAFETY LOC # | FIRST AID SUPPLIES | 366.07 | |
| 98875 | 7/1/2011 | COAST TRUCK PARTS | BUS PARTS | 242.88 | |
| 98876 | 7/1/2011 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 1,134.91 | |
| 98877 | 7/1/2011 | CUSTOM RADIO CORPORATION | BUS REPAIRS | 39.69 | |
| 98878 | 7/1/2011 | D.B ROBERTS CO DBA | BUS PARTS | 376.24 | |
| 98879 | 7/1/2011 | DEAILE, MARY | PAYROLL RELATED | 106.15 | |
| 98880 | 7/1/2011 | EVERYTHING ELECTRIC | SHOP/B&G SUPPLIES | 48.15 | |
| 98881 | 7/1/2011 | FRANCHISE TAX BOARD | PR GARNISHMENT | 649.00 | |
| 98882 | 7/1/2011 | STATE OF CALIFORNIA | PAYROLL RELATED | 175.00 | |
| 98883 | 7/1/2011 | FUSES UNLIMITED, INC | BUS PARTS | 10.58 | |
| 98884 | 7/1/2011 | G.L. HYDRAULICS INC. | B&G SUPPLIES | 1,691.62 | |
| 98885 | 7/1/2011 | GIBBS INTERNATIONAL INC | BUS PARTS | 613.67 | |
| 98886 | 7/1/2011 | GILLIG LLC | BUSES/BUS PARTS | 1,175.38 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|----------|---------------------------------|------------------------------|-----------|-------|
| 98887 | 7/1/2011 | GOODYEAR TIRE & RUBBER CO | LEASED TIRES | 10,728.14 | |
| 98888 | 7/1/2011 | GRAHAM CHEVROLET CORP. | SERVICE VEHICLE PARTS | 547.64 | |
| 98889 | 7/1/2011 | GRAINGER, INC. | BUS PARTS | 583.85 | |
| 98890 | 7/1/2011 | GUARDIAN DENTAL INSURANCE | DENTAL INSURANCE | 3,929.68 | |
| 98891 | 7/1/2011 | GUARDIAN LIFE INS CO. CORP. | LIFE INSURANCE | 943.54 | |
| 98892 | 7/1/2011 | H.G. MAKELIM CO. | BUS PARTS | 1,654.86 | |
| 98893 | 7/1/2011 | H. G. PETERSEN FAMILY PROPERTIE | PARKING FOR VALLEY BUSES | 100.00 | |
| 98894 | 7/1/2011 | HILLYARD/LOS ANGELES | SHOP/BUS SUPPLIES | 601.26 | |
| 98895 | 7/1/2011 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 0.58 | |
| 98896 | 7/1/2011 | RODOLFO HURTADO | REIMBURSEMENT | 49.00 | |
| 98897 | 7/1/2011 | UNITED STATES TREASURY - IRS | PAYROLL RELATED | 500.00 | |
| 98898 | 7/1/2011 | IPC (USA), INC. | BUS FUEL | 23,097.01 | |
| 98899 | 7/1/2011 | SHERIFF CIVIL BUREAU | PAYROLL RELATED | 777.74 | |
| 98900 | 7/1/2011 | JOY EQUIPMENT PROTECTION, INC. | SERVICING FIRE EXTINGUISHERS | 30.00 | |
| 98901 | 7/1/2011 | MCMMASTER-CARR SUPPLY CO. | SHOP/B&G SUPPLIES | 217.02 | |
| 98902 | 7/1/2011 | MEDICAL EYE SERVICES, INC. | VISION SERVICES | 252.54 | |
| 98903 | 7/1/2011 | MENNEKES | EV BUS PARTS | 465.24 | |
| 98904 | 7/1/2011 | MOHAWK MFG. AND SUPPLY CO. | BUS PARTS | 8.27 | |
| 98905 | 7/1/2011 | MORGAN, PATRICIA | REIMBURSEMENT | 49.00 | |
| 98906 | 7/1/2011 | NU-COOL REDI GREEN | COOLANTS & SHOP SUPPLIES | 320.43 | |
| 98907 | 7/1/2011 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 5,276.46 | |
| 98908 | 7/1/2011 | OTTIERI, ANN BRADY | PAYROLL RELATED | 277.00 | |
| 98909 | 7/1/2011 | PACE PUBLICATIONS | MEDIA ADVERTISING | 1,448.75 | |
| 98910 | 7/1/2011 | PETTY CASH - MARTIN, IMELDA | MISC. PURCHASES | 407.38 | |
| 98911 | 7/1/2011 | PACIFICARE OF CALIFORNIA | HEALTH INSURANCE | 50,009.31 | |
| 98912 | 7/1/2011 | PB-RESERVE ACCOUNT | PREPAID POSTAGE | 1,500.00 | |
| 98913 | 7/1/2011 | REPUBLIC ELEVATOR, INC | ELEVATOR MAINTENANCE | 0.20 | |
| 98914 | 7/1/2011 | RON WILLIAMS MACHINE SHOP, IN | BUS REPAIRS | 749.00 | |
| 98915 | 7/1/2011 | SB COUNTY FEDERAL CREDIT UNIO | PAYROLL DEDUCTION | 1,248.00 | |
| 98916 | 7/1/2011 | SANTA BARBARA NEWSPRESS DB | BUS SCHEDULE BOOKLETS | 12,653.09 | |
| 98917 | 7/1/2011 | SEELEY, KAREN | PAYROLL RELATED | 75.69 | |
| 98918 | 7/1/2011 | SERVICE MASTER OF SANTA BARB | JANITORIAL SERV./SUPPLIES | 225.00 | |
| 98919 | 7/1/2011 | SM TIRE, CORP. | BUS TIRE MOUNTING | 156.00 | |
| 98920 | 7/1/2011 | STEWART'S DE-ROOTING & PLUMBI | PLUMBING REPAIRS | 100.00 | |
| 98921 | 7/1/2011 | SB CITY OF-REFUSE/WATER | UTILITIES | 227.08 | |
| 98922 | 7/1/2011 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 213.00 | |
| 98923 | 7/1/2011 | NEMESIANO TORREVILLAS, JR. | REIMBURSEMENT | 49.00 | |
| 98924 | 7/1/2011 | TRI-COUNTY AUTO GLASS INC | REPLACE BUS WINDOWS | 120.00 | |
| 98925 | 7/1/2011 | UPS FREIGHT | FREIGHT SHIPPING | 478.37 | |
| 98926 | 7/1/2011 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 987.44 | |

