



**Draft Minutes
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, May 19, 2009
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101**

MEMBERS PRESENT:

Dave Davis, Chair; Dick Weinberg, Vice Chair; Sharon Anderson, Secretary; Roger Aceves, Director; John Britton; Director; Chuck McQuary, Director

MEMBER NOT PRESENT:

Brian Fahnestock, Director

DISTRICT EMPLOYEES PRESENT:

Jerry Estrada, Assistant GM/Controller; Imelda Martin, Executive Assistant to the Board and General Manager; Steve Maas, Manager of Strategic Planning & Compliance, Gabriel Garcia, HR & Risk Manager, David Damiano, Manager of Transit Development and Community Relations, Natasha Carbajal, Administrative Assistant/ Receptionist

MEMBERS OF THE PUBLIC:

None Present

1. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis called the meeting to order at 8:30 a.m. Chair Davis reported that all members were present with the exception of Director Fahnestock who would not be attending this meeting

2. REPORT REGARDING POSTING OF AGENDA

Imelda Martin, Executive Assistant to the Board and General Manager, reported that on Friday, May 15, 2009, the agenda for the meeting was posted at MTD's Administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

At this time Mr. Estrada introduced Ms. Natasha Carbajal as the newest addition to MTD Staff as the Administrative Assistant/ Receptionist.

3. CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)

Director Aceves moved to approve the cash report from April 28, 2009 through May 11, 2009. Director Britton seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

4. PUBLIC COMMENT

There was no public comment made

5. FISCAL YEAR 09/10 OVERALL GOAL FOR DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION (ATTACHMENT-ACTION MAY BE TAKEN)

Steve Maas, Manager of Strategic Planning & Compliance provided the Board with a report regarding the Goal for Disadvantaged Business Enterprise (DBE) Participation for fiscal year 09-10. Mr. Maas reminded the Board that this is an annual process the District is required to carry out. Following further discussion with the Board, Director Aceves moved to approve the report and move forward with the draft. This process will include a 45-day Public Comment period. Director Britton seconded the motion. The motion passed unanimously.

**6. CONTRACT AWARD FOR PROFESSIONAL AUDITING SERVICES
(ATTACHMENT- ACTION MAY BE TAKEN)**

Mr. Estrada provided the Board with a recommendation to accept the engagement letter for professional auditing services from McGowan Guntermann.

Following a discussion, Director McQuary asked if there have been any findings during past audits. Mr. Estrada responded that during past Single Audits there have not been any findings in the past few years. In addition, Mr. Estrada reported that during the last two Triennial Audits performed by the Federal Transit Administration, each was concluded with no findings. The last Performance Review conducted by the State concluded with no findings but did include some management recommendations. Director Aceves requested a meeting with the Finance Committee to discuss possibly rotating in another independent auditor periodically.

7. PROPERTY INSURANCE RENEWAL (ATTACHMENT- ACTION MAY BE TAKEN)

Mr. Garcia provided the Board with a recommendation to renew the property insurance with Golden Eagle Insurance Company. Mr. Garcia explained that this covers the Cota-Olive Street buildings, Transit Center, remote-charging station in Carpinteria, Overpass facility as a rental property, and MTD's radio repeater (antenna –mounted) off of Gibraltar Road. This quote is consistent with last year's premium. Director Britton moved to approve staff's recommendation to renew the property insurance with Golden Eagle Insurance Company. Director Weinberg seconded the motion. The motion passed unanimously.

AT THIS TIME CHAIR DAVIS MOVED TO ITEM # 9

9. OTHER BUSINESS AND COMMITTEE REPORTS

Director McQuary reported that the Marketing/ Development Committee had met to discuss the Fiscal Year 2009/2010 proposed Service Plan and the staff would bring the recommendations to the full Board at the March 26th Board of Directors meeting.

Director McQuary also reported that he will be giving an update to the Carpinteria City Council on May 26th on MTD services to Carpinteria.

**8. RECESS TO CLOSED SESSION-GENERAL MANAGER PERFORMANCE EVALUATION
(ACTION MAY BE TAKEN)**

Conference with Labor Negotiators pursuant to Government Code Section 54957.6:
SBMTD designated representatives: John Britton, Roger Aceves and Dick Weinberg
SBMTD unrepresented employee: Sherrie Fisher

Upon returning from closed session Chair Davis reported that no action had been taken.

10. ADJOURNMENT

Director Aceves moved to adjourn the meeting. Director Britton seconded the motion. The motion passed unanimously.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation

