



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, January 12, 2010
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Roger Aceves, Vice Chair; Chuck McQuary, Secretary; Dick Weinberg, Director; Sharon Anderson, Director; Brian Fahnestock, Director; John Britton, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meetings of December 1, 2009 and December 15, 2009.

5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports for December 22, 2009 through January 4, 2010.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

7. UPDATE- CITY OF SANTA BARBARA (ACTION MAY BE TAKEN)

The Board will receive an update from the City of Santa Barbara Council MTD Liaison.

8. MAJOR PROJECT ACTIVITY REPORT- (INFORMATIONAL)

Staff will provide the Board with an update of planned projects, no action is required.

9. GENERAL MANAGERS REPORT- (ACTION MAY BE TAKEN)

- a. Bio-Diesel Update
- b. Measure A Update
- c. Other

10. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)

The Board will report on related public transit issues and committee meetings.

11. RECESS TO CLOSED SESSION-UNION NEGOTIATIONS- (NO ACTION WILL BE TAKEN)

The board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager. ***PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS.***

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, December 1, 2009
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

DISTRICT EMPLOYEES PRESENT:

Sherrie Fisher, General Manager; Jerry Estrada, Assistant General Manager/ Controller; Imelda Martin, Executive Assistant to the General Manager and Board of Directors; David Damiano, Manager of Transit Development and Community Relations; Gabriel Garcia, HR & Risk Manager; Steve Hahn, Materials Control Manager; Dale Zielinski, Maintenance Manager; Cynthia Boche, Assistant Planning Manager

3. REPORT REGARDING POSTING OF AGENDA

Imelda Martin, Executive Assistant to the General Manager and Board of Directors, reported that the agenda was posted on Wednesday, November 25, 2009 at MTD's administrative offices, emailed and mailed to those on the agenda minutes list, and posted on MTD's website

CONSENT CALENDAR

4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT (ACTION MAY BE TAKEN)

Director Britton moved to approve the draft minutes of the meeting of November 17, 2009 and the cash reports for November 10, 2009 through November 23, 2009. Director McQuary seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment made.

7. UPDATE- CITY OF SANTA BARBARA (ACTION MAY BE TAKEN)

Ms. Helene Schneider, City of Santa Barbara Councilmember/ MTD Liaison and Mayor Elect, stated that she may not be able to serve as MTD Liaison at the beginning of the year. A City Council Liaison to replace Ms. Schneider may be chosen by the City Council in early January.

8. **UPDATE- AUGUST 24, 2009 SERVICE CHANGE UPDATE– ATTACHMENT (INFORMATIONAL)**
David Damiano, Manager of Transit Development and Community Relations, updated the Board on the routes that experienced changes in the August 24, 2009 service changes. The reports showed increased productivity on most of the lines.

9. **UPDATE- CARB COMPLIANCE (ACTION MAY BE TAKEN)**
Steve Hahn, Materials Manager, and Dale Zielinski, Maintenance Manager, updated the Board on the upcoming changes to the California Air Resources Board (CARB) Compliance Regulations. A detailed technical analysis was presented of the CARB rules, the effects upon MTD's fleet, the response staff has chosen pursue, and the costs of that response.

The fiscal impact of all of these mandated retrofits will be approximately \$168,000 added to MTD's FY 2011 budget, with the work being completed in the fall of 2010.

10. **PUBLIC OFFICIALS DIRECTORS' AND OFFICERS' LIABILITY INSURANCE RENEWAL – ATTACHMENT (ACTION MAY BE TAKEN)**
Director Aceves moved to approve staff's recommendation to renew the Public Officials Directors' and Officers' Liability Insurance with the current carrier, RSUI Indemnity Company, effective 1/3/10. Director Fahnestock seconded the motion. The motion passed unanimously.

11. **SECURE HORIZONS GROUP MEDICARE SUPPLEMENTAL PLAN – ATTACHMENT (ACTION MAY BE TAKEN)**
Director Aceves moved to approve staff's recommendation to renew MTD's group medical retiree plan with Secure Horizons. Director Fahnestock seconded the motion. The motion passed unanimously.