| Check # | Date | Company | Description | Amount | VOIDS |
|---|----------|----------------------------|---------------------|-----------------------|-------|
| 98927 | 7/1/2011 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 1,715.65 | |
| 98928 | 7/1/2011 | WAXIE SANITARY SUPPLY DBA | JANITORIAL SUPPLIES | 1,127.78 | |
| 98929 | 7/1/2011 | WAYNE'S TIRE INC. | VEHICLE TIRES | 217.38 | |
| 98930 | 7/1/2011 | GILLIG LLC | BUSES/BUS PARTS | 2,664,442.76 | |
| | | | | 2,948,152.18 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$2,948,152.18 | |

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

| Date | Company | Description | Amount |
|---|------------------------------|----------------------|--------------------|
| 6/13/2011 | Wayne Kosaka Design | Advertising on Buses | 3,343.00 |
| 6/21/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 6/21/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 6/21/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 6/21/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 6/23/2011 | City of SB Creeks Division | Advertising on Buses | 1,173.00 |
| 6/23/2011 | County of Santa Barbara | Passes/Token Sales | 3,253.75 |
| 6/23/2011 | Rabobank, N.A. | Advertising on Buses | 880.00 |
| 6/28/2011 | Planned Parenthood | Advertising on Buses | 1,231.65 |
| 6/28/2011 | Sweeney Media Marketing, Inc | Advertising on Buses | 5,311.64 |
| 6/28/2011 | UCSB Transportation | Transit Enhancement | 4,875.50 |
| 6/29/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 6/29/2011 | Department of Rehabilitation | Passes/Token Sales | 320.00 |
| 7/1/2011 | Cinbatel Agency | Advertising on Buses | 688.00 |
| 7/1/2011 | Department of Rehabilitation | Passes/Token Sales | 80.00 |
| Total Accounts Receivable Paid During Period | | | \$21,256.54 |

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 26, 2011
For the Period July 5, 2011 through July 18, 2011