12. **ANNUAL BOARD BUSINESS- ELECTION OF OFFICERS AND COMMITTEE MEMBERS (ACTION MAY BE TAKEN)**
The Board held nominations and elections on the following Board Positions:

Chair: Director Fahnestock moved to nominate Director Davis to remain Chair for an additional year. Director Weinberg seconded the motion. The motion passed unanimously.

Vice Chair: Director Anderson moved to nominate Director Aceves to Vice Chair. Director Fahnestock seconded the motion. The motion passed unanimously.

Secretary: Director Britton moved to nominate Director McQuary to Secretary. Director Fahnestock seconded the motion. The motion passed unanimously.

Committee Members:

The Board of Directors unanimously agreed that Directors would hold the same positions for committee member positions as previously held in the prior calendar year. Director Weinberg moved to approve the committee members to remain on the same committees for the year.

13. **GENERAL MANAGERS REPORT- (ACTION MAY BE TAKEN)**

General Manager Fisher informed that the Santa Barbara Marathon would take place Sunday, December 6, 2009. Staff has coordinated with the Santa Barbara International Marathon.

General Manager Fisher reported that Thanksgiving holiday went well. There was no service on Thanksgiving Day, however the day before Thanksgiving there was extra service in anticipation of increased traffic.

Assistant General Manager Jerry Estrada reported that a Finance Committee meeting will be held on Friday, December 11, 2009.

General Manager Fisher stated that conversations continue with other agencies pertaining to the Clean Air Express regional commuter transit service.

CHAIR DAVIS REQUESTED TO MOVE TO ITEM # 15 CONCURRENT WITH ITEM # 13 FOLLOWED BY ITEM #14

Director Fahnestock moved to move to item # 15 followed by item # 14. Director Aceves seconded the motion. The motion passed unanimously. Chair Davis directed staff to on the future generally calendar closed sessions as the last item on the agenda unless there is a need to take action earlier in a meeting.

15. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)

Director Weinberg reported that SBCAG South Coast Sub- Regional Meeting was cancelled and rescheduled to December 2, 2009 at MTD's Auditorium.

14. RECESS TO CLOSED SESSION-GENERAL MANAGER PERFORMANCE EVALUATION (ACTION MAY BE TAKEN)

Conference with Labor Negotiators pursuant to Government Code Section 54957.6:
SBMTD designated representatives: John Britton, Roger Aceves and Dick Weinberg
SBMTD unrepresented employee: General Manager, Sherrie Fisher

Prior to moving to closed session, Chair Davis reported that the full board will recess to closed session. Director Aceves moved to correct the agenda and report for the record that the full Board would recess to closed session pursuant to Government Code Section 54957.6. Director Fahnestock seconded the motion. The motion passed unanimously. Chair Davis indicated that there were no requests for public comment on this item. Additionally, Director Aceves requested that a Public Comment item be added to any closed session item for future agendas.

Upon returning to closed session, Chair Davis reported that no action was taken.

For the record, Chair Davis also reported that Director Fahnestock departed from the meeting at 10:37 a.m. and Director Aceves departed from the meeting at 10:45 a.m. Director McQuary moved to adjourn the meeting. Director Britton seconded the motion.

16. ADJOURNMENT

Director Britton moved to adjourn the meeting at 10:55 a.m.. Director McQuary seconded the motion. The motion passed unanimously.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, December 15, 2009
8:30 a.m.
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

DISTRICT EMPLOYEES PRESENT:

Sherrie Fisher, General Manager; Jerry Estrada, Assistant General Manager/ Controller; Imelda Martin, Executive Assistant to the General Manager and Board of Directors; Steve Maas, Manager of Strategic Planning and Compliance

3. REPORT REGARDING POSTING OF AGENDA

Imelda Martin, Executive Assistant to the Board and General Manager, reported that on Friday, December 11, 2009, the agenda for the meeting was posted at MTD's Administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)

Director Aceves moved to table this agenda item to the following meeting due to pages missing from the packets that were mailed out. Director Britton seconded the motion.

5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)

Director Britton moved to approve the cash reports for November 24, 2009 through December 7, 2009. Director McQuary seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment made.

7. UPDATE- CITY OF SANTA BARBARA (ACTION MAY BE TAKEN)

Ms. Schneider was not present for today's meeting.

8. PRESENTATION OF FISCAL YEAR 08-09 SINGLE AUDIT (ATTACHMENT- ACTION MAY BE TAKEN)

Assistant General Manager/ Controller, Jerry Estrada stated that two items that would be addressed at today's meeting would be the financial statements and the compliance report. He stated that MTD is required to conduct this audit each year. Mr. Estrada introduced Scott Davis with McGowan Gunterman, MTD's independent auditor who certifies the results.

Mr. Davis provided the Board with a brief update of the fiscal year 08-09 Single Audit. Mr. Davis reported that there were no findings. Mr. Davis also stated that this was a commendable audit. Mr. Davis reviewed a summary of the audit with the Board of Directors.

He stated that the District as a governmental entity is required to follow the Governmental Accounting Standards Board (GASB). This defines the financials and the manner in which MTD presents the information. This rule changed to require implementation of tracking the liability of post-employee benefits that MTD provides to retirees. Due to this change, the District hired an actuarial to identify what the costs are projected to entail.

Mr. Estrada discussed further the new requirement from GASB regarding "*Other Postemployment Benefits Other Than Pension*" (OPEB). He stated that this requirement is to disclose and book the liability of postemployment benefits to make it more transparent. Mr. Estrada informed the board that MTD is not required to fund the liability and has to date elected the "pay as you go" path. He further outlined that the actuarial report reviewed costs of premiums related to health insurance for current retirees and current active employees based on CAL PERS information with respect to similarities in number of employees and retirees. Mr. Estrada summarized the findings of the 30-year forecast of liability.

Chair Davis requested a motion that the Board accept the Fiscal Year 08-09 Single Audit Report. Additionally, the motion included to request the Finance Committee to meet for further research on this item followed with a work session setting to educate the full Board on what the options are and the financial implications. Director Weinberg moved to approve the motion. Director Britton seconded the motion. The motion passed unanimously. Chair Davis thanked Mr. Davis for his continued assistance with the Audit.

9. GENERAL MANAGERS REPORT- (ACTION MAY BE TAKEN)

Steve Maas updated the Board on the SBCAG Technical Transportation Advisory Committee (TTAC) on December 3, 2009. The Board asked several questions regarding TTAC's discussion of the development of a funding scenario for Measure A.

General Manager Fisher reported that at an upcoming Board Meeting staff will present a list of Capital projects. Mr. Estrada reported that related to the purchase of seven 40' hybrid buses as planned, the majority of Prop 1B PTMISEA funds would cover most of the cost for these vehicles.

General Manager Fisher reviewed the year end calendar with the Board.

10. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)

Director Weinberg announced that General Manager Fisher has been named one of the four Business Star of the Year by the Santa Barbara Region Chamber of Commerce.

11. ADJOURNMENT

Director Britton moved to adjourn the Board meeting at 9:36 a.m. Director Fahnestock seconded the motion. The motion passed unanimously.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of January 12, 2010
For the Period December 22, 2009 through January 4, 2010

MONEY MARKET

Beginning Balance December 22, 2009 **\$1,096,893.86**

| | |
|-----------------------|---------------------|
| SB-325 (LTF) | 616,008.57 |
| Property Tax Revenue | 294,534.57 |
| Passenger Fares | 115,268.74 |
| Accounts Receivable | <u>21,225.50</u> |
| Total Deposits | 1,047,037.38 |

| | |
|----------------------------|---------------------|
| ACH Garnishment Trf | (2,480.63) |
| Bank Fee - Dec 09 | (4,723.46) |
| ACH Pensions Transfer | (53,336.91) |
| Operations Transfer | (122,693.98) |
| ACH Tax Deposit | (136,911.81) |
| Payroll Transfer | <u>(310,905.93)</u> |
| Total Disbursements | (631,052.72) |