MONEY MARKET

Beginning Balance July 5, 2011 **\$6,454,543.84**

| | |
|------------------------------|-------------------|
| Passenger Fares | 205,627.71 |
| Accounts Receivable | 70,485.68 |
| Miscellaneous/Asset Sales | 5,225.10 |
| Interest Income - June 11 | 2,153.48 |
| Property Tax Revenue | 932.67 |
| Advertising/Prepaid Deposits | 345.00 |
| Total Deposits | 284,769.64 |

| | |
|----------------------------|-----------------------|
| Bank Fee - June 11 | 1.00 |
| ACH Garnishment Trf | (1,739.96) |
| ACH Pensions Transfer | (32,893.14) |
| WC Transfer - June 11 | (36,148.02) |
| ACH Tax Deposit | (127,361.60) |
| Payroll Transfer | (291,444.44) |
| Operations Transfer | (4,954,363.49) |
| Total Disbursements | (5,443,949.65) |

Ending Balance **\$1,295,363.83**

CASH INVESTMENTS

| | |
|----------------------|----------------|
| LAIF Account | \$3,297,395.71 |
| Money Market Account | 1,295,363.83 |

Total Cash Balance **\$4,592,759.54**

SELF INSURED LIABILITY ACCOUNTS

| | |
|-------------------------|------------------|
| WC / Liability Reserves | (\$1,366,048.83) |
|-------------------------|------------------|

Working Capital **\$3,226,710.71**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