Ending Balance **\$1,512,878.52**

CASH INVESTMENTS

| | |
|----------------------|---------------------|
| LAIF Account | \$6,260,295.45 |
| Money Market Account | <u>1,512,878.52</u> |

Total Cash Balance **\$7,773,173.97**

SELF INSURED LIABILITY ACCOUNTS

| | |
|---|------------------|
| WC / Liability Reserves as of Jan 4, 2010 | (\$1,245,473.98) |
|---|------------------|

Working Capital **\$6,527,699.99**

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

| Date | Company | Description | Amount |
|---|-----------------------|---------------------------------------|--------------------|
| 12/22/2009 | City of Goleta | Transit Enhancement - L6&11 Oct-Dec09 | 16,315.50 |
| 12/22/2009 | Santa Barbara Airport | Advertising on Buses | 4,910.00 |
| Total Accounts Receivable Paid During Period | | | \$21,225.50 |

**Santa Barbara Metropolitan Transit District
Accounts Payable**

| Check # | Date | Company | Description | Amount | Voids |
|---------|----------|---------------------------------|---------------------------------|-----------|-------|
| 94365 | 1/4/2010 | BATTERY SYSTEMS OF OXNARD | BUS PARTS | 193.05 | |
| 94366 | 1/4/2010 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 0.00 | V |
| 94367 | 1/4/2010 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 773.07 | |
| 94368 | 1/4/2010 | CARPINTERIA VALLEY CHAMBER O | MEMBERSHIP DUES | 181.50 | |
| 94369 | 1/4/2010 | CHILD SUPPORT ENFORCEMENT AG | PAYROLL RELATED | 147.69 | |
| 94370 | 1/4/2010 | COAST TRUCK PARTS | BUS PARTS | 541.62 | |
| 94371 | 1/4/2010 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 171.71 | |
| 94372 | 1/4/2010 | LAWRENCE CUNNINGHAM | REPAIR SERVICE | 1,428.90 | |
| 94373 | 1/4/2010 | DAL POZZO TIRE CORP. | TIRE REPAIR | 40.00 | |
| 94374 | 1/4/2010 | DEAILE, MARY | PAYROLL RELATED | 106.15 | |
| 94375 | 1/4/2010 | DENMUN OFFICE EQUIPMENT | OFFICE MACHINE SUPPLIES/MAINTEN | 140.00 | |
| 94376 | 1/4/2010 | DOCUPRODUCTS CORPORATION | COPIER COPIES & SUPPLIES | 224.19 | |
| 94377 | 1/4/2010 | EVERYTHING ELECTRIC | SHOP/B&G SUPPLIES | 187.27 | |
| 94378 | 1/4/2010 | FALCON FUELS, INC. | BUS FUEL | 31,422.98 | |
| 94379 | 1/4/2010 | FEDERAL EXPRESS CORP. | FREIGHT CHARGES | 142.41 | |
| 94380 | 1/4/2010 | STATE OF CALIFORNIA | PAYROLL RELATED | 175.00 | |
| 94381 | 1/4/2010 | GIBBS INTERNATIONAL INC | BUS PARTS/SUPPLIES | 2,004.00 | |
| 94382 | 1/4/2010 | GILLIG LLC DBA | BUS PARTS | 2,631.55 | |
| 94383 | 1/4/2010 | GOODYEAR TIRE & RUBBER CO | LEASED TIRES | 162.82 | |
| 94384 | 1/4/2010 | GUARDIAN DENTAL INSURANCE | DENTAL INSURANCE | 3,416.48 | |
| 94385 | 1/4/2010 | GUARDIAN LIFE INS CO. CORP. | LIFE INSURANCE | 944.06 | |
| 94386 | 1/4/2010 | H.G. MAKELIM CO. | BUS PARTS | 463.24 | |
| 94387 | 1/4/2010 | HILLYARD/LOS ANGELES | SHOP SUPPLIES | 582.44 | |
| 94388 | 1/4/2010 | HIGGINS MUFFLER & BRAKE | SV REPAIRS | 373.62 | |
| 94389 | 1/4/2010 | UNITED STATES TREASURY - IRS | PAYROLL RELATED | 500.00 | |
| 94390 | 1/4/2010 | SHERIFF CIVIL BUREAU | PAYROLL RELATED | 635.88 | |
| 94391 | 1/4/2010 | MC CORMIX CORP. (OIL) | LUBRICANTS | 1,933.37 | |
| 94392 | 1/4/2010 | MEDICAL EYE SERVICES, INC. | VISION SERVICES | 361.12 | |
| 94393 | 1/4/2010 | MOHAWK MFG. AND SUPPLY CO. | BUS PARTS | 288.35 | |
| 94394 | 1/4/2010 | MOTOR COACH INDUSTRIES | BUS PARTS | 361.72 | |
| 94395 | 1/4/2010 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 1,260.58 | |
| 94396 | 1/4/2010 | PACIFICARE OF CALIFORNIA | HEALTH INSURANCE | 51,053.77 | |
| 94397 | 1/4/2010 | PRESTIGE TIRE & AUTO SERVICE, I | SERVICE VEHICLE REPAIRS | 17.00 | |
| 94398 | 1/4/2010 | SB COUNTY FEDERAL CREDIT UNIO | PAYROLL DEDUCTION | 1,448.00 | |
| 94399 | 1/4/2010 | SEELEY-RUIZ, KAREN | PAYROLL RELATED | 75.69 | |
| 94400 | 1/4/2010 | SM TIRE, CORP. | BUS TIRE MOUNTING | 231.00 | |
| 94401 | 1/4/2010 | SO. CAL. EDISON CO. | UTILITIES | 4,382.19 | |

| Check # | Date | Company | Description | Amount | Voids |
|---|----------|-------------------------------|---------------------------|---------------------|-------|
| 94402 | 1/4/2010 | SPECIALTY TOOL & BOLT | SHOP SUPPLIES | 161.67 | |
| 94403 | 1/4/2010 | SOUTHWEST LIFT & EQUIPMENT, I | B&G REPAIRS & SUPPLIES | 905.34 | |
| 94404 | 1/4/2010 | SB CITY OF-REFUSE/WATER | UTILITIES | 600.13 | |
| 94405 | 1/4/2010 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 422.08 | |
| 94406 | 1/4/2010 | TRI-COUNTY AUTO GLASS INC | REPLACE BUS WINDOWS | 280.00 | |
| 94407 | 1/4/2010 | TRANSIT INFORMATION PRODUCTS | BUS STOP SCHEDULE HOLDERS | 766.36 | |
| 94408 | 1/4/2010 | UPS FREIGHT | FREIGHT SHIPPING | 129.01 | |
| 94409 | 1/4/2010 | INTERSTATE CAPITAL CORPORATI | UNIFORMS | 57.73 | |
| 94410 | 1/4/2010 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 1,049.95 | |
| 94411 | 1/4/2010 | VERIZON CALIFORNIA | TELEPHONES | 1,686.87 | |
| 94412 | 1/4/2010 | VERIZON WIRELESS | WIRELESS PHONES | 357.66 | |
| 94413 | 1/4/2010 | WESTERN STATES TRANSMISSIONS | BUS PARTS | 6,519.56 | |
| 94414 | 1/4/2010 | WAYNE'S TIRE INC. | VEHICLE TIRES | 755.20 | |
| | | | | 122,693.98 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$122,693.98 | |

BOARD OF DIRECTORS REPORT

MEETING DATE: January 12, 2010

AGENDA ITEM #: 8

TYPE: Informational

PREPARED BY: Jerry Estrada

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Status Report on Major Capital Projects and Diesel Fuel Bid

RECOMMENDATION:

Staff will provide the Board with an update of planned projects, no action is required.