| Check # | Date | Company | Description | Amount | Voids |
|---------|-----------|---------------------------------|-------------------------------|------------|-------|
| 98931 | 7/11/2011 | ARCHBALD & SPRAY | LEGAL COUNSEL | 19,647.25 | |
| 98932 | 7/11/2011 | AMERICAN NAMEPLATE COMPANY | ENGRAVING SERVICES | 10.44 | |
| 98933 | 7/11/2011 | LORRAINE BRANDT | DMV/VTT REIMBURSEMENT | 49.00 | |
| 98934 | 7/11/2011 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 6.39 | |
| 98935 | 7/11/2011 | CENTRAL COAST CIRCULATION, LL | BUS BOOK DISTRIBUTION | 575.00 | |
| 98936 | 7/11/2011 | CHK AMERICA INC. | SCHEDULE INFO & SYSTEM MAP | 462.19 | |
| 98937 | 7/11/2011 | CINTAS FIRST AID & SAFETY LOC # | FIRST AID SUPPLIES | 414.31 | |
| 98938 | 7/11/2011 | CSAC/CPEIA | WORKMANS COMP INSURANCE | 45,527.00 | |
| 98939 | 7/11/2011 | DELTA DENTAL - CLIENT SERVICES | DENTAL INSURANCE | 6,060.00 | |
| 98940 | 7/11/2011 | DELTACARE USA #06485-0001 | DENTAL INSURANCE | 1,800.15 | |
| 98941 | 7/11/2011 | FEDEX OFFICE | PRINTING SERVICES | 5.07 | |
| 98942 | 7/11/2011 | FERRO MAGNETIC CORPORATION | BATTERY CHARGER PARTS | 27.04 | |
| 98943 | 7/11/2011 | GIBBS INTERNATIONAL INC | BUS PARTS | 1,951.57 | |
| 98944 | 7/11/2011 | GARY GLEASON | HEALTH/DENTAL REIMBURSEMENT | 1,489.44 | |
| 98945 | 7/11/2011 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 23.33 | |
| 98946 | 7/11/2011 | INDOFF, INC. | OFFICE SUPPLIES | 2,472.30 | |
| 98947 | 7/11/2011 | IPC (USA), INC. | BUS FUEL | 23,008.53 | |
| 98948 | 7/11/2011 | KIMBALL MIDWEST | SHOP SUPPLIES | 205.39 | |
| 98949 | 7/11/2011 | MC CORMIX CORP. (OIL) | LUBRICANTS | 3,286.28 | |
| 98950 | 7/11/2011 | MC CORMIX CORP. (GAS) | FUEL-SERVICE VEHICLES | 2,216.41 | |
| 98951 | 7/11/2011 | MCMaster-CARR SUPPLY CO. | DISPENSER SYSTEM PARTS | 109.18 | |
| 98952 | 7/11/2011 | NEW PIG CORP. | SHOP SUPPLIES | 193.50 | |
| 98953 | 7/11/2011 | NUGS BY NAY DBA | GRAPHIC DESIGNER | 261.01 | |
| 98954 | 7/11/2011 | PACIFIC LIFT & EQUIPMENT CO. IN | PARTS REPAIR | 277.88 | |
| 98955 | 7/11/2011 | SAFETY-KLEEN CORPORATION | MATERIAL DISPOSAL | 279.00 | |
| 98956 | 7/11/2011 | SMITTY'S TOWING SERVICE DB | TOWING SERVICES | 375.00 | |
| 98957 | 7/11/2011 | SB CONFERENCE & VISITORS BURE | CONFERENCE FEE | 475.00 | |
| 98958 | 7/11/2011 | SM TIRE, CORP. | BUS TIRE MOUNTING | 379.50 | |
| 98959 | 7/11/2011 | SHARON SIMKINS | RETIREE HEALTH REIMBURSEMENT | 285.00 | |
| 98960 | 7/11/2011 | SO. CAL. EDISON CO. | UTILITIES | 6,949.42 | |
| 98961 | 7/11/2011 | SPECIALTY TOOL & BOLT, LTD | SHOP SUPPLIES | 171.36 | |
| 98962 | 7/11/2011 | SPRINT DBA | WiFi SERVICES | 186.20 | |
| 98963 | 7/11/2011 | SB CITY OF-REFUSE/WATER | UTILITIES | 2,236.36 | |
| 98964 | 7/11/2011 | TELCOM, INC. | BUSES MOBILE RADIOS | 3,654.00 | |
| 98965 | 7/11/2011 | TEAMSTERS MISC FUND | UNION MEDICAL/DENTAL | 119,510.00 | |
| 98966 | 7/11/2011 | VOICE SMART NETWORKS dba | PHONE SYSTEM CONTRACT SERVICE | 2,080.10 | |
| 98967 | 7/11/2011 | WAXIE SANITARY SUPPLY DBA | JANITORIAL SUPPLIES | 377.25 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|-----------|---------------------------------|---------------------------------|------------|-------|
| 98968 | 7/11/2011 | WORKER'S COMPENSATION ADMIN. | PROFFESIONAL SERVICES | 11,591.25 | |
| 98969 | 7/11/2011 | WURTH USA WEST INC. | SHOP SUPPLIES | 1,018.66 | |
| 98970 | 7/15/2011 | ROGER ACEVES | DIRECTOR FEES | 120.00 | |
| 98971 | 7/15/2011 | ANDREWS, HENRY | RETIREE HEALTH REIMBURSEMENT | 285.00 | |
| 98972 | 7/15/2011 | AXLE TECH INTERNATIONAL DB | BUS PARTS | 1,286.50 | |
| 98973 | 7/15/2011 | BIG BRAND TIRES | SERVICE VEHICLE MAINTENANCE | 53.64 | |
| 98974 | 7/15/2011 | JOHN BRITTON | DIRECTOR FEES | 120.00 | |
| 98975 | 7/15/2011 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 157.36 | |
| 98976 | 7/15/2011 | CHILD SUPPORT ENFORCEMENT AG | PAYROLL RELATED | 147.69 | |
| 98977 | 7/15/2011 | COAST CLUTCH & BRAKE | BUS PARTS | 133.32 | |
| 98978 | 7/15/2011 | COM3 CONSULTING INC. | CONSULTING | 320.00 | |
| 98979 | 7/15/2011 | CINTAS FIRST AID & SAFETY LOC # | FIRST AID SUPPLIES | 124.97 | |
| 98980 | 7/15/2011 | COAST TRUCK PARTS | BUS PARTS | 7,729.96 | |
| 98981 | 7/15/2011 | COSTCO WHOLESALE MEMBERSHIP | MEMBERSHIP | 100.00 | |
| 98982 | 7/15/2011 | COX COMMUNICATIONS | INTERNET & CABLE TV | 243.67 | |
| 98983 | 7/15/2011 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 1,215.42 | |
| 98984 | 7/15/2011 | CA. STATE BOARD OF EQUALIZATI | UNDERGROUND STORAGE TANK FEE | 3,139.60 | |
| 98985 | 7/15/2011 | DAVID DAVIS JR. | DIRECTOR FEES | 120.00 | |
| 98986 | 7/15/2011 | DEAILE, MARY | PAYROLL RELATED | 106.15 | |
| 98987 | 7/15/2011 | DENMUN OFFICE EQUIPMENT | OFFICE MACHINE SUPPLIES/MAINTEN | 677.33 | |
| 98988 | 7/15/2011 | EVERYTHING ELECTRIC | BUS PARTS | 128.11 | |
| 98989 | 7/15/2011 | BRIAN FAHNESTOCK | DIRECTOR FEES | 120.00 | |
| 98990 | 7/15/2011 | FLORES AUTO BODY & PAINT DBA | SERVICE VEHICLE REPAIRS | 383.10 | |
| 98991 | 7/15/2011 | STATE OF CALIFORNIA | PAYROLL RELATED | 228.00 | |
| 98992 | 7/15/2011 | FUSES UNLIMITED, INC | BUS PARTS | 32.71 | |
| 98993 | 7/15/2011 | GFI GENFARE DBA | FAREBOX PARTS/VENDING MACHINE | 297,870.49 | |
| 98994 | 7/15/2011 | GIBBS INTERNATIONAL INC | BUS PARTS | 1,514.21 | |
| 98995 | 7/15/2011 | GILLIG LLC | BUS PARTS & BUSES | 2,637.29 | |
| 98996 | 7/15/2011 | H.G. MAKELIM CO. | BUS PARTS | 3,156.06 | |
| 98997 | 7/15/2011 | HOPPECKE BATTERIES, INC. | BATTERY SETS | 18,048.91 | |
| 98998 | 7/15/2011 | UNITED STATES TREASURY - IRS | PAYROLL RELATED | 500.00 | |
| 98999 | 7/15/2011 | IPC (USA), INC. | BUS FUEL | 43,681.21 | |
| 99000 | 7/15/2011 | J&A EXPRESS ELECTRIC MOTOR | BUS PARTS REPAIRS | 7,984.01 | |
| 99001 | 7/15/2011 | SHERIFF CIVIL BUREAU | PAYROLL RELATED | 693.54 | |
| 99002 | 7/15/2011 | CHUCK MCQUARY | DIRECTOR FEES | 120.00 | |
| 99003 | 7/15/2011 | MISSION LINEN SUPPLY, INC | UNIFORM & LINEN SERVICE | 4,367.89 | |
| 99004 | 7/15/2011 | MOUNTAIN SPRING WATER | SHOP & OFFICE SUPPLIES | 1,292.75 | |
| 99005 | 7/15/2011 | NEWEGG, INC | COMPUTER SUPPLIES & REPAIRS | 808.07 | |
| 99006 | 7/15/2011 | NEWARK ELECTRONICS | BUS PARTS | 160.14 | |
| 99007 | 7/15/2011 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 522.65 | |

| Check # | Date | Company | Description | Amount | Voids |
|---|-----------|--------------------------------|-------------------------|-----------------------|-------|
| 99008 | 7/15/2011 | OTTIERI, ANN BRADY | PAYROLL RELATED | 277.00 | |
| 99009 | 7/15/2011 | PETTY CASH - MORRIS, B. | MISC. PURCHASES | 267.05 | |
| 99010 | 7/15/2011 | POINDEXTER, CAREY | MEDICAL REIMBURSEMENT | 490.60 | |
| 99011 | 7/15/2011 | RGIS INVENTORY SPECIALISTS, LL | INVENTORY SERVICE | 3,215.00 | |
| 99012 | 7/15/2011 | ROGERS, SHEFFIELD & CAMPBELL, | LEGAL COUNSEL | 13,156.00 | |
| 99013 | 7/15/2011 | OLIVIA RODRIGUEZ | DIRECTOR FEES | 60.00 | |
| 99014 | 7/15/2011 | SB COUNTY FEDERAL CREDIT UNIO | PAYROLL DEDUCTION | 1,248.00 | |
| 99015 | 7/15/2011 | SEELEY, KAREN | PAYROLL RELATED | 75.69 | |
| 99016 | 7/15/2011 | SO. CAL. EDISON CO. | UTILITIES | 2,816.20 | |
| 99017 | 7/15/2011 | SB CITY OF-REFUSE/WATER | UTILITIES | 1,060.75 | |
| 99018 | 7/15/2011 | TEAMSTERS PENSION TRUST | UNION PENSION | 86,562.27 | |
| 99019 | 7/15/2011 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 9,593.00 | |
| 99020 | 7/15/2011 | TRANSIT RESOURCE CENTER, INC | BUS INSPECTION SERVICES | 5,950.00 | |
| 99021 | 7/15/2011 | INTERSTATE CAPITAL CORPORATI | UNIFORMS | 1,194.64 | |
| 99022 | 7/15/2011 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 1,401.20 | |
| 99023 | 7/15/2011 | VERIZON CALIFORNIA | TELEPHONES | 290.76 | |
| 99024 | 7/15/2011 | RICHARD WEINBERG | DIRECTOR FEES | 180.00 | |
| 99025 | 7/15/2011 | GILLIG LLC | BUS PARTS & BUSES | 4,166,548.82 | |
| | | | | 4,954,363.49 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$4,954,363.49 | |