DISCUSSION:

The Santa Barbara Metropolitan Transit District (MTD) entered fiscal year 09/10 with a capital budget of \$12.7 million dollars. The capital budget is comprised of bus replacements, revenue vehicle improvements (engine and transmission replacements etc.) bus stop and passenger facility upgrades, investments in fixed facilities along with a number of other acquisitions.

Attached is a spreadsheet summarizing the major capital acquisitions scheduled for this fiscal year. It is likely that many of the projects will be contracted this year but manufacturing and/or implementation of the various projects may carry-over to next fiscal year. Staff will discuss the status of each project and provide an estimated timeline for completion.

Due to its significance, the diesel fuel bid has been included for discussion despite the fact that it is considered an operating expense.

Santa Barbara Metropolitan Transit District
Major Capital & Operating Projects and Procurements

| Project Name | Projected Cost | Funding Source & Amount | | | | | | Status | | | |
|-----------------------------------|----------------|-------------------------|-----------|----------------------------------|-------------|---------------------|-------------|-----------------------------------|--------------|----------------|-------------------------------------|
| | | Local | | State | | Federal | | Bid Documents | Solicitation | Contract Award | Project Progress |
| Bus Replacement | | | | | | | | | | | |
| 40' Hybrid Buses (7) | \$4,212,486 | STA | \$457,113 | Prop 1B-PTMISEA FY 07/08 & 08/09 | \$3,755,373 | - | - | Piggyback (SAMTRANS) under review | - | Jan-10 | Options request pending |
| 40' Diesel Buses (7) | \$2,782,523 | - | - | - | - | ARRA Stimulus | \$2,782,523 | Piggyback (SAMTRANS) | Piggyback | Dec-09 | Delivery expected in 12 - 14 months |
| 22' Electric Shuttles | \$2,640,000 | STA | \$406,795 | - | - | CMAQ | \$2,233,205 | Internal Complete | In-progress | - | Bidder testing batteries |
| Revenue Vehilce Improvements | | | | | | | | | | | |
| Diesel Fleet | \$339,000 | STA | \$339,000 | - | - | - | - | - | - | - | As Needed |
| EV Lithium Battery Conversion | \$160,000 | Local Assistance | \$110,000 | - | - | - | - | Complete | Sole Source | Dec-09 | Shipment expected in late January |
| Ni-Cad Battery Monitoring System | \$75,000 | STA | \$50,000 | - | - | - | - | Pending | - | - | - |
| Lead-Acid Battery Sets (2) | \$60,000 | Local Assistance | \$60,000 | - | - | - | - | Pending | - | - | - |
| Ni-Cad Battery Set (2) | \$220,000 | Local Assistance | \$70,000 | - | - | - | - | Pending | - | - | - |
| | | STA | \$150,000 | | | | | | | | |
| Service Vehicle Replacement | | | | | | | | | | | |
| Relief, Road and Shop Vehicles | \$300,000 | - | - | - | - | ARRA Stimulus | \$300,000 | Internal in-progress | Issue Jan 10 | Feb-10 | Finalizing Specs |
| Information Technology Systems | | | | | | | | | | | |
| Mobile On-Time Performance System | \$20,000 | STA | \$20,000 | - | - | - | - | Internal Complete | Complete | Complete | Complete |
| Bus Stop & Passenger Facilities | | | | | | | | | | | |
| Super Stop | \$313,630 | Local Assistance | \$36,070 | - | - | CMAQ | \$277,560 | Internal in-progress | Issue Mar 10 | May-10 | City permits in progress |
| Transit Center Study | \$150,000 | - | - | - | - | 5309 Bus & Facility | \$150,000 | Pending | - | - | - |
| GFI Ticket Vending Machines | \$450,000 | - | - | - | - | ARRA Stimulus | \$450,000 | Sole Source Documentation Review | - | - | - |
| Fixed Facilities | | | | | | | | | | | |
| Security Camera Project | \$240,000 | - | - | Prop 1B-OHS FY 07/08 | \$240,000 | - | - | Internal Complete | In-progress | Feb-10 | Proposals due 1/21 |
| Back up Generator Project | \$240,000 | - | - | *Prop 1B-OHS FY 08/09 | \$240,000 | - | - | Pending | - | - | - |
| Shop Equipment | | | | | | | | | | | |
| Replacement Mobile Column Lifts | \$40,000 | STA | \$40,000 | - | - | - | - | Pending | - | - | - |