**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

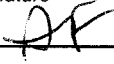
| Date | Company | Description | Amount |
|---|--------------------------------|---------------------------------|--------------------|
| 7/6/2011 | City of SB - Commuter Lot | Commuter Lot Shuttle - May 2011 | 16,945.08 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 52.00 |
| 7/6/2011 | Department of Rehabilitation | Passes/Token Sales | 20.00 |
| 7/7/2011 | Calles, Gilbert & Leandra | Health Insurance - Retiree | 284.02 |
| 7/7/2011 | Jim Haggerty | Retiree - Vision | 12.20 |
| 7/8/2011 | ASTI Holding Company, LLC | Overpass Property Insurance | 2,587.00 |
| 7/8/2011 | ASTI Holding Company, LLC | Overpass Property Lease | 14,663.28 |
| 7/8/2011 | ASTI Holding Company, LLC | Overpass Property Reimbursement | 60.48 |
| 7/8/2011 | City of SB - Public Works | Passes/Token Sales | 600.00 |
| 7/8/2011 | Cottage Hospital | Passes/Token Sales | 10,400.00 |
| 7/8/2011 | Cottage Hospital | Passes/Token Sales | 11,500.00 |
| 7/8/2011 | Marshall Advertising | Advertising on Buses | 882.30 |
| 7/8/2011 | Marshall Advertising | Advertising on Buses | 882.30 |
| 7/11/2011 | Wayne Kosaka Design | Advertising on Buses | 3,343.00 |
| 7/12/2011 | American Riviera Bank | Advertising on Buses | 600.00 |
| 7/12/2011 | Blu Line Media | Advertising on Buses | 2,448.00 |
| 7/12/2011 | Godzilla Graphics | Advertising on Buses | 3,969.00 |
| 7/12/2011 | SB County Schools | Passes/Token Sales | 33.00 |
| 7/18/2011 | City of SB - Public Works | Advertising on Buses | 800.00 |
| 7/18/2011 | Fountain, Melvin and Elizabeth | Health Insurance - Retiree | 284.02 |
| Total Accounts Receivable Paid During Period | | | \$70,485.68 |

BOARD OF DIRECTORS REPORT

AGENDA DATE: JULY 26, 2011
TYPE: ACTION
PREPARED BY: JERRY ESTRADA
REVIEWED BY: SHERRIE FISHER

AGENDA ITEM #: 8



Signature


GM Signature

SUBJECT: VALLEY EXPRESS SERVICE TERMINATION UPDATE

DISCUSSION:

The Valley Express service provided by MTD will terminate on August 19, 2011. Staff has notified passengers on more than one occasion of the termination and SBCAG has provided contact information for riders regarding alternative transportation options.

Termination of Pass Sales

MTD terminated the sale of 30-day Valley Express bus passes on Monday, July 18, 2011 and intends to stop selling Valley Express 10-ride bus passes on Monday, July 25, 2011.

MTD has been approached by riders as well as by employers that have purchased the aforementioned passes inquiring if a refund for unused passes will be offered. Based on information provided by one major employer regarding unused passes as well as MTD's records pertaining to sales and use, staff is projecting a cost reimbursement of approximately \$20k- \$35k.

It is not MTD's policy to refund customers for bus passes purchased. Essentially, all sales are considered final. However, this situation is unique in the fact that the passes were designed to serve a specific route that will be terminated. As such, staff is recommending that the board approve a pro-rated refund of the Valley Express bus passes that are unused as of the termination of the service.

Funding

The Valley Express service is currently funded with cash fares, pass sales and Measure A sales tax revenue in that order. Essentially, cash fares and pass sales received are deducted from the monthly expenses and the net cost is billed to Measure A sales tax revenue.