Operating Procurements

| | | | | | | | | | | | |
|--------------------------|---------------------|---------|--------------------|---|--------------------|---|--------------------|---------|--------------|--------|--------------------|
| Diesel Fuel Bid (annual) | \$1,260,000 | TDA-LTF | \$1,260,000 | - | - | - | - | Pending | Issue Feb 10 | Mar-10 | Survey in Progress |
| Totals: | \$13,502,639 | | \$3,073,978 | | \$4,235,373 | | \$6,193,288 | | | | |
| | | | 22.8% | | 31.4% | | 45.9% | | | | |

* Proposition 1B-OHS Transit Safety & Security funds for fiscal year 08/09 are still pending. The project has been approved by the state but MTD is awaiting verification of fund availability prior to commencing project.

To: Chair Davis
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 01/08/10
Subject: Administrative Update

The Transit Development Department and the Marketing Department have been working collaboratively to prepare our passengers for the detour that will take place due to the bridge construction at De La Vina and Haley. Lines 5 and 16 will be affected by the detour. Press releases have been distributed, flyers have been placed on the line 5 and 16 buses and impacted bus stops have informational signage posted.

Detours have been established for the construction closure of the De la Vina/Haley intersection. Service outbound will detour from De la Vina onto Cota, to Castillo and then back on route; Inbound service will travel up Bath Street from Haley, turn right onto Cota and then back onto normal routing at Chapala Street. An inbound bus stop is temporarily placed on Bath St. This detour begins on January 11th and is scheduled to last for more than a year.

The Transit Development Department has been working with the Isla Vista Redevelopment Agency to identify locations for potential new bus stops. We will keep you posted on our progress.

The Carpinteria and Milpas St. Christmas Parades were both cancelled due to rain. All predetermined detours were dismissed. The Carpinteria 1st Friday celebration in Carpinteria was cancelled because it landed on New Years Day.

The employee holiday luncheon celebration was appreciated by all. Employee Safety awards were celebrated at this event also.

Driver trainee Andrew Atkins passed his DMV test. Join us in congratulating him. He is completing his training with senior drivers. Trainee Jack Nunez is scheduled to visit DMV for his test today.

The January 2010 monthly CITA (Caught In The Act) winner is driver William Farrell. He received his CITA for "doing an excellent job of driving and making his passengers feel confident that they're in good hands". CITA awards are generated when the MTD receives a noteworthy compliment from a member of the community.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, January 7th. MTD is a voting member of

TTAC. The meeting included a preliminary discussion of the methodology for determining Measure A funding for the five-year period from FY 2011 through FY 2015

All agencies that received stimulus funding from the American Recovery and Reinvestment Act of 2009 (ARRA) are required to submit several reports on an ongoing basis. In January, MTD must submit one monthly report (for the House of Representatives Transportation and Infrastructure Committee) and three quarterly reports (two for FTA and one for Federal Reporting). For training on this subject, staff participated in two "Webinars" that provided assistance in completing the required quarterly ARRA report for Federal Reporting.

The transmission replacement in Bus #409 is in progress.

A request for quote has been submitted to Saft for a set (96) of STM5-140 Ni-Cd batteries assembled in new trays.

The quote from Ferro Magnetics for two chargers for the Li-ion batteries is being prepared and expected by Wednesday next week.

Annual fuel station monitor certification testing has been completed with no adverse findings and the report filed with the SB County Fire Department.

MTD held a driver orientation and video exam on January 7th. Fourteen applicants applied to attend the session.