Earlier this year, the SBCAG board approved the extension of the Valley Express service into August. SBCAG staff estimated that the Measure A funds originally allocated to the service would be sufficient to operate into August.

If the board approves the refund, MTD will issue a final invoice to SBCAG in October that includes the cost of the refunded passes.

Additionally, MTD recently received approval of a federal budget revision to an older grant that had a surplus of \$38,876 from the 2003 purchase of seven Clean Air Express buses. MTD notified SBCAG staff that it intended to make the request and draw down the funds as general operating assistance to accommodate the closing of the grant.

MTD has received the \$38,876 from the Federal Transit Administration (FTA) and suggested to SBCAG that the funds be used to supplement the Measure A sales tax funds allocated to the Valley Express.

Based on a recent conversation between MTD and SBCAG staff the funds will be used to cover the Valley Express service costs from May – August and to help offset the costs of the refunds if approved.

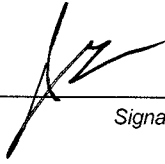
RECOMMENDATION:

Staff recommends that the Board of Directors approve a pro-rated refund (days remaining divided by 30) of Valley Express 30-day bus passes that had not expired by the last day of service. In addition, staff recommends that partial and unused Valley Express 10-ride bus passes be refunded for each unused ride. Staff recommends that the Valley Express pass refund policy expire on September 30, 2011.

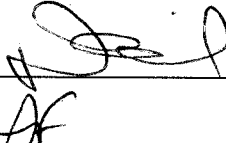
BOARD OF DIRECTORS REPORT

AGENDA DATE: JULY 26, 2011
TYPE: INFORMATIONAL
PREPARED BY: DAVID DAMIANO &
JERRY ESTRADA
REVIEWED BY: SHERRIE FISHER

AGENDA ITEM #: 9



Signature



GM Signature

SUBJECT: COASTAL EXPRESS LIMITED SERVICE UPDATE

DISCUSSION:

The new Coastal Express Limited (CEL) service is planned to begin on Monday, August 29th. A three day free promotion will commence on the 29th and regular fare collection will begin on Thursday, September 1st. SBCAG staff is proposing a cash fare of \$6.00, \$40.00 for a ten-ride bus pass and \$140.00 for a monthly pass. MTD has expressed its concern with SBCAG staff regarding what it considers to be a high cash fare for the service.

MTD and SBCAG staff met recently to work out some issues related to contract terms that have recently arisen. Staff is cautiously optimistic that these issues will be resolved reasonably soon.

One item that staff feels requires the boards immediate input is the issuance and acceptance of transfers between the CEL and MTD's fixed-route service. Staff is of the opinion that reimbursement for transfers between inter-regional and fixed-route service is a reimbursable item under the Measure A – South Coast Inter-regional Transit Program. Staff is supportive of the notion that MTD provide transfers for Ventura County residents that choose to commute to Santa Barbara County by bus but feels that local public transit operators should be reimbursed for provision of their service.

In regard to the development of routes and schedules, staff has been working collaboratively with SBCAG staff to develop the planned routes and schedules for the new Coastal Express Limited (Limited) service. Four vehicles will travel from the Ventura Government Center, two will terminate in Santa Barbara and two will terminate in Goleta.

Special consideration has been placed on identifying an overnight storage facility that will ensure minimum deadhead time to minimize unnecessary operating costs. Additional consideration was placed on identifying bus stops to reduce travel times between Ventura, Santa Barbara, and Goleta. The approximate travel time between Ventura and Santa Barbara is 35 minutes and the approximate travel time between Ventura and Goleta is 45 minutes.

Natural visual elements that may be experienced while commuting between Ventura and Santa Barbara have been incorporated into the brand identity for the new Limited service. Graphics for the vehicle exterior were designed first and many design elements from the vehicle exterior have been carried through in all marketing materials to create a consistent theme and brand recognition.

MTD has created the following elements to promote the new service:

- A unique bus stop flag will be installed at all Limited locations.
- A special micro-site will be created on the MTD website to promote the Limited service.
- A new customer service phone line has been dedicated to the Limited service.
- Print ads will be placed in select Ventura and Santa Barbara print media.
- Extensive e-mail outreach is planned with combined databases from MTD and Traffic Solutions.
- Follow-up outreach to survey respondents who currently offer a transit benefit to their employees.
- Following the successful program that was implemented on the Valley Express service, MTD will continue the convenient on-board pass sale program on the new Limited service.

To: Chair Davis, Members of the Board of Directors
From: Jerry Estrada, Assistant General Manager/ Controller
Date: July 22, 2011
Subject: Administrative Update

Marketing

The Transit Development Staff is ramping up for our annual service change communication blitz. Some of the methods of communication will include, interior transit ads, rider newsletters, website news alerts, e-mail blasts, Facebook posts, and Twitter postings. Additional internal communications have taken place to ensure that all MTD employees are informed of the service changes that will take place on August 22nd.

MTD participated in Safety Town which are events that take place all over our service area that are designed to teach children how to be safe when navigating the streets of our community. A special thank you goes out to Kate Schwab for her participation in 18 Safety Town events this year.

Human Resource

The Caught in the Act (doing something great) program has a few new recipients. Drivers Wes Williams, Charlie Perez, Louis Jones and Linda Lackey were caught providing excellent customer service. Staff employee Jill Grisham from our HR & Risk department received her Caught in the Act for providing excellent employee assistance. Congratulations to all of the recipients!

Operations

Thanks to a combined effort from Drivers, Supervisors, and Staff the implementation of the 4th of July event plan went smoothly. A few minor modifications to the Supervisor schedules were needed.

Operations Staff met with UCSB personnel and contractor representatives on site at the Storke Family Housing on Los Carneros on July 8th. The line 25 serves this stop inside the parking lot approximately twice an hour during the week. The entire lot is to be repaired and repaved during the next three weeks. To continue serving the housing community, we were able to agree to close off half of the lot at a time so the buses could still accommodate passengers at a nearby temporary stop located at the open end of the property. Without this collaborative effort and plan, passengers would have had to walk quite a distance to the next bus stop.

Driver training for the new Ventura service is ongoing, but nearly complete. To date, we have trained approximately 25 Drivers and Supervisors. Drivers Lincoln Russell, Henry Smith, Norma Myers, Jose Martinez, and David Najera have bid the Ventura regional runs that start August 29th.

The lease for the property at 3810 Transport Street (terminal 4) in Ventura is nearly complete. This location is well suited for our bus parking for the Ventura Service, and for its proximity to the Ventura Government Center. In the event we decide in the future to include Oxnard into the regional routing, this location is ideal for that as well.

Finance & Administration

Federal operating assistance of approximately \$4.2 million dollars for last fiscal year has been received replenishing MTD's Money Market Account. The funds are projected to provide sufficient working capital for the current fiscal year.

Staff is closely monitoring the federal debt limit negotiations currently in progress in Washington, DC. All federal operating assistance for the Santa Barbara urbanized area is allocated to MTD's operating budget. MTD has been informed of a proposal that would reduce public transit funding by as much as 30%. A cut of that magnitude is projected to result in a service cut of at least 18% which would affect every community within the South Coast.

The Single Audit has begun and accounting staff is providing all necessary documents to the audit firm representatives. Staff is also preparing for the Federal Triennial Review scheduled for September. Both audits require a great deal of time and attention to detail to complete; staff is optimistic that the outcome of both will be positive.

Staff is scheduled to meet with the Finance Committee after Tuesday's Board meeting to begin discussions regarding MTD's response to the Santa Barbara Grand Jury's recent study pertaining to retirement benefits.

Maintenance

Six and one alternate Novas have been designated as best candidates for disposal. Three have been decommissioned with one having a recently rebuilt transmission. Manpower permitting the transmission will be exchanged with a retained Nova. One of the six will be dismantled for salvage parts.

EV 17 experienced a Ni-Cd cell thermal melt down Monday evening. Damage was discovered on four cells and no damage found to the vehicle. There were no passengers on Board.

Annual CHP inspection is scheduled for Monday, August 8th through Thursday, August 11th.

Four of the seven new Gillig 40ft. hybrid diesel buses are now ready for service. Fare boxes need to be installed in the remaining three.

Maintenance staff will be inspecting four E Bus shuttles at Anaheim Transportation Network (ATN). ATN has offered the vehicles to MTD at no cost; they have removed some parts to support their five remaining vehicles. An assessment will be made if the four have enough salvage value to MTD to offset the cost of low bed transportation to Santa Barbara